



IDAHO SOIL & WATER CONSERVATION COMMISSION

REGULAR MEETING NOTICE & AGENDA
Idaho Soil & Water Conservation Commission
Tuesday, Jan 26, 2016, 8:00 a.m. to 1:00 p.m. MT

Len B. Jordan Bldg., 650 W. State, Boise
Rm B09 (across from the Galley)

TELECONFERENCE # 1-877-820-7831 Passcode: 922837

The Commission will occasionally convene in Executive Session, pursuant to Idaho Code § 74-206(1).
 Executive Session is closed to the public.

AMERICANS WITH DISABILITIES ACT COMPLIANCE

The meeting will be held in facilities that meet the accessibility requirements of the Americans with Disabilities Act. If you require special accommodations to attend, participate in, or understand the meeting, please contact the Idaho Soil & Water Conservation Commission at (208) 332-1790 or Info@swc.idaho.gov so advance arrangements can be made.

Members of the public may address any item on the Agenda during consideration of that item. Those wishing to comment on any agenda item are requested to indicate so on the sign-in sheet in advance. Copies of agenda items, staff reports and/or written documentation relating to items of business on the agenda are on file in the office of the Idaho Soil & Water Conservation Commission in Boise. Upon request, copies can be emailed and will also be available for review at the meeting.

	1.	WELCOME, SELF-INTRODUCTIONS, AND ROLL CALL	Chairman Wright
	2.	PROGRAMS	
#	a.	Resource Conservation & Rangeland Development Program Report <ul style="list-style-type: none"> • Cash Report for December, 2015 • Tracking for 2 loans • Comment on effectiveness of marketing plan in 2015 ACTION: For information only	Hoebelheinrich
#	b.	District Support Services Report <ul style="list-style-type: none"> • General update • Report on district capacity building/presentation(s) ACTION: For information only	Trefz
	3.	OTHER AGENCY REPORTS	Partners
#	a.	9:00 am Surface Water Coalition Settlement and Idaho Water Resource Board Recharge Presentation ACTION: For information only (Note: attachment is provided as a separate document)	Brian Patton Id. Dept. of Water Resources
	4.	ADMINISTRATION	
*#	a.	Minutes <ol style="list-style-type: none"> 1. Sept 24, 2015 2. Oct 30, 2015 	Chairman Wright

(*) Action Item

(#) Attachment

ACTION: Staff recommended action for Commission Consideration

Tues. Jan 26, 2016 Reg. Meeting Agenda

Date of Notice Jan 20, 2016

		3. Nov 13, 2015 4. Nov 15, 2015 5. Nov 17, 2015 ACTION: Approve	
*#	b.	Administrator's Report <ul style="list-style-type: none"> • Governor's FY 2017 Recommended Budget • IASCD & Commission Joint Meeting • Legislative Committee Presentations, Ag Summit • Commission Meeting Schedule • Envirothon Donation Request ACTION: Direct staff to donate \$6,000 to Bear Lake SWCD over the next three years to support the FY 2018 Idaho International Envirothon.	Murrison
*#	c.	Financial Report <ol style="list-style-type: none"> 1. August, 2015 2. September, 2015 3. October, 2015 4. November, 2015 5. December, 2015 ACTION: Approve	Yadon
	5.	PARTNER REPORTS <i>Typically include NRCS, IASCD, IDEA, Attorney General, DFM, OSC, etc.</i>	
	a.	Partner Reports ACTION: For information only	
	6.	OTHER BUSINESS	
	a.	Reports ACTION: For information only	Commissioners, Staff
#	7.	EXECUTIVE SESSION <i>Executive Session is closed to the public. Under the relevant Idaho Code Section noted below, all Board action will be taken publicly in open session directly following Executive Session.</i> ACTION: Move to enter Executive Session pursuant to Idaho Code § 74-206(1)(b) for the purpose of considering the evaluation of a public employee	
	a.	Human Resources: Employee Performance Review ACTION: For information only	
	8.	RECONVENE IN OPEN SESSION to ADJOURN	
	a.	ADJOURN. The next regular meeting is scheduled for Wednesday, Feb 17, 2016, if needed.	

(*) Action Item

(#) Attachment

ACTION: Staff recommended action for Commission Consideration

Tues. Jan 26, 2016 Reg. Meeting Agenda

Date of Notice Jan 20, 2016



IDAHO SOIL & WATER CONSERVATION COMMISSION

COMMISSION

Item 2a

H. Norman Wright
Chairman

Jerry Trebesch
Vice Chairman

Leon Slichter
Secretary

Dave Radford
Commissioner

Glen Gier
Commissioner

Teri A. Murrison
Administrator

**TO: CHAIRMAN WRIGHT, COMMISSIONERS GIER, RADFORD, SLICHTER,
AND TREBESCH**

FROM: TERRY HOEBELHEINRICH, LOAN OFFICER

DATE: January 19, 2016

RE: RCRDP UPDATE

Marketing	<ul style="list-style-type: none"> ● COMPLETED ● IASCD Conference, November, Boise ● Treasure Valley Irrigation Conference, December, Ontario, Oregon ● North Central Idaho Grazing Conference, January, Lewiston ● Idaho Irrigation Equipment Show, January, Nampa ● PLANNED ● Western Idaho Ag Expo, January, Caldwell ● Soil Health Symposium, February, Ontario, OR ● Direct Seed Workshop, February, Idaho Falls ● Idaho Family Forest Landowners Conference, March, Moscow
Loan Applications	<ul style="list-style-type: none"> ● 14 loan inquiries have been received since the last update on September 21 ● 2 loan applications received ● 3 loan applications in process ● 0 loan applications denied ● 2 loans approved (\$46,114 and \$57,130) irrigation equipment
Delinquencies	<ul style="list-style-type: none"> ● 1
Loan Tracking	<ul style="list-style-type: none"> ● A-691, 62 Days application to approval (Commission decision) ● A-699, 16 days application to approval (Commission decision) ● A-701, 30 days application to decision (Commission decision) ● A-700, 6 days application to approval (staff decision)
Cash Report	<ul style="list-style-type: none"> ● RCRDP Cash Report for September, October, November, December

ACTION: For Information Only

RCRDP FY16 - DECEMBER 2015

BEGINNING CASH BALANCE at 11/30/2015	\$6,741,422.60	\$6,586,137.04
Increase of Funds	December 2015	Year to Date
Interest Income:	\$ 2,213.80	\$ 13,322.37
Loan Interest:	\$ 13,098.93	\$ 61,531.04
Default Interest: (late fees)	\$ 160.49	\$ 203.32
Principal payments received	\$ 92,944.52	\$ 467,718.25
Suspense - payment not yet reported	\$ 18,080.53	\$ 7,250.00
Expenditure Adjustments	\$ 5.13	\$ 37.30
Pcard Adjustment		\$ -
3rd quarter Pcard Rebate		\$ 13.26
Payroll Expenditure Adjustment		\$ -
Loan Refunds		\$ 13.71
TOTAL INCREASES	\$ 126,503.40	\$ 550,089.25
ADJUSTED CASH BALANCE	\$6,867,926.00	\$7,136,226.29
Decrease of Funds	December 2015	Year to Date
Personnel Costs	\$ (16,681.20)	\$ (81,565.75)
Operating Expense (Interagency Billing)	\$ (1,091.71)	\$ (36,554.47)
P Card Payment	\$ (107.96)	\$ (1,066.87)
P Card Charges (not yet paid)	\$ 100.30	\$ 1,242.37
Expenditure Adjustments	\$ (5.13)	\$ (50.56)
Loan Disbursements	\$ (125,664.51)	\$ (293,741.51)
Suspense Cleared		\$ -
Refund from loan Payments		\$ (13.71)
TOTAL DECREASES	\$ (143,450.21)	\$ (411,750.50)
ENDING CASH BALANCE at 12/31/2015	\$ 6,724,475.79	\$ 6,724,475.79
3% Minimum Contingency Reserve		\$ (95,752.25)
Funds Approved - Not Disbursed		\$ (243,888.00)
Pending Approval		
FUNDS AVAILABLE		\$ 6,384,835.54
LOAN STATUS REPORT: DECEMBER 2015		
Outstanding Principal Loan Balance at November 30, 2015		\$ 3,159,021.80
Disbursements		\$ 125,664.51
Principal payments made		\$ (92,944.52)
Adjustments to STARS balance		\$ -
ADJUSTED PRINCIPAL LOAN BALANCE as of 12/31/2015		\$ 3,191,741.79
Previous report number of active loans	81	
New Loans	2	
Loans Paid Off	-1	
Number of active loans	82	
Past Due Account(s)	2	



