



IDAHO SOIL & WATER CONSERVATION COMMISSION

NOTICE OF REGULAR MEETING & AGENDA Idaho Soil & Water Conservation Commission September 25, 2014, 8:00 am – 12:00 pm MT

Location:
Len B. Jordan Building, Room 145
650 W. State Street Boise, Idaho 83702

TELECONFERENCE # (888) 706-6468 Passcode: 6913014

The Commission will occasionally convene in Executive Session, pursuant to Idaho Code § 67-2345. Executive Session is closed to the public.

AMERICANS WITH DISABILITIES ACT COMPLIANCE

The meeting will be held in facilities that meet the accessibility requirements of the Americans with Disabilities Act. If you require special accommodations to attend, participate in, or understand the meeting, please contact the Idaho Soil & Water Conservation Commission at (208) 332-1790 or Info@swc.idaho.gov so advance arrangements can be made.

Members of the public may address any item on the Agenda during consideration of that item. Those wishing to comment on any agenda item are requested to indicate so on the sign-in sheet in advance. Copies of agenda items, staff reports and/or written documentation relating to items of business on the agenda are on file in the office of the Idaho Soil & Water Conservation Commission in Boise. Upon request, copies can be emailed and will also be available for review at the meeting.

	1.	WELCOME, SELF-INTRODUCTIONS, AND ROLL CALL	Chairman
	2.	AGENDA REVIEW <i>Agenda may be amended after the start of the meeting upon a motion that states the reason for the amendment and the good faith reason the item was not included in the original agenda.</i>	Chairman
	3.	PARTNER REPORTS	IASCD, NRCS, IDEA, DFM, Admin.
	4.	ADMINISTRATION	
*#	a.	MINUTES 1. August 28, 2014 2. September 12, 2014 ACTION: Approve	Chairman
*#	b.	FINANCIAL REPORT 1. August 31, 2014 ACTION: Approve	Murrison

(*) Action Item

(#) Attachment

ACTION: Staff recommended action for Commission Consideration

Thurs., Sept. 25, 2014 Regular Meeting Agenda

Date of Notice: Sept. 18, 2014

	c.	Administrator's Report ACTION: For information only	Murrison
	5.	PROGRAMS	
#	a.	DISTRICT SUPPORT SERVICES 1. District match distribution update ACTION: For information only	Trefz
	6.	OTHER BUSINESS	Chairman
	a.	REPORTS ACTION: For information only	
	7.	EXECUTIVE SESSION Executive Session is closed to the public. Under the relevant Idaho Code Sections noted below, Board action, if any, will be taken publicly in open session directly following Executive Session.	
*#	a.	RESOURCE CONSERVATION & RANGELAND DEVELOPMENT PROGRAM Pursuant to Idaho Code § 67-2345(d), the Commission will convene in Executive Session for the purpose of reviewing Loan Applications: 1. Loan # A-580 ACTION: For consideration and possible action	Hoebelheinrich
*	8.	ADJOURNMENT The next regular meeting is scheduled for November 19, 2014, in Lewiston.	

(*) Action Item

(#) Attachment

ACTION: Staff recommended action for Commission Consideration

Thurs., Sept. 25, 2014 Regular Meeting Agenda

Date of Notice: Sept. 18, 2014



Idaho Soil & Water Conservation Commission

650 W. State St., Room 145 • Boise Idaho 83720
Telephone: 208-332-1790 • Fax: 208-332-1799

IDAHO SOIL & WATER CONSERVATION COMMISSION PUBLIC MEETING & TELECONFERENCE

Date and Time:

Thursday, August 28, 2014
From 8:00 am – 1:00 pm MST

Location:

Len B. Jordan Building, Room B35
650 W. State Street
Boise, Idaho

DRAFT MINUTES

COMMISSION MEMBERS PRESENT:

Norman Wright
Leon Slichter

Jerry Trebesch

COMMISSION MEMBERS PRESENT via teleconference:

Dave Radford

COMMISSION MEMBERS ABSENT:

Roger Stutzman

COMMISSION STAFF PRESENT:

1 Teri Murrison
2 Delwyne Trefz
3 Terry Hoebelheinrich

Cheryl Wilson
Ali Hardy

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COMMISSION STAFF PRESENT via teleconference:

5 Carolyn Firth

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PARTNERS AND GUESTS PRESENT:

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8 Harriet Hensley, Office of the Attorney General
9 Keith Reynolds, Department of Administration
10 Rebecca Fry, Department of Administration
11 Art Beal, Idaho Association of Soil Conservation Districts
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PARTNERS, STAFF, AND GUESTS PRESENT via teleconference:

14 Robbie Taylor, Idaho District Employees Association
15 Norm Semanko, Idaho Water Users Association
16 Shelly Gilmore, Resource Planning Unlimited, Inc.
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ITEM #1: WELCOME AND ROLL CALL

Chairman Wright called the meeting to order at 8:17 a.m. Roll call: Chairman Norman Wright, Commissioners Jerry Trebesch and Leon Slichter were present. Commissioner Dave Radford was present via teleconference. Commissioner Roger Stutzman was absent.

ITEM #4a: MINUTES

Action: Commissioner Trebesch moved to approve the June 13, 2014 and July 17, 2014 Minutes as submitted. Commissioner Slichter seconded the motion. Motion carried by unanimous vote.

ITEM #4b: FINANCIAL REPORTS

Action: Commissioner Trebesch moved to approve the June 30, 2014 Financial Report as submitted. Commissioner Slichter seconded the motion. Motion carried by unanimous vote.

Action: Commissioner Trebesch moved to approve the July 31, 2014 Financial Report as submitted. Commissioner Slichter seconded the motion. Motion carried by unanimous vote.

ITEM #4c: ADMINISTRATOR'S REPORT

Action: None taken.

ITEM #4d: FY 2014 PERFORMANCE MEASURES REPORT

Action: Commissioner Slichter moved to approve the FY 2014 Performance Measures Report as submitted. Commissioner Trebesch seconded the motion. Motion carried by unanimous vote.

ITEM #4e: FY 2016 BUDGET REQUEST

Action: Commissioner Radford moved to approve the FY 2016 Budget Request as submitted. Commissioner Trebesch seconded the motion. Motion carried by unanimous vote.

ITEM #4f: OPE REPORT ON CHALLENGES AND APPROACHES TO MEETING WATER QUALITY STANDARDS, TRADING

Action: None taken.

ITEM #4g: AGRICULTURAL POLLUTION ABATEMENT PLAN UPDATE

Action: None taken.

ITEM #5a: DISTRICT SUPPORT SERVICES

Action: None taken.

A short break was taken from 10:38 to 10:46 a.m.

ITEM #5b: RANGELAND CONSERVATION & RESOURCE DEVELOPMENT PROGRAM

Action: None taken.

62 **ITEM #5c: RANGELAND CONSERVATION & RESOURCE DEVELOPMENT PROGRAM**

63 Action: Commissioner Trebesch moved to approve RCRDP interest rates and loan terms for FY
64 2015 as submitted. Commissioner Slichter seconded the motion. Motion carried by unanimous
65 vote.

66

67 **ITEM #6a: REPORTS**

68 Action: None taken.

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70 **ITEM #7: EXECUTIVE SESSION**

71 Action: Commissioner Slichter moved to recess to Executive Session pursuant to Idaho Code §67-
72 2345(d) for the purpose of reviewing Loan Applications. Commissioner Radford seconded the
73 motion. Roll call: Chairman Norman Wright, Commissioners Jerry Trebesch, Dave Radford, and
74 Leon Slichter voted to do so. Commissioner Roger Stutzman was absent. Motion carried by
75 unanimous vote.

76

77 Executive Session commenced at 11:28 a.m. Ms. Murrison, Ms. Wilson, Mr. Trefz, Ms. Hardy, Mr.
78 Hoebelheinrich, and Ms. Hensley were present during Executive Session.

79

80 Executive Session ended at 11:54 a.m. Commissioners reconvened in Open Session at 11:55 a.m.
81 and took the following action:

82

83 **ITEM #7a1: LOAN # A-689**

84 Action: Commissioner Radford moved to approve Loan # A-689 in the amount of \$110,800 for a
85 term of 7 years at a 2.5% interest rate, pursuant to the loan officer's recommendation, as the
86 application meets criteria for conservation benefit and meets the loan criteria established in
87 IDAPA 60.05.01 and loan policy. Commissioner Trebesch seconded the motion. Motion carried
88 by unanimous vote.

