



IDAHO SOIL & WATER CONSERVATION COMMISSION

SPECIAL MEETING NOTICE & AGENDA

Idaho Soil & Water Conservation Commission
November 12, 2019, 11:00 a.m. to 3:00 p.m. MT

Location: Idaho Water Center, 322 E Front St, Suite 560, Conference Room, Boise
TELECONFERENCE # 1-877-820-7831 Passcode: 922837

Members of the public may address any item on the Agenda during consideration of that item. Those wishing to comment on any agenda item are requested to so indicate on the sign-in sheet in advance. Copies of agenda items, staff reports and/or written documentation relating to items of business on the agenda are on file in the office of the Idaho Soil & Water Conservation Commission in Boise. Upon request, copies can be emailed and will also be available for review at the meeting.

The Commission will occasionally convene in Executive Session, pursuant to Idaho Code § 74-206(1). Executive Session is closed to the public.

AMERICANS WITH DISABILITIES ACT COMPLIANCE

The meeting will be held in facilities that meet the accessibility requirements of the Americans with Disabilities Act. If you require special accommodations to attend, participate in, or understand the meeting, please contact the Idaho Soil & Water Conservation Commission at (208) 332-1790 or Info@swc.idaho.gov so advance arrangements can be made.

	1.	WELCOME, SELF-INTRODUCTIONS, AND ROLL CALL	Chairman Wright
	2.	PARTNER REPORTS (for information only)	
*	3.	AGENDA REVIEW (<u>potential action item</u>) The Agenda may be amended by formal Board action if necessary at the meeting. If so, a motion that states the reason for the amendment and the good faith reason the item was not included in the original agenda will be made and approved by the Board.	Chairman Wright
ACTION ITEMS			
	4.	ADMINISTRATIVE	
*#	a.	MINUTES 1. September 26, 2019 2. October 23, 2019 <u>ACTION:</u> Approve	Chairman Wright
*#	b.	FINANCIAL REPORT 1. Financial Reports for the month ended August 31, 2019 2. Financial Reports for the month ended September 30, 2019 3. Financial Reports for the month ended October 31, 2019 <u>ACTION:</u> Approve	Young

(*) Action Item

(#) Attachment

ACTION: Staff recommended action for Commission consideration

Tuesday, Nov. 12, 2019 Meeting Agenda

Date of Notice: Nov. 7, 2019

*#	c.	ADMINISTRATOR'S REPORT <ul style="list-style-type: none"> Activities State Level Memorandum of Agreement (MOA) and Conservation Cooperator Acknowledgement with NRCS and Districts FY 2020 and 2021 Budget Update FY 2020 Commission Meeting Schedule IASCD Division Meetings Joint Board Meeting with Idaho Association of Soil Conservation Districts (IASCD) at Annual Conference ACTION: Consider approving and authorizing administrator to sign State Level MOAs and Conservation Cooperator Acknowledgment	Murrison
	5.	PROGRAMS	
*#	a.	RESOURCE CONSERVATION AND RANGELAND DEVELOPMENT NEGOTIATED RULE MAKING ACTION: Adopt the proposed rule for Docket No. 60-0501-1901 Resource Conservation and Rangeland Development Program as posted in the October 2, 2019 Bulletin as the pending rule.	Dalzell
*#	b.	DISTRICT MATCH ALLOCATIONS ACTION: Approve FY 2020 District Allocation Matching Funds as shown in Attachment 5b-1, either with or without 1% deducted, for immediate disbursement.	Trefz
NON-ACTION ITEMS			
	5.	PROGRAMS (CONT.)	
	c.	RESOURCE CONSERVATION AND RANGELAND DEVELOPMENT PROGRAM UPDATE ACTION: None, for information only	Hoebelheinrich
	6.	OTHER REPORTS ACTION: None, for information only	Commissioners, Staff
POSSIBLE ACTION ITEMS			
	7.	EXECUTIVE SESSION <i>Executive Session is closed to the public. Under the relevant Idaho Code Section(s) noted below, any Board action will be taken publicly in open session directly following Executive Session.</i> ACTION: Move to enter Executive Session pursuant to Idaho Code § 74-206(1)(f) for the purpose of discussing pending litigation, or controversies not yet being litigated but imminently likely to be litigated with legal counsel. <u>Roll Call Vote</u>	Chairman Wright
	a.	PENDING LITIGATION The Commission will discuss pending or imminent litigation with legal counsel. ACTION: For information and possible action to direct legal counsel to act in pending or imminent litigation.	Chapple Knowlton
ADJOURN <i>The next Regular Commission Meeting will be a Listening Session held in the Cinnabar Room at the Riverside Hotel in conjunction with the IASCD Annual Conference on November 12, 2019, at 4:00 pm MT in Boise, Idaho.</i>			
			Chairman Wright

(*) Action Item

(#) Attachment

ACTION: Staff recommended action for Commission consideration

Tuesday, Nov. 12, 2019 Meeting Agenda

Date of Notice: Nov. 7, 2019



Idaho Soil & Water Conservation Commission

322 E Front St, Suite 560 • Boise Idaho 83702
Telephone: 208-332-1790 • Fax: 208-332-1799

Item #4a-1

IDAHO SOIL & WATER CONSERVATION COMMISSION PUBLIC MEETING & TELECONFERENCE

Date and Time:

Thursday, September 26, 2019
10:02 AM – 12:38 PM MT

Location:

322 E. Front St., Suite 560
Boise, Idaho 83702

MINUTES

COMMISSION MEMBERS PRESENT:

Norman Wright (Chair) (teleconference)	Cathy Roemer (Vice-Chair) (teleconference)
Erik Olson (Secretary) (teleconference)	Jerry Trebesch (teleconference)

COMMISSION STAFF PRESENT:

Teri Murrison	Crystal Rosen
Delwyne Trefz	Jill Young

PARTNERS AND GUESTS PRESENT:

Mike Sommerville, IASCD	Darrell Early, Office of the Attorney General
David Hahn, DFM	Clinton Aston, Franklin SWCD (teleconference)
Benjamin Kelly, IASCD (teleconference)	

ITEM #1: WELCOME AND ROLL CALL

Chairman Wright called the meeting to order at 10:02 a.m.

Roll call: Chairman Norman Wright, Commissioners Cathy Roemer, Jerry Trebesch, and Erik Olson were present.

ITEM #2: PARTNER REPORTS

Action: None taken.

ITEM #3a: AGENDA REVIEW

Action: None taken.

ITEM #4a: MINUTES

Action: Commissioner Trebesch made a motion to *approve the August 22, 2019 minutes as submitted*. Commissioner Olson seconded the motion. Motion carried by unanimous vote.

Action: Commissioner Roemer made a motion to *approve the August 29, 2019 minutes as submitted*. Commissioner Trebesch seconded the motion. Motion carried by unanimous vote.

ITEM #5a: DISTRICT MATCH FUND ALLOCATION UPDATE

Action: Commissioner Roemer made a motion to *approve FY 2020 District Match Allocations as recommended by staff*. Commissioner Olson seconded the motion. Motion carried by unanimous vote.

ITEM #6a: ADMINISTRATOR'S REPORT

Action: None taken.

ITEM #7: REPORTS

Action: None taken

ITEM #8: EXECUTIVE SESSION

Action: Commissioner Olson made a motion to *enter Executive Session pursuant to Idaho Code § 74-206(1)(f) for the purpose of discussing pending litigation or controversies not yet being litigated but imminently likely to be litigated with legal counsel*. Commissioner Roemer seconded the motion. Motion carried by unanimous roll call vote.

Executive Session commenced at 12:08 PM.

Executive Session ended at 12:36 PM

No action was taken.

ADJOURN

The meeting was adjourned at 12:38 PM. The next Commission Meeting will be held in Boise on November 6, 2019.

Respectfully submitted,

Erik Olson, Secretary



Idaho Soil & Water Conservation Commission

322 E Front St, Suite 560 • Boise Idaho 83702
Telephone: 208-332-1790 • Fax: 208-332-1799

Item #4a-2

IDAHO SOIL & WATER CONSERVATION COMMISSION PUBLIC MEETING & TELECONFERENCE

Date and Time:

Wednesday, October 23, 2019
10:01 AM – 10:40 AM MT

Location:

322 E. Front St., Suite 560
Boise, Idaho 83702

MINUTES

COMMISSION MEMBERS PRESENT:

Norman Wright (Chair) (teleconference) Erik Olson (Secretary) (teleconference)
Jerry Trebesch (teleconference)

COMMISSION STAFF PRESENT:

Corrine Dalzell Terry Hoebelheinrich

ITEM #1: WELCOME AND ROLL CALL

Chairman Wright called the meeting to order at 10:01 AM.

Roll call: Chairman Norman Wright, Commissioners Erik Olson, Jerry Trebesch and were present. Commissioner Roemer was absent.

ITEM #2: PARTNER REPORTS

Action: None taken

ITEM #3a: AGENDA REVIEW

Action: None taken.

ITEM #4: EXECUTIVE SESSION

Action: Commissioner Trebesch made a motion to *enter Executive Session pursuant to Idaho Code § 74-206(1)(d) for the purpose of discussing a loan.*

Commissioner Olson seconded the motion. Motion carried by unanimous roll call vote.

Executive Session commenced at 10:07 AM.

Executive Session ended at 10:37 AM.

Commission Reconvened in Open Session at 10:38 AM.

ITEM #4a: RESOURCE CONSERVATION & RANGELAND DEVELOPMENT PROGRAM

Action: Commissioner Olson made a motion to *approve loan #A-733 with conditions of loan as outlined by loan officer*. Commissioner Trebesch seconded the motion. Motion carried by unanimous vote.

ITEM #4b: RESOURCE CONSERVATION & RANGELAND DEVELOPMENT PROGRAM

Action: Commissioner Trebesch made a motion to *approve loan #A-734 with conditions of loan as outlined by loan officer*. Commissioner Olson seconded the motion. Motion carried by unanimous vote.

ITEM #7: ADJOURN

The meeting was adjourned at 10:40 AM. The next Special Commission Meeting will be held in Boise on November 12, 2019 at 11:00 AM.

Respectfully submitted,

Erik Olson, Secretary

[Back to Agenda](#)



IDAHO SOIL & WATER CONSERVATION COMMISSION

ITEM #4b

TO: CHAIRMAN WRIGHT AND COMMISSIONERS ROEMER, OLSON, AND TREBESCH
FROM: JILL YOUNG, SENIOR FINANCIAL SPECIALIST
DATE: NOVEMBER 7, 2019
RE: FINANCIAL REPORTS, FISCAL MATTERS

FINANCIAL REPORTS

The Financial Detail and Fund Summary reports for the year-to-date as of August 31, 2019 and September 30, 2019 are attached. October's reports will be available at the meeting.

FY 2021 MINOR BUDGET ADJUSTMENTS

Our budget request for FY21 was submitted to the Division of Financial Management on October 22 with a minor adjustment for contract increases (\$2,600) and an additional \$100 reduction to federal personnel due to the nonrenewal of the NFWF grant position. Overall SWCAP billings are projected to be lower in FY21 than in FY20.

COMMISSIONER HONORARIUMS

Below is a schedule of the honorarium balances as of September 30, 2019. Included in the schedule are the days and amounts budgeted for each Commissioner for FY20. We are in good standing with the travel budget for Commissioners as we have spent 20% of the honorarium allocation and 9% of the travel budget to date.

Commissioner	Days Budgeted/ Traveled to Date	Benefit Costs included in Honorariums	Honorariums Budgeted	Expended to Date	Projected Balance/ (Overage)
Wright	30 / 6	\$132	\$1,632	\$583	\$1,049
Roemer	20 / 3	\$88	\$1,088	\$186	\$902
Trebesch	10 / 3	\$44	\$544	\$161	\$383
Vacant	20 / 0	\$88	\$1,088	\$0	\$1,088
Olson	20 / 3	\$88	\$1,088	\$161	\$927
Totals		\$442	\$5,442	\$1,091	\$4,351

RECOMMENDED ACTION:

1. Approve the Financial Reports for the month ended August 31, 2019
2. Approve the Financial Reports for the month ended September 30, 2019
3. Approve the Financial Reports for the month ended October 31, 2019

Attachments:

- Financial Detail Report for August 2019
- Fund Summary Report for August 2019
- Financial Detail Report for September 2019
- Fund Summary Report for September 2019

[Back to Agenda](#)

SWC DETAIL FINANCIAL REPORT AS OF AUGUST 31, 2019

GENERAL FUND & OTHER FUNDS				PERSONNEL			OPERATING			CAPITAL OUTLAY			TRUSTEE & BENEFITS			CASH			
FY20 INDEX	ACTUAL EXPENSE Thru End of Current			ACTUAL EXPENSE Thru End of			ACTUAL EXPENSE Thru End of			ACTUAL EXPENSE Thru End of Current			PLUS TOTAL			BEG CASH AT 7/1/19	REC TO DATE	LESS TOTAL EXP TO DATE	ACTUAL CASH BALANCE End of Current
	BUDGET	Month	BALANCE	BUDGET	Current	BALANCE	BUDGET	Current	BALANCE	BUDGET	Month	BALANCE	BUDGET	Month	BALANCE				
7101 MANAGEMENT ADMIN	422,400	60,062	362,338	44,070	19,672	24,398			0							466,470		79,734	386,736
7111 MANAGEMENT BOARD	5,000	498	4,502	11,280	620	10,660										16,280		1,118	15,162
7201 FIELD STAFF	464,000	72,347	391,653	93,430	22,002	71,428	7,980	0	7,980							565,410		94,349	471,061
7301 PROGRAMS	202,800	32,323	170,477	47,420	13,999	33,421	5,320	0	5,320							255,540		46,322	209,218
7310 DISTRICT ALLOCATIONS			0							1,103,200	425,000	678,200	1,103,200			425,000			678,200
7320 DISTRICT CAPACITY BLDG										150,000	150,000	0	150,000			150,000			0
7350 CREP	154,600	23,763	130,837	28,680	7,336	21,344	13,300	0	13,300				196,580			31,099			165,481
TOTAL GENERAL FUND 0001	1,248,800	188,993	1,059,807	224,880	63,629	161,251	26,600	0	26,600	1,253,200	575,000	678,200	2,753,480	0		827,622			1,925,858
		15.13%			28.29%			0.00%			45.88%					30.06%			
7316 FEDERAL GRANT-NRCS CTA	183,200	26,568	156,632	3,921	4,170	(249)							(15,573)	54,210		30,551			8,086
7317 NFWF GRANT	96,000	13,818	82,182										(6,750)			13,818			(20,568)
TOTAL FEDERAL FUND 0348	279,200	40,386	238,814	3,921	4,170	(249)	0	0	0	0	0	0	(22,323)	54,210		44,369			(12,482)
		14.46%			106.35%											139.14%			(12,482)
7325 SWC PROFESSIONAL SERV				30,000	2,077	27,923							25,608	6,135		634			31,109
TOTAL DEDICATED FUND 0450	0	0	0	30,000	2,077	27,923	0	0	0	0	0	0	25,608	6,135		634			31,109
					6.92%											2.00%			
LOAN FUNDS				PERSONNEL			OPERATING			CAPITAL OUTLAY			CASH				BALANCE SHEET		
FY20	ACTUAL EXPENSE thru End of Current			ACTUAL EXPENSE Thru End of			ACTUAL EXPENSE Thru End of			PLUS TOTAL			BEG CASH AT 7/1/19	REC TO DATE	LESS TOTAL EXP TO DATE	ACTUAL CASH BALANCE End of Current	LOANS PAID OUT, NOTES		
	BUDGET	Month	BALANCE	BUDGET	Current	BALANCE	BUDGET	Current	BALANCE	DATE	TO DATE	RECEIVABLE 7/1/19					COLLECTIONS /ADJUSTMENTS TO DATE	RECEIVABLE End of Cur period	
7351 RCRDP LOAN ADMIN	172,900	25,153	147,747	160,400	64,334	96,066				6,952,643	35,260	208,776	6,779,127				2,729,018	101,334	2,823,548
TOTAL RCRDP ADMIN 0522-01	172,900	25,153	147,747	160,400	64,334	96,066	0	0	0	6,952,643	35,260	208,776	6,779,127					(6,804)	
		14.55%			40.11%		0					2.99%							
7361 REVOLVING LOAN - DEQ				30,000	475	29,525				17,989	78	475	17,592				277,803	0	277,803
TOTAL DEQ LOAN 0529-16	0	0	0	30,000	475	29,525	0	0	0	17,989	78	475	17,592					0	
					1.58%							2.63%					ADV FROM PAYMENTS/ADJ TO DATE	ADV FROM 231,342	END OF CUR PERIOD 231,342