IDAHO SOIL & WATER CONSERVATION COMMISSION

COMMISSION

Item 2a

H. Norman Wright
Chairman

Jerry Trebesch
Vice Chairman

Leon Slichter
Secretary

Dave Radford
Commissioner

Glen Gier
Commissioner

Teri A. Murrison
Administrator

**TO: CHAIRMAN WRIGHT, COMMISSIONERS GIER, RADFORD, SLICHTER,
AND TREBESCH**

FROM: TERRY HOEBELHEINRICH, LOAN OFFICER

DATE: January 15, 2016

RE: IASCD BEGINNING FARMER RESOLUTION UPDATE

Research	<ul style="list-style-type: none"> • Obtained Final Resolution • Administrative Rules Change Required • Definition of Beginning Farmer and Rancher • Other Options
Administrative Rule	<ul style="list-style-type: none"> • 25 Steps & 1 Year Process • 137 Page Rule Writers Manual • Division of Financial Management • Governor's Policy Advisors • Notice of Negative Fiscal Impact • Multiple Meetings • Significant SWC Staff Time • Legislature Approves
Beginning Farmer Definition	<ul style="list-style-type: none"> • USDA Definition including FSA and NRCS • Continuing Research & Discussions with USDA Staff • Increase Application Steps and Processing Time • 3 – 10 years Tax Returns • Evaluation of Beginning Farmers Efforts
Other Options	<ul style="list-style-type: none"> • Change Term of Loans to Improve Borrowers Cash Flow • IE 10 Year, New Equipment Loan 2.75%, \$50,000 Loan • Annual Payment Reduced by 27% or \$2,088/Year • Apply to All Applicants • Policy Change Required

ACTION: For Information Only



**IDAHO SOIL & WATER
CONSERVATION COMMISSION**

ITEM #2b

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS RADFORD, GIER, WRIGHT, SLICHTER, AND
TREBESCH**
FROM: DELWYNE TREFZ, DISTRICT SUPPORT
DATE: JANUARY 19, 2016
RE: DISTRICT SUPPORT SERVICES REPORT

FY2015 District Capacity Building Funds Report

The attached FY 2015 Capacity Building Funds Report shows how districts used these funds to support their priority programs and activities. The majority of the districts used the funds allocated to them in support of outreach and educational efforts.

ACTION: No action required. For information only.

ATTACHMENTS:

- **FY 2015 DISTRICT CAPACITY BUILDING FUNDS REPORT**

FY 2015 DISTRICT CAPACITY BUILDING FUNDS REPORT

DISTRICT	PROGRAM/ACTIVITY SUPPORTED	CAP BLDG ALLOCATION
Ada SWCD	5th Grade Conservation Field Day	\$830.00
Adams SWCD	Rangeland Skillathon	\$2,330.00
Balanced Rock SCD	Color Printer & Supplies	\$830.00
Bear Lake SWCD	Envirothon	\$2,330.00
Benewah SWCD	District Manager Development	\$830.00
Blaine SCD	Envirothon	\$830.00
Bonner SWCD	Forestry Contest	\$2,330.00
Boundary SCD	Weed Awareness Supplies	\$830.00
Bruneau River SCD	319 Project Outreach	\$830.00
Butte SWCD	Speech & Poster Contest	\$830.00
Camas CD	Outreach & Education	\$830.00
Canyon SCD	Nat. Resources Camp Sponsorship	\$830.00
Caribou SCD	Purchased Projector & Printer	\$830.00
Central Bingham CD	Projector and Printer	\$830.00
Clark SCD	Outreach & Education	\$830.00
Clearwater SWCD	Firewise Program	\$830.00
Custer SWCD	Outreach & Education	\$830.00
East Cassia SWCD	Outreach & Education	\$830.00
East Side SWCD	Soil Health Workshop	\$830.00
Elmore SWCD	Newsletter Production	\$830.00
Franklin SWCD	Outreach & Education	\$830.00
Gem SWCD	Outreach & Education	\$830.00
Gooding SCD	Envirothon	\$830.00
Idaho SWCD	Grazing Conference	\$2,330.00
Jefferson SWCD	Soil Health Workshop	\$830.00
Kootenai-Shoshone SWCD	Outreach & Education	\$830.00
Latah SWCD	Outreach & Education	\$830.00
Lemhi SWCD	Outreach & Education	\$830.00
Lewis SCD	Soil Health Workshop	\$1,830.00
Madison SWCD	Outreach & Education	\$830.00
Minidoka SWCD	Land & Soil Evaluation Event	\$830.00
Nez Perce SWCD	Outreach & Education	\$830.00
North Bingham SCD	Outreach & Education	\$830.00
North Side SWCD	Soil Health Workshop	\$830.00
Oneida SWCD	Outreach & Education	\$830.00
Owyhee CD	Outreach & Education	\$830.00
Payette SWCD	Agricultural Symposium	\$2,330.00
Portneuf SWCD	Ag Days Event	\$830.00
Power SCD	Outreach & Education	\$830.00
Snake River SWCD	Color Printer & Supplies	\$830.00
South Bingham SCD	Outreach & Education	\$830.00

FY 2015 DISTRICT CAPACITY BUILDING FUNDS REPORT

DISTRICT	PROGRAM/ACTIVITY SUPPORTED	CAP BLDG ALLOCATION
Squaw Creek SCD	75th Anniversary Outreach	\$830.00
Teton SCD	Outreach & Education	\$830.00
Twin Falls SWCD	Color Printer & Supplies	\$830.00
Valley SWCD	McCall Outdoors Science School	\$830.00
Weiser River SCD	6th Grade Field Day	\$830.00
West Cassia SWCD	District Website Development	\$830.00
West Side SWCD	Outreach & Education	\$830.00
Wood River SWCD	"Trees Against the Wind" Project	\$830.00
Yellowstone SCD	"Birth of a River" field trip	\$830.00
TOTAL		\$50,000.00



Idaho Soil & Water Conservation Commission

650 W. State St., Room 145 • Boise Idaho 83720
Telephone: 208-332-1790 • Fax: 208-332-1799

IDAHO SOIL & WATER CONSERVATION COMMISSION PUBLIC MEETING & TELECONFERENCE

Date and Time:

Thursday, September 24, 2015
8:00 am – 9:20 am MST

Location:

Len B Jordan Building
650 W State St, rm 145
Boise, Idaho

DRAFT MINUTES

COMMISSION MEMBERS PRESENT:

Gerald Trebesch (Vice-Chair)

COMMISSION MEMBERS PRESENT VIA TELECONFERENCE:

Norman Wright (Chair)	Leon Slichter (Secretary)
David Radford	Glen Gier

COMMISSION STAFF PRESENT:

1 Teri Murrison	Terry Hoebelheinrich
2 Delwyne Trefz	Carolyn Watts
3 Cheryl Wilson	Rhonda Yadon
4	

PARTNERS AND GUESTS PRESENT:

6 Mark Cecchini-Beaver, Office of the Attorney General
7 Curtis Elke, NRCS
8 Benjamin Kelly, IASCD (via teleconference)
9

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ITEM #1: WELCOME AND ROLL CALL

12 Chairman Wright called the meeting to order at 8:00 a.m.
13 Roll call: Chairman Norman Wright, Commissioners Leon Slichter, Gerald Trebesch, David
14 Radford and Glen Gier were present.

15

ITEM #2: AGENDA REVIEW

17 Action: None taken

18

ITEM #3: PARTNER REPORTS

20 Action: None taken

21
22 **ITEM #4a: MINUTES**
23 Action: Commissioner Slichter moved to approve Amended Minutes Item 4a1,2, and 3, the June
24 12, July 9, July 20, 21, 22, 23 and 24 Minutes, as submitted. Commissioner Trebesch seconded
25 the motion. Motion carried by unanimous vote.
26
27 Action: Commissioner Slichter moved to approve the Minutes Item 4a1, the August 27 Minutes,
28 with the following correction: "PARTNERS AND GUESTS PRESENT" includes Mary Stutzman; and
29 the correction of noted typographical errors. Commissioner Gier seconded the motion. Motion
30 carried by unanimous vote.
31
32 Action: Commissioner Gier moved to approve the Minutes Item 4a2, Sept 10 Minutes, with the
33 correction of noted typographical errors. Commissioner Slichter seconded the motion. Motion
34 carried by unanimous vote.
35
36 **ITEM #4b: ADMINISTRATOR'S REPORT**
37 Action: None taken
38
39 **ITEM #4c: FINANCIAL REPORTS**
40 Action: Commissioner Trebesch moved to approve the August Financial Report as submitted.
41 Commissioner Radford seconded the motion. Motion carried by unanimous vote.
42
43 **ITEM #5a: DISTRICT SUPPORT SERVICES**
44 Action: None taken
45
46 **ITEM #5b: RESOURCE CONSERVATION & RANGELAND DEVELOPMENT PROGRAM**
47 Action: None taken
48
49 **ITEM #6: REPORTS**
50 Action: None taken
51
52 **ITEM #7: ADJOURN:**
53 The meeting was adjourned at 9:20 am. The next Commission Meeting will be held in Boise in
54 conjunction with the Annual Idaho Association of Soil Conservation Districts' annual meeting on
55 November 18, 2015.
56
57 Respectfully submitted,
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61
62 Leon Slichter, Secretary



