



**IDAHO SOIL & WATER  
CONSERVATION COMMISSION**

**REGULAR MEETING NOTICE & AGENDA  
Idaho Soil & Water Conservation Commission  
May 19, 2016, 8:00 a.m. to 2:00 p.m. MT**

***Len B. Jordan Bldg., 650 W. State St, Rm 145, Boise***

**TELECONFERENCE # 1-877-820-7831 Passcode: 922837**

The Commission will occasionally convene in Executive Session, pursuant to Idaho Code § 74-206(1).  
Executive Session is closed to the public.

**AMERICANS WITH DISABILITIES ACT COMPLIANCE**

*The meeting will be held in facilities that meet the accessibility requirements of the Americans with Disabilities Act. If you require special accommodations to attend, participate in, or understand the meeting, please contact the Idaho Soil & Water Conservation Commission at (208) 332-1790 or [Info@swc.idaho.gov](mailto:Info@swc.idaho.gov) so advance arrangements can be made.*

*Members of the public may address any item on the Agenda during consideration of that item. Those wishing to comment on any agenda item are requested to indicate so on the sign-in sheet in advance. Copies of agenda items, staff reports and/or written documentation relating to items of business on the agenda are on file in the office of the Idaho Soil & Water Conservation Commission in Boise. Upon request, copies can be emailed and will also be available for review at the meeting.*

	<b>1.</b>	<b>WELCOME, SELF-INTRODUCTIONS, AND ROLL CALL</b>	Chairman Wright
	<b>2.</b>	<b>AGENDA REVIEW</b> <i>Agenda may be amended after the start of the meeting upon a motion that states the reason for the amendment and the good faith reason the item was not included in the original agenda.</i>	Chairman Wright
	<b>3.</b>	<b>PARTNER REPORTS</b> <i>Typically include NRCS, IASCD, IDEA, Attorney General, DFM, OSC, etc.</i>	Partners
	<b>4.</b>	<b>ADMINISTRATION</b>	
*#	a.	<b>Minutes</b> 1. April 21, 2016 Regular Meeting ACTION: Approve	Chairman Wright
#	b.	<b>Administrator's Report</b> <ul style="list-style-type: none"> <li>• Activities</li> <li>• Draft Strategic Plan Distribution to Districts</li> <li>• NASCA Spring Board Retreat, McCall, Idaho</li> <li>• 2016 Envirothon Newsletter</li> </ul> ACTION: For information only	Murrison

(\* ) Action Item

(#) Attachment

ACTION: Staff recommended action for Commission Consideration

Thurs. May 19, 2016 Reg. Meeting Agenda

Date of Notice May 12, 2016

*#	c.	<b>Financial Reports</b> <ul style="list-style-type: none"> <li>• April 30, 2016 Report</li> <li>• FY2011 and 2012 Audit Report Status Update</li> <li>• Commissioner Honorariums</li> </ul> ACTION: Approve the April 30, 2016 Financial Reports	Yadon
	<b>5.</b>	<b>PROGRAMS</b>	
#	a.	Resource Conservation & Rangeland Development Program Report <ul style="list-style-type: none"> <li>• RCRDP Update</li> </ul> ACTION: For information only	Hoebelheinrich
	<b>6.</b>	<b>OTHER BUSINESS</b>	
	a.	Reports ACTION: For information only	Commissioners, Staff
	<b>7.</b>	<b>ADJOURN</b> The next regular meeting is scheduled for June 9, 2016.	

(\*) Action Item

(#) Attachment

ACTION: Staff recommended action for Commission Consideration

Thurs. May 19, 2016 Reg. Meeting Agenda

Date of Notice May 12, 2016



# Idaho Soil & Water Conservation Commission

650 W. State St., Room 145 • Boise Idaho 83720  
Telephone: 208-332-1790 • Fax: 208-332-1799

## IDAHO SOIL & WATER CONSERVATION COMMISSION PUBLIC MEETING & TELECONFERENCE

**Date and Time:**

Thursday, April 21, 2016  
8:00 am – 12:00 pm MST

**Location:**

Len B Jordan Building  
650 W State St, rm 145  
Boise, Idaho

### DRAFT MINUTES

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**COMMISSION MEMBERS PRESENT:**

1 Norman Wright (Chair) (teleconference)      Leon Slichter (Secretary) (teleconference)  
2 David Radford (teleconference)      Glen Gier (teleconference)  
3 Gerald Trebesch (Vice-Chair)  
4