Soil and Water Conservation Commission
FY2020 YTD Financial Summary Through August 31, 2019

Updated: [11/5/2019](#)

Fund Summaries					Appropriation																
Fund Source		General Fund				Federal Grants				Professional Services				RCRDP Loan Administration				Revolving Loan			
Personnel Funds																					
		Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining					Budget	Expenditures	Expenditures Projected	Remaining				
		\$1,248,800	\$ 188,993	\$ 1,003,565	\$ 56,242	\$ 279,200	\$ 40,386	\$ 219,747	\$ 19,067					\$ 172,900	\$ 25,153	\$ 143,555	\$ 4,192				
Operating Funds																					
		Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining
		\$ 224,880	\$ 63,629	\$ 142,681	\$ 18,570	\$ 3,921	\$ 4,170	\$ -	\$ (249)	\$ 30,000	\$ 2,077	\$ 12,923	\$ 15,000	\$ 160,400	\$ 64,334	\$ 96,066	\$ -	\$ 30,000	\$ 475	\$ 14,525	\$ 15,000
Capital Funds						General Fund Assumptions: TRS2 remaining vacant for remainder of FY20 5% holdback for Operating, Capital, and T&B															
		Budget	Expenditures	Expenditures Projected	Remaining																
		\$ 26,600	\$ -	\$ 21,800	\$ 4,800																
Trustee and Benefit																					
		Budget	Expenditures	Expenditures Projected	Remaining																
		\$1,253,200	\$ 575,000	\$ 615,540	\$ 62,660																

Cash Balance at August 31, 2019																				
Fund Source	General Fund				Federal Grants				Professional Services				RCRDP Loan Administration				Revolving Loan			
	Beg Cash at 7/1/19	Plus Total Receipts	Less Total Expenses	Actual Cash balance	Beg Cash at 7/1/19	Plus Total Receipts	Less Total Expenses	Actual Cash balance	Beg Cash at 7/1/19	Plus Total Receipts	Less Total Expenses	Actual Cash balance	Beg Cash at 7/1/19	Plus Total Receipts	Less Total Expenses	Actual Cash balance	Beg Cash at 7/1/19	Plus Total Receipts	Less Total Expenses	Actual Cash balance
	\$2,753,480	\$ -	\$ 827,622	#####	\$ (22,323)	\$ 54,210	\$ 44,369	\$ (12,482)	\$ 25,608	\$ 6,135	\$ 634	\$ 31,109	\$6,952,643	\$ 35,260	\$ 208,776	\$6,779,127	\$ 17,989	\$ 78	\$ 475	\$ 17,592

[Back to Memo](#)

SWC DETAIL FINANCIAL REPORT AS OF SEPTEMBER 30, 2019

GENERAL FUND & OTHER FUNDS		PERSONNEL			OPERATING			CAPITAL OUTLAY			TRUSTEE & BENEFITS			CASH					
FY20 INDEX		ACTUAL EXPENSE Thru End of Current			ACTUAL EXPENSE Thru End of			ACTUAL EXPENSE Thru End of			ACTUAL EXPENSE Thru End of Current			PLUS TOTAL			ACTUAL CASH BALANCE End of Current		
		BUDGET	Month	BALANCE	BUDGET	Current	BALANCE	BUDGET	Current	BALANCE	BUDGET	Month	BALANCE	BEG CASH AT 7/1/19	REC TO DATE	LESS TOTAL EXP TO DATE			
	7101 MANAGEMENT ADMIN	422,400	89,860	332,540	44,070	30,349	13,721			0				466,470		120,209	346,261		
	7111 MANAGEMENT BOARD	5,000	886	4,114	11,280	1,284	9,996							16,280		2,170	14,110		
	7201 FIELD STAFF	464,000	108,898	355,102	93,430	44,734	48,696	7,980	0	7,980				565,410		153,632	411,778		
	7301 PROGRAMS	202,800	49,649	153,151	47,420	25,833	21,587	5,320	0	5,320				255,540		75,482	180,058		
	7310 DISTRICT ALLOCATIONS			0							1,103,200	425,000	678,200	1,103,200		425,000	678,200		
	7320 DISTRICT CAPACITY BLDG										150,000	150,000	0	150,000		150,000	0		
	7350 CREP	154,600	35,505	119,095	28,680	13,633	15,047	13,300	0	13,300				196,580		49,138	147,442		
	TOTAL GENERAL FUND 0001	1,248,800	284,798	964,002	224,880	115,833	109,047	26,600	0	26,600	1,253,200	575,000	678,200	2,753,480	0	975,631	1,777,849		
			22.81%			51.51%			0.00%							35.43%			
	7316 FEDERAL GRANT-NRCS CTA	183,200	39,872	143,328	11,100	4,750	6,350							(15,573)	54,210	44,621	(5,984)		
	7317 NFWF GRANT	96,000	20,741	75,259										(6,750)		20,741	(27,491)		
	TOTAL FEDERAL FUND 0348	279,200	60,613	218,587	11,100	4,750	6,350	0	0	0	0	0	0	(22,323)	54,210	65,362	(33,475)		
			21.71%			42.79%										204.98%	(33,475)		
	7325 SWC PROFESSIONAL SERV				30,000	9,291	20,709							25,608	6,199	9,291	22,516		
	TOTAL DEDICATED FUND 0450	0	0	0	30,000	9,291	20,709	0	0	0	0	0	0	25,608	6,199	9,291	22,516		
						30.97%										29.21%			
LOAN FUNDS		PERSONNEL			OPERATING			CAPITAL OUTLAY			CASH				BALANCE SHEET				
FY20		ACTUAL EXPENSE thru End of Current			ACTUAL EXPENSE Thru End of			ACTUAL EXPENSE Thru End of			BEG CASH AT 7/1/19	PLUS TOTAL		LESS TOTAL EXP TO DATE	ACTUAL CASH BALANCE End of Current	LOANS PAID OUT, NOTES RECEIVABLE			
		BUDGET	Month	BALANCE	BUDGET	Current	BALANCE	BUDGET	Current	BALANCE		REC TO DATE	NOTES RECEIVABLE 7/1/19			COLLECTIONS /ADJUSTMENTS TO DATE	NOTES RECEIVABLE End of Cur period		
	7351 RCRDP LOAN ADMIN	172,900	38,264	134,636	160,400	73,689	86,711				6,952,643	74,559	231,971	6,795,231		2,729,018	120,224	2,818,572	
	TOTAL RCRDP ADMIN 0522-01	172,900	38,264	134,636	160,400	73,689	86,711	0	0	0	6,952,643	74,559	231,971	6,795,231			(30,670)		
			22.13%			45.94%		0						3.30%					
	7361 REVOLVING LOAN - DEQ				30,000	473	29,527				17,989	114	473	17,630		277,803	0	277,803	
	TOTAL DEQ LOAN 0529-16	0	0	0	30,000	473	29,527	0	0	0	17,989	114	473	17,630			0		
																	ADV FROM PAYMENTS/ADJ TO DATE	ADV FROM 231,342	ADV FROM END OF CUR PERIOD 231,342
						1.58%								2.61%			0		

Soil and Water Conservation Commission
FY2020 YTD Financial Summary Through September 30, 2019

Updated: [11/5/2019](#)

Fund Summaries					Appropriation																
Fund Source		General Fund				Federal Grants				Professional Services				RCRDP Loan Administration				Revolving Loan			
Personnel Funds																					
		Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining					Budget	Expenditures	Expenditures Projected	Remaining				
		\$1,248,800	\$ 284,798	\$ 907,760	\$ 56,242	\$ 279,200	\$ 60,613	\$ 199,520	\$ 19,067					\$ 172,900	\$ 38,264	\$ 130,444	\$ 4,192				
Operating Funds																					
		Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures		
		\$ 224,880	\$ 115,883	\$ 90,427	\$ 18,570	\$ 11,100	\$ 4,750	\$ -	\$ 6,350	\$ 30,000	\$ 9,291	\$ 5,709	\$ 15,000	\$ 160,400	\$ 73,689	\$ 86,711	\$ -	\$ 30,000	\$ 473		
Capital Funds																					
		Budget	Expenditures	Expenditures Projected	Remaining																
		\$ 26,600	\$ -	\$ 21,800	\$ 4,800																
Trustee and Benefit																					
		Budget	Expenditures	Expenditures Projected	Remaining																
		\$1,253,200	\$ 575,000	\$ 615,540	\$ 62,660																

General Fund Assumptions: TRS2 remaining vacant for remainder of FY20
5% holdback for Operating, Capital, and T&B
Meeting held with NRCS to clarify agreement and eligible; appropriation increased to match Budget Bill; some indirect will need to cover CTA expenses

Cash Balance at September 30, 2019																				
Fund Source	General Fund				Federal Grants				Professional Services				RCRDP Loan Administration				Revolving Loan			
	Beg Cash at 7/1/19	Plus Total Receipts	Less Total Expenses	Actual Cash balance	Beg Cash at 7/1/19	Plus Total Receipts	Less Total Expenses	Actual Cash balance	Beg Cash at 7/1/19	Plus Total Receipts	Less Total Expenses	Actual Cash balance	Beg Cash at 7/1/19	Plus Total Receipts	Less Total Expenses	Actual Cash balance	Beg Cash at 7/1/19	Plus Total Receipts	Less Total Expenses	Actual Cash balance
	\$2,753,480	\$ -	\$ 975,631	#####	\$ (22,323)	\$ 54,210	\$ 65,362	\$ (33,475)	\$ 25,608	\$ 6,199	\$ 9,291	\$ 22,516	\$6,952,643	\$ 74,559	\$ 231,971	\$6,795,231	\$ 17,989	\$ 114	\$ 473	\$ 17,630

[Back to Memo](#)
[Back to Agenda](#)



**SOIL & WATER
CONSERVATION
COMMISSION**

H. Norman Wright
Chairman

Cathy Roemer
Vice Chairman

Erik Olson
Secretary

Gerald Trebesch
Commissioner

Vacant
Commissioner

Teri Murrison
Administrator

MEMO

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS ROEMER,
RADFORD, TREBESCH, AND OLSON**
FROM: TERI MURRISON, ADMINISTRATOR
DATE: NOVEMBER 6, 2019
RE: ADMINISTRATOR'S REPORT

Activities

Since my last report in September, the following activities have taken place:

- Attended NASCA Annual Conference
- Staff and Chairman attended various Division 5 meetings
- Staff attended all Division meetings
- Participated in NASCA Board call
- Met with Governor's Office, Division of Financial Management
- Teleconferences (2) with Collaborative Conservation group
- Attended Respectful Workplace training
- Attended University of Idaho's Rinker Rock Creek Ranch advisory board meeting

The IASCD's 77th Annual Conference will be held Nov. 12-14 at the Riverside Hotel in Boise. The Commission will hold a special meeting at the ISWCC office in Boise at 11:00 am MT and its annual Listening Session (in conjunction with the IASCD Conference) on Tuesday, Nov. 12th from 4-5 pm MT.

State Level Memorandum of Agreement (MOA) and Conservation Cooperator Acknowledgement with NRCS and Districts

Attached is a copy of NRCS' latest Template for State-Level MOA and the mandatory Conservation Cooperator Acknowledgement for your consideration. Delwyne Trefz and Bill Lillibridge have commented on the draft MOA. It's important to note that the MOA didn't originate in Idaho, but with the headquarters of NRCS.

When the MOA was distributed last spring, the partnership committee suspended its efforts to put together a new partnership agreement to see if the MOA would suffice. Obviously, the draft falls short of an Idaho-centric agreement between partners. Further, each state has very little ability to change it without triggering a lengthy approval process at NRCS. Curtis Elke has requested your Board be ready to sign the document at the IASCD Annual Conference.

Staff will discuss both documents and requests your consideration of the MOA and Cooperator document. Should your Board wish to go ahead with both or either document without changes, we request you approve them and authorize the administrator to sign.

[Back to Agenda](#)

FY 2020 and 2021 Budget Update

Attached is a copy of a memo received from Zach Hague, the Governor's Chief of Staff updating state agencies on the FY 2020 and 2021 Budgets. The Governor has called for a "spending reset" to "better align state spending growth with anticipated state revenue growth in the coming years, to ensure the state fulfills its Constitutional requirement for a balanced budget". Accordingly, DFM will make the following changes in each General Fund agency's budget and budget recommendation:

- 1% rescission to the ISWCC FY 2020 General Fund budget
- 2% base reduction to the ISWCC FY 2021 General Fund budget request

State agency heads have discretion for how to allocate the reductions across General Fund categories: Personnel, Operating, Capital, and Trustee and Benefits.