Idaho Soil & Water Conservation Commission

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IDAHO SOIL & WATER CONSERVATION COMMISSION SPECIAL TELECONFERENCE

Date and Time:

Friday, October 30, 2015
9:00 am – 10:00 pm MST

Location:

Len B Jordan Building
650 W State St, Rm. 145
Boise, Idaho

DRAFT MINUTES

COMMISSION MEMBERS PRESENT VIA TELECONFERENCE:

Norman Wright (Chair) David Radford
Leon Slichter (Secretary) Glen Gier

COMMISSION MEMBERS PRESENT AT MEETING LOCATION:

Gerald Trebesch (Vice Chair)

COMMISSION STAFF PRESENT:

- 1 Teri Murrison
- 2 Cheryl Wilson
- 3 Terry Hoebelheinrich
- 4

PARTNERS AND GUESTS PRESENT: none

- 5
 - 6
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8 ITEM #1: WELCOME AND ROLL CALL

9 Chairman Wright called the meeting to order at 9:02 a.m.

10 Roll call: Chairman Norman Wright, Commissioners Leon Slichter, Gerald Trebesch, David
11 Radford and Glen Gier were present.

12

13 Chairman Wright moved that because it arose subsequent to the posting of this agenda but is of
14 sufficient urgency to warrant discussion, agenda item 2b be added to discuss a proposed Idaho
15 Association of Soil Conservation Districts' resolution requesting the Board consider adopting
16 rules within the Resource Conservation and Rangeland Development Program to implement 0%
17 interest loans to young farmers and ranchers for conservation implementation.

18 Seconded by Dave Radford. The motion passed unanimously.

19

20 ITEM #1a. EXECUTIVE SESSION:

21 Action: Chairman Wright moved to convene in Executive Session pursuant to Idaho Code § 74-
22 206(1)(d) for the purpose of reviewing Loan Applications. Commissioner Slichter seconded the
23 motion. Motion carried by unanimous vote.

24

25 Roll call: Chairman Norman Wright, Commissioners Leon Slichter, Dave Radford and Glen Gier
26 were present via teleconference. Commissioner Gerald Trebesch appeared in person.

27

28 Executive Session commenced at 9:05 a.m.

29 Teri Murrison, Terry Hoebelheinrich, Cheryl Wilson were present during Executive Session.

30 Executive Session ended at 9:42 a.m.

31

32 **ITEM #2: RECONVENE IN OPEN SESSION:**

33 Commissioners reconvened in Open Session at 9:44 a.m.

34

35 **ITEM #2a: RESOURCE CONSERVATION & RANGELAND DEVELOPMENT PROGRAM**

- 36 • Loan #A-695

37 Action: Commissioner Trebesch moved to approve Loan #A-695 contingent upon the loan
38 officer obtaining satisfactory additional information from the applicant.

39 Commissioner Radford seconded the motion. Motion carried by unanimous vote.

40

- 41 • Loan #A-701

42 Action: Commissioner Radford moved to approve Loan #A-701 with conditions as
43 recommended by the loan officer. Commissioner Slichter seconded the motion. Motion
44 carried by unanimous vote.

45

46 **ITEM#2b:** Proposed Idaho Association of Soil Conservation Districts' resolution requesting the
47 Board consider adopting rules within the Resource Conservation and Rangeland Development
48 Program to implement 0% interest loans to young farmers and ranchers for conservation
49 implementation.

50 Action: None taken.

51

52 **ITEM #4: ADJOURN:**

53 *The meeting was adjourned at 10:04 a.m. A Special Meeting will be held in Boise November 13,*
54 *2015, at 9:00 am via teleconference.*

55

56 Respectfully submitted,

57

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61 Leon Slichter, Secretary



Idaho Soil & Water Conservation Commission

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IDAHO SOIL & WATER CONSERVATION COMMISSION SPECIAL MEETING & TELECONFERENCE

Date and Time:

Friday, November 13, 2015
9:00 am – 9:35 MT

Location:

Len B Jordan Building
650 W. State St., Rm. 145
Boise, Idaho

DRAFT MINUTES

COMMISSION MEMBERS PRESENT VIA TELECONFERENCE:

Norman Wright (Chair)
Leon Slichter (Secretary) David Radford
Glen Gier

COMMISSION MEMBERS PRESENT AT MEETING LOCATION:

Gerald Trebesch (Vice-Chair)

COMMISSION STAFF PRESENT:

Teri Murrison Terry Hoebelheinrich
Delwyne Trefz Cheryl Wilson
Rhonda Yadon

1 PARTNERS AND GUESTS PRESENT:

2 Mark Cecchini-Beaver, Office of the Attorney General

3

4 ITEM #1: WELCOME AND ROLL CALL

5 Chairman Wright called the meeting to order at 9:01 a.m.

6 Roll call: Chairman Norman Wright, Commissioners Gerald Trebesch, Leon Slichter, David
7 Radford and Glen Gier were present.

8

9 **ITEM #2: PROPOSED IDAHO ASSOCIATION OF SOIL CONSERVATION DISTRICTS' RESOLUTION**
10 **REQUESTING THE BOARD CONSIDER ADOPTING RULES WITHIN THE RESOURCE CONSERVATION**
11 **AND RANGELAND DEVELOPMENT PROGRAM TO IMPLEMENT 0% INTEREST LOANS TO YOUNG**
12 **FARMERS AND RANCHERS FOR CONSERVATION IMPLEMENTATION.**

13 Action: None taken

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ITEM #3: ADJOURN:

The meeting was adjourned at 9:35 a.m. The next Special Meeting, a Joint Board Meeting between the Commission and the Idaho Association of Soil Conservation Districts, will be held in Boise on Sunday, November 15th at 3:00 p.m. at the Riverside Hotel.

Respectfully submitted,

Leon Slichter, Secretary

DRAFT



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IDAHO SOIL & WATER CONSERVATION COMMISSION SPECIAL JOINT MEETING WITH IDAHO ASSOCIATION OF SOIL CONSERVATION DISTRICTS BOARD (IASCD)

Date and Time:

Sunday, November 15, 2015
3:00 pm – 3:55 p.m. MT

Location:

The Riverside Hotel, Clearwater room
2900 Chinden Blvd
Boise, Idaho

DRAFT MINUTES

COMMISSION MEMBERS PRESENT:

Norman Wright (Chair)	Gerald Trebesch (Vice-Chair)
Leon Slichter (Secretary)	David Radford
Glen Gier	

COMMISSION STAFF PRESENT:

Teri Murrison	Terry Hoebelheinrich
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1 IDAHO ASSOCIATION OF SOIL CONSERVATION DISTRICTS MEMBERS & STAFF PRESENT:**2****3** Kit Tillotson (President), Division V**4** Herman Collins (alternate attending for Vice President Billie Brown), Division I**5** Steve Becker (Secretary), Division II**6** Art Beal, Division III**7** Richard Kunau, Division IV**8** Lynn Bagley, Division VI**9** Benjamin Kelly, Executive Director**10****11 PARTNERS AND GUESTS PRESENT:****12** Kent Foster, Ada SWCD**13** Tom Daniels, Boundary SCD**14** John Lau, Caribou SCD**15** Lisa Transtrum, Bear Lake SWCD**16** Chris Banks, Conservation Basics LLC**17** Garth Boehme, Bear Lake SWCD**18****19 ITEM #1: WELCOME AND ROLL CALL****20** Chairman Wright called the meeting to order at 3:00 p.m.

21 Roll call: Chairman Norman Wright, Commissioners Gerald Trebesch, Leon Slichter, David
22 Radford and Glen Gier were present.

23

24 **ITEM #2: 2015 CONSERVATION SUMMIT REPORT**

- 25 • The Commission and IASCD will hold joint board meetings at the Safari Hotel in Boise at
26 3:00 p.m. MT on January 25, 2016.
- 27 • The IASCD will have a representative present at Commission Board meetings (President
28 Tillotson, Benjamin Kelly, or Kent Foster)
- 29 • Chairman Wright and Administrator Murrison will receive advance agendas for IASCD
30 Board teleconference calls
- 31 • President Tillotson/Benjamin will schedule presentations with the Idaho city and county
32 associations to educate other local governments about districts

33 Action: None taken

34

35 **ITEM #4: ADJOURN**

36 The meeting was adjourned at 3:55 p.m. The next Special Commission Meeting, a Listening
37 Session, will be held in Boise on November 17th at 7:00 a.m. at the Riverside Hotel. The next
38 regular meeting is scheduled for January, 2016 in Boise. Date and time are yet to be
39 determined.