**COMMISSION STAFF PRESENT:**

5  
6 Teri Murrison      Terry Hoebelheinrich (teleconference)  
7 Delwyne Trefz      Carolyn Watts  
8 Cheryl Wilson      Rhonda Yadon  
9

**PARTNERS AND GUESTS PRESENT:**

10  
11 Mark Cecchini-Beaver, Office of the Attorney General  
12 Ray Huston, Legislative Services Office  
13 Curtis Elke, NRCS (teleconference)  
14 Robbie Taylor, IDEA (teleconference)  
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**ITEM #1: WELCOME AND ROLL CALL**

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18 Chairman Wright called the meeting to order at 8:02 a.m.  
19 Roll call: Chairman Norman Wright, Commissioners Leon Slichter, David Radford and Gerald  
20 Trebesch were present.  
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**ITEM #2: AGENDA REVIEW**

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23 Action: None taken  
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**ITEM #3: PARTNER REPORTS**

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26 Action: None taken

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Glen Gier joined the meeting via teleconference at 8:10 a.m.

**ITEM #4a: MINUTES**

Action: Commissioner Slichter moved to approve the September 25, 2014, Feb 17, 2016 and March 31, 2016 minutes with noted corrections. Commissioner Trebesch seconded the motion. Motion carried by unanimous vote.

**ITEM #4b: ADMINISTRATOR’S REPORT**

Action: None taken

**ITEM #4c: FINANCIAL REPORTS**

Action: Commissioner Trebesch moved to approve the February 29, 2016 and March 31, 2016 financial reports as submitted. Commissioner Gier seconded the motion. Motion carried by unanimous vote.

**ITEM #4d: FINANCIAL BLUEPRINT**

Action: Commissioner Trebesch moved to Approve FY 2017 General and Dedicated Fund Blueprints, including setting Trustee and Benefit fund distribution to districts in FY 2017 at: \$425,000 in Base funding, \$678,200 in Match Formula funding, \$100,000 in Operating funding, \$50,000 for Capacity Building funding, and \$100,000 from the Economic Recovery Reserve Fund to be distributed to the Nez Perce Soil & Water District (one time) for Clearwater Fire Zone rehabilitation coordination and implementation. Commissioner Gier seconded the motion. Motion carried by unanimous vote.

**ITEM #4E: DRAFT STRATEGIC PLAN**

Action: None taken

**ITEM #5a: DISTRICT SUPPORT SERVICES**

Action: None taken

**ITEM #5b: RESOURCE CONSERVATION & RANGELAND DEVELOPMENT PROGRAM**

Action: None taken

**ITEM #7: EXECUTIVE SESSION**

Action: Commissioner Gier moved to convene in Executive Session pursuant to Idaho Code § 74-206(1)(d), for the purpose of reviewing Loan Applications and information. Commissioner Trebesch seconded the motion. Motion carried by unanimous vote.

Roll call: Chairman Norman Wright, Commissioners Leon Slichter, Gerald Trebesch, David Radford and Glen Gier were present.

Executive Session commenced at 10:49 a.m.

70 Mark Cecchini-Beaver, Terry Hoebelheinrich, Teri Murrison, Carolyn Watts and Cheryl Wilson  
71 were present during Executive Session.

72

73 Commissioner Trebesch left the meeting at 11:37 a.m.

74

75 Executive Session ended at 11:48 a.m. Commissioners reconvened in Open Session at 11:49  
76 a.m.

77

78 **ITEM #8: RECONVENE IN OPEN SESSION AND ADJOURN:**

79 Action: On Item 7a, Commissioner Radford moved to approve Loan # A705 with the conditions  
80 recommended by the Loan Officer. Commissioner Gier seconded the motion. Motion carried by  
81 unanimous vote with Commissioner Trebesch absent.

82

83 The meeting was adjourned at 11:57 a.m. The next Commission Meeting will be held in Boise  
84 and via teleconference on May 19, 2016.