There are two options in deciding how to spread the 1% rescission this year. They are:

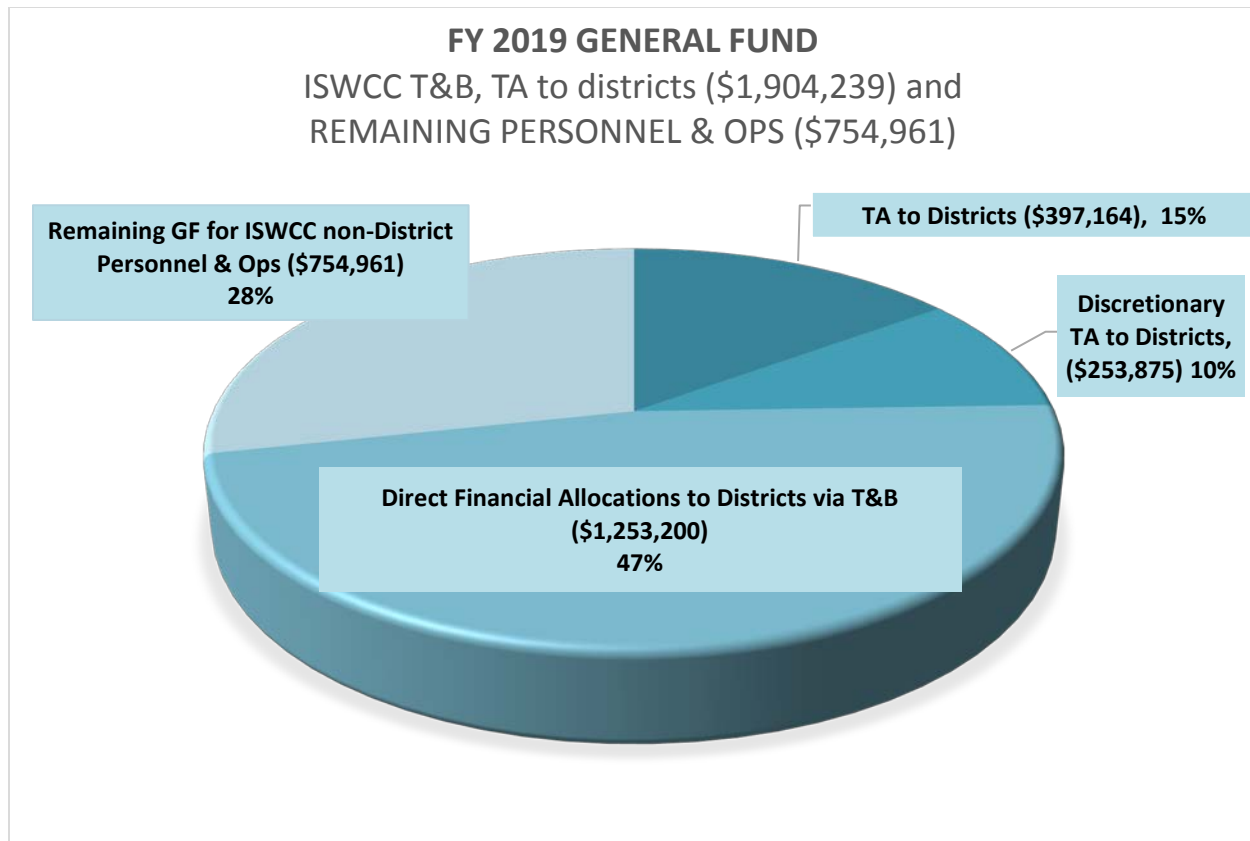
1. Reduce Trustee and Benefit funding to districts by 1% (and by 2% in the FY 2021 requested budget), along with other Commission funds. One percent of the Trustee and Benefit Fund appropriation this year (\$1,253,200) would be an overall reduction (shared among 50 districts - made in proportion to their local matching funds distribution) of \$12,532. Two percent reduction in FY 2021 would be \$25,064; or
2. Absorb districts' 1% reduction/rescission in ISWCC's Personnel and Operating funds in FY 2020 and 2% in FY 2021.

After analysis, it's staff's opinion that option 1 is the preferred option for the following reasons:

ISWCC's paying the Trustee and Benefits portion of the 1% rescission would negatively impact our already severely constrained Personnel and Operating funds, crippling the ability to operate other mandated programs (CREP, TMDL, Ground Water, etc.), and reducing the present level of technical assistance and other related services provided to districts. In order to cover "our" portion of the 1% rescission in FY 2020, staff already plans to leave a vacant position (TRS2) for a good part of this year. The TRS2 assists Delwyne in processing district reports and payments. We will likely also cut back on travel. An additional 2% will be removed from our FY 2021 budget request, creating further negative impacts to the amount of technical assistance and services we can provide.

Historically, we have tended to consider the "districts' portion" of ISWCC's General Fund limited to Trustee and Benefits appropriations, but the fact is that the provision of technical assistance and related services consumes a significant amount of our personnel time and operating funds. Based on project information in Tracker and an inventory of available staff hours in FY 2019, we determined that ISWCC is providing - through direct T&B plus TA/Discretionary/Meetings time - ~72% of total general fund appropriations directly to districts. That leaves ISWCC slightly over \$750,000 for other mandated and important programs like CREP, TMDL Implementation planning, agency administration, board, and outreach.

The chart below shows the amount of General Funds in ISWCC's Personnel and Operating budgets that went toward providing technical assistance to districts in FY 2019 under the formal allocation process, discretionary, and meeting attendance hours. The average cost of each hour provided by engineers was \$70.95, and water quality resource conservationists' was \$61.22 (including overhead/support).



As mentioned above, in addition to this year's rescission, the Governor's Office is contemplating a potential 2% reduction in the FY 2021 Budget Request. FY 2020's 1% rescission may be one time and then returned into the base appropriation, or it may be ongoing. We are working on a contingency plan to reduce our FY 2021 budget request by 2-3%.

Staff recommends that the ISWCC Trustee and Benefits fund be allocated a 1% rescission of funding in FY 2020 along with other Commission funds. An action is proposed in [Item #5b](#) following.

FY 2020 Commission Meeting Schedule The following is the current Meeting Schedule for FY 2020. As always, we will make changes in the schedule as the Board directs.

Date & Time	Meeting, Location	Meeting Type
November 12, 2019 in conjunction with IASCD Annual Conference	Special Meeting, Listening Session, Boise, Idaho	In person
December 12, 2019, 10 am – 3 pm MT (if necessary)	Regular meeting, 322 E. Front Street, Suite 560, Boise	Teleconference
January 13, 2020 (to be held in conjunction with JFAC)	Regular meeting, Regular meeting, 322 E. Front Street, Suite 560, Boise	In person

presentation or IASCD Board meeting	Tentative - Joint Board Meeting with IASCD (location and time TBD), Legislative Social	
February 17, 2020, 1 pm – 5 pm MT, held in conjunction with Strolling Supper and Ag Summit	Regular meeting, 322 E. Front Street, Suite 560, Boise	In person or teleconference (TBD)
April 9, 2020, 10 am – 3 pm, MT	Regular meeting, 322 E. Front Street, Suite 560, Boise	In person
May 14, 2020, 10 am – 3 pm, MT	Regular meeting, 322 E. Front Street, Suite 560, Boise	In person
June 11, 2020, 10 am – 3 pm, MT and TBD (Joint Meeting with IASCD Board)	Regular meeting, 322 E. Front Street, Suite 560, Boise Special Joint Board Meeting with IASCD, location and time TBD	In person In person

IASCD Division Meeting Reports

Division	Location	Reporting
III	Bruneau River	Murrison, Trefz
I & II	Latah & Benewah	Olsen, Murrison
IV	Con Paulos Dealership, Jerome	Wright, Trefz
V	IDFG Bldg., Pocatello	Wright, Trefz
VI	Moore Community Center, Moore	Wright, Trefz

REQUESTED ACTION: Consider approving and authorizing administrator to sign State Level MOAs and Conservation Cooperator Acknowledgment

Attachments:

- Draft State Level Memorandum of Agreement (MOA) with NRCS
- Draft Conservation Cooperator Acknowledgment with NRCS
- FY 2020 and 2021 Budget Memo, Zach Hague, Governor's Office
- FY 2019 Technical Assistance Delivered Table

[Back to Agenda](#)

Commented [DT1]:

Templates for State-Level MOA

MEMORANDUM OF AGREEMENT BETWEEN THE
United States Department of Agriculture, Natural Resources Conservation Service
AND
State of [INSERT STATE], [INSERT NAME] Conservation District,
AND
[INSERT Name of State Conservation Agency]

Note: Other stakeholders and signatories may be added, as appropriate].

I. PURPOSE

This Memorandum of Agreement (MOA) is entered into between the United States Department of Agriculture (USDA) Natural Resources Conservation Service (hereafter referred to as NRCS), the [INSERT NAME] Conservation District, and [INSERT NAME of State Conservation Agency]. [Note: Include additional stakeholders, as appropriate]

The NRCS and [INSERT NAME] Conservation District, and [INSERT NAME of State Conservation Agency] (referred to jointly as the Parties) have common objectives of delivering technical and financial assistance to farmers, ranchers, forest stewards, and other entities to voluntarily protect, restore, and enhance the productivity of American agricultural lands. The Parties recognize the importance of natural resources, the wise use and management of these natural resources, and, as appropriate, the protection and/or development of these natural resources. This agreement is made and entered into with the objectives of:

- Continuing to support the delivery of excellent and innovative customer service;
- Recognizing conservation planning as foundational to our work, and working together to meet the conservation planning assistance needs of our cooperators/customers
- Strengthening and modernizing conservation delivery to optimize efficiency and effectiveness;
- Broadening our outreach to existing and new customers and partners;
- Supporting science-based decision making as close to the resource issue/opportunity as possible;
- Encouraging a voluntary approach as the primary means of accomplishing conservation goals; and
- Using sound approaches to strengthen each Party and its role in the delivery of soil, water, and related natural resource conservation across the nation.

II. BACKGROUND

The NRCS and [INSERT NAME] Conservation District, and [INSERT NAME of State Conservation Agency] share a rich history of collaborating to deliver comprehensive technical and financial assistance to farmers, ranchers, forest stewards, and other entities to voluntarily protect, restore, and enhance natural resources.

The Soil Conservation Service was established in 1935 (renamed NRCS in 1994 to reflect its broader conservation mission). NRCS is committed to “helping people help the land.” It provides assistance and resources for conservation practices that improve water and air quality, prevent erosion, restore wetlands, and enhance wildlife. NRCS’s approach to mission delivery and customer service is deeply rooted in the notion that locally-led, voluntary efforts yield the most effective and productive outcomes. Locally-led conservation is the principle that farmers, ranchers, and forest stewards know their lands better than anyone else based on their personal knowledge and experience with those lands. As such, they are best positioned to make optimal decisions for the benefit of their operations, its natural resource conditions, and their communities.

The first Conservation District was established in 1937 to provide local leadership in natural resources management. Conservation Districts serve as the link between federal, state, and local resources with farmers, ranchers, and forest stewards. They are responsible for promoting and carrying out their conservation programs by assisting communities and its members develop, apply, and maintain appropriate conservation practices and resource management systems. They are authorized to provide broad area planning and implementation assistance to units of government. They are a focal point for coordinating and delivering technical assistance and funding to their respective communities.

III. STATEMENT OF MUTUAL BENEFIT

In conjunction with the NRCS and [INSERT NAME of State Conservation Agency], the [INSERT NAME] Conservation District coordinates and implements locally led conservation plans because of to their connections to Federal, State, Tribal, and local governments; private resources; and the public. The Parties agree to facilitate cooperation, collaboration, and agreement between agencies, landowners, and other stakeholders; develop comprehensive conservation plans; and bring those plans to the attention of landowners and others within the district.

In addition, the Parties recognize the importance of working together to broaden strategic assessment and planning authority under state statute and the Soil and Water Resources Conservation Act of 1977 for the conservation, protection, and enhancement of soil, water, and related natural resources. The Parties further recognize that natural resources are finite and under increasing pressure from a variety of impacts. Soil, water, air, plants, animals, and energy are all addressed under the programs, initiatives, and partnership efforts of the Parties.

In order to deliver the necessary technical and financial assistance to enable locally-led, voluntary conservation, the Parties agree to adhere to the principles, roles, and responsibilities outlined in this Section of the MOA. This MOA does not affect or modify existing regulations or agency responsibilities and authorities. Moreover, this MOA does not commit any party to activities beyond the scope of its respective mission and statutory authorities.

A. Locally-Led, Voluntary Conservation

The Parties agree that locally-led, voluntary conservation must be driven by natural resource conservation needs, rather than by programs. Its primary focus is to identify natural resource concerns, along with related economic and social concerns. Locally-led conservation consists of a series of activities and phases that involve community stakeholders in natural resource planning, implementation of solutions, and evaluation of results:

The Conservation District shall:

- Assist NRCS in promoting USDA programs by participating in outreach and community education activities.
- Advocate for a strong natural resource conservation program by keeping appropriate boards, landowners, legislators, county commissioners, and other key stakeholders apprised of conservation activities within the district.
- Assemble and chair the USDA local working group, as chartered under the State Technical Committee and authorized by 7 CFR 610, Part C, to encourage public participation.
 - Encourage diverse participation in local working groups through community outreach and education, to include stakeholders from historically underserved community.
 - Open local working group meetings to the public and advertise notification of meetings in one or more newspapers, including Tribal publications.
 - Develop the agenda and associated materials/information for local working groups and distribute at least 14 calendar days prior to the meeting.
 - Develop and file local working group meeting records within 30 calendar days of the meetings at the local NRCS office.

- Adhere to local working group responsibilities and standard operating procedures, as documented in NRCS policy (Title 440, Conservation Programs Manual).
- Develop the conservation needs assessment through broad-based community participation and in accordance with NRCS policy and procedures. This will provide a comprehensive evaluation of the district's natural resource base and be the basis for making decisions about local priorities or policies in all local conservation programs.
- Recommend local natural resource priorities and criteria for NRCS conservation activities and programs based on the conservation needs assessment and public input.
- Develop a District Long-Range Plan every three (3) years and an Annual Plan of Work each year, or as specified in state statute. These documents must incorporate local and community inputs.
- Identify NRCS program resources, develop and implement conservation plans and natural resource systems, and evaluate/measure the technical and community impacts of solutions.
- Update NRCS on activities of local and state advisory committees and community groups attended by Conservation District board members and staff.
- Cooperate and collaborate across conservation districts, as appropriate and as permitted by state statute.

NRCS shall:

- Support outreach activities and ensure the parties are kept informed of NRCS activities and programs on at least a monthly basis. This includes bringing technical and financial assistance opportunities (including matching fund strategies) to the attention of the Conservation District.
- Work cooperatively to solicit and leverage community recommendations to inform priorities that guide the delivery of NRCS conservation programs.
 - Designate an NRCS representative to participate in Conservation District meetings and events, including local working group meetings. Alternatively, NRCS will chair the local working group should the Conservation District be unable or unwilling to.
 - Develop and transmit written notifications to the local working group members as to the decisions made in response to their recommendations within 90 days.
- Respond to requests from the parties for technical guidance and assistance.
- Partner with local and Tribal agricultural, conservation, agency, and community groups where possible, to further Conservation District natural resource conservation goals and objectives.
- Attempt to align program priorities within the conservation district with the natural resource concerns identified by the local working group.
- Provide an annual summary of NRCS accomplishments to the parties.