40

41 Respectfully submitted,

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44

45

46 Leon Slichter, Secretary



Idaho Soil & Water Conservation Commission

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IDAHO SOIL & WATER CONSERVATION COMMISSION SPECIAL MEETING & TELECONFERENCE

Date and Time:

Tuesday, November 17, 2015
7:00 am – 8:21 a.m. MT

Location:

The Riverside Hotel, Clearwater room
2900 Chinden Blvd
Boise, Idaho

DRAFT MINUTES

COMMISSION MEMBERS PRESENT:

Norman Wright (Chair)	Gerald Trebesch (Vice-Chair)
Leon Slichter (Secretary)	David Radford
Glen Gier	

COMMISSION STAFF PRESENT:

Teri Murrison	Terry Hoebelheinrich
Delwyne Trefz	Carolyn Watts

1 PARTNERS AND GUESTS PRESENT:

- 2 Mark Cecchini-Beaver, Office of the Attorney General
- 3 Roy Prescott, Northside SWD
- 4 Lisa Transtrum, Bear Lake SWCD
- 5 Kevin Koester, Portneuf SWCD
- 6 Chris Banks, Conservation Basics LLC
- 7 John Lau, Caribou SCD
- 8 Chris Simmons, Balanced Rock, Twin Falls, North Side districts
- 9 Kirk Chandler, Weiser River SCD
- 10 Garth Boehme, Bear Lake SWCD
- 11 Tom Daniel, Boundary County SCD
- 12 Lynn Bagley IASCS
- 13 Dale Nichols, Nez Perce SCD
- 14 Art Beal, IASCD
- 15 Kay Billington, Wood River SCD
- 16 Herman Collins, Bonner SWCD
- 17

18 ITEM #1: WELCOME AND ROLL CALL

- 19 Chairman Wright called the meeting to order at 9:01 a.m.

20 Roll call: Chairman Norman Wright, Commissioners Gerald Trebesch, Leon Slichter, David
21 Radford and Glen Gier were present.

22

23 **ITEM #2: AGENDA REIVEW**

24 Action: None taken

25

26 **ITEM #3: LISTENING SESSION:**

27 Deputy Attorney General Mark Cecchini-Beaver presented the results of his legal research
28 regarding whether the Commission has legal authority to make loans from the RCRDP fund at
29 zero percent interest. Based on an analysis of the statutory language, structure, purpose, and
30 history, his opinion is that the governing statutes do not authorize the Commission to make zero-
31 interest loans from the RCRDP fund. In response to a question from Kevin Koester about whether
32 very low interest loans would be permissible, he further stated that two statutory limitations
33 apply to the Commission’s decisions on interest rates for RCRDP loans. First, some interest, up to
34 six percent, must be charged. Second, the interest and other fund income must be sufficient to
35 keep the fund revolving—that is, to cover administration costs without reducing the principal
36 available for the loans. He stated that, subject to those limitations, the amount of interest to be
37 loaned is a policy question for the Commissioners.

38

39 The following additional questions were asked and comments were made by participants
40 concerning the RCRDP Loan Program:

- 41 • Kirk Chandler – Back in 1985, we were paying 18-21% for farm loans, and the general
42 interest rate was 18%. A maximum 6% was nothing. Rates are lower now, but 5% is still
43 a great rate. We would like to see this available for young farmers or ranchers. Could
44 the resolution say that the interest rate should be ½-1%?
- 45 • Commissioner Radford – Kirk, on the revolving side of it, how do you believe that should
46 self-sustain it, if 1% doesn’t meet the threshold for revolving?
- 47 • Kirk Chandler – That would be a question we would have to address. If the original loans
48 were paid back, then that would pay back the fund, and 1% would be better than
49 nothing.
- 50 • Terry Hoebelheinrich - Current RCRDP rates are 2½ % - 3½ %. Most borrowers select a 7
51 year term. The Commission currently already loans to beginning farmers and ranchers –
52 6 loans to beginning farmers in the past several years. There may be more because we
53 don’t track how long they have been farming. Loans compete with other programs such
54 as EQIP contracts, and FSA programs at the same rate. Borrowers must also qualify for
55 loans, regardless of interest rate. The project must qualify by providing conservation
56 benefits, there are credit things to look at, and collateral.
- 57 • Commissioner Slichter – Using the term “beginning” farmers and ranchers could cause a
58 problem, as there have been farm/ranch purchases by large corporations looking for
59 investment opportunities, and they have deep pockets. While new to farming or
60 ranching, these corporations could conceivably consume a large portion of loan funds.
61 How should this be addressed?

- 62 • Kevin Koester – 6 loans to beginning farmers in what period of time? Would need to
63 define “beginning” farmer and rancher, for example, less than 10 years in the business.
64 How do we provide a means to help beginning farmers and ranchers put conservation on
65 the land? Need to provide an incentive. Loan at a lower rate for a first loan, then they
66 can borrow at the standard rate on subsequent loans, for example. We need to look at
67 the bigger picture.
- 68 • Kirk Chandler – Beginning farmers and ranchers often can’t put up 50% collateral. Can
69 we adjust that, or change the loan requirements?
- 70 • Commissioner Slichter – Agriculture is aging. It seems like fewer young people are
71 getting into farming.
- 72 • Commissioner Radford – The idea of having beginning farmers and ranchers coming back
73 for more loans over the years. First loan at a lower rate, then subsequent ones at the
74 regular rate.
- 75 • Kevin Koester – This would work well. Collateral is the issue. Could it be lowered to 25%
76 or 30% instead of 50%?
- 77 • Kirk Chandler – Could age be used instead of experience as a requirement? “Young”
78 famer/rancher?
- 79 • Art Beal – Can we legally ask their age, or would it be considered discrimination? What if
80 a beginning farmer was a retiree? Don’t want to limit new farmers.
- 81 • Lisa Transtrum – Any step we can take is advantageous. Young people can’t get a start
82 without help.
- 83 • Chris Banks – Our young people do not expect anything for free. I appreciate Mr.
84 Koester’s efforts on the behalf of young farmers and ranchers. Thank you for considering
85 it.
- 86 • Kevin Koester – This will help you loan more. Even if the resolution isn’t passed, consider
87 what can be done.

88
89 Lisa Transtrum, Bear Lake SWCD, and Chris Banks, Conservation Basics LLC gave a Power Point
90 presentation about Idaho Envirothon, and Idaho’s bid to host the 2018 National/International
91 competition.

92
93 Action: None taken

94
95
96
97 **ITEM #4: ADJOURN**
98 The meeting was adjourned at 8:21 a.m. The next Special Meeting will be a Joint Commission
99 and Idaho Association of Soil Conservation Districts Board meeting at the Safari Hotel, on
100 January 25, 2016, at 3:00 p.m. MT in Boise. The next regular meeting is scheduled for January,
101 2016 in Boise. Date and time are yet to be determined.

102
103
104 Respectfully submitted,

105 |
106 |
107 |
108 |
109 Leon Slichter, Secretary

DRAFT



**IDAHO SOIL & WATER
CONSERVATION COMMISSION**

ITEM #4b

TO: CHAIRMAN WRIGHT AND COMMISSIONERS RADFORD, GIER, WRIGHT, SLICHTER, AND TREBESCH
FROM: TERI MURRISON, ADMINISTRATOR
DATE: JANUARY 19, 2015
RE: ADMINISTRATOR'S REPORT

Governor's FY 2017 Recommended Budget

The Governor announced his Recommended Budget on January 11th. It amounts to a 4% increase in the Commission budget in FY 2017. Staff will present his Recommended Budget before JFAC on Feb. 2, 2016, at 9:00 am. It is as follows:

Fund Source	FY 2016 (current)	FY 2017 (Gov's Recommended Budget)
General	\$2,590,100	\$ 2,686,500
Dedicated (RCRDP)	\$ 301,300	\$ 312,000
Other (spending authority only for Professional Services & State Revolving Loan – DEQ)	\$ 50,000	\$ 60,000
Total	\$ 2,941,400	\$ 3,058,500

By Object	FY 2016 (current)	FY 2017 (Gov's Recommended Budget)
Personnel (GF and RCRDP)	\$ 1,275,000	\$ 1,367,500
Operating (GF and RCRDP)	\$ 365,500	\$ 383,000
Capital (2 vehicles replaced, 4 cubicles for new office space)	\$ 47,700	\$ 54,800
Trustee & Benefit (District allocations)	\$ 1,253,200	\$ 1,253,200
Total	\$2,941,400	\$ 3,058,500
FTP Positions	17.75	17.75

As you will remember, last year's budget (after one-time expenses were removed) became the FY 2017 base recommended appropriation of \$ 2,893,700. That amount was adjusted for increased health benefit costs, repair/replacement items (2 trucks for field staff), and fees for attorney general, risk



IDAHO SOIL & WATER CONSERVATION COMMISSION

management, Treasurer's, increase in employee compensation (3% recommended), and one-time costs associated with a 27th pay period in FY 2017.