85

86 Respectfully submitted,

87

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90

91 Leon Slichter, Secretary

DRAFT

**Item #4b**

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS RADFORD, GLEN, SLICHTER, AND TREBESCH**  
**FROM: TERI MURRISON, ADMINISTRATOR**  
**DATE: MAY 10, 2016**  
**RE: ADMINISTRATOR'S REPORT**

**ACTIVITIES**

Since your last meeting, the following activities have taken place:

- Deep Soil Sampling Project: Marsh Creek, Minidoka, & Twin Falls Nitrate Priority Areas. The Commission has received a \$20,000 advance from the Department of Environmental Quality to begin work on this project that will help participating land users see the relationship between management practices applied on a specific field and ground water quality. Still to be completed before work can commence is the Request for Qualifications (RFQ) process required to be undertaken by state purchasing rules.
- Future Potential Post Harvest Deep Soil Sampling Projects. Staff met with EPA and DEQ staff to discuss ideas for expanding the project to other Nitrate Priority Areas. EPA intends to contact Curtis Elke to engage NRCS in this, if possible. We'll continue to participate in the discussions and keep the Board apprised going forward.
- Division 2 Tour & Forestry Contest. Commissioner Slichter and Commission employees are attending the Division 2 Spring Tour and the Forestry Contest this week.

**DRAFT STRATEGIC PLAN: DISTRIBUTION TO DISTRICTS**

As I reported last month, the Commission is required by statute to submit an updated and adopted Strategic Plan to serve as a guidance document for the agency for the next four years. Your Board reviewed this year's draft which was slightly modified to remove completed tasks and to add additional tasks as indicated by Track Changes in the attached document.

After your review, a copy of the attached Draft Strategic Plan was distributed to the Strategic Plan District & Partner Review Committee (Steve Becker, Art Beal, Dennis Tanikuni, Benjamin Kelly, and Chris Simons). To date, I have heard back from Chris Simons, IDEA Director, saying it "looks good".

If I get no further input, I will distribute the draft to all districts as your Board reviewed it last month and request further input. District comments and final consideration of the Plan will be on your June 9<sup>th</sup> agenda. The Board is statutorily required to adopt a final Strategic Plan at the June meeting to meet DFM's submittal deadline of July 1<sup>st</sup>.

**NASCA SPRING BOARD RETREAT, MCCALL, IDAHO**

As the Pacific Region director of the National Association of State Conservation Agencies (NASCA), I will attend the Spring Board Retreat in McCall May 24-26. Approximately 14 Board members and NASCA staff from around the nation will arrive on May 23<sup>rd</sup> in Boise, and we'll drive up to McCall that evening.

On the morning of the 24<sup>th</sup>, Chairman Wright will welcome the NASCA Board to Idaho, and Steve Becker will make a presentation on the 5-district collaborative Clearwater Fire Recovery efforts. Valley SWCD is helping to suggest a site visit for the Board later that week, as well.

#### **2016 ENVIROTHON NEWSLETTER**

Attached is a copy of the 2016 Envirothon Newsletter for your information. Chairman Wright, and several of our staff volunteered to attend. In addition, the Commission partnered with the Idaho Rangeland Resource Commission to send Steve Stuebner and a videographer to record the competition. A video will be produced showcasing the competition to use in our germane committee presentations in 2017 per your request that we annually produce a video for that purpose.

RECOMMENDED ACTION: For information only

Attachments: 2016 Envirothon Newsletter



## Weiser High School Wins Idaho 2016 Envirothon



Back: Megan Overgaard (Advisor), Trayce Hawkins, Philip Soulen, Grace Zimmerman, Steward Nesbit (Advisor), Kelsi Hemphill, (Front) Maggie Laan and Ali Reed

Weiser High School Envirothon Team will attend the 2016 North American Envirothon in Ontario Canada July 24 through July 29<sup>th</sup>. The event will be

# 2016 Idaho Envirothon

hosted at Trent University in Peterborough, Ontario, Canada. The Current Issue topic for this year's State and International event is "Invasive Species: a challenge to the environment, economy and society." The Weiser teams have been a very competitive group of students from the earliest years of the Idaho Envirothon and always bring a great group of students who are also active in FFA. Congratulations to the Weiser team and to their advisors.

The team was sponsored by the Weiser River Soil Conservation District who will continue to work with the students to prepare for the North American Envirothon Competition.



