



# Idaho Soil & Water Conservation Commission

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## IDAHO SOIL & WATER CONSERVATION COMMISSION PUBLIC MEETING & TELECONFERENCE

**Date and Time:**

Thursday, April 10, 2014  
From 8:00 am – 12:00 pm MST

**Location:**

Idaho State Capitol Building, Room EW 42  
700 West Jefferson Street  
Boise, Idaho

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### APPROVED MINUTES

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**COMMISSION MEMBERS PRESENT:**

Norman Wright	Jerry Trebesch
Dave Radford	Leon Slichter

**COMMISSION MEMBERS PRESENT via teleconference:**

Roger Stutzman

**COMMISSION STAFF PRESENT:**

1 Teri Murrison	Terry Hoebelheinrich
2 Cheryl Wilson	Jan Webster
3 Ali Hardy	Delwyne Trefz

4

**5 PARTNERS AND GUESTS PRESENT:**

6 Harriet Hensley, Office of the Attorney General  
7 John Homan, Office of the Attorney General  
8 Anita Hamann, Division of Financial Management  
9 Shelby Kerns, Division of Financial Management  
10 Ray Houston, Legislative Services Office  
11 Keith Reynolds, Department of Administration

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**13 PARTNERS AND GUESTS PRESENT via teleconference:**

14 Robbie Taylor, Idaho District Employees Association (IDEA)

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18 **ITEM #1: WELCOME AND ROLL CALL**

19 Chairman Wright called the meeting to order at 8:10 a.m. Roll call: Chairman Norman Wright,  
20 Commissioners Jerry Trebesch, Dave Radford, and Leon Slichter were present. Commissioner  
21 Roger Stutzman was present via teleconference.

22

23 **ITEM #4a: MINUTES**

24 Action: Commissioner Trebesch moved to approve the March 13, 2014 Minutes as submitted.  
25 Commissioner Radford seconded the motion. Motion carried by unanimous vote.

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27 **ITEM #4b: FINANCIAL REPORTS**

28 Action: Commissioner Radford moved to approve the March 31, 2014 Financial Report as  
29 submitted. Commissioner Trebesch seconded the motion. Motion carried by unanimous vote.

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31 **ITEM #4c: ADMINISTRATOR'S REPORT**

32 Action: None, for information only.

33 Commissioner Stutzman left the meeting at 8:56 a.m.

34 **ITEM #4d: FY 2015 BUDGET BLUEPRINT**

35 Action: Commissioner Radford moved to approve the Amended FY 2015 Budget Blueprint as  
36 submitted by staff with the following changes:

- 37
- 38 • General Fund Budget Blueprint, under Personnel Highlights, remove "administrative"  
from "Assumes some related field staff and administrative time in RCRDP fund";
  - 39 • Dedicated Funds Budget Blueprint, in Revenue table, correct "Approximate Cash on hand  
40 7/1/2015 to "... 2014".

41 Commissioner Trebesch seconded the motion. Commissioner Stutzman was absent. Motion  
42 carried by unanimous vote.

43

44 A short break was taken from 9:53 to 10:06 a.m.

45

46 **ITEM #5a: DISTRICT SUPPORT SERVICES UPDATE**

47 Action: None, for information only.

48

49 **ITEM #5b: RANGELAND CONSERVATION & RESOURCE DEVELOPMENT PROGRAM ACTIVITIES  
50 REPORT**

51 Action: None, for information only.

52

53 **ITEM #5c: RANGELAND CONSERVATION & RESOURCE DEVELOPMENT PROGRAM LOAN FUND  
54 FINANCIAL REPORT**

55 Action: Commissioner Radford moved to approve the February 2014 RCRDP Loan Fund Financial  
56 Report as submitted. Commissioner Slichter seconded the motion. Commissioner Stutzman was  
57 absent. Motion carried by unanimous vote.

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59 **ITEM #6a: REPORTS**

60 Action: None, no reports given.

61

62 **ITEM #7: EXECUTIVE SESSION**

63 Action: Commissioner Radford moved to enter into Executive Session pursuant to Idaho Code  
64 §67-2345(d) for the purpose of reviewing Loan Applications, and pursuant to Idaho Code § 67-  
65 2345(f) for the purpose of discussing controversies not yet being litigated but imminently likely  
66 to be litigated. Commissioner Trebesch seconded the motion. Roll call: Chairman Norman  
67 Wright, Commissioners Jerry Trebesch, Dave Radford, and Leon Slichter were present.  
68 Commissioner Stutzman was absent. Motion carried by unanimous vote.

69

70 Executive session commenced at 11:03 a.m. Ms. Murrison, Mr. Hoebelheinrich, Ms. Wilson, Ms.  
71 Webster, Ms. Hardy, Deputy Attorney General Harriet Hensley, and John Homan were present  
72 during Executive Session.

73

74 Executive Session ended at 12:05 p.m. Commissioners reconvened in Open Session at 12:05 p.m.  
75 and took the following actions:

76

77 **ITEM #7a1: LOAN # A-676**

78 Action: Commissioner Radford moved to grant a six-month extension to complete project  
79 installation for Loan #A-676 at the borrower's request and pursuant to the loan officer  
80 recommendation. Commissioner Slichter seconded the motion. Commissioner Stutzman was  
81 absent. Motion carried by unanimous vote.

82

83 **ITEM #7a2: LOAN # A-684**

84 Action: Commissioner Radford moved to approve Loan #A-684 in the amount of \$94,000 for a  
85 term of 7 years at a 2.5% interest rate, pursuant to the loan officer's recommendation, but  
86 excluding the easement, as the application meets criteria for conservation benefit and meets the  
87 loan criteria established in IDAPA 60.05.01 and loan policy. Commissioner Trebesch seconded  
88 the motion. Commissioner Stutzman was absent. Motion carried by unanimous vote.

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90 **ITEM #7a3: LOAN # A-685**

91 Action: Commissioner Radford moved to approve Loan #A-685 in the amount of \$50,600 for a  
92 term of 7 years at a 2.5% interest rate, pursuant to the loan officer's recommendation subject to  
93 completion of the district ranking form, as the application meets criteria for conservation benefit  
94 and meets the loan criteria established in IDAPA 60.05.01 and loan policy. Commissioner  
95 Trebesch seconded the motion. Commissioner Stutzman was absent. Motion carried by  
96 unanimous vote.

97

98 **ITEM #7a4: LOAN # A-240**

99 Action: Commissioner Radford moved to issue an overpayment refund for Loan #A-240.  
100 Commissioner Trebesch seconded the motion. Commissioner Stutzman was absent. Motion  
101 carried by unanimous vote.

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103 **ITEM #7b1: LOAN # A-517**

104 Action: None, for information only

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106 **ITEM #8: ADJOURN:**

107 The meeting was adjourned at 12:11 p.m. The next Commission meeting will be held on  
108 Thursday, May 15, 2014 in Boise.

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110 Respectfully submitted,

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114 Jerry Trebesch, Secretary