To that were added the following line item enhancements:

1. Office space increase (\$12,900 ongoing, \$7,600 one time for cubicles) in operating and capital funds
2. An increase in ongoing spending authority in the Technical Assistance Cost Recovery fund (increasing by \$10,000 per year to cover anticipated billings to OSC and DEQ for engineering and groundwater contracting services).

The total Recommended Budget for FY 2017 is just over \$3 million.

IASCD & Commission Joint Meeting

IASCD will join with your Board in holding a joint board meeting on Monday, January 25th at 3 pm in the LBJ Building Basement Conference Room, 650 W. State, Boise. An agenda will follow under separate cover. IASCD has yet to announce the Spring Division meetings schedule. Staff will notify your Board as soon as we receive that information.

Legislative Committee Presentations, Ag Summit

The Commission's annual presentation to the Joint Finance-Appropriations Committee (JFAC) has been scheduled on February 2, 2016, from 9:00 to 9:25 am in the Capitol. Staff will schedule five House and Senate germane committees in late January/early February and will notify the Board and our partners.

The Larry Brannen Ag Summit will be held in the Boise Red Lion Hotel this year on February 15th and 16th. The theme is *Tackling the Realities of Climate: as kids we called it weather*. Staff will make registration and hotel reservations for the Ag Summit starting with the Strolling Supper at 6:30 pm on Monday night through Tuesday's reception for Dr. Michael Parrella, new Dean of the University of Idaho's College of Agriculture and Life Sciences.

If a regular Commission meeting is necessary in February, the Chairman may call it on Monday, February 15th at 1:30 pm, prior to the Strolling Supper. Please take that into account in planning your travel schedule. Since we now put all staff and Commissioner hotel reservations on the state credit card, please notify Carolyn your schedule so she can take book your lodging and registration as soon as possible. Likewise, if you will be unable to attend, please let her know.



IDAHO SOIL & WATER CONSERVATION COMMISSION

Commission Meeting Schedule

The remaining Regular Commission meeting dates and tentative locations are as follows:

Date & Time	Type of Meeting, Location	In Person (IP)/ Teleconference (T)
February 17 , 8:00 am	Regular meeting (if necessary, in conjunction with the Ag Summit), 650 W. State St., Rm. 145, Boise	IP
April 21, 8:00 am	Regular meeting/650 W. State St., Rm. 145, Boise (teleconference)	T
May 19, 8:00 am	Regular meeting/650 W. State St., Rm. 145, Boise (teleconference)	T
June 9, 8:00	Regular meeting, LBJ Building, 650 W. State, Basement Conference Room, Boise	IP
June 10, time tba	Joint Board Meeting with IASCD, Safari Inn, 1070 Grove Street, Boise	IP

Should there be important loan or other business to conduct, the Chairman can call a special meeting via teleconference to accomplish it.

Envirothon Donation Request

We recently received the attached request from the Bear Lake SWCD for your consideration of a \$1,500 FY 2017 Envirothon donation. As you know, the Board awards 6 regional capacity building awards for a total of \$10,000 every June and typically donates that amount to Envirothon. That award is made in June every year and their request will be reviewed at that time.

In addition, at your last meeting the Board indicated a desire to donate a total of \$6,000 in additional funding over the next three years to support the FY 2018 Envirothon if it's held in Idaho. Chris Banks and Lisa Transtrum will make their final presentation to the National Envirothon Committee this month and if they are successful, staff requests your direction to utilize FY 2016 and successive year cost savings, if necessary, to do so. Later in the year projected savings will be known and we can update your Board on the amount donated. Available funding permitting, staff will endeavor to donate the entire \$6,000 this year.

ACTION: Direct staff to donate \$6,000 to Bear Lake SWCD over the next three years to support the FY 2018 Idaho International Envirothon.

ATTACHMENTS:

- Bear Lake SWCD Envirothon Donation Request Letter



IDAHO ENVIROTHON

% Bear Lake Soil & Water Conservation District
785 North 4th Street, Suite B
Montpelier, Idaho 83254

Idaho Soil & Water Conservation Commission
% Teri Murrison
650 W. State Street, Rm 145
Boise, ID 83702

RECEIVED January 4, 2016
JAN 11 2016
IDAHO SOIL & WATER
CONSERVATION COMMISSION

Dear Teri,

Thank you for your past support of the Idaho Envirothon. The Idaho Association of Soil Conservation Districts and the Idaho Envirothon State Committee would like to ask for your continued support or donation for the Idaho State Envirothon Competition.

The Idaho Envirothon is a hands-on environmental problem solving competition for high school aged students. The Idaho Competition averages 200 students from all over the state, competing annually. This year's competitions will be held April 25th and 26th, 2016 at the Living Water Ranch in Challis, Idaho. This is a very exciting program and we are pleased to help educate so many young people about our nations very important natural resources. To read more about the Idaho State Envirothon go to our new website at: www.idahoenvirothon.weebly.com.

Participating teams complete training and testing in five natural resource categories: Soils & Land Use, Aquatic Ecology, Forestry, Wildlife, and a current issue topic that is developed annually. This year's current issue is "Invasive Species, a Challenge to Our Environment, Economy, and Society".

Teams all across the United States and Canada compete at local competitions. The winning team from each state or province advance on to compete at the International Competition. The 2016 International Competition will be held in Ontario Canada from July 24th through July 29, 2016.

Your monetary support is greatly appreciated. We look forward to hearing from you soon.

Respectfully,

Kit Tillotson
IASCD President

Please clip and return donation to: Bear Lake Soil & Water Conservation District
785 North 4th Street, Suite B
Montpelier, Idaho 83254

Make Donation out to: Idaho Envirothon

Amount of Donation: \$ 1,500.00 for FY 2017 (7/1/16-6/30/17)

Donation Received From: Idaho Soil + Water Conservation Commission



IDAHO SOIL & WATER
CONSERVATION COMMISSION

Item # 4c

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS RADFORD, GIER, SLICHTER, AND
TREBESCH**
FROM: RHONDA YADON, FINANCIAL SPECIALIST
DATE: JANUARY 19, 2016
RE: FINANCIAL REPORTS, FISCAL MATTERS

In accordance with our typical process of reporting financial activities to you on a monthly basis, I have attached the financial reports for the following time periods:

1. September 30, 2015
2. October 31, 2015
3. November 30, 2015
4. December 31, 2015

Since we have not had a Board Meeting for several months and these reports are cumulative, I will only review the December 31, 2015 report with you in detail at your meeting. If upon reviewing the financial reports from September, October, and November, you have questions or concerns, I will be happy to review those months, as well.

You will notice that there is also a **revised** copy of the financial reports for August 31, 2015. Cash for the RCRDP Fund was understated by \$157 because of the effects of a missed Net PCard Liability. This correction is reflected in the revised copy and will need Board approval.

I have also added a new report to your packet called the YTD Financial Summary. This report summarizes at-a-glance the financial status of all the SWCC Funds and includes projected expenditures and cash balances.

In addition for your information, attached is a memo from the State Board of Examiners stating that effective January 1, 2016, the State mileage reimbursement rate is being reduced from 55.5 cents per mile to 54 cents per mile. As stated in the memo, the federal rate is being reduced also to 54 cents per mile, and per Idaho Code, the state mileage reimbursement cannot be higher than the allowable federal rate. As always, please let me know if you need a new copy of our Mileage Reimbursement Form.

RECOMMENDED ACTION: Approve the monthly financial reports from September 30, 2015 through December 31, 2015 in 1 action and approve the revised August 30, 2015 financial report in a separate action.