Butte High School  
Spirit of  
Envirothon Award

## 2016 ORGANIZATIONS AND FINANCIAL SUPPORTERS OF THE IDAHO ENVIROTHON

*The Idaho Envirothon has relied on the support of our contributors for 24 successful years of natural resources conservation education! We thank the following contributors to the 2016 Envirothon:*

**\*Agrium, \*Conservation Basics, \*University of Idaho Extension Service, \*Idaho Association of Soil Conservation Districts, \*Idaho District Employee Association, \*Idaho Soil and Water Conservation Commission, \*Idaho Mining Association, \*Cascade Earth Sciences, \*Idaho Resources Rangeland Commission, \*Idaho Community Foundation, \*Idaho Sugar Beet Growers Association, \*J. R. Simplot Foundation, \*Living Waters Ranch, \*Organic Valley Dairy, \*Natural Resources Conservation Service, \*Bonneville County Cattle Association, \*K & S Fencing, \*Frank and Kathy Weaver.**



## Thank You Station Presenters

### WILDLIFE STATION

#### Gregg Losinski - Idaho Department of Fish & Game

Gregg is the Regional Conservation Educator for the Upper Snake Region of the Idaho Department of Fish & Game. He has worked in Idaho over 33 years, the last 24 at IDFG, the first 9 at ISU. Gregg has been in the Upper Snake Region for over 20 years. During this time he has been part of the team that is working to delist the grizzly bear in the Yellowstone Ecosystem. Recently he has been helping with brown bears in the Carpathian Mountains of Slovakia. Gregg attended the University of Wisconsin-River Falls for a Bachelor's Degree in Scientific Land Management and worked for Wisconsin Department of Natural Resources and National Park Service. Gregg has a Master's in Education from ISU.

### SOILS/LAND USE STATION

#### George Hitz, Water Quality Resource Conservationist, Idaho Soil and Water Conservation Commission:

George graduated from Oregon State University with a B.S. Degree in Crop and Soil Science in 2002. He has worked for NRCS as a Soil Scientist in Wyoming and Alaska, as an Agronomist/Natural Resource Specialist for the Fairbanks SWCD in Alaska, and has been a Certified Crop Advisor for the past 7 years. George and his family recently moved to Southeastern Idaho from Montana and started working for ISWCC this past winter. He enjoys spending time with family, hunting, fishing, hiking, gardening, and traveling.

### FORESTRY STATION

Sharon Bradley, Retired Forester - USFS Forest Service was born and raised in Idaho, received a degree in Forest Resource Management from the U of I. She has held positions in several western states, most recently in the Challis/Salmon National Forest. As a forester, Sharon's duties included all aspects of forestry and silviculture – such as reforestation, forest thinning, timber sales, recreation, trail and watershed programs, and firefighting operations. Retired after 33 years, Sharon is active in many youth and horse related organizations, including Envirothon.

### AQUATIC ECOLOGY STATION

#### Lynn Van Every - Idaho Department of Environmental Quality

Lynn has over 25 years of experience as a water quality specialist. Lynn is the South East Idaho Regional Manager for the Idaho Department of Environmental Quality. Lynn loves being outdoors, riding bikes and horses, teaching students, and most of all spending time with his family. Lynn plays a vital role in conservation throughout southeast Idaho, and his opinion, knowledge, and skills are relied on by other agencies, landowners, and other partners regularly. Lynn's easy going demeanor and witty personality make it easy to work alongside him, we are lucky to have him for the 2016 Idaho Envirothon as the Aquatics instructor.

### INVASIVE SPECIES

#### Jeffery Pettingill, Bonneville County Weed Control Supervisor

Jeffery has been the County Weed Superintendent (CWS) at Bonneville County Weed Control since 1999. As the CWS he has managed the 1,000 miles of county roads and County owned properties. He also implements the Idaho State noxious weed law over a jurisdiction of 1.2 million acres. Prior to this position he spent 10 years as a Vegetation Management Specialist with Wilbur-Ellis Company where he worked Vegetation/Rangeland/Non-Crop Land Managers, as well as Turf and Ornamental Nursery and Golf Course turf managers. He graduated from Idaho State University with a B.S. degree in Biology. He has a wife of 20 years and two daughters who are always rolling their eyes at him.



*George Hitz, ISWCC*



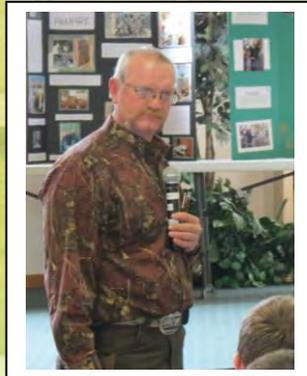
*Gregg Losinski, IDFG*



*Sharon Bradley*



*Lynn VanEvery, Idaho DEQ*



*Jeffery Pettingill, Bonneville  
County Weed Control Supervisor*



*Chris Banks, Conservation Basics  
Idaho Envirothon Chairman*

The 2016 Envirothon was held at the Living Waters Ranch in Challis, Idaho. For more information [www.livingwatersranch.org](http://www.livingwatersranch.org)

