



Public Records Request Form

Date: [Click here to enter text.](#)

First Name: [Click here to enter text.](#) Last Name: [Click here to enter text.](#)

Business Name, Affiliation, or Representation: [Click here to enter text.](#)

Telephone: [Click here to enter text.](#) Fax: [Click here to enter text.](#)

Email: [Click here to enter text.](#)

Mailing Address: [Click here to enter text.](#)

City: [Click here to enter text.](#) State: [Click here to enter text.](#) Zip: [Click here to enter .](#)

Description of public records requested for disclosure:

(Please include as much detail as possible. The more specific, the better we are able to respond to your request. Text field will expand to accommodate request.) [Click here to enter text.](#)

Idaho State Code exempts certain documents from public disclosure, in which case, you will be notified.

USE OF ANY LIST AS A MAILING LIST OR TELEPHONE LIST IS PROHIBITED BY IDAHO CODE §9-348 AND PUNISHABLE BY A CIVIL PENALTY UP TO \$1,000.

I certify that I will not use disclosed information for an illegal purpose. I also agree to reimburse the Idaho Soil and Water Conservation Commission according to the established fee schedule.

Yes

No

Signature of Requester: _____

Send completed form to:

Email: info@swc.idaho.gov

Fax: 208.332.1790

Mail: Soil and Water Conservation Commission

Attention: PRR Coordinator

322 E Front Street Suite 560

Boise, ID 83702

To solicit a fee waiver, please fill out a Fee Waiver Request Form and submit with your Public Records Request.