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90 **ITEM #7a2: LOAN # A-517**

91 Action: Commissioner Radford moved to uphold the loan officer's previous decision to deny the
92 loan and directed the loan officer to notify the applicant in writing. Commissioner Trebesch
93 seconded the motion. Motion carried by unanimous vote.

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95 Commissioner Radford left the call at 12:00 p.m.

96

97 **ITEM #7: EXECUTIVE SESSION**

98 Action: Commissioner Slichter moved to convene in Executive Session pursuant to Idaho Code §
99 67-2345(b) for the purpose of considering the evaluation of a public employee. Commissioner
100 Trebesch seconded the motion. Roll call: Chairman Norman Wright, Commissioners Jerry
101 Trebesch and Leon Slichter voted to do so. Commissioners Roger Stutzman and Dave Radford
102 were absent. Motion carried by unanimous vote.

103

104 Executive Session commenced at 12:02 p.m. Ms. Murrison was present during Executive Session.

105

106 Executive Session ended at 12:34 p.m. Commissioners reconvened in Open Session at 12:35 p.m.
107 and took no action.

108

109 **ITEM #8: ADJOURN:**

110 The meeting was adjourned at 12:36 p.m. The next Commission Meeting will be held via
111 teleconference on Friday, September 12, 2014.

112

113 Respectfully submitted,

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117 Jerry Trebesch, Secretary

DRAFT



Idaho Soil & Water Conservation Commission

650 W. State St., Room 145 • Boise Idaho 83720
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IDAHO SOIL & WATER CONSERVATION COMMISSION PUBLIC MEETING & TELECONFERENCE

Date and Time:

Friday, September 12, 2014
From 8:00 – 10:00 am MST

Location:

Len B. Jordan Building, Room 145
650 W. State Street
Boise, Idaho

DRAFT MINUTES

COMMISSION MEMBERS PRESENT via teleconference:

Norman Wright Dave Radford
Roger Stutzman Leon Slichter

COMMISSION MEMBERS ABSENT:

Jerry Trebesch

COMMISSION STAFF PRESENT:

1 Terry Hoebelheinrich

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COMMISSION STAFF PRESENT via teleconference:

3 Delwyne Trefz Ali Hardy

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PARTNERS AND GUESTS PRESENT:

5 Harriet Hensley, Office of the Attorney General

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ITEM #1: WELCOME AND ROLL CALL

11 Chairman Wright called the meeting to order at 8:05 a.m. Roll call: Chairman Norman Wright,
12 Commissioners Roger Stutzman, Leon Slichter, and Dave Radford were present via
13 teleconference. Commissioner Jerry Trebesch was absent.

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ITEM #2: AGENDA REVIEW

16 Action: None taken.

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ITEM #3: DISTRICT SUPPORT SERVICES

18 Action: Commissioner Radford moved to approve the FY 2015 District Allocation Matching Funds
19 as submitted. Commissioner Slichter seconded the motion. Motion carried by unanimous vote.
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22 **ITEM #4: ADJOURNMENT**

23 The meeting was adjourned at 8:42 a.m. The next Commission Meeting will be held on Thursday,
24 September 25, 2014.

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26 Respectfully submitted,

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30 Jerry Trebesch, Secretary