[INSERT NAME of State Conservation Agency] shall:

- Facilitate coordination between conservation districts when appropriate.
- Utilize conservation districts to administer state conservation programs when appropriate.
- Serve on the State Technical Committee.

B. Adherence to Technical Standards

The Parties agree to the use of science-based decision-making to address local natural resource issues. Implementation of sound conservation plans and practices will strengthen each party, as well as their roles in the delivery of soil and water conservation.

The Conservation District shall:

- Adhere to Federal, State, Local, and Tribal laws and regulations.

Commented [BL2]: Sounds like Annual and Five-Year plans, cite?

Commented [DT3R2]: It does sound a lot like the district 5-Yr/annual plan except for the "in accordance with NRCS policy and procedures". I don't what NRCS policies/procedures this refers to but if they differ from the requirements stipulated in Idaho law for these district plans, they need to be clearly communicated to districts before a district should be expected to agree to develop a plan in accordance with the policies/procedures.

Commented [BL4]: Again, annual/5-year plans.

Commented [DT5R4]:

Commented [DT6R4]: Yup

Commented [DT7]: Compared to our current working agreement, the "NRCS shall" section certainly weakens the level of resource commitment NRCS is making to the partnership.

Commented [BL8]: Work cooperatively with districts to

Commented [DT9R8]: good edit, Bill

- Adopt NRCS policies and procedures, including the NRCS Field Office Technical Guide (FOTG), and other science-based technical standards.
- Leverage and promote use of USDA technologies and applications, as appropriate.
- Assign conservation practice job approval authority to its personnel based on employee knowledge, skill, and ability level, and within applicable laws and guidelines. Obtain NRCS concurrence for job approval for practices involving USDA authorities or programs.
- Participate in local, state, and national opportunities for policy, program, and project development.

Commented [BL10]: I think this covers using non-NRCS standards as long as they are justifiable, such as the American Society of Agricultural Engineers, American Society of Civil Engineers, ect.

Commented [DT11R10]: 10-4 Bill. What you describe is how districts have been interpreting this language, which is included in our current agreement.

Commented [BL12]: This leaves District staff in issue with the Idaho Professional Board of Engineers' requirements for Licensed Professional Engineers to be the sole persons undertaking engineering work. As the Districts are not under the purview of NRCS, Responsible Charge cannot be given to those employees.

NRCS shall:

- Develop, update, and disseminate technical standards, policies, and procedures.
- Seek input and comment from communities on natural resource conservation policies and issues.
- Inform the Conservation District and communities when pending statutes, laws, regulations, policies, or procedures may have a significant impact on the community.
- Develop and provide access to USDA technologies and applications to facilitate shared standards, as appropriate.
- Provide job approval authority for non-NRCS employees, in accordance with NRCS policy and Federal, State, and local laws, regulations and codes.
- Provide conservation planning certifications for non-NRCS employees in accordance with the NRCS policy and Federal, State, and local laws, regulations and codes.
- Create and promote opportunities for the Conservation District board members and staff to participate in policy, program, and project development.
- Provide technical or other training for conservation partnership employees in conjunction with its own training, or as separate events. Training must be consistent with and support of NRCS's mission objectives. As such, the principle emphasis will be on the support and delivery of field-based conservation technical assistance.

Commented [BL13]: This is ok for Planning and Construction, but Design is something that needs to be evaluated for non-NRCS employees. It's a grey area from the Idaho Board of Professional Engineers, but I consider it a liability to the Districts.

Commented [BL14]: Does this include covering the costs of such training and certification?

[INSERT NAME of State Conservation Agency] shall:

- Adhere to Federal, State, Local, and Tribal laws and regulations.
- Adopt NRCS policies and procedures, including the NRCS Field Office Technical Guide (FOTG), and other science-based technical standards.
- Leverage and promote use of USDA technologies and applications, as appropriate.
- Assure state statutes and regulations are observed by all parties.

Commented [BL15]: This covers the use of other science-based technical standards.

C. Data and Information Sharing

Any information furnished to NRCS under this agreement is subject to the Freedom of Information Act (5 U.S.C. 552). Cooperators providing technical or financial assistance under USDA programs may have access to information that must not be subsequently disclosed and may only be used for the purpose of providing that assistance.

See Appendix A, "ACKNOWLEDGMENT OF REQUIREMENTS FOR PROTECTION OF PRIVACY OF PERSONAL AND GEOSPATIAL INFORMATION RELATING TO NATURAL RESOURCES CONSERVATION SERVICE PROGRAMS." The signatory agrees to abide by these requirements as a condition of receiving access to such information.

IV. GENERAL PROVISIONS

A. Period of Performance

This MOA takes effect upon the signature of the Parties and shall remain in effect until mutually modified or terminated.

B. Amendments

This MOA may be extended or amended upon written request of either Party and the subsequent written concurrence of the other. Any of the parties may terminate this MOA with a 60-day written notice to the others.

This state-level MOA may be supplemented by a local-level MOA, if desired and mutually agreed to by the parties. The local-level MOA reflects locally developed detailed working arrangements, to include NRCS's and Conservation District's Annual Workplan and/or Plan of Operations. These may include, but are not limited to, documenting specific objectives or goals, action items, provision for documentation of accomplishments, schedule of planned events, and assignment of responsibilities.

C. Transfer of Funding or Non-Monetary Resources

This MOA is established to document the collaborative relationship between the Parties. Nothing in this MOA shall require either Party to obligate or transfer funding, or anything of value. This may include, but is not limited to:

- Office spaces and equipment/supplies
- Vehicles and associated expenses (e.g., fuel, maintenance)
- Computers, software, and technical equipment

The transfer of funding or other resources of value among the Parties offices requires execution of a separate agreement. The appropriate instruments include:

- Cooperative Agreement (2 CFR 200.24), which allows federal agencies to transfer a thing of value to the State, local or Tribal government, or other recipient to carry out a public purpose of support or stimulation authorized by law of the United States.
- Contribution Agreement (7 CFR 6962a), which is a unique statutory authority allowing NRCS to enter into an agreement with a non-federal entity that shares a mutual purpose in carrying out NRCS programs. All parties must contribute resources to the accomplishment of these objectives.
- Reimbursable Agreement (31 USC 686; PL 90-577), which allows federal agencies to provide specialized or technical services to State and local governments.

D. Other

This MOA is not intended to, and does not create any right, benefit, or trust responsibility, substantive or procedural, enforceable at law or equity, by any party against the United States, its agencies, its officers, or any person.

All activities and programs conducted under this MOA shall be in compliance with the nondiscrimination provisions contained in Titles VI and VII of the Civil Rights Act of 1964, as amended; Civil Rights Restoration Act of 1987 (Public Law 100-250); and other nondiscrimination statutes; namely, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendment of 1972, and the Age Discrimination Act of 1975. Also, they will be in accordance with regulations of the Secretary of Agriculture (7 CFR Part 15, subpart A), which provide that no person in the United State shall on the grounds of race, color, or national origin, be excluded from participation in,

be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of an applicant or recipient receiving federal financial assistance from the Department of Agriculture or any Agency thereof.

All activities conducted under this MOA shall follow the Drug-Free Workplace Act of 1988 (Public Law 100-690, Title V, Subtitle D).

Commented [BL16]: State-level citations that align with the Federal?

V. SIGNATURES

<hr/> USDA Natural Resources Conservation Service Signature:	<hr/> DATE: Printed Signer Name, Title:
<hr/> [INSERT NAME] Conservation District Signature:	<hr/> DATE: Printed Signer Name, Title:
<hr/> [INSERT NAME of State Conservation Agency] Signature:	<hr/> DATE: Printed Signer Name, Title:
<hr/>	<hr/>

MEMORANDUM OF AGREEMENT BETWEEN THE
United States Department of Agriculture, Natural Resources Conservation Service (NRCS), the
[INSERT TRIBAL NATION], and the [INSERT NAME OF CONSERVATION DISTRICT OR
TRIBAL CONSERVATION ADVISORY COUNCIL]

For their Cooperation in the Implementation of the Common Objectives and Goals of
NRCS, the [INSERT TRIBAL NATION], and the [INSERT NAME OF CONSERVATION
DISTRICT OR TRIBAL CONSERVATION ADVISORY COUNCIL]

[Note: Other stakeholders and signatories may be added, as appropriate].

VI. PURPOSE

This Memorandum of Agreement (MOA) is entered into between the United States Department of Agriculture (USDA) Natural Resources Conservation Service (hereafter referred to as NRCS), the [INSERT TRIBAL NATION], and the [INSERT NAME OF CONSERVATION DISTRICT OR TRIBAL CONSERVATION ADVISORY COUNCIL] (referred to jointly as the Parties) [Note: Include additional stakeholders, as appropriate].

The NRCS, [INSERT TRIBAL NATION], and [INSERT NAME OF CONSERVATION DISTRICT OR TRIBAL CONSERVATION ADVISORY COUNCIL], (referred to jointly as the Parties) recognize the importance of natural resources, the wise use and management of these natural resources, and, as appropriate, the protection and/or development of these natural resources. The Parties also recognize and honor their unique government-to-government relationship.

The NRCS further recognizes its responsibility to seek advice, guidance, and counsel from Indian Tribes and confer with them on topics regarding natural resource conservation issues that may impact their members or lands through the consultation process. It also recognizes the importance of legal, social, cultural, and economic independence to Tribal self-determination and self-sufficiency.

This agreement is made and entered into with the objectives of:

- Furthering the [INSERT TRIBAL NATION]'s goal of self-determination and self-sufficiency by collaborating to develop strong, stable natural resource management programs;
- Ensuring that the policies, procedures, and implementation of NRCS conservation programs or activities are in the best interest of the community by engaging in the consultation process with Tribal leaders, Tribal entities (e.g., the Conservation District, Tribal Conservation Advisory Council), and their members;
- Continuing to support the delivery of excellent and innovative technical and financial assistance and customer service to Tribal entities, leaders, and members;
- Maximizing outreach to the community relating so as to increase awareness of natural resource needs and conservation practices, as well as engage in meaningful dialogue and obtain timely input from the community to ensure such services are responsive to its specific needs and desires;
- Strengthening and modernizing conservation delivery to optimize efficiency and effectiveness;
- Supporting science-based decision making as close to the resource issue/opportunity as possible;
- Encouraging a voluntary approach as the primary means of accomplishing conservation goals; and
- Using sound approaches to strengthen each Party and its role in the delivery of soil, water, and related natural resource conservation across the nation.

VII. BACKGROUND

The United States (U.S.) and American Indian and Alaska Native Tribes maintain a special “government-to-government” relationship based on the U.S. Constitution, treaties, Federal Statutes, court decisions, and Executive Branch policies. This unique relationship is also grounded in the doctrine of “trust.” This unique relationship between the Federal government and Tribal governments means that Federal agencies (such as NRCS) carry a responsibility to ensure that agency actions are in the best interest of the Tribe, its members, and its lands.

In 1988, the Secretaries of the Interior and Agriculture signed a Memorandum of Understanding (MOU) in recognition of their respective departmental responsibilities with American Indian Tribes. The MOU focused on meeting the needs of American Indians by working in a Federal partnership to improve delivery of services and programs. Over the years, this MOU has been updated to reflect current missions, relationships, and services.

VIII. STATEMENT OF MUTUAL BENEFIT

In many cases, the Federal and Tribal governments have entered into treaties that influence natural resource management options for NRCS programs both on and adjacent to Tribal lands. The Parties have a mutual interest in helping Tribal members utilize, manage, protect, and enhance its natural resources in accordance with their needs for protection and improvement and their capabilities. The [INSERT TRIBAL NATION] has established the [INSERT NAME OF CONSERVATION DISTRICT OR TRIBAL CONSERVATION ADVISORY COUNCIL] to provide leadership and counsel to the NRCS.

In addition, the Parties recognize the importance of collaborating to broaden strategic assessment and planning authority under the Soil and Water Resources Conservation Act of 1977 for the conservation, protection, and enhancement of soil, water, and related natural resources. The Parties further recognize that natural resources are finite and under increasing pressure from a variety of impacts. Soil, water, air, plants, animals, and energy are all addressed under the programs, initiatives, and partnership efforts of the Parties.

A. Responsibilities of the Parties

The [Tribal Conservation Advisory Council / Conservation District] shall:

- Advocate for a strong, stable, and quality natural resource conservation program.
- Provide leadership, counsel, and consultation to NRCS on its conservation needs, programs, and priorities.
 - Engage in meaningful dialogue with NRCS, including the Tribal Liaison, and provide guidance on NRCS activities, policies, and/or procedures that may impact the Tribe, its members, or land.
 - Identify conservation needs assessment through broad-based community participation and in accordance with Tribal and NRCS protocols, policies, and procedures. This will provide a comprehensive evaluation of the Tribe’s natural resource base and be the basis for making decisions about local priorities or policies in all local conservation programs.
 - Encourage [Tribal Conservation Advisory Council or Conservation District] members to participate on state and regional-level Tribal Advisory councils (e.g., Conservation Advisory Council).
- Encourage community participation to the planning, conduct, and administration of natural resource programs and services.
 - Assist NRCS in outreach and community education activities.
 - Encourage individual members of Tribes and Tribal organizations to participate in dialogue, analyze issues and solutions to address natural resource concerns, and seek agreement on resource decisions.

- Encourage member participation in National Environmental Policy Act (NEPA) procedures, including preparation of Environmental Impact Statements, when appropriate.
- Engage NRCS in resource assessments.
- Assist NRCS in establishing training programs on consultation procedures and protocols.
- Cooperate and collaborate across Tribes, NRCS State offices, conservation districts, as appropriate.
- Keep appropriate NRCS and Tribal leaders, boards or committees, members, and other key stakeholders apprised of conservation priorities and activities.
- Develop a District Long-Range Plan every three (3) years and an Annual Plan of Work each year. These documents must incorporate local and community inputs.
- Identify NRCS program resources, develop and implement conservation plans and natural resource systems, and evaluate/measure the technical and community impacts of solutions.

