



SOIL & WATER  
CONSERVATION COMMISSION

**NOTICE OF REGULAR TELECONFERENCE MEETING and AGENDA**

**Idaho Soil & Water Conservation Commission**

**Idaho State Capitol Building  
Health and Welfare Committee Room  
700 W. Jefferson Street, East Wing 20  
Boise, ID 83702  
208-332-1790  
[info@swc.idaho.gov](mailto:info@swc.idaho.gov)**

**August 8, 2013, 8:00 am – 5:00 pm, MT**

**TELECONFERENCE # 888-706-6468, Passcode: 6913014**

TO LISTEN TO LIVE AUDIO STREAMING ON THE INTERNET, GO TO <http://idahoptv.org/insession>

The Commission will occasionally convene in Executive Session, pursuant to Idaho Code § 67-2345.  
Executive Session is closed to the public.

AMERICANS WITH DISABILITIES

The meeting will be held in facilities that meet the accessibility requirements of the Americans with Disabilities Act. If you require special accommodations to attend, participate in, or understand the meeting, please contact the Idaho Soil & Water Conservation Commission at (208) 332-1790 or [Info@swc.idaho.gov](mailto:Info@swc.idaho.gov) so advance arrangements can be made..

MEMBERS OF THE PUBLIC MAY ADDRESS ANY ITEM ON THE AGENDA DURING CONSIDERATION OF THAT ITEM.

*Persons wishing to comment on any agenda item are requested to indicate so on the sign-in sheet in advance. Copies of agenda items, staff reports and/or written documentation relating to items of business on the agenda are on file in the office of the Idaho Soil & Water Conservation Commission in Boise. Upon request, copies can be emailed and will also be available for review at the meeting.*

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|----|--|-----------------|
| 1. | WELCOME, SELF-INTRODUCTIONS, AND ROLL CALL | Chairman Wright |
| 2. | REVIEW AGENDA                              | Chairman Wright |

*Agenda may be amended after the start of the meeting upon a motion that states the reason for the amendment and the good faith reason the item was not included in the original agenda.*

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|----|-----------------|-------------------|
| 3. | PARTNER REPORTS | IASCD, NRCS, IDEA |
| 4. | ADMINISTRATION  |                   |

(\*) Action Item

(#) Attachment

ACTION: Staff recommended action for Commission Consideration

Thursday, Aug. 8, 2013 Regular Meeting Agenda

Date of Notice: Aug. 1, 2013

- |    |   |                      |
|----|---|----------------------|
| *# | a. MINUTES, June 13, 2013<br>ACTION: Approve  | Chairman Wright      |
| *# | b. FINANCIAL REPORT for FY 2013, June 30, 2013<br>ACTION: Approve   | Murrison             |
| #  | c. ADMINISTRATOR'S REPORT <ul style="list-style-type: none"> <li>• Office of Performance Evaluation Study on Water Quality Programs</li> <li>• DEQ Water Quality Trading Open House</li> <li>• Small Agency Support Services MOU for Fiscal, IT &amp; HR Services</li> <li>• State Revolving Loan to Commission</li> <li>• Correspondence <ul style="list-style-type: none"> <li>○ Letter to Districts regarding SWCC's statutory ability to pay incentive payments out of RCRDP loans</li> <li>○ A letter from IASCD regarding the hiring of Benjamin Kelly to fill the Executive Director position.</li> <li>○ IASCD letter to Governor Otter re reappointment of Commissioner Bronson</li> <li>○ Thank You Card from Bonner SWCD re support for State Forestry Contest</li> <li>○ Letter from Jeff Burwell</li> </ul> </li> </ul> ACTION: For information only | Murrison             |
| #  | d. UPDATED COMMUNICATION TOOLS PRESENTATION <ul style="list-style-type: none"> <li>• Background research and development of SWCC message</li> <li>• newsletter</li> <li>• Brochure &amp; RCRDP insert</li> <li>• Redesigned website</li> <li>• PowerPoint presentation</li> <li>• Portable education display</li> <li>• Improved Facebook and Twitter accounts</li> <li>• Graphics including logo, photography</li> </ul> ACTION: For information only  | Murrison             |
| #* | e. FY 2013 PERFORMANCE MEASUREMENTS REPORT<br>ACTION: Approve   | Murrison             |
| *# | f. FY 2015 BUDGET REQUEST<br>ACTION: Approve  | Murrison             |
| #  | g. ROBERTS KETTLE BUTTE DISTRICT: Watershed Improvement District Dissolution<br>ACTION: Authorize staff to initiate the process for termination and discontinuance of the Roberts Kettle Butte Watershed Improvement District upon receipt of a petition conforming with the requirements in Watershed Improvement District Law, Idaho Code §§ 42-3701-3717.  | Murrison/<br>Hensley |

(\*) Action Item

(#) Attachment

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Thursday, Aug. 8, 2013 Regular Meeting Agenda

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## 5. DISTRICT SUPPORT SERVICES

- # a. DISTRICT SUPPORT SERVICES UPDATE Trefz
- o Distribution of FY 2014 District Base and Capacity Building Funding
  - o Deadline to submit District Matching Funds Reports
- ACTION: For information only
- \*# b. TECHNICAL ASSISTANCE WORK GROUP (TAWG) REVIEW OF PROCESS, RECOMMENDATIONS FOR FY 2014 Trefz
- ACTION: For information only

## 6. PROGRAMS

- # a. RCRDP UPDATE Hoebelheinrich
- Loan Officer Activities & Marketing
  - Portfolio Status Report
- ACTION: For information only
- \*# b. RCRDP SET INTEREST RATES & TERMS FOR FY 2014 Hoebelheinrich
- ACTION: Adopt

## 7. OTHER BUSINESS

### a. REPORTS

## 8. EXECUTIVE SESSION *Executive Session is closed to the public. Under the relevant Idaho Code Sections noted below, Board action must be taken publicly in open session.*

- \*# RESOURCE CONSERVATION & RANGELAND DEVELOPMENT PROGRAM: Pursuant to Idaho Code § 67-2345(d), the Commission will convene in Executive Session for the purpose of reviewing Loan Applications: Hensley
- a. Loan # A-580  
ACTION: For consideration and possible action
- \*# b. HUMAN RESOURCES: EMPLOYEE PERFORMANCE REVIEW Commissioners
- Pursuant to Idaho Code § 67-2345(b), the Commission will convene in Executive Session for the purpose of considering the evaluation of a public employee.
- ACTION: For consideration and possible action

*Any actions necessary as a result of Executive Session will follow directly in open session.*

## 9. ADJOURNMENT

The next Regular Meeting of the Idaho Soil and Water Conservation Commission will be held Thursday, September 12, 2013, in Buhl, Idaho (details to follow).

(\*) Action Item

(#) Attachment

ACTION: Staff recommended action for Commission Consideration

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