This year's Event was sponsored by the  
**Idaho Envirothon Committee**  
<http://idahoenvironth.weebly.com/>

In cooperation with  
**Idaho Association of Soil  
Conservation Districts**  
Executive Director

Benjamin Kelly  
55 SW 5<sup>th</sup> /Ave. Suite 100  
Meridian, Idaho 83642  
<http://iascd.org>

**FOURTH PLACE**

**Mountain View High School**  
*Sponsored by: Mountain View H.S.*

**Team Members:**  
 Clayton Christensen (Captain)  
 Mollie Hiscox  
 Megan Bull  
 Karlyn Roberts  
 Katie Putzier

**Advisor:**  
 Trish Stokes



**FIFTH PLACE**

**Gooding High School - B**  
*Sponsored by: Wood River SWCD*

**Team Members:**  
 Derik Wright (Captain)  
 George Parker  
 Cassie Woodland  
 Yanet Rosales  
 Jennifer Pineda

**Advisors:**  
 Becky Freiberg  
 Tom Woodland  
 Alt: Diana Avila



**SECOND PLACE**

**Skyline High School**  
*Sponsored by: West Side SWCD*

**Team Members:**  
 Alex Reed (Captain)  
 Heather Casper  
 Stephen Casper  
 Phill Ma  
 Keaton Roberts

**Advisors:**  
 Emily Hoadley  
 Stephen Hoadley



**THIRD PLACE**

**Gooding High School - A**  
*Sponsored by: Gooding SCD*

**Team Members:**  
 Bailey Price (Captain)  
 Kassidy Davis  
 Paige Ogden  
 Tori Anderson  
 Tyra Ruser

**Advisors:**  
 Becky Freiberg  
 Tom Woodland  
 Alt: Sarah Shadwick

## A Big Thank You to our Many Volunteers

**Final Round Judges:** Norman Wright, (Idaho Soil and Water Conservation Commission)\* Amy Cassel, (Idaho Department of Water Resources)\* Robert Griffel\* Gretchen Hyde, (Idaho Rangeland Resource Commission)\* Curtis Elke, (Natural Resources Conservation Service)\* **Preliminary Round Judges:** Benjamin Kelly, (Idaho Association of Soil Conservation Districts)\* Larry Weeks, (Idaho Department of Fish and Game)\* Shannon Williams, (Lemhi County Extension)\* Sarah Baker, (Custer County Extension)\* Jolie Turek, (Custer County Economic Development)\* Mark Olson, (Natural Resources Conservation Service)\* Jessie Fulmer, (Natural Resources Conservation Service)\* Nate Matlack (Natural Resources Conservation Service)\* Kim Olson, (Lemhi After School Promise)\* Becky Coffey, (Lemhi Soil & Water Conservation District)\* Todd Transtrum, (Bear Lake County Weed Supervisor)\* Allan Johnson, (Idaho Soil and Water Conservation Commission)\* **Conservation Project Judges:** Cali Johnson, (Portneuf Soil & Water Conservation District)\* Rosana Reith, (Natural Resources Conservation Service)\* Lisa Transtrum, (Bear Lake Soil & Water Conservation District)\* **Planning Committee:** Chris Banks, Chairman (Conservation Basics)\* Lynn Bagley, (IASCD Director/Teton SCD)\* Tamra Cikaitoga, (North American Envirothon Committee, Idaho & Yellowstone Soil Conservation District)\* Kathy Weaver, (East Side Soil & Water Conservation District)\* Frances Perkes, (Butte Soil & Water Conservation District)\* Mindy Hawley (Butte Soil & Water Conservation District)\* Cali Johnson, (Portneuf Soil & Water Conservation District)\* Pegi Long (Power Soil Conservation District)\* Lisa Transtrum (Bear Lake Soil & Water Conservation District)\* Pauline Bassett (Caribou Soil Conservation District)\* Karma Bragg, (Custer Soil & Water Conservation District)\* Shawn Banks, (Conservation Basics)\* Jennifer Saathoff, (Jefferson Soil & Water Conservation District)\* Joyce Smith (East & West Side Soil & Water Conservation Districts)\* Tammy Rice, (Custer Soil & Water Conservation District)\* Tina Dean, (Teton Soil Conservation District)\* Steven Smith (Idaho Department of Environmental Quality)\* Kerry Christiansen, (North & Central Bingham Soil & Water Conservation Districts).