The NRCS shall:

- Acknowledge and honor the trust responsibility relationship between the Federal government and Tribe.
- Identify a Tribal Liaison, to coordinate as needed for Tribal consultation and maintain its relationship as outlined in this MOA.
- Engage in the consultation process, with the intent of seeking advice, guidance, and counsel and engaging in meaningful dialogue.
 - Consult with Tribal leaders and entities prior to implementing actions, policies, or rules that may impact its members, organizations, lands, or resources.
 - Ensure that the consultation process is collaborative, taking into account individual members' and stakeholders' opinions and recommendations.
 - Work with and require contractors to consult with Tribal employee rights offices, where present, when providing Federal funds for projects on Tribal lands.
- Advocate, support and assist the Tribe in achieving its goal of self-sufficiency through establishment of strong and stable organizations capable of administering quality and effective conservation programs.
 - Advocate natural resource stewardship, while working within Tribal religion, standards, values, and culture.
 - Assist the Tribes in building Tribal capacity in natural resources conservation.
 - Support and advocate for members to fully participate in council decision-making and to propose/conduct appropriate community improvement projects.
- Provide quality service through technical and financial assistance.
 - Assist Tribes in resource assessment and conservation program development, providing appropriate resources and expertise, as appropriate and desired.
 - Work with cultural resource specialists and coordinators to ensure appropriate cultural resource consultation protocols and procedures are followed.
 - Inform the [Conservation District or Tribal Conservation Advisory Council] informed of NRCS activities and programs on at least a monthly basis. This includes bringing technical and financial assistance opportunities (including matching fund strategies) to its attention through the consultation process.
 - Increase opportunities for the community to benefit from NRCS programs.
 - Provide an annual summary of NRCS accomplishments.
- Identify and take appropriate steps to remove impediments to working directly and effectively with Indian Tribes.

- Establish and maintain an office at Tribal Headquarters in accordance with the provisions of the Food, Conservation, and Energy Act of 2008 (Section 14001(g)).
- Develop and provide awareness training to NRCS personnel.
- Assist with planning and participation in community outreach activities.
- Cooperate with Indian Tribes, conservation districts, resource conservation development councils, federal, state, and local governmental entities, and other non-governmental entities to deliver services and further the goals of this MOA.

B. Adherence to Technical Standards

The Parties agree to the use of science-based decision-making to address local natural resource issues. Implementation of sound conservation plans and practices will strengthen each party, as well as their roles in the delivery of soil and water conservation.

The [Conservation District or Tribal Conservation Advisory Council] shall:

- Adhere to Federal, State, Local, and Tribal laws and regulations.
- Adopt NRCS policies and procedures, such as the NRCS Field Office Technical Guide (FOTG), and other science-based technical standards.
- Leverage and promote use of USDA technologies and applications, as appropriate.
- Participate in Tribal, local, state, and national opportunities for policy, program, and project development.
- Assign conservation practice job approval authority to its personnel based on employee knowledge, skill, and ability level, and within applicable laws and guidelines. Obtain NRCS concurrence for job approval for practices involving USDA authorities or programs.

NRCS shall:

- Consult with Tribal leadership to seek guidance, input and comment from communities on natural resource conservation policies and issues.
- Consult with the [Conservation District or Tribal Conservation Advisory Council] prior to developing, updating, and disseminating technical standards, policies, and procedures.
- Develop and provide access to USDA technologies and applications to facilitate shared standards, as appropriate.
- Provide job approval authority for non-NRCS employees in accordance with NRCS policy and consistent with State laws.
- Provide conservation planning certifications for non-NRCS employees in accordance with the NRCS in accordance with NRCS policy and Federal, State, and local laws, regulations and codes.
- Provide technical or other training for Tribal leaders and members in conjunction with its own training, or as separate events. Training must be consistent with and support of NRCS's mission objectives. As such, the principle emphasis will be on the delivery of field-based conservation technical assistance.

C. Data and Information Sharing

Any information furnished to NRCS under this agreement is subject to the Freedom of Information Act (5 U.S.C. 552). Cooperators providing technical or financial assistance under USDA programs may have access to information that must not be subsequently disclosed and may only be used for the purpose of providing that assistance.

See Appendix A, "ACKNOWLEDGMENT OF REQUIREMENTS FOR PROTECTION OF PRIVACY OF PERSONAL AND GEOSPATIAL INFORMATION RELATING TO NATURAL RESOURCES CONSERVATION SERVICE PROGRAMS." The signatory agrees to abide by these requirements as a condition of receiving access to such information.

IX. GENERAL PROVISIONS

E. Period of Performance

This MOA takes effect upon the signature of the Parties and shall remain in effect until mutually modified or terminated.

F. Amendments

This MOA may be extended or amended upon written request of any of the Parties and the subsequent written concurrence of the other(s). Either of the parties may terminate this MOA with a 60-day written notice to the other(s).

This MOA may be supplemented, to reflect mutually agreed-to detailed working arrangements, to include an Annual Workplan and/or Plan of Operations. These may include, but are not limited to, documenting specific objectives or goals, action items, provision for documentation of accomplishments, schedule of planned events, and assignment of responsibilities.

G. Transfer of Funding or Non-Monetary Resources

This MOA is established to document the collaborative relationship between the Parties. Nothing in this MOA shall require either Party to obligate or transfer funding, or anything of value. This may include, but is not limited to:

- Vehicles and associated expenses (e.g., fuel, maintenance)
- Computers, software, and technical equipment

The transfer of funding or other resources of value among the Parties offices requires execution of a separate agreement. The appropriate instruments include:

- Cooperative Agreement (2 CFR 200.24), which allows federal agencies to transfer a thing of value to the State, local or Tribal government, or other recipient to carry out a public purpose of support or stimulation authorized by law of the United States.
- Contribution Agreement (7 CFR 6962a), which is a unique statutory authority allowing NRCS to enter into an agreement with a non-federal entity that shares a mutual purpose in carrying out NRCS programs. All parties must contribute resources to the accomplishment of these objectives.
- Reimbursable Agreement (31 USC 686; PL 90-577), which allows federal agencies to provide specialized or technical services to State and local governments.

H. Other

This MOA is not intended to, and does not create any right, benefit, or trust responsibility, substantive or procedural, enforceable at law or equity, by any party against the United States, its agencies, its officers, or any person.

All activities and programs conducted under this MOA shall be in compliance with the nondiscrimination provisions contained in Titles VI and VII of the Civil Rights Act of 1964, as amended; Civil Rights Restoration Act of 1987 (Public Law 100-250); and other nondiscrimination statutes; namely, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendment of 1972, and the Age Discrimination Act of 1975. Also, they will be in accordance with regulations of the Secretary of Agriculture (7 CFR Part 15, subpart A), which provide that no person in the United State shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of an applicant or recipient receiving federal financial assistance from the Department of Agriculture or any Agency thereof.

All activities conducted under this MOA shall be in compliance with the Drug-Free Workplace Act of 1988 (Public Law 100-690, Title V, Subtitle D).

X. SIGNATURES

USDA Natural Resources Conservation Service

[INSERT NAME] Conservation District

[Insert Name, Title]

[Insert Name, Title]

[Insert Date]

[Insert Date]

Mandatory Procedure Document (MP 4I-4.7101)
Conservation Cooperator Acknowledgement
(Revision 0 – 1/25/2019)

This document is the Conservation Cooperator Acknowledgement that must be signed by contractors as required by 4I-4.7101.

7 U.S.C. 8791, Information Gathering

<http://uscode.house.gov/view.xhtml?path=/prelim@title7/chapter113/subchapter5&edition=prelim>

UNITED STATES DEPARTMENT OF AGRICULTURE (USDA)

ACKNOWLEDGMENT OF SECTION 1619 COMPLIANCE

Purpose and Background

The purpose of this Acknowledgment of Section 1619 compliance (hereinafter “Acknowledgment”) is to require acknowledgment by *[replace with the name of the contractor]* of the requirements of Section 1619 of the Food, Conservation, and Energy Act of 2008 (the 2008 Farm Bill), which prohibits disclosure of certain information by the Department of Agriculture (USDA) and its cooperators. *[Replace with the name of the contractor]* assists USDA in the delivery of conservation-related services (for example, services that sustain agricultural productivity, improve environmental quality, reduce soil erosion, enhance water supplies, improve water quality, increase wildlife habitat, and reduce damages caused by floods and other natural disasters) or with monitoring, assessing, or evaluating of conservation benefits from USDA conservation programs under a Federal contract. Those individuals or organizations (governmental or nongovernmental) that assist USDA with providing conservation-related services are known as Conservation Cooperators.

NRCS Conservation Cooperator

As a Conservation Cooperator, *[replace with the name of the contractor]* is authorized access to otherwise-protected agricultural information. Such protected information must be strictly limited to only that information necessary for *[replace with the name of the contractor]* *[choose to provide conservation related services or to perform monitoring, assessing, or evaluating of conservation benefits]*. Disclosure to *[replace with the name of the contractor]* can include receiving the protected information either 1) directly from USDA; 2) directly from the producer or owner as part of the process required to enable a producer or owner to participate in a USDA program; or 3) in another manner with the producer’s permission.

Section 1619 of the 2008 Farm Bill

Section 1619 of the Food, Conservation, and Energy Act of 2008 (Exhibit 1) (hereinafter “section 1619” provides that USDA, or any “contractor or cooperator” of USDA, “shall not disclose—(A) information provided by an agricultural producer or owner of agricultural land concerning the agricultural operation, farming or conservation practices, or the land itself, in order to participate in the programs of the Department; or (B) geospatial information otherwise maintained by the Secretary about agricultural land or operations for which information described in subparagraph (A) is provided.” USDA may disclose protected information to a USDA cooperator when such cooperator is “providing technical or financial assistance with respect to the agricultural operation, agricultural land, or farming or conservation practices” if USDA determines that the protected information will not be subsequently disclosed, except in accordance with the exceptions contained in Section 1619. *[Replace with the name of the contractor]* is a “contractor or cooperator” of USDA within the meaning of Section 1619. Accordingly, *[replace with the name of the contractor]* may not subsequently disclose any information protected by section 1619. By signature on this Acknowledgment, *[replace with the name of the contractor]* is certifying future compliance with the statutory obligations under Section 1619. Upon execution of this Acknowledgment, USDA may continue to provide to *[replace with the name of the contractor]* the protected information provided under a Federal contract.

Responsibilities

[Replace with the name of the contractor] (hereinafter the “Conservation Cooperator”) certifies that:

- Signature on this Acknowledgment indicates acknowledgment and understanding that the Conservation Cooperator is legally bound by Federal statute to comply with the provisions of Section 1619 and that the Conservation Cooperator will not subsequently disclose information protected by section 1619 to any individual or organization that is not directly covered by this Acknowledgment. Any such subsequent disclosure of the protected information (except as permitted under Section 1619) will be considered a violation of Section 1619. The Conservation Cooperator will be held responsible should disclosure of the protected information occur.
- Signature on this Acknowledgment legally binds every owner, manager, supervisor, employee,

contractor, agent, and representative of the Conservation Cooperator to comply with the provisions in Section 1619. The Conservation Cooperator must consult with USDA prior to providing protected information to an entity or individual outside of the Conservation Cooperator and as necessary to implement the program to ensure that such release is permissible.

- The Conservation Cooperator will use the protected information only to perform work that is directly connected to *[choose provide conservation related services or perform monitoring, assessing, or evaluating conservation benefits]*. Use of the protected information to perform work that is not directly connected to *[choose provide conservation related services or perform monitoring, assessing, or evaluating conservation benefits]* is expressly prohibited.
- The Conservation Cooperator must internally restrict access to the protected information to only those individuals who have a demonstrated need to know the protected information in order to *[choose provide conservation related services or perform monitoring, assessing, or evaluation of conservation benefits]*.
- The provisions in Section 1619 are continuing obligations. Even when the Conservation Cooperator is no longer a Conservation Cooperator, or when individuals currently affiliated with the Conservation Cooperator become no longer so affiliated, every person having been provided access to the protected information will continue to be legally bound to comply with the provisions of this Acknowledgment.
- The Conservation Cooperator must notify all managers, supervisors, employees, contractors, agents, and representatives about this Acknowledgment and the requirements of Section 1619. For the duration of this Acknowledgment, notifications about the existence of this Acknowledgment must be made to those individuals who are new to the organization and periodic notifications must be sent throughout the organization (as well as to all contractors and agents) to remind all about the ongoing and continuing requirements.
- When the Conservation Cooperator is unsure whether particular information is covered or protected by Section 1619, the Conservation Cooperator must consult with USDA to determine whether the information must be withheld.
- This Acknowledgment is nontransferable and may not be bought, sold, traded, assigned, extended to, or given free of charge to any other individual or organization not directly covered by this Acknowledgment.
- Use of the protected information for any purpose is expressly prohibited when an individual or organization is no longer a Conservation Cooperator. When the Conservation Cooperator is no longer a Conservation Cooperator, any protected information provided under this Acknowledgment must be immediately destroyed or returned to USDA. The Conservation Cooperator must provide to USDA written certification that the protected information (paper copy, electronic copy, or both) has been properly destroyed, removed from any electronic storage media, or both.
- *[If the cooperator is a State governmental employee, contractor, or representative or a State agency - remove this bullet if not applicable]* The State's "sunshine law," "open records act" or other version of the Freedom of Information Act is superseded by section 1619 under the Supremacy Clause of the U.S. Constitution. Accordingly, information protected from disclosure by section 1619 must not be released under such State laws.
- *Note: If the Secretary of Agriculture cannot determine that the protected information will be properly withheld by a State governmental agency, (for example., State policy indicating that public disclosure of information will not be required for records that are specifically required by the Federal Government to be kept confidential), then section 1619 prohibits the disclosure of the protected information to the State governmental agency. Acknowledgement of this provision by a State agency/employee's signature confirms a presumption for that determination. Conversely, failure or*

refusal to sign undermines the determination and prevents information sharing. Remove this text from the final Acknowledgment.

Protected Information

An example of the type of information prohibited by disclosure under Section 1619 includes, but is **not limited to**, the following:

- State identification and county number (where reported and where located).
- Producer or landowner name, business full address, phone number, Social Security Number, and similar personal identifying information.
- Farm, tract, field, and contract numbers.
- Production shares and share of acres for each Farm Serial Number (FSN) field.
- Acreage information, including crop codes.
- All attributes for Common Land Units (CLUs) in USDA's Geospatial Information System
- Any photographic, map, or geospatial data that, when combined with other maps, can be used to identify a landowner.
- Location of conservation practices.

Section 1619 allows disclosure of “payment information (including payment information and the names and addresses of recipients of payments) under any Department program *that is otherwise authorized by law*” (emphasis added). The names and payment information of producers generally may be provided to the public; however, the Conservation Cooperator shall consult with USDA if there is any uncertainty as to the provision of such information.

Section 1619 also allows disclosure of otherwise protected information if “the information has been transformed into a statistical or aggregate form without naming any—(i) individual owner, operator, or producer; or (ii) specific data gathering cite.” The Conservation Cooperator must consult with USDA as to whether specific information falls within this exception prior to relying on this exception.