Encl: Financial Reports for August 31, 2015 through December 31, 2015
Memorandum – Amendment of State Mileage Reimbursement Rate

SWC REPORT SUMMARY AS OF August 31, 2015

GENERAL FUND	PERSONNEL			OPERATING			CAPITAL OUTLAY			TRUSTEE & BENEFITS			CASH				
FY16	BUDGET	ACTUAL EXPENSE thru End of Current Month		BUDGET	ACTUAL EXPENSE Thru End of Current		BUDGET	ACTUAL EXPENSE Thru End of Current		BUDGET	ACTUAL EXPENSE Thru End of Current		BEG CASH AT 7/1/15	PLUS TOTAL		ACTUAL CASH BALANCE End of Current	
		Month	BALANCE		Current	BALANCE		Current	BALANCE		Month	BALANCE		REC TO DATE	LESS TOTAL EXP TO DATE		
INDEX																	
7101 MANAGEMENT ADMIN	266,000	44,256	221,744	45,668	25,792	19,877							311,668		70,047	241,621	
7111 MANAGEMENT BOARD	30,450	1,072	29,378	11,365	415	10,950							41,815		1,487	40,328	
7201 FIELD STAFF	487,600	91,499	396,101	95,215	38,027	57,188	47,700		47,700				630,515		129,526	500,989	
7301 PROGRAMS	201,700	37,717	163,983	2,370	58	2,312							204,070		37,775	166,295	
7310 DISTRICT ALLOCATIONS										1,103,200	425,000	678,200	1,103,200		425,000	678,200	
7320 DISTRICT CAPACITY BLDG										150,000	150,000	0	150,000		150,000	0	
7350 CREP	134,050	24,921	109,129	14,782	3,714	11,068							148,832		28,634	120,198	
TOTAL GENERAL FUND 0001	1,119,800	199,465	920,335	169,400	68,005	101,395	47,700	0	47,700	1,253,200	575,000	678,200	2,590,100	0	842,470	1,747,630	
		17.81%			40.14%						45.88%				32.53%		
7325 SWC PROFESSIONAL SERV				20,000		20,000							5,873	4	0	5,877	
TOTAL FUND 0450	0	0	0	20,000	0	20,000	0	0	0	0	0	0	5,873	4	0	5,877	
																0.00%	
DEDICATED FUND	PERSONNEL			OPERATING			CAPITAL OUTLAY			CASH				BALANCE SHEET			
FY16	BUDGET	ACTUAL EXPENSE thru End of Current Month		BUDGET	ACTUAL EXPENSE Thru End of Current		BUDGET	ACTUAL EXPENSE Thru End of Current		BEG CASH AT 7/1/15	PLUS TOTAL REC TO DATE	LESS TOTAL EXP TO DATE	ACTUAL CASH BALANCE End of Current	NOTES RECEIVABLE 7/1/15	LOANS PAID OUT, COLLECTIONS /ADJUSTMENTS TO DATE		NOTES RECEIVABLE End of Cur period
		Month	BALANCE		Current	BALANCE		Current	BALANCE								
7351 RCRDP LOAN ADMIN	155,200	29,176	126,024	146,100	25,959	120,141				6,586,137	180,885	57,635	6,709,387	3,365,719	2,500	3,197,079	
TOTAL RCRDP ADMIN 0522-01	155,200	29,176	126,024	146,100	25,959	120,141	0	0	0	6,586,137	180,885	57,635	6,709,387		(171,139)		
		18.80%			17.77%							0.88%					
7361 REVOLVING LOAN - DEQ				30,000	880	29,120				25,484	14	880	24,617	572,995		572,995	
TOTAL DEQ LOAN 0529-16	0	0	0	30,000	880	29,120	0	0	0	25,484	14	880	24,617				
					2.93%							3.45%		ADV FROM PAYMENTS/ADJ TO DATE	ADV FROM TO DATE	ADV FROM END OF CUR PERIOD	
														515,723	515,723	515,723	

SWC REPORT SUMMARY AS OF December 31, 2015

GENERAL FUND	PERSONNEL			OPERATING			CAPITAL OUTLAY			TRUSTEE & BENEFITS			CASH				
FY16	ACTUAL EXPENSE thru End of Current Month		BALANCE	ACTUAL EXPENSE Thru End of Current		BALANCE	ACTUAL EXPENSE Thru End of Current		BALANCE	ACTUAL EXPENSE Thru End of Current Month		BALANCE	BEG CASH AT 7/1/15	PLUS TOTAL		LESS TOTAL EXP TO DATE	ACTUAL CASH BALANCE End of Current
	BUDGET	Month		Current	BUDGET		Current	BUDGET		Current	BUDGET			Month	DATE		
INDEX																	
7101 MANAGEMENT ADMIN	266,000	130,900	135,100	43,742	31,474	12,268							309,742			162,374	147,368
7111 MANAGEMENT BOARD	30,450	3,717	26,733	11,645	4,759	6,886							42,095			8,476	33,619
7201 FIELD STAFF	487,600	258,659	228,941	95,888	74,395	21,493	47,700		47,700				631,188			333,054	298,134
7301 PROGRAMS	201,700	106,731	94,969	2,378	58	2,320							204,078			106,789	97,289
7310 DISTRICT ALLOCATIONS										1,103,200	1,103,200	0	1,103,200			1,103,200	0
7320 DISTRICT CAPACITY BLDG										150,000	150,000	0	150,000			150,000	0
7350 CREP	134,050	70,496	63,554	15,747	8,384	7,363							149,797			78,880	70,917
TOTAL GENERAL FUND 0001	1,119,800	570,503	549,297	169,400	119,070	50,330	47,700	0	47,700	1,253,200	1,253,200	0	2,590,100	0	0	1,942,773	647,327
		50.95%			70.29%						100.00%					75.01%	
7325 SWC PROFESSIONAL SERV				20,000	2,013	17,987							5,873	12		2,013	3,871
TOTAL FUND 0450	0	0	0	20,000	2,013	17,987	0	0	0	0	0	0	5,873	12	0	2,013	3,871
					10.07%											34.28%	
DEDICATED FUND	PERSONNEL			OPERATING			CAPITAL OUTLAY			CASH				BALANCE SHEET			
FY16	ACTUAL EXPENSE thru End of Current Month		BALANCE	ACTUAL EXPENSE Thru End of Current		BALANCE	ACTUAL EXPENSE Thru End of Current		BALANCE	BEG CASH AT 7/1/15	PLUS TOTAL REC TO DATE	LESS TOTAL EXP TO DATE	ACTUAL CASH BALANCE End of Current	NOTES RECEIVABLE 7/1/15	LOANS PAID OUT, COLLECTIONS /ADJUSTMENTS TO DATE		NOTES RECEIVABLE End of Cur period
	BUDGET	Month		Current	BUDGET		Current	BUDGET							Current	TO DATE	
7351 RCRDP LOAN ADMIN	155,200	81,566	73,634	146,100	36,554	109,546				6,586,137	550,200	411,862	6,724,476	3,365,719	293,742	3,191,742	
TOTAL RCRDP ADMIN 0522-01	155,200	81,566	73,634	146,100	36,554	109,546	0	0	0	6,586,137	550,200	411,862	6,724,476		(467,718)		
		52.56%			25.02%							6.25%					
7361 REVOLVING LOAN - DEQ				30,000	880	29,120				25,484	12,637	880	37,241	572,995	0	494,587	
TOTAL DEQ LOAN 0529-16	0	0	0	30,000	880	29,120	0	0	0	25,484	12,637	880	37,241		(78,408)		
					2.93%							3.45%		ADV FROM PAYMENTS/ADJ TO DATE	ADV FROM TO DATE	ADV FROM END OF CUR PERIOD	
														515,723	(77,305)	438,418	

Soil and Water Conservation
FY2016 YTD Financial Summary Through December 31, 2015

Updated: 1/11/2016

Fund Summaries

Appropriation

Fund Source	General Fund				Professional Services				RCRDP Loan Administration				Revolving Loan			
Personnel Funds	Budget	Expenditures	Expenditures Projected	Remaining					Budget	Expenditures	Expenditures Projected	Remaining				
	\$ 1,119,800	\$ 570,503	\$ 504,670	\$ 44,627					\$ 155,200	\$ 81,566	\$ 70,132	\$ 3,502				
Operating Funds	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining
	\$ 169,400	\$ 119,070	\$ 47,247	\$ 3,083	\$ 20,000	\$ 2,013	\$ 5,350	\$ 12,637	\$ 146,100	\$ 36,554	\$ 71,509	\$ 38,037	\$ 30,000	\$ 880	\$ 5,720	\$ 23,400
Capital Funds	Budget	Expenditures	Expenditures Projected	Remaining												
	\$ 47,700	\$ -	\$ 47,700	\$ -												
Trustee and Benefit	Budget	Expenditures	Expenditures Projected	Remaining												
	\$ 1,253,200	\$ 1,253,200	\$ -	\$ -												

Cash Balance at 12/31/15

Fund Source	General Fund				Professional Services				RCRDP Loan Administration				Revolving Loan			
	Beg Cash at 7/1/15	Plus Total Receipts	Less Total Expenses	Actual Cash balance	Beg Cash at 7/1/15	Plus Total Receipts	Less Total Expenses	Actual Cash balance	Beg Cash at 7/1/15	Plus Total Receipts	Less Total Expenses	Actual Cash balance	Beg Cash at 7/1/15	Plus Total Receipts	Less Total Expenses	Actual Cash balance
	\$ 2,590,100	\$ -	\$ 1,942,773	\$ 647,327	\$ 5,873	\$ 12	\$ 2,013	\$ 3,871	\$6,586,137	\$ 550,200	\$ 411,862	\$ 6,724,476	\$ 25,484	\$ 12,637	\$ 880	\$ 37,241



STATE OF IDAHO
OFFICE OF THE STATE CONTROLLER
BRANDON D WOOLF

Memorandum

TO: Agency Directors and Financial Officers
FROM: Brandon D Woolf, Secretary to the State Board of Examiners
and State Controller
DATE: December 30, 2015
SUBJECT: Amendment of State Mileage Reimbursement Rate
Effective January 1, 2016.