DRAFT

SWC REPORT SUMMARY AS OF August 31, 2014

GENERAL FUND														16.6 % of year complete			
FY15	PERSONNEL			OPERATING			CAPITAL OUTLAY			TRUSTEE & BENEFITS			CASH			OPERATING % SPENT TO DATE	
	BUDGET	ACTUAL EXPENSE thru End of Current	BALANCE	BUDGET	ACTUAL EXPENSE thru End of	BALANCE	BUDGET	Encumbr Thru End of Current	BALANCE	BUDGET	ACTUAL EXPENSE Thru End of Current Month	BALANCE	BEG CASH AT 7/1/14	PLUS TOTAL REC TO DATE	LESS TOTAL EXP TO DATE		ACTUAL CASH BALANCE End of
INDEX																	
7101 MANAGEMENT ADMINISTRAT	213,200	41,805	171,395	59,600	25,675	33,925			0				272,800		67,480	205,320	43.08%
7111 MANAGEMENT BOARD	2,700	458	2,242	17,400	1,427	15,973			0			0	20,100		1,884	18,216	8.20%
7201 FIELD STAFF	473,200	90,547	382,653	109,300	16,171	93,129	44,000		44,000			0	626,500		106,718	519,782	14.80%
7301 PROGRAMS	226,200	44,922	181,278	36,150	1,562	34,588			0			0	262,350		46,484	215,866	4.32%
7310 DISTRICT ALLOCATIONS						0			0	1,103,200	425,000	678,200	1,103,200		425,000	678,200	
7320 DISTRICT CAPACITY BUILDING			171,395			0			0	100,000	100,000	0	100,000		100,000	0	
7350 CREP	128,000	24,385	103,615	18,050	1,617	16,433			0			0	146,050		26,002	120,048	8.96%
TOTAL GENERAL FUND 0001	1,043,300	202,117	841,183	240,500	46,452	194,048	44,000	0	44,000	1,203,200	525,000	678,200	2,531,000	0	773,568	1,757,432	19.31%
		19.37%			19.31%						43.63%				30.56%		
7325 SWC PROFESSIONAL SERVICE	0	0	0	20,000	332	19,668			0	0	0	0	8,255	4	332	7,927	
TOTAL FUND 0450	0	0	0	20,000	332	19,668	0	0	0	0	0	0	8,255	4	332	7,927	
					1.66%										4.02%		
DEDICATED FUND														BALANCE SHEET			
FY15	PERSONNEL			OPERATING			CAPITAL OUTLAY			CASH				BALANCE SHEET			
	BUDGET	ACTUAL EXPENSE thru End of Current	BALANCE	BUDGET	ACTUAL EXPENSE thru End of	BALANCE	BUDGET	ACTUAL EXPENSE Thru End of	BALANCE	BEG CASH AT 7/1/14	PLUS TOTAL REC TO DATE	LESS TOTAL EXP TO DATE	ACTUAL CASH BALANCE End of Current	NOTES RECEIVABLE E 7/1/14	LOANS PAID OUT, COLLECTIONS /ADJUSTMENT	NOTES RECEIVABLE End of Cur period	
7351 RCRDP LOAN ADMINISTRATIC	151,400	28,807	122,594	146,100	24,402	121,698	0	0	0	6,157,846	(3,104)	53,209	6,101,533	3,910,931	23,303 (12,496)	3,921,737	
TOTAL RCRDP ADMIN 0522-01	151,400	28,807	122,594	146,100	24,402	121,698	0	0	0	6,157,846	(3,104)	53,209	6,101,533				
		19.03%			16.70%												
7361 REVOLVING LOAN - DEQ	0	0	0	30,000	2,715	27,285	0	0	0	17,369	8	2,715	14,662	633,715	0	633,715	
TOTAL DEQ LOAN 0529-16	0	0	0	30,000	2,715	27,285	0	0	0	17,369	8	2,715	14,662				
					9.05%									ADV FROM PAYMENTS/ADV FROM J TO DATE	0	ADV FROM END OF CUR PERIOD 576,799	



IDAHO SOIL & WATER
CONSERVATION COMMISSION

Item # 5a

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS RADFORD, STUTZMAN, SLICHTER, AND
TREBESCH**
FROM: DELWYNE TREFZ, DISTRICT SUPPORT SERVICES
DATE: SEPTEMBER 25, 2014
RE: DISTRICT MATCH DISTRIBUTION UPDATE

District match allocations approved during the September 12th Commission meeting were mailed to districts on Tuesday, September 16th. With disbursement of the match allocations, all state funds appropriated to the Commission for distribution to districts in FY 2015 have been disbursed. The attached spreadsheet accounts for all FY 2015 funds distributed to each district.