Violations

The Conservation Cooperator will be held responsible for violations of this Acknowledgment and Section 1619. A violation of this Acknowledgment by the Conservation Cooperator may result in action by USDA, including termination of the underlying Federal contract.

Effective Period

This Acknowledgment will be in effect on the date of the final signature and continues until USDA notifies the Conservation Cooperator that the Acknowledgment is no longer required based on changes in applicable Federal law.

Signature of the Conservation Cooperator and the Date Signed

[Signature Block for the Conservation Cooperator]

Executed this _____ day of __, 20____

[Back to Memo](#)
[Back to Agenda](#)



Governor Brad Little

Memorandum

DATE: October 29, 2019
TO: Directors and Agency Heads
FROM: Zach Hauge, Chief of Staff

SUBJECT: **FY 2020 and FY 2021 Budget Update**

For the past few years, Idaho has topped the charts in growth. The welcome rise in economic activity has resulted in increases in state revenue and state agency spending, particularly in maintenance budget growth.

We expect revenue growth to continue, though at a slower pace than previously anticipated.

As employees of the State of Idaho and members of Governor Little's administration, we have a duty to prudently manage the people's money. The time to prepare for the inevitable economic slowdown is now – when times are good.

Considering the uncertain economic forecast, Governor Little is calling for a “spending reset” as part of his FY 2020-2021 executive budget recommendation. The goal is to better align state spending growth with anticipated state revenue growth in the coming years, to ensure the state fulfills its Constitutional requirement for a balanced budget.

Specifically, the following will be added to each General Fund agency's budget recommendation by DFM:

- A 1% rescission to the FY 2020 budget; and
- A 2% base reduction to the FY 2021 budget

Governor Little's #1 priority is education. He has said it is our moral and Constitutional obligation to ensure Idaho students are prepared for a lifetime of learning and eventual careers. Governor Little's executive budget recommendation not only leaves K-12 schools harmless, but is guaranteed to include continued investments.

Additional agency-specific exclusions for FY 2020 will be communicated directly.

We appreciate the diligence of your agency in putting together a thoughtful plan for a budget reduction that minimizes the impact on the delivery of services for Idahoans and on our critical state personnel. As we discussed this, we heard you loud and clear:

- The earlier your agency is provided with notice, the less disruptive a reduction will be; and
- The more flexibility your agency is provided, the more creative you can get in achieving your agency's statutory mission in a resource-constrained environment

As such, Governor Little will seek to provide maximum flexibility in dealing with reduced appropriations by recommending each General Fund agency be exempted from the provisions of Section 67-3511, Idaho Code, for the remainder of FY 2020-2021.

Please plan to meet with your Governor's Office contact and your DFM analyst the week of November 11 to share your written plan to accomplish this spending reset.

Thank you for your dedication and partnership as we work to achieve Governor Little's goal to make Idaho the place where our children and grandchildren choose to stay.

[Back to Memo](#)
[Back to Agenda](#)

FY 2019 Total Project TA

Fiscal Year	Project Name	Lead Implementer	Assistance Type	Person Requested	Hours Requested	Hours Allocated	Hours Provided	Value of T A Provided	Notes
2019	Boundary TMDL Monitoring Site Visits (Boundary CD)	Idaho Soil	Technical Assistance	Brad Shelton	20	26	26	\$1,592	Brad attend 4 meeting/tours and assisted with input on TMDL monitoring for the District Board. Sites included Boundary, Smith, and Cow creeks
2019	Comprehensive District Support & Technical Assistance (Gooding CD)	Idaho Soil	Technical Assistance	Chuck Pent		24	14	\$857	Provided assistance to the div. IV soil health sampling project. This is a combination of hours spent in the formation of the project, meetings with nracs, and U of I, and preparing some of the site maps.
2019	Comprehensive District Support & Technical Assistance (Gooding CD)	Idaho Soil	Technical Assistance	Rob Sharp	40	16	15	\$918	Gooding Re-charge project has not made progress do to regulatory and funding issues. An extra meeting was attended to discuss using existing time for new project the Magic Valley Cover Crop Soil Sampling Project. This is a 5 year project with Sampling to begin June 17, 2019 thru July 1.
2019	Cottonwood Creek Off-stream Watering Development (Oneida CD)	Idaho Soil	Technical Assistance	George Hitz	30	30	0	\$0	Project in development - project participant correspondence and contracting initiating soon. No District assistance requested, to date.
2019	Cove Stream Bank Restoration (Caribou CD)	Idaho Soil	Technical Assistance	George Hitz	90	0	6	\$367	Provide maps for final report.
2019	Curlew Watershed Project Development (Oneida CD)	Idaho Soil	Technical Assistance	George Hitz	60	60	46	\$2,816	Completed conservation planning - Cover crop/no-till planting recommendations, landowner visits, maps, and assistance with project development.
2019	District Liaison (Benewah CD)	Idaho Soil	Technical Assistance	Brad Shelton	15	15	15	\$918	Attended 7 additional board meetings.
2019	District Liaison (North Side CD)	Idaho Soil	Technical Assistance	Chuck Pent	20	20	25	\$1,531	Includes assisting the district and NRCS for the planning and formation of the Soils Health Sampling project.
2019	District Liaison and Soldier Creek Restoration (Camas CD)	Idaho Soil	Technical Assistance	Rob Sharp	30	30	28	\$1,714	Four additional meetings were attended for this district.
2019	Farmers' Cooperative Ditch Co. Sediment Basin RCPP (Canyon CD)	Canyon C	Technical Assistance	Jon Beals	50	50	30	\$1,837	Attended Farmers Co-Op meeting, participated in site visits, attend water quality sampling training and protocol for similar work in Malheur County.

2019	Farmland Preservation Whitepaper (Ada CD)	Idaho Soil	Technical Assistance	Maria Minic	50	50	80	\$4,898	Research on farmland preservation efforts throughout U.S. Excel spreadsheet created with different tabs for different types (TDRs, tax credits, State or local funding, etc.) White paper for district focused, per request, on TDRs. Conversations with NACD and AFT on Idaho-specific opportunities. Meetings with local officials and NGOs on nascent farmland preservation efforts.
2019	Grant Applications (Boundary CD)	Idaho Soil	Technical Assistance	Brad Shelton	30	30	30	\$1,837	Brad Assisted the district on implementing a short term grant on Fleming Creek. He assisted with site visits as well as final report writing.
2019	Green Stripping (Wood River CD)	Idaho Soil	Technical Assistance	Rob Sharpton	16	16	8	\$490	Two demonstration site are currently active. Site were reviewed during FY. One site was hayed. Picture and records updated and assistance with District Fair Display. No new sites were attempted this year.
2019	Hell's Canyon Subbasin TMDL Implementation Plan	Idaho Soil	Technical Assistance	Loretta Strickland	200	200	200	\$12,244	
2019	Hi Low Bypass Pipe & Riverdale Canal Engineering (Franklin CD)	Idaho Soil	Technical Assistance	George Hitz	24	0	0	\$0	
2019	Little Wood River Engineering & Technical Assistance Channel Stabilization & Restoration (Wood River CD)	Idaho Soil	Technical Assistance	Rob Sharpton	16	16	11	\$673	2 site visits and planning discussions and coordination. Assisted engineer in survey of site.
2019	Lower Payette 319, Phase 4 (Gem CD)	Idaho Soil	Technical Assistance	Loretta Strickland			100	\$6,122	This project was inadvertently left out of the request, hours were lumped with the request for assistance for Phase 5. Assistance included project implementation and final reporting.
2019	Lower Payette River 319, Phase 5, Grant Implementation(Gem CD)	Idaho Soil	Technical Assistance	Loretta Strickland	220	220	120	\$7,346	Hours requested for this project were inadvertently lumped with requested assistance on Phase 4. The balance of hours not used here were reported under Phase 4 hours provided, although 0 hours were requested. Assistance included project implementation and monitoring plan coordination.
2019	Marsh Creek Water Quality Improvement (Portneuf CD)	Idaho Soil	Technical Assistance	George Hitz	112	6	6	\$367	Assisted with project development/landowner open-house. Project is currently being implemented by conservation partners. April 11, 2019, District transferred 106 hrs of previously allocated project TA to other District priorities (Education, Outreach, and project development)

2019	Middelton Mill Slough Wildlife Habitat (Canyon CD)	Idaho Soil	Technical Assistance	Jon Beals	54	54	5	\$306	This project has remained dormant for two years now. It has been removed from the FY20 TA request.
2019	Middle Bear River 319 Technical Assistance (Caribou CD)	Idaho Soil	Technical Assistance	George Hitz	135	135	0	\$0	Project is currently in design/engineering phase; no TA has been requested by District for FY19
2019	Mountain Home Irrigation District Tunnel Upgrade (Elmore CD)	Idaho Soil	Technical Assistance	Jon Beals	150	150	75	\$4,592	Coordinated a site visit tour and an engineering trip for Allan to provide preliminary engineering specs. Currently working with volunteers to develop a proposal and seeking project funding.
2019	Natural Resource Inventory (Bonner CD)	Idaho Soil	Technical Assistance	Brad Shelto	40	40	40	\$2,449	Brad assisted Bonner CD with identifying and mapping resource concerns in the Hoodoo and Clark Fork River drainages.
2019	No-Till Program Development (Oneida CD)	Idaho Soil	Technical Assistance	George Hitz	120	10	10	\$612	Researched funding sources for proposed district no-till program.
2019	North Fork Payette River 319 Grant Implementation (Valley CD)	Idaho Soil	Technical Assistance	Loretta Stric	150	150	150	\$9,183	Assistance provided for the implementation of projects, willow plantings at the Strand project, and invoicing for projects.
2019	Pebble Creek Irrigators Project (Caribou CD)	Caribou C	Technical Assistance	George Hitz			6	\$367	Followup construction checks
2019	Plateau Versus Cheatgrass Research (Wood River CD)	Idaho Soil	Technical Assistance	Rob Sharpr	16	16	8	\$490	All assistance requested has been provided. U of I Extension is the lead on this research project.
2019	Project Development & Grant Proposal (Boundary CD)	Idaho Soil	Technical Assistance	Brad Shelto	30	30	30	\$1,837	Brad assisted the district with beginning a resource inventory of resource concerns in the county to identity future projects and grants.
2019	Project Development & Grant Writing Coeur d' Alene Lake Watershed (Kootenai-Shoshone CD)	Idaho Soil	Technical Assistance	Brad Shelto	47	46	46	\$2,816	Assisted the district with project scoping and identifying resource concerns. Developed one grant proposal for 319 and assisted in four grant proposals to the restoration partnership.
2019	Project Development (Benewah CD)	Idaho Soil	Technical Assistance	Brad Shelto	46	46	46	\$2,816	Assisted the district in developing one 319 and one restoration partnership grant application for projects on the St. Joe River. Worked with the board and partners to identify areas of resource concern.

2019	Project Development and Grant Application (Bonner CD)	Idaho Soil	Technical Assistance	Brad Shelto	30	30	30	\$1,837	Brad assisted the district with meeting with landowners and identifying resource concerns that have the possibility for future grant development.
2019	Project Development and Grant Application (Minidoka CD)	Idaho Soil	Technical Assistance	Carolyn Firt		40	15	\$918	Task has been updated to technical assistance for Soil Health Sampling Project. Assisting the district with 3 collection sites for Soil Health analysis. The district has made a five year commitment to determine effectiveness of soil health improvement from incorporating BMPs of cover crop (340), and residue and tillage management, no till (329) operations. Requests will need to be made annually to the Commission should the district desire continued technical assistance. Hours reported as of June 15 reflect coordination with the district, NRCS, and U of I to implement soil health sampling.
2019	Project Development for 319 Grant (Adams CD)	Idaho Soil	Technical Assistance	Loretta Stric	150	150	150	\$9,183	Assistance provided included wrapping up final project invoicing and completing the final report and invoicing.
2019	Project Development Mica Creek (Kootenai-Shoshone CD)	Kootenai	Technical Assistance	Brad Shelto	20	20	20	\$1,224	Brad assisted the district with 319 grant writing and landowner site visits.
2019	Project Implementation & Grant Applications (Clearwater, Lewis and Idaho CD)	Idaho Res	Technical Assistance	Eileen Row	900	680	810	\$49,588	Additional hours provided using discretionary time. Deliverables: 44 field visits, 7 new grants submitted (4 grants worked on and not submitted)
2019	Salmon Falls Creek TMDL Implementation Plan II	Idaho Soil	Technical Assistance	Carolyn Firt			44	\$2,694	Completed 5-Yr review of Salmon Creek TMDL
2019	Soil Health Sampling (Balanced Rock CD)	Idaho Soil	Technical Assistance	Carolyn Firt		40	12	\$735	Assistance provided to the district for planning for fy 19 and fy20 implementation.
2019	Soil Health Sampling (Balanced Rock CD)	Idaho Soil	Technical Assistance	Chuck Pent	40		8	\$490	Assistance provided to the district for planning for fy 19 and fy20 implementation including generation of maps and identifying locations with partnering staff.
2019	Soil Health Sampling (Minidoka CD)	Idaho Soil	Technical Assistance	Carolyn Firt	40	40	40	\$2,449	

[Back to Memo](#)

2019	Soil Health Sampling (North Side CD)	Idaho Soil	Technical Assistance	Chuck Pent			10	\$612	The district has made a five year commitment to determine effectiveness of soil health improvement from incorporating bmps of cover crop (340), and residue and tillage management, no till (329) operations. Requests will need to be made annually to the Commission should the district desire continued technical assistance.
2019	Soil Health Sampling (Snake River CD)	Idaho Soil	Technical Assistance	Chuck Pent	36	36	33	\$2,020	Task has been updated to Soil Health Sampling Project. Assisting the district with 3 collection sites for Soil Health analysis. The district has made a five year commitment to determine effectiveness of soil health improvement from incorporating bmps of cover crop (340), and residue and tillage management, no till (329) operations. Requests will need to be made annually to the Commission should the district desire continued technical assistance. Hours reported as of June 1 reflect coordination with the district, nracs, and U of I to implement soil health sampling.
2019	Soil Health Sampling (Twin Falls CD)	Idaho Soil	Technical Assistance	Chuck Pent	36	36	32	\$1,959	Task has been updated to Soil Health Sampling Project. Assisting the district with 3 collection sites for Soil Health analysis. The district has made a five year commitment to determine effectiveness of soil health improvement from incorporating bmps of cover crop (340), and residue and tillage management, no till (329) operations. Requests will need to be made annually to the Commission should the district desire continued technical assistance. Hours reported as of June 1 reflect coordination with the district, nracs, and U of I to implement soil health sampling.
2019	Soil Quality Monitoring (Nez Perce CD)	Idaho Soil	Technical Assistance	Eileen Row	80	40	67	\$4,102	Additional hours provided utilized discretionary time. Deliverables: 6 soil quality sites sampled, and analyzed; Report for BPA updated on Webb ridge site; internal report of results created for LC sites.
2019	Spring Creek Road & Lightning Creek Breach 319 (Bonner CD)	Idaho Soil	Technical Assistance	Brad Shelto	40	40	40	\$2,449	Brad assisted with application approval documents as well as preliminary site visits and meetings. Project work will begin in FY20.
2019	St. Joe River Streambank Stabilization and Vegetation 319 Grant, Resource Inventory (Benewah CD)	Idaho Soil	Technical Assistance	Brad Shelto	141	80	80	\$4,898	Assisted the district with grant administration, development of 9 landowners contracts, bid documents, construction contracting, and all phases of construction site visits and meetings.