As of January 1, 2016, the state mileage reimbursement rate will be lowered from 55.5 cents per mile to 54 cents per mile. The federal standard mileage rate for the use of a car (also vans, pickups, or panel trucks) will be 54 cents per mile for business miles driven, down from 57.5 cents.

The state mileage rate was last altered on July 1, 2012, to 55.5 cents per mile. Idaho Code Section 67-2008(1)(c) provides that the state mileage reimbursement rate cannot be higher than the allowable federal rate set by the Internal Revenue Service.

This change was approved via buck slip by the State Board of Examiners, comprised of the Governor, Attorney General, and Secretary of State on December 29, 2015. The amendment will be ratified at the regular State Board of Examiners meeting on January 19, 2016.

To view the full State Travel Policy and Procedures document, you can visit the State Controller's website at: <http://www.sco.idaho.gov/web/sbe/sbeweb.nsf/pages/trvlpolicy.htm>

If you have any questions regarding these policies or procedures, my staff will be pleased to assist you at (208) 334-3100 or e-mail the Board of Examiners at brdexam@sco.idaho.gov.

Sincerely,

A handwritten signature in blue ink that reads "Brandon D Woolf".

Brandon D Woolf
State Controller

SWC REPORT SUMMARY AS OF September 30, 2015

GENERAL FUND	PERSONNEL			OPERATING			CAPITAL OUTLAY			TRUSTEE & BENEFITS			CASH				
FY16	BUDGET	ACTUAL EXPENSE thru End of Current Month		BUDGET	ACTUAL EXPENSE Thru End of Current		BUDGET	ACTUAL EXPENSE Thru End of Current		BUDGET	ACTUAL EXPENSE Thru End of Current		BEG CASH AT 7/1/15	PLUS TOTAL		LESS TOTAL EXP TO DATE	ACTUAL CASH BALANCE End of Current
		Month	BALANCE		Current	BALANCE		Current	BALANCE		Month	BALANCE		REC TO DATE	TO DATE		
INDEX																	
7101 MANAGEMENT ADMIN	266,000	63,802	202,198	45,499	26,537	18,962							311,499			90,339	221,160
7111 MANAGEMENT BOARD	30,450	1,653	28,797	11,445	1,464	9,981							41,895			3,117	38,778
7201 FIELD STAFF	487,600	129,311	358,289	95,173	63,187	31,986	47,700		47,700				630,473			192,498	437,975
7301 PROGRAMS	201,700	53,356	148,344	2,370	58	2,312							204,070			53,414	150,656
7310 DISTRICT ALLOCATIONS										1,103,200	1,103,200	0	1,103,200			1,103,200	0
7320 DISTRICT CAPACITY BLDG										150,000	150,000	0	150,000			150,000	0
7350 CREP	134,050	35,247	98,803	14,913	4,243	10,670							148,963			39,491	109,472
TOTAL GENERAL FUND 0001	1,119,800	283,370	836,430	169,400	95,489	73,911	47,700	0	47,700	1,253,200	1,253,200	0	2,590,100	0	0	1,632,059	958,041
		25.31%			56.37%						100.00%					63.01%	
7325 SWC PROFESSIONAL SERV				20,000	1,020	18,980							5,873	6		1,020	4,859
TOTAL FUND 0450	0	0	0	20,000	1,020	18,980	0	0	0	0	0	0	5,873	6	0	1,020	4,859
					5.10%												17.36%
DEDICATED FUND	PERSONNEL			OPERATING			CAPITAL OUTLAY			CASH				BALANCE SHEET			
FY16	BUDGET	ACTUAL EXPENSE thru End of Current Month		BUDGET	ACTUAL EXPENSE Thru End of Current		BUDGET	ACTUAL EXPENSE Thru End of Current		BEG CASH AT 7/1/15	PLUS TOTAL REC TO DATE	LESS TOTAL EXP TO DATE	ACTUAL CASH BALANCE End of Current	NOTES RECEIVABLE 7/1/15	LOANS PAID OUT, COLLECTIONS /ADJUSTMENTS TO DATE		NOTES RECEIVABLE End of Cur period
		Month	BALANCE		Current	BALANCE		Current	BALANCE								
7351 RCRDP LOAN ADMIN	155,200	41,111	114,089	146,100	31,953	114,147				6,586,137	210,428	75,564	6,721,001	3,365,719	2,500	3,173,936	
TOTAL RCRDP ADMIN 0522-01	155,200	41,111	114,089	146,100	31,953	114,147	0	0	0	6,586,137	210,428	75,564	6,721,001		(194,283)		
		26.49%			21.87%							1.15%					
7361 REVOLVING LOAN - DEQ				30,000	880	29,120				25,484	22	880	24,626	572,995		572,995	
TOTAL DEQ LOAN 0529-16	0	0	0	30,000	880	29,120	0	0	0	25,484	22	880	24,626				
					2.93%							3.45%		ADV FROM PAYMENTS/ADJ TO DATE	ADV FROM	ADV FROM	
														515,723	515,723	515,723	

Soil and Water Conservation
FY2016 YTD Financial Summary Through September 30, 2015

Updated: 10/15/2015

Fund Summaries

Appropriation

Fund Source	General Fund				Professional Services				RCRDP Loan Administration				Revolving Loan			
Personnel Funds	Budget	Expenditures	Expenditures Projected	Remaining					Budget	Expenditures	Expenditures Projected	Remaining				
	\$ 1,119,800	\$ 283,370	\$ 799,060	\$ 37,370					\$ 155,200	\$ 41,111	\$ 111,043	\$ 3,046				
Operating Funds	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining
	\$ 169,400	\$ 95,489	\$ 69,397	\$ 4,514	\$ 20,000	\$ 1,020	\$ 8,623	\$ 10,357	\$ 146,100	\$ 31,953	\$ 96,496	\$ 17,651	\$ 30,000	\$ 880	\$ 5,720	\$ 23,400
Capital Funds	Budget	Expenditures	Expenditures Projected	Remaining												
	\$ 47,700	\$ -	\$ 47,700	\$ -												
Trustee and Benefit	Budget	Expenditures	Expenditures Projected	Remaining												
	\$ 1,253,200	\$ 1,253,200	\$ -	\$ -												

Cash Balance at 9/30/15

Fund Source	General Fund				Professional Services				RCRDP Loan Administration				Revolving Loan			
	Beg Cash at 7/1/15	Plus Total Receipts	Less Total Expenses	Actual Cash balance	Beg Cash at 7/1/15	Plus Total Receipts	Less Total Expenses	Actual Cash balance	Beg Cash at 7/1/15	Plus Total Receipts	Less Total Expenses	Actual Cash balance	Beg Cash at 7/1/15	Plus Total Receipts	Less Total Expenses	Actual Cash balance
	\$ 2,590,100	\$ -	\$ 1,632,059	\$ 958,041	\$ 5,873	\$ 6	\$ 1,020	\$ 4,859	\$6,586,137	\$ 210,428	\$ 75,564	\$ 6,721,001	\$ 25,484	\$ 22	\$ 880	\$ 24,626