RECOMMENDED ACTION: None, for information only

ATTACHMENTS: FY 2015 Total District Allocations

FY 2015 DISTRICT ALLOCATIONS

District	Base Allocation	Capacity Building Allocation	District Operations Allocation	Match Allocation	Ratio, State Match:Local Match	Total FY2105 District Allocation
Ada	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 50,000.00	1.1 : 1	\$ 60,330.00
Adams	\$ 8,500.00	\$ 2,330.00	\$ 1,000.00	\$ 11,221.55	1.5 : 1	\$ 23,051.55
Balanced Rock	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 11,253.70	1.5 : 1	\$ 21,583.70
Bear Lake	\$ 8,500.00	\$ 2,330.00	\$ 1,000.00	\$ 12,122.10	1.5 : 1	\$ 23,952.10
Benewah	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 6,576.84	1.5 : 1	\$ 16,906.84
Blaine	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 20,461.28	1.5 : 1	\$ 30,791.28
Bonner	\$ 8,500.00	\$ 2,330.00	\$ 1,000.00	\$ 10,230.64	1.5 : 1	\$ 22,060.64
Boundary	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 13,565.83	1.5 : 1	\$ 23,895.83
Bruneau River	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ -	N / A	\$ 10,330.00
Butte	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 14,728.61	1.5 : 1	\$ 25,058.61
Camas	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 6,430.69	1.5 : 1	\$ 16,760.69
Canyon	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 14,615.20	1.5 : 1	\$ 24,945.20
Caribou	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 14,723.35	1.5 : 1	\$ 25,053.35
Central Bingham	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 4,384.56	1.5 : 1	\$ 14,714.56
Clark	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 10,961.40	1.5 : 1	\$ 21,291.40
Clearwater	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 29,230.40	1.5 : 1	\$ 39,560.40
Custer	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 5,846.08	1.5 : 1	\$ 16,176.08
East Cassia	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 4,384.56	1.5 : 1	\$ 14,714.56
East Side	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 10,961.40	1.5 : 1	\$ 21,291.40
Elmore	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ -	N / A	\$ 10,330.00
Franklin	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 50,000.00	1.4 : 1	\$ 60,330.00
Gem	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 7,307.60	1.5 : 1	\$ 17,637.60
Gooding	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 6,576.84	1.5 : 1	\$ 16,906.84
Idaho	\$ 8,500.00	\$ 2,330.00	\$ 1,000.00	\$ 10,230.64	1.5 : 1	\$ 22,060.64
Jefferson	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 13,884.44	1.5 : 1	\$ 24,214.44
Kootenai - Shoshone	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ -	N / A	\$ 10,330.00
Latah	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 30,691.92	1.5 : 1	\$ 41,021.92
Lemhi	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 7,307.60	1.5 : 1	\$ 17,637.60

FY 2015 DISTRICT ALLOCATIONS

District	Base Allocation	Capacity Building Allocation	District Operations Allocation	Match Allocation	Ratio, State Match:Local Match	Total FY2105 District Allocation
Lewis	\$ 8,500.00	\$ 1,830.00	\$ 1,000.00	\$ 11,692.16	1.5 : 1	\$ 23,022.16
Madison	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 8,769.12	1.5 : 1	\$ 19,099.12
Minidoka	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 5,115.32	1.5 : 1	\$ 15,445.32
Nez Perce	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 50,000.00	0.9 : 1	\$ 60,330.00
North Bingham	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 3,215.34	1.5 : 1	\$ 13,545.34
North Side	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 37,755.14	1.5 : 1	\$ 48,085.14
Oneida	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 20,461.28	1.5 : 1	\$ 30,791.28
Owyhee	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 4,384.56	1.5 : 1	\$ 14,714.56
Payette	\$ 8,500.00	\$ 2,330.00	\$ 1,000.00	\$ 5,992.23	1.5 : 1	\$ 17,822.23
Portneuf	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 24,407.38	1.5 : 1	\$ 34,737.38
Power	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 9,499.88	1.5 : 1	\$ 19,829.88
Snake River	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 10,961.40	1.5 : 1	\$ 21,291.40
South Bingham	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 2,923.04	1.5 : 1	\$ 13,253.04
Squaw Creek	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 8,842.20	1.5 : 1	\$ 19,172.20
Teton	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 8,611.28	1.5 : 1	\$ 18,941.28
Twin Falls	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 10,961.40	1.5 : 1	\$ 21,291.40
Valley	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 38,911.51	1.5 : 1	\$ 49,241.51
Weiser River	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 11,692.16	1.5 : 1	\$ 22,022.16
West Cassia	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 4,384.56	1.5 : 1	\$ 14,714.56
West Side	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 8,038.36	1.5 : 1	\$ 18,368.36
Wood River	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 6,576.84	1.5 : 1	\$ 16,906.84
Yellowstone	\$ 8,500.00	\$ 830.00	\$ 1,000.00	\$ 7,307.60	1.5 : 1	\$ 17,637.60
Total	\$ 425,000.00	\$ 50,000.00	\$ 50,000.00	\$ 678,200.00	1.4 : 1	\$ 1,203,200.00