2019	Stream Flow Measurements & Data Collection (Franklin CD)	Idaho Soil	Technical Assistance	George Hitz	26	26	16	\$980	Stream flow monitoring conducted twice on the Cub River, once on streams near Clifton, and once on Williams Creek. All requests for TA have been provided As of 6/10/2019, all requests for monitoring /data collection have been completed.
2019	Stream Temperature Monitoring (Nez Perce CD)	Idaho Soil	Technical Assistance	Eileen Row	120	40	49	\$3,000	Additional hours provided using discretionary time. Deliverables: 9 thermographs retrieved, pictures taken of sites; 12 thermographs deployed, pictures taken of sites
2019	Thomas Fork 319 Grant Animal Feeding Operations (Bear Lake CD)	Idaho Soil	Technical Assistance	George Hitz	135	135	56	\$3,428	Provided site visits/inspections, BMP installation checks, conservation and project planning, maps, and landowner correspondence. Completed all tasks as requested by Conservation District.
2019	TMDL Implementation Assistance for Division III North	Idaho Soil	Technical Assistance	Loretta Stric		0		\$0	
2019	Urban Runoff & Restoration (Portneuf CD)	Portneuf (Technical Assistance	George Hitz	120			\$0	
2019	Variable Rate Irrigation Management (Wood River CD)	Idaho Soil	Technical Assistance	Carolyn Firt		16	5	\$306	Task has been updated to Soil Health Sampling Project. Assisting the district with 3 collection sites for Soil Health analysis. The district has made a five year commitment to determine effectiveness of soil health improvement from incorporating BMPs of cover crop (340), and residue and tillage management, no till (329) operations. Requests will need to be made annually to the Commission should the district desire continued technical assistance. Hours reported as of June 15 reflect coordination with the district, NRCS, and U of I to implement soil health sampling.
2019	Western Competitive Grant Phase 1 & II (Kootenai-Shoshone CD)	Kootenai	Technical Assistance	Brad Shelto	20	20	20	\$1,224	Assisted the district with final report writing and mapping.
2019	Wildfire Restoration & Rehabilitation (Wood River CD)	Idaho Soil	Technical Assistance	Rob Sharpr	16	9	0	\$0	No project idea was identified by the district board.

\$166,090

FY 2019 Total Capacity Building TA

Fiscal	Project Name	Lead Imp	Assistance Type	Person Res	Hours I	Hours Allo	Hours Pro	Value of T	Notes
2019	Atlanta Fire Suppression (Elmore CD)	Idaho Soil	Capacity Building	Jon Beals	150	150	140	\$8,571	Combining both projects, total of 3 site visits, coordinated irrigation district tour, 319 application WIP.

2019	Board & Landowner Education (Blaine CD)	Idaho Soil	Capacity Building	Rob Sharpr	30	30	21	\$1,286	21 hours of district liaison and education work was accomplished with the district and meeting guests.
2019	District Liaison (Bonner CD)	Idaho Soil	Capacity Building	Brad Shelto	20	21	21	\$1,286	Brad attended 7 board meetings and gave updates on Commission Activities.
2019	District Liaison (Elmore CD)	Idaho Soil	Capacity Building	Jon Beals	24	24	50	\$3,061	attended 8 regular district meetings and 2 special meetings associated with the Mountain Home Irrigation District Tunnel 9 Repair project.
2019	District Liaison (Owyhee CD)	Idaho Soil	Capacity Building	Jon Beals	25	25	25	\$1,531	Attended 7 District Meetings and annual award banquet, worked with District supervisors and staff on outreach at the Owyhee County Fair, assisted with some training for new administrative assistant.
2019	District Liaison (Weiser River CD)	Idaho Soil	Capacity Building	Delwyne Tr	60	60	30	\$1,837	Approximately 30 hours spent attending tours, Partnership and WAG meetings. The district ended up not needing me to assist with monitoring of District Projects.
2019	District Liaison Meeting Attendance (West Side CD)	Idaho Soil	Capacity Building	Brian Reed	10	6	6	\$367	Attended additional Board meetings per Board request.
2019	District Liaison Meeting Attendance (Boundary CD)	Idaho Soil	Capacity Building	Brad Shelto	30	35	35	\$2,143	Brad attended 7 meeting he gave Commission reports and TMDL implementation reports and monitoring.
2019	District Liaison Meeting Attendance (East Side CD)	Idaho Soil	Capacity Building	Brian Reed	10	6	6	\$367	Attended additional Board meetings per Board request.
2019	District Liaison Meeting Attendance (Jefferson CD)	Idaho Soil	Capacity Building	Brian Reed	16	15	15	\$918	Attended additional Board meetings per Board request.
2019	District Liaison Meeting Attendance and Misc. Support (Clark CD)	Idaho Soil	Capacity Building	Brian Reed	32	25	25	\$1,531	Attended additional Board meetings and tours per Board request.
2019	District Liaison Meeting Attendance and Misc. Support (Teton CD)	Idaho Soil	Capacity Building	Brian Reed	35	32	32	\$1,959	Attended additional Board meetings and tour per Board request. Provided assistance and input as requested.
2019	District Liaison Meeting Attendance and Tours (Madison CD)	Idaho Soil	Capacity Building	Brian Reed	27	16	16	\$980	Attended additional Board meetings and tour per Board request.
2019	District Liaison Planning, Meetings and Tours (Kootenai-Shoshone CD)	Idaho Soil	Capacity Building	Brad Shelto	45	45	45	\$2,755	Assisted the district with hiring process of new admin, attended 7 board meetings. Attend WAG and BAG meeting presentations for grant applications.

2019	Grant Research & Writing (Owyhee CD)	Idaho Soil	Capacity Building	Jon Beals	25	25	25	\$1,531	Working with Supervisor McRae, we are exploring options to restore the Agricultural Field Day with Homedale grade school kids. Two meetings with Homedale School District staff and 1 meeting with the previous coordinator of the event.
2019	Lake Lowell Grant Application Development 319 (Canyon CD)	Idaho Soil	Capacity Building	Jon Beals	25	25	5	\$306	This project has remained dormant for several years. We opted to remove it from their TA requests for 2020.
2019	Outreach & Tour Assistance (Gem CD)	Idaho Soil	Capacity Building	Loretta Strickland	10	10	10	\$612	While no tour was conducted, other outreach assistance was provided. A Facebook page was created in hopes of reaching youth and youth leaders to generate interest in the speech contest, Natural Resource Camp, etc.
2019	Seedling Program Sorting & Delivery (Kootenai-Shoshone CD)	Idaho Soil	Capacity Building	Brad Shelton	10	10	10	\$612	Assisted the district in their annual tree seedling sell by sorting seedling boxes and orders for customers.
2019	Training for New Staff (Franklin CD)	Idaho Soil	Capacity Building	George Hitz	108	17	0	\$0	Technical employee was not hired for 2019, therefore training was not requested

\$31,651

Education & Outreach TA in FY 2019

Fiscal	Project Name	Lead Imp	Assistance Type	Person Rec	Hours F	Hours Allo	Hours Pro	Value of T	Notes
2019	Agricultural Education Grant Application (Canyon & Payette CD)	Idaho Soil	Education/O Outreach	Jon Beals	58	58	25	\$1,531	This TA request is similar to one submitted by the Owyhee District so hours applied towards the Ag. Literacy funding opportunities technically applies to both districts. The difference with the Canyon District is that Mary Rosen, who works for the Canyon District is performing many of the functions outlined in the TA request for the Canyon District. I am working with the Canyon District to further clarify their needs in the context of having them currently having technical assistance from part-time district staff.
2019	District Liaison for Education, Outreach and Development (Portneuf CD)	Idaho Soil	Education/O Outreach	George Hitz	106	106	53	\$3,245	Assisted with youth education event, 2 landowner workshops, and provided 1 landowner presentation. Assisted with tree plantings for a local school. Assisted with project development, funding proposals, and maps/applications.
2019	Education & Outreach Assistance (Power CD)	Idaho Soil	Education/O Outreach	George Hitz		30	6	\$367	Completed an youth education station (soil health) and completed all requested tasks.

[Back to Memo](#)

2019	Education - Youth & Adult (Clearwater, Lewis, and Idaho CD)	Idaho Soil	Education/O utreach	Eileen Row	80	60	43	\$2,632	6 youth events educating 1103 youth. Attended Grazing Conference for adult education. (two of the youth events were only one day this year)
2019	Education on Soils Presentation (Nez Perce CD)	Idaho Soil	Education/O utreach	Eileen Row	60	20	20	\$1,224	2 days soil presentations at Hells Gate Park in May
2019	Education, Tours, Demonstrations & Soil Health Classes (Owyhee CD)	Idaho Soil	Education/O utreach	Jon Beals	100	100	5	\$306	Some time has been spent exploring soil health curriculum, but to date, the district has not held any tours, demonstrations or classes.
2019	Envirothon Assistance (Butte CD)	Idaho Soil	Education/O utreach	Rob Sharpr	20	20	34	\$2,081	
2019	Envirothon Judging in Challis (Custer CD)	Idaho Soil	Education/O utreach	Rob Sharpr		12	12	\$735	
2019	Idaho State Forestry Contest (Bonner CD)	Idaho Soil	Education/O utreach	Brad Shelto	10	10	10	\$612	Brad attended the Idaho State Forestry Contest and assisted with the noxious weed station.
2019	Outreach & Workshop Attendance (Squaw Creek CD)	Idaho Soil	Education/O utreach	Loretta Stric	10	10	0	\$0	No outreach efforts were conducted by Squaw Creek CD in FY19
2019	Outreach for District Activities (Boundary CD)	Idaho Soil	Education/O utreach	Brad Shelto	20	20	20	\$1,224	Assisted the district with Commission tour as well as County Commissioner meetings.
2019	Public Outreach Farmers Co-Op Canal (Canyon CD)	Canyon C	Education/O utreach	Jon Beals	50	25		\$0	attended Co-Op meeting, attended water quality site visits and water quality training and observations in Malheur County on a similar project.
2019	Research Grant Opportunities (Owyhee CD)	Idaho Soil	Education/O utreach	Jon Beals	25	25	80	\$4,898	Researched successful conservation education programs in other conservation districts and states. Met with school district administrators and educators for their input. Researched potential grants and other funding sources.

\$18,856

Engineering TA in FY 2019

Fiscal	Project Name	Lead Imp	Assistance Type	Person Rec	Hours I	Hours Allo	Hours Pro	Value of T	Notes
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2019	Atlanta Fire Suppression (Elmore CD)	Idaho Soil	Engineering	Allan Johns	100	40	32	\$2,270	Mountain Home Irrigation District Tunnel TA. 1 Irrigation district project meeting, 1 Site evaluation, 1 Topographic survey, 1 Trip report/design proposal
2019	Atlanta Fire Suppression (Elmore CD)	Idaho Soil	Engineering	Bill Lillibridg	100	40	12	\$851	Atlanta Fire Suppression Pond TA. Preliminary assessment and estimate of fill volume removal for grant application.
2019	Bear Lake Diversions and Streambank Stabilization (Bear Lake CD)	Idaho Soil	Engineering	Allan Johns	0	0	65	\$4,612	
2019	Consolidated Irrigation Company - Bureau of Reclamation Water Smart Grant (Franklin CD)	Idaho Soil	Engineering	Allan Johns	44	44	92	\$6,527	1 landowner meeting, 1 draft design, 1 final design
2019	Cottonwood Creek Off-stream Watering Development (Oneida CD)	Idaho Soil	Engineering	Allan Johns	30	30	8	\$568	Project development and project participants are currently being initiated. No District assistance requested, to date. Appointments with landowners are scheduled for 6/24/19.
2019	Cove Stream Bank Restoration (Caribou CD)	Idaho Soil	Engineering	Allan Johns	85	0	104	\$7,379	2 site evaluations, 1 survey, 3 landowner meetings, 1 draft designs, 1 404 permit application, 2 final designs, 7 construction inspections.
2019	Curlew Watershed Project Development (Oneida CD)	Idaho Soil	Engineering	Allan Johns	30	30	30	\$2,129	1 producer meeting, 2 site evaluations, 1 construction inspection, 1 as-built design (3 livestock water systems were reduced to 1 due to extenuating circumstances and the 1 consisted of replacing old troughs with new ones and several new troughs installed based on landowner's previous experience and old design). 1 as-built design was done for certification.
2019	Engineering Assistance (Clearwater, Lewis, Idaho CD)	Idaho Soil	Engineering	Bill Lillibridg	300	300	427	\$30,296	3 stamped designs. 3 404 permit applications. 16 field visits.
2019	Engineering Design/Consultation (Adams CD)	Idaho Soil	Engineering	Bill Lillibridg	30	30	67	\$4,754	1 stamped design, 1 404 permit
2019	Engineering Landowner Inspection/Final Certification (Franklin CD)	Idaho Soil	Engineering	Allan Johns	9	9	12	\$851	2 site visits, 1 404 permit application for renewal