### Individual Station Winners

**Forestry—Gooding High School -Team A**

*Sponsored by Gooding SWCD*

**Soils—Weiser High School**

*Sponsored by Weiser River SCD*

**Wildlife— Gooding High School -Team A**

*Sponsored by Gooding SWCD*

**Aquatics/Ecology -Skyline High School**

*Sponsored West Side SWCD*

**Current Issue— Mountain View and Gooding High School B**

*Sponsored by Mountain View High School and Wood River SWCD*

**Conservation Project - Weiser High School**

*Sponsored by Weiser River SCD*

### 31 Contributing Soil and Water Conservation Districts

\*Adams SWCD (Council) \* Balanced Rock SCD (Twin Falls) \* Bear Lake SWCD (Montpelier) \*Blaine SCD (Carey)  
 \*Bonner SCD (Sandpoint) \* Boundary SCD (Bonners Ferry) \*Butte SWCD (Arco) \* Canyon SCD (Caldwell) \*Caribou SWCD \* Clark SCD (Rexburg) \* Custer SWCD (Challis) \* East Cassia SWCD (Burley) \* East Side SWCD (Idaho Falls) \* Elmore SWCD (Mountain Home) \*Gem SWCD (Emmett) \*Gooding SCD (Gooding) \* Idaho SWCD (Grangeville) \*Jefferson SWCD (Rigby) \*Lemhi SWCD (Salmon) \* Madison SCD (Rexburg) \*North Side SWCD (Jerome) \*Portneuf SWCD (Pocatello) \* Power SCD (American Falls) \* Snake River SWCD (Twin Falls) \*Teton SCD (Driggs) \* Twin Falls SWCD (Twin Falls) \* Weiser River SCD (Weiser) \* West Cassia SWCD (Burley) \* West Side SWCD (Idaho Falls) \*Wood River SWCD (Shoshone) \*Yellowstone SWCD (St. Anthony)

#### Idaho Conservation Districts

District's are a subdivision of state government led by locally elected supervisors that serve voluntarily to assist private landowners with conservation & wise use of natural resources.

Stay tuned for a "Life on the Range" video by Steve Stuebner

Sponsored by Idaho Soil and Water Conservation Commission and Idaho Rangeland Resource Commission.



**IDAHO SOIL & WATER  
CONSERVATION COMMISSION**

Item # 4c

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS RADFORD, GIER, SLICHTER, AND TREBESCH**  
**FROM: RHONDA YADON, FISCAL & HR MANAGER**  
**DATE: MAY 11, 2016**  
**RE: FINANCIAL REPORTS, FISCAL MATTERS**

**FINANCIAL REPORTS**

Attached for your review are the financial reports as of April 30, 2016, which include the Detail Financial Report and the YTD Financial Summary. By looking at the combination of these two reports, you will notice that in Operating Expenditures in the General Fund, for example, that even though we have spent 83.5% of our budget, we should end the year very close to budget as the projected expenditures for May and June are only approximately 12.4% of budget. Overall, I believe that we are in good financial standing. I will review these reports on all the funds at your meeting beginning with the Detail Report and will answer any questions you might have.

**AUDIT REPORTS FOR FISCAL YEARS 2011 AND 2012**

We have been told by Legislative Services that our Audit Report for Fiscal Years 2011 and 2012 will be complete and ready to present to the Commission Board at the June 9<sup>th</sup> Meeting. At this point, the audited statements are done, but LSO managerial staff is going through their review process.

**COMMISSIONER HONORARIUMS**

Below is a schedule of the balances remaining of all the Commissioner honorariums. Commissioners to date have spent 102% of the allocation. The additional travel anticipated in May and June will likely leave the honorarium budget 121% spent. Next year we will revise the budgeted percentages to allow for the Chairman’s additional meeting responsibilities.