SWC REPORT SUMMARY AS OF October 31, 2015

GENERAL FUND	PERSONNEL			OPERATING			CAPITAL OUTLAY			TRUSTEE & BENEFITS			CASH				
FY16	BUDGET	ACTUAL EXPENSE thru End of Current Month		BUDGET	ACTUAL EXPENSE Thru End of Current		BUDGET	ACTUAL EXPENSE Thru End of Current		BUDGET	ACTUAL EXPENSE Thru End of Current		BEG CASH AT 7/1/15	PLUS TOTAL		LESS TOTAL EXP TO DATE	ACTUAL CASH BALANCE End of Current
		Month	BALANCE		Current	BALANCE		Current	BALANCE		Month	BALANCE		REC TO DATE	TO DATE		
INDEX																	
7101 MANAGEMENT ADMIN	266,000	83,356	182,644	43,782	28,153	15,629							309,782			111,509	198,273
7111 MANAGEMENT BOARD	30,450	2,105	28,345	11,645	2,462	9,183							42,095			4,567	37,528
7201 FIELD STAFF	487,600	167,137	320,463	95,888	67,310	28,578	47,700		47,700				631,188			234,447	396,742
7301 PROGRAMS	201,700	69,002	132,698	2,378	58	2,320							204,078			69,060	135,018
7310 DISTRICT ALLOCATIONS										1,103,200	1,103,200	0	1,103,200			1,103,200	0
7320 DISTRICT CAPACITY BLDG										150,000	150,000	0	150,000			150,000	0
7350 CREP	134,050	45,577	88,473	15,747	5,928	9,819							149,797			51,505	98,292
TOTAL GENERAL FUND 0001	1,119,800	367,177	752,623	169,440	103,910	65,530	47,700	0	47,700	1,253,200	1,253,200	0	2,590,140	0	1,724,287	865,853	
		32.79%			61.33%						100.00%		Adjustment to financial plan exceeded appropriation by \$40 in error 66.57%				
7325 SWC PROFESSIONAL SERV				20,000	1,020	18,980							5,873	9		1,020	4,862
TOTAL FUND 0450	0	0	0	20,000	1,020	18,980	0	0	0	0	0	0	5,873	9	1,020	4,862	
					5.10%											17.36%	
DEDICATED FUND	PERSONNEL			OPERATING			CAPITAL OUTLAY			CASH				BALANCE SHEET			
FY16	BUDGET	ACTUAL EXPENSE thru End of Current Month		BUDGET	ACTUAL EXPENSE Thru End of Current		BUDGET	ACTUAL EXPENSE Thru End of Current		BEG CASH AT 7/1/15	PLUS TOTAL REC TO DATE	LESS TOTAL EXP TO DATE	ACTUAL CASH BALANCE End of Current	NOTES RECEIVABLE 7/1/15	LOANS PAID OUT, COLLECTIONS /ADJUSTMENTS TO DATE		NOTES RECEIVABLE End of Cur period
		Month	BALANCE		Current	BALANCE		Current	BALANCE								
7351 RCRDP LOAN ADMIN	155,200	53,035	102,165	146,100	33,538	112,562				6,586,137	328,422	143,604	6,770,955	3,365,719	57,031	3,134,349	
TOTAL RCRDP ADMIN 0522-01	155,200	53,035	102,165	146,100	33,538	112,562	0	0	0	6,586,137	328,422	143,604	6,770,955		(288,400)		
		34.17%			22.96%							2.18%					
7361 REVOLVING LOAN - DEQ				30,000	880	29,120				25,484	12,611	880	37,214	572,995	0	535,244	
TOTAL DEQ LOAN 0529-16	0	0	0	30,000	880	29,120	0	0	0	25,484	12,611	880	37,214		(37,751)		
					2.93%							3.45%		ADV FROM PAYMENTS/ADJ TO DATE	ADV FROM TO DATE	ADV FROM END OF CUR PERIOD	
														515,723	(34,781)	480,942	

SWC REPORT SUMMARY AS OF November 30, 2015

GENERAL FUND	PERSONNEL			OPERATING			CAPITAL OUTLAY			TRUSTEE & BENEFITS			CASH				
FY16	BUDGET	ACTUAL EXPENSE thru End of Current Month		BUDGET	ACTUAL EXPENSE Thru End of Current		BUDGET	ACTUAL EXPENSE Thru End of Current		BUDGET	ACTUAL EXPENSE Thru End of Current		BEG CASH AT 7/1/15	PLUS TOTAL		LESS TOTAL EXP TO DATE	ACTUAL CASH BALANCE End of Current
		Month	BALANCE		Current	BALANCE		Current	BALANCE		Month	BALANCE		REC TO DATE	TO DATE		
INDEX																	
7101 MANAGEMENT ADMIN	266,000	103,003	162,997	43,782	29,146	14,636							309,782			132,149	177,633
7111 MANAGEMENT BOARD	30,450	2,684	27,766	11,645	4,640	7,005							42,095			7,324	34,771
7201 FIELD STAFF	487,600	204,980	282,620	95,888	72,164	23,724	47,700		47,700				631,188			277,145	354,044
7301 PROGRAMS	201,700	84,657	117,043	2,378	58	2,320							204,078			84,715	119,363
7310 DISTRICT ALLOCATIONS										1,103,200	1,103,200	0	1,103,200			1,103,200	0
7320 DISTRICT CAPACITY BLDG										150,000	150,000	0	150,000			150,000	0
7350 CREP	134,050	55,904	78,146	15,747	7,641	8,106							149,797			63,545	86,252
TOTAL GENERAL FUND 0001	1,119,800	451,228	668,572	169,440	113,649	55,791	47,700	0	47,700	1,253,200	1,253,200	0	2,590,140	0	1,818,077	772,063	
		40.30%			67.07%						100.00%		Adjustment to financial plan exceeded appropriation by \$40 in error			70.19%	
7325 SWC PROFESSIONAL SERV				20,000	2,013	17,987							5,873	11		2,013	3,870
TOTAL FUND 0450	0	0	0	20,000	2,013	17,987	0	0	0	0	0	0	5,873	11	2,013	3,870	
					10.07%											34.28%	
DEDICATED FUND	PERSONNEL			OPERATING			CAPITAL OUTLAY			CASH				BALANCE SHEET			
FY16	BUDGET	ACTUAL EXPENSE thru End of Current Month		BUDGET	ACTUAL EXPENSE Thru End of Current		BUDGET	ACTUAL EXPENSE Thru End of Current		BEG CASH AT 7/1/15	PLUS TOTAL REC TO DATE	LESS TOTAL EXP TO DATE	ACTUAL CASH BALANCE End of Current	NOTES RECEIVABLE 7/1/15	LOANS PAID OUT, COLLECTIONS /ADJUSTMENTS TO DATE		NOTES RECEIVABLE End of Cur period
		Month	BALANCE		Current	BALANCE		Current	BALANCE								
7351 RCRDP LOAN ADMIN	155,200	64,885	90,315	146,100	35,463	110,637				6,586,137	423,710	268,424	6,741,423	3,365,719	168,077	3,159,022	
TOTAL RCRDP ADMIN 0522-01	155,200	64,885	90,315	146,100	35,463	110,637	0	0	0	6,586,137	423,710	268,424	6,741,423		(374,774)		
		41.81%			24.27%							4.08%					
7361 REVOLVING LOAN - DEQ				30,000	880	29,120				25,484	12,625	880	37,229	572,995	0	535,244	
TOTAL DEQ LOAN 0529-16	0	0	0	30,000	880	29,120	0	0	0	25,484	12,625	880	37,229		(37,751)		
					2.93%							3.45%		ADV FROM PAYMENTS/ADJ TO DATE	ADV FROM TO DATE	ADV FROM END OF CUR PERIOD	
														515,723	(34,781)	480,942	

Soil and Water Conservation
 FY2016 YTD Financial Summary Through November 30, 2015

Updated: 12/17/2015

Fund Summaries

Appropriation

Fund Source	General Fund				Professional Services				RCRDP Loan Administration				Revolving Loan			
Personnel Funds	Budget	Expenditures	Expenditures Projected	Remaining					Budget	Expenditures	Expenditures Projected	Remaining				
	\$ 1,119,800	\$ 451,228	\$ 630,837	\$ 37,735					\$ 155,200	\$ 64,885	\$ 87,665	\$ 2,650				
Operating Funds	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining
	\$ 169,440	\$ 113,649	\$ 50,852	\$ 4,939	\$ 20,000	\$ 2,013	\$ 6,510	\$ 11,477	\$ 146,100	\$ 35,463	\$ 73,806	\$ 36,831	\$ 30,000	\$ 880	\$ 5,720	\$ 23,400
Capital Funds	Budget	Expenditures	Expenditures Projected	Remaining												
	\$ 47,700	\$ -	\$ 47,700	\$ -												
Trustee and Benefit	Budget	Expenditures	Expenditures Projected	Remaining												
	\$ 1,253,200	\$ 1,253,200	\$ -	\$ -												

Cash Balance at 11/30/15

Fund Source	General Fund				Professional Services				RCRDP Loan Administration				Revolving Loan			
	Beg Cash at 7/1/15	Plus Total Receipts	Less Total Expenses	Actual Cash balance	Beg Cash at 7/1/15	Plus Total Receipts	Less Total Expenses	Actual Cash balance	Beg Cash at 7/1/15	Plus Total Receipts	Less Total Expenses	Actual Cash balance	Beg Cash at 7/1/15	Plus Total Receipts	Less Total Expenses	Actual Cash balance
	\$ 2,590,140	\$ -	\$ 1,818,077	\$ 772,063	\$ 5,873	\$ 11	\$ 2,013	\$ 3,870	\$6,586,137	\$ 423,710	\$ 268,424	\$ 6,741,423	\$ 25,484	\$ 12,625	\$ 880	\$ 37,229