Commissioner	Days Budgeted/ Traveled to Date	Benefit Costs included in Honorariums	Honorariums Budgeted	Expended to Date	Projected thru June 1, 2016*	Projected Balance/ (Overage)
Wright	20 / 28	\$224	\$1,224	\$1,722	\$365	(\$864)
Gier	20 / 19	\$224	\$1,224	\$1,177	\$183	(\$137)
Trebesch	20 / 17	\$224	\$1,224	\$1,048	\$122	\$54
Radford	20 / 16	\$224	\$1,224	\$993	\$185	\$46
Slichter	20 / 21	\$224	\$1,224	\$1,279	\$305	(\$359)
Totals		\$1,120	\$6,120	\$6,220	\$1,160	(\$1,260)

\* Projected travel includes May & June Board Meetings, IASCD Meetings, NASCA, Div 2 Tour, and Forestry Contest

**RECOMMENDED ACTION:** Approve the April 30, 2016 Financial Reports

Encl: SWC Detail Financial Report for April 30, 2016  
 SWC Summary Financial Report as of April 30, 2016

**SWC DETAIL FINANCIAL REPORT AS OF April 30, 2016**

GENERAL FUND	PERSONNEL			OPERATING			CAPITAL OUTLAY			TRUSTEE & BENEFITS			CASH					
FY16	BUDGET	ACTUAL EXPENSE Thru End of Current Month		BUDGET	ACTUAL EXPENSE Thru End of Current Month		BUDGET	ACTUAL EXPENSE Thru End of Current Month		BUDGET	ACTUAL EXPENSE Thru End of Current Month		BEG CASH AT 7/1/15	PLUS TOTAL REC TO DATE		LESS TOTAL EXP TO DATE	ACTUAL CASH BALANCE End of Current	
		Month	BALANCE		Current	BALANCE		Current	BALANCE		Month	BALANCE		Month	BALANCE			DATE
<b>INDEX</b>																		
7101 MANAGEMENT ADMIN	266,000	210,060	55,940	43,742	39,160	4,582							309,742			249,220	60,522	
7111 MANAGEMENT BOARD	30,450	5,260	25,190	11,645	7,801	3,844							42,095			13,061	29,034	
7201 FIELD STAFF	487,600	409,311	78,289	95,888	82,706	13,182	48,300	48,300	0				631,788	(600)		540,316	90,872	
7301 PROGRAMS	201,700	168,733	32,967	2,378	118	2,260							204,078			168,851	35,227	
7310 DISTRICT ALLOCATIONS										1,103,200	1,103,200	0	1,103,200			1,103,200	0	
7320 DISTRICT CAPACITY BLDG										150,000	150,000	0	150,000			150,000	0	
7350 CREP	134,050	111,843	22,207	15,747	11,674	4,073							149,797			123,517	26,280	
<b>TOTAL GENERAL FUND 0001</b>	<b>1,119,800</b>	<b>905,207</b>	<b>214,593</b>	<b>169,400</b>	<b>141,459</b>	<b>27,941</b>	<b>48,300</b>	<b>48,300</b>	<b>0</b>	<b>1,253,200</b>	<b>1,253,200</b>	<b>0</b>	<b>2,590,700</b>	<b>(600)</b>		<b>2,348,165</b>	<b>241,935</b>	
		<b>80.84%</b>			<b>83.51%</b>			<b>100.00%</b>			<b>100.00%</b>					<b>90.64%</b>		
7325 SWC PROFESSIONAL SERV				17,730	2,563	15,167	2,270	2,270	0				5,873	9,569		4,833	10,609	
<b>TOTAL FUND 0450</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,730</b>	<b>2,563</b>	<b>15,167</b>	<b>2,270</b>	<b>2,270</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,873</b>	<b>9,569</b>		<b>4,833</b>	<b>10,609</b>	
					<b>14.45%</b>			<b>100.00%</b>								<b>82.29%</b>		
DEDICATED FUND	PERSONNEL			OPERATING			CAPITAL OUTLAY			CASH				BALANCE SHEET				
FY16	BUDGET	ACTUAL EXPENSE thru End of Current Month		BUDGET	ACTUAL EXPENSE Thru End of Current Month		BUDGET	ACTUAL EXPENSE Thru End of Current Month		BEG CASH AT 7/1/15	PLUS TOTAL REC TO DATE		LESS TOTAL EXP TO DATE	ACTUAL CASH BALANCE End of Current	NOTES RECEIVABLE 7/1/15	LOANS PAID OUT, COLLECTIONS /ADJUSTMENTS TO DATE		NOTES RECEIVABLE End of Cur period
		Month	BALANCE		Current	BALANCE		Current	BALANCE		Month	BALANCE				DATE	TO DATE	
7351 RCRDP LOAN ADMIN	155,200	128,715	26,485	146,100	51,584	94,516				6,586,137	855,096	544,412	6,896,821	3,365,719	364,113	3,000,997		
<b>TOTAL RCRDP ADMIN 0522-01</b>	<b>155,200</b>	<b>128,715</b>	<b>26,485</b>	<b>146,100</b>	<b>51,584</b>	<b>94,516</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,586,137</b>	<b>855,096</b>	<b>544,412</b>	<b>6,896,821</b>		<b>(728,835)</b>			
		<b>82.93%</b>			<b>35.31%</b>								<b>8.27%</b>					
7361 REVOLVING LOAN - DEQ				30,000	880	29,120				25,484	12,706	880	37,310	572,995	0	494,587		
<b>TOTAL DEQ LOAN 0529-16</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>880</b>	<b>29,120</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,484</b>	<b>12,706</b>	<b>880</b>	<b>37,310</b>		<b>(78,408)</b>			
					<b>2.93%</b>								<b>3.45%</b>	<b>ADV FROM 515,723</b>	<b>ADV FROM TO DATE (77,305)</b>	<b>ADV FROM END OF CUR PERIOD 438,418</b>		

Soil and Water Conservation  
FY2016 YTD Financial Summary Through April 30, 2016

Updated: 5/9/2016

**Fund Summaries**

**Appropriation**

Fund Source	General Fund				Professional Services				RCRDP Loan Administration				Revolving Loan			
<b>Personnel Funds</b>	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining
	\$ 1,119,800	\$ 905,207	\$ 185,002	\$ 29,591					\$ 155,200	\$ 128,715	\$ 26,278	\$ 207				
<b>Operating Funds</b>	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining
	\$ 169,400	\$ 141,459	\$ 21,008	\$ 6,933	\$ 17,730	\$ 2,563	\$ 1,703	\$ 13,464	\$ 146,100	\$ 51,584	\$ 53,337	\$ 41,179	\$ 30,000	\$ 880	\$ 4,320	\$ 24,800
<b>Capital Funds</b>	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining								
	\$ 48,300	\$ 48,300	\$ -	\$ -	\$ 2,270	\$ 2,270	\$ -	\$ -								
<b>Trustee and Benefit</b>	Budget	Expenditures	Expenditures Projected	Remaining												
	\$ 1,253,200	\$ 1,253,200	\$ -	\$ -												

**Cash Balance at 04/30/16**

Fund Source	General Fund				Professional Services				RCRDP Loan Administration				Revolving Loan			
	Beg Cash at 7/1/15	Plus Total Receipts	Less Total Expenses	Actual Cash balance	Beg Cash at 7/1/15	Plus Total Receipts	Less Total Expenses	Actual Cash balance	Beg Cash at 7/1/15	Plus Total Receipts	Less Total Expenses	Actual Cash balance	Beg Cash at 7/1/15	Plus Total Receipts	Less Total Expenses	Actual Cash balance
	\$ 2,590,700	\$ (600)	\$ 2,348,165	\$ 241,935	\$ 5,873	\$ 9,569	\$ 4,833	\$ 10,609	\$6,586,137	\$ 855,096	\$ 544,412	\$ 6,896,821	\$ 25,484	\$ 12,706	\$ 880	\$ 37,310



# IDAHO SOIL & WATER CONSERVATION COMMISSION

## COMMISSION

Item 5a

H. Norman Wright  
Chairman

Jerry Trebesch  
Vice Chairman

Leon Slichter  
Secretary

Dave Radford  
Commissioner

Glen Gier  
Commissioner

Teri A. Murrison  
Administrator

**TO: CHAIRMAN WRIGHT, COMMISSIONERS GIER, RADFORD, SLICHTER,  
AND TREBESCH**

**FROM: TERRY HOEBELHEINRICH, LOAN OFFICER**

**DATE: May 10, 2016**

**RE: RCRDP UPDATE**

<b>Marketing</b>	<b>COMPLETED (since last report)</b> <ul style="list-style-type: none"><li>• None</li></ul>
<b>Loan Applications</b>	<ul style="list-style-type: none"><li>• 3 loan inquiries have been received since the last update on April 13</li><li>• 1 loan application received ( incomplete)</li><li>• 1 loan application in process</li><li>• 1 loan approved (\$42,645)</li><li>• 0 loan applications denied</li></ul>
<b>Loan Portfolio</b>	<ul style="list-style-type: none"><li>• 75 loans \$3,000,997</li><li>• \$479,621 approved, but not disbursed</li><li>• 2 Delinquencies</li></ul>

**ACTION:** For Information Only