2019	Engineering Support (Boundary CD)	Idaho Soil	Engineering	Bill Lillibridg	50	10	10	\$710	Hours reduced to 10 by request of District. Construction inspection of Fleming Creek culvert project.
2019	Engineering Flood Related (Blaine CD)	Idaho Soil	Engineering	Allan Johns	100	16	0	\$0	Project development and project participants are currently being initiated. No District assistance requested, to date.
2019	Fox Creek Mitigation Engineering Oversight/Final Inspection (Teton CD)	Idaho Soil	Engineering	Allan Johns	100	100	234	\$16,602	1 draft design, 1 site evaluation, 1 survey, 1 404 permit application, 1 final design, 14 construction inspections, 1 as-built design.
2019	Grant Applications (Boundary CD)	Idaho Soil	Engineering	Bill Lillibridg	1	1	1	\$71	Hours reduced to 0.5 by District after no grants were initiated.
2019	Hi Low Bypass Pipe & Riverdale Canal Engineering (Franklin CD)	Idaho Soil	Engineering	Allan Johns	44	44	0	\$0	92 hours were provided for the High/Low Bypass Pipe and is listed under the project titled "Consolidated Irrigation Company - Bureau of Reclamation Water Smart Grant (Franklin CD)". Riverdale Canal design work was completed in FY2018 and once construction commences time will be needed for construction inspections.
2019	Little Wood River Engineering & Technical Assistance Channel Stabilization & Restoration (Wood River CD)	Idaho Soil	Engineering	Allan Johns	100	100	135	\$9,578	1 landowner meeting, 1 site evaluation, 1 survey, 1 draft design, 1 404 permit application, 1 final design. Project did not ultimately go forward.
2019	Lower Payette River 319, Phase 5, Grant Implementation(Gem CD)	Idaho Soil	Engineering	Bill Lillibridg	40	40	39	\$2,767	1 stamped design. 1 404 permit application. Consult with US Army Corps of Engineers on project application. Two site evaluations.
2019	Middle Bear River 319 Technical Assistance (Caribou CD)	Idaho Soil	Engineering	Allan Johns	245	245	247	\$17,525	3 Site Evaluations, 3 surveys, 3 landowner meetings, 1 draft design, 2 final designs, 3 construction inspections
2019	North Fork Payette River 319 Grant Implementation (Valley CD)	Idaho Soil	Engineering	Bill Lillibridg	100	100	143	\$10,146	1 stamped design. 1 404 permit. Construction oversight. Construction inspections. Additional planting assistance on Cascade Strand site.
2019	PacifiCorps' Environmental Coordination Committee Georgetown (Bear Lake CD)	Idaho Soil	Engineering	Allan Johns	0	0	6	\$426	1 landowner meeting, 1 site evaluation, 1 construction inspection

2019	Project Development & Grant Proposal (Boundary CD)	Idaho Soil	Engineering	Bill Lillibridg	1	1	1	\$71	Hours reduced by request of District - project work did not occur.
2019	Project Development & Grant Writing Coeur d' Alene Lake Watershed (Kootenai-Shoshone CD)	Idaho Soil	Engineering	Bill Lillibridg	80	80	78	\$5,534	Field investigations, some with KSSWCD Board, to determine project sites and potential for grants. Attended WAG meetings for board as subject matter expert.
2019	Project Development Mica Creek (Kootenai-Shoshone CD)	Kootenai	Engineering	Bill Lillibridg	8	8	0	\$0	No activity in watershed.
2019	Spring Creek Road & Lightning Creek Breach 319 (Bonner CD)	Idaho Soil	Engineering	Bill Lillibridg	21	21	21	\$1,490	Hours reduced from 80 to 21. Consultation on road alignment/right-of-way and embankment protection. Assessment of Lightning Creek bank protection work by NRCS. Anticipated engineering hours were not needed for road improvement work.
2019	St. Joe River Streambank Stabilization and Vegetation 319 Grant, Resource Inventory (Benewah CD)	Idaho Soil	Engineering	Bill Lillibridg	120	120	119	\$8,443	Construction oversite construction inspections,, post-construction repair work, post-construction inspections.
2019	Stauffer Creek 319 Grant (Bear Lake CD)	Idaho Soil	Engineering	Allan Johns	0	0	8	\$568	3 landowner meetings, 2 site evaluations, 1 construction inspection
2019	Thomas Fork 319 Grant Animal Feeding Operations (Bear Lake CD)	Idaho Soil	Engineering	Allan Johns	245	245	395	\$28,025	4 designs completed, 1 404 permit application completed, 3 construction inspections, 3 site evaluations, 1 survey, 5 landowner meetings, 2 draft designs
2019	Tonks Canal Diversion Engineering Design Headgate, Construction Oversight (Teton CD)	Idaho Soil	Engineering	Allan Johns	30	30	89	\$6,315	1 draft design, 1 final design
2019	Upper Blackfoot River Phase II (Caribou CD)	Idaho Soil	Engineering	Allan Johns		0	142	\$10,075	2 Surveys, 3 site evaluations, 2 landowner meetings, 2 draft designs, 2 final designs, 7 construction inspections.

2019	Western Competitive Grant Phase 1 & II (Kootenai-Shoshone CD)	Kootenai	Engineering	Bill Lillibridg	20	20	28	\$1,987	Lectured at Restoring Idaho Streams Seminar. Lead field tour to Wolf Lodge Creek.
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\$180,568

TOTAL TA Provided to Districts in Personnel & Ops \$397,164

[Back to Memo](#)
[Back to Agenda](#)



**SOIL & WATER
CONSERVATION
COMMISSION**

H. Norman Wright
Chairman

Cathy Roemer
Vice Chairman

Erik Olson
Secretary

Gerald Trebesch
Commissioner

Vacant
Commissioner

Teri Murrison
Administrator

MEMO

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS ROEMER, TREBESCH,
AND OLSON**
FROM: CORRINE DALZELL, RULES REVIEW OFFICER
DATE: OCTOBER 31, 2019
RE: RCRDP RULEMAKING UPDATE, DOCKET # 60-0501-1901

At the August 29, 2019 Commission meeting, the Board approved the proposed RCRDP Rules to be published in the October Administrative Bulletin. Subsequent to that meeting, our agency received two (2) memorandums from the Legislative Services Office (LSO). The first memorandum, dated 10/08/2019, was a summary of our proposed rule that was sent to the Rules Review Subcommittee of the Senate and House Agricultural Affairs Committees. The second memorandum, dated 10/29/2019, was to inform us that the legislative subcommittees would not be holding a meeting on our proposed rules. Copies of the memoranda are attached for your reference.

A public hearing was held, by our agency, on October 16, 2019. The public could attend via teleconference or in-person. There were no attendees.

The deadline for written comments on the proposed rule was October 23, 2019. No comments were received.

Staff recommends the Commission adopt the proposed rule as posted in the October 2, 2019 Bulletin as the pending rule to be submitted to the Office of Administrative Rules by the November 29, 2019 deadline.

RECOMMENDED ACTIONS:

Adopt the proposed rule for Docket No. 60-0501-1901 Resource Conservation and Rangeland Development Program as posted in the October 2, 2019 Bulletin as the pending rule.

ATTACHMENTS:

- LSO Memorandum dated October 8, 2019
- LSO Memorandum dated October 29, 2019
- Notice of Public Hearing on Proposed Rule and Proposed Text of Docket No. 60-0501-1901 from October 2, 2019 Administrative Bulletin
- Draft Notice of Pending Rule, Docket No. 60-0501-1901

[Back to Agenda](#)



Eric Milstead
Director

Legislative Services Office

Idaho State Legislature

Serving Idaho's Citizen Legislature

MEMORANDUM

TO: Rules Review Subcommittee of the Senate Agricultural Affairs Committee and the House Agricultural Affairs Committee

FROM: Deputy Division Manager - Katharine Gerrity

DATE: October 08, 2019

SUBJECT: Idaho Soil and Water Conservation Commission

IDAPA 60.05.01 - Rules for Administration of the Idaho Resource Conservation and Rangeland Development Program - Proposed Rule (Docket No. 60-0501-1901)

Summary and Stated Reasons for the Rule

The Idaho Soil and Water Conservation Commission submits notice of proposed rule at IDAPA 60.05.01 - Rules for Administration of the Idaho Resource Conservation and Rangeland Development Program. According to the commission, the rulemaking modifies Section 103 to expedite the loan process by allowing applicants to begin construction before liens are filed and modifies Section 151 to allow a higher maximum loan limit for applicants, increasing the maximum loan from \$200,000 to \$600,000.

Negotiated Rulemaking / Fiscal Impact

According to the commission, negotiated rulemaking was conducted.

Statutory Authority

The rulemaking appears to be authorized pursuant to Sections 22-2718 and 22-2731, Idaho Code.

cc: Idaho Soil and Water Conservation Commission
Corrine Dalzell

*** PLEASE NOTE ***

Per the Idaho Constitution, all administrative rules may be reviewed by the Legislature during the next legislative session. The Legislature has 3 options with this rulemaking docket: **1)** Approve the docket in its entirety; **2)** Reject the docket in its entirety; or **3)** Reject the docket in part.



Eric Milstead
Director

Legislative Services Office

Idaho State Legislature

Serving Idaho's Citizen Legislature

October 29, 2019

Corrine Dalzell
Rules Review Officer
Idaho Soil and Water Conservation Commission
322 E. Front St., Suite 560
Boise, ID 83702

Dear Corrine Dalzell:

The Senate and House Subcommittees for review of administrative rules have reviewed the proposed changes to the Idaho Soil and Water Conservation Commission rules:

IDAPA 60.05.01 - Rules for Administration of the Idaho Resource Conservation and Rangeland Development Program - Proposed Rule - Docket No. 60-0501-1901

No meeting will be held, and we are pleased to report that no objections will be filed.

Sincerely yours,

Katharine Gerrity
Deputy Division Manager

KAG/jk

cc:

[Back to Memo](#)
[Back to Agenda](#)

Kristin Ford, Manager
Research & Legislation

Paul Headlee, Manager
Budget & Policy Analysis

April Renfro, Manager
Legislative Audits

Glenn Harris, Manager
Information Technology

Statehouse, P.O. Box 83720
Boise, Idaho 83720-0054

Tel: 208-334-2475
www.legislature.idaho.gov

IDAPA 60 – IDAHO SOIL AND WATER CONSERVATION COMMISSION

60.05.01 – RULES FOR ADMINISTRATION OF THE IDAHO RESOURCE CONSERVATION AND RANGELAND DEVELOPMENT PROGRAM

DOCKET NO. 60-0501-1901

NOTICE OF RULEMAKING – PROPOSED RULE

AUTHORITY: In compliance with Section 67-5221, Idaho Code, and IDAPA 04.11.01, the Idaho Rules of Administrative Procedure of the Attorney General, Section 830, notice is hereby given that this agency has initiated proposed rulemaking procedures. This rulemaking action is authorized by Sections 22-2718 and 22-2731, Idaho Code.

PUBLIC HEARING SCHEDULE: A public hearing on the proposed rule will be held as follows.

PUBLIC (LIVE) HEARING

Wednesday, October 16, 2019 - 9:00 a.m. (MDT)
--

Idaho Water Center 5th Floor, Suite 560 Conference Room 322 E. Front Street Boise, Idaho 83702

TELECONFERENCE CALL-IN

Teleconference Number: 1-877-820-7831
--

Participation Code: 922837

The hearing location will be accessible to persons with disabilities, and language translators will be made available upon request. Requests for these accommodations must be made no later than five (5) days prior to the hearing date. For arrangements, contact the undersigned.

DESCRIPTIVE SUMMARY: The following is a nontechnical explanation of the substance and purpose of the proposed rulemaking:

ISWCC initiated this rulemaking to modify Section 103 to expedite the loan process by allowing applicants to begin construction before liens are filed and modifying Section 151 to allow a higher maximum loan limit for applicants.

This rulemaking was initiated prior to the rules reauthorization wherein the Commission's rules were adopted as temporary rules and are currently being promulgated as proposed rules. Through the reauthorization process, the two rule chapters of the Commission (60.05.01 and 60.05.04) will be consolidated into a single rule chapter under IDAPA 60.05.01 and retitled as the "Rules of the Idaho State Soil and Water Conservation Commission." as part of Docket No. 60-0000-1900F.

The amendments made in this rulemaking will be incorporated into the newly consolidated chapter once both rulemakings become final.

FEE SUMMARY: The following is a specific description of the fee or charge imposed or increased: This proposed rule change has no associated fee.

FISCAL IMPACT: The following is a specific description, if applicable, of any negative fiscal impact on the state general fund greater than ten thousand dollars (\$10,000) during the fiscal year resulting from this rulemaking: There is no effect to the state general fund.

NEGOTIATED RULEMAKING: Pursuant to Section 67-5220(1), Idaho Code, negotiated rulemaking was conducted. The Notice of Intent to Promulgate Rules – Negotiated Rulemaking was published in the June 5, 2019, Idaho Administrative Bulletin, [Volume 19-6, page 106](#).

INCORPORATION BY REFERENCE: Pursuant to Section 67-5229(2)(a), Idaho Code, the following is a brief synopsis of why the materials cited are being incorporated by reference in this rule: Not Applicable.

ASSISTANCE ON TECHNICAL QUESTIONS AND SUBMISSION OF WRITTEN COMMENTS: For assistance on questions concerning this rulemaking, contact Corrine Dalzell at corrine.dalzell@swc.idaho.gov, (208) 332-1792.

Anyone may submit written comments regarding this proposed rule. All written comments must be directed to the undersigned and must be delivered on or before 5:00 P.M. MDT on October 23, 2019.

Dated this 2nd day of October, 2019.

Corrine Dalzell, Rules Review Officer
Idaho Soil and Water Conservation Commission
corrine.dalzell@swc.idaho.gov
PO Box 83720
Boise, ID 83720-0083
Telephone: (208) 332-1792
Fax: (208) 332-1799

THE FOLLOWING IS THE PROPOSED TEXT OF DOCKET NO. 60-0501-1901
(Only Those Sections With Amendments Are Shown)

103. IMPLEMENTATION OF AGREED TO PRACTICES.

~~Once the loan has been approved and the conditions of approval have been met, the contractee may install practices as identified and scheduled in the resource conservation plan. The applicant may, at their own risk, begin installing practices as identified and scheduled in the conservation plan provided the project is not completed before the loan is approved and the conditions of approval are met. Should the applicant choose to begin installing practices prior to the conditions of approval being met, the Commission may require additional title insurance to protect against intervening materialman's liens. The applicant/contractee has the responsibility to obtain the appropriate technical assistance. Technical personnel shall assist the contractee in implementation activities to ensure that practices are properly designed, constructed, and managed. The applicant/contractee may install practices themselves or subcontract work out to a subcontractor. Whatever method is used, the applicant/contractee shall be is responsible to ensure that the quality of materials and workmanship in the installation of practices meets the approved standards and specifications for each practice.~~ (1-94)()

01. Practice Completion. Upon completion of the scheduled practice the applicant/contractee must notify the provider of technical assistance. The provider of technical assistance must inspect and document the amount and extent of the installed practice and certify its completion if it meets the quality standards and construction specifications of the practice and notify the applicant/contractee. If the practice does not meet practice standards and specifications the applicant/contractee must be notified by the provider of technical assistance, in writing, of the deficiencies and what needs to be done so the practice meets standards and specifications. (3-28-19)

02. Submitting Vouchers and Bills. (3-29-10)

a. The provider of technical assistance must provide a written certification of completion of the project to the Commission. The applicant/contractee must submit invoices, vouchers and bills for the project to the Commission. (3-28-19)

b. Up to ninety-five percent (95%) of loan funds can be disbursed toward submitted bills during the loan installment period. The remaining loan funds will be disbursed upon receipt of written certification of project completion from the provider of technical assistance. (3-29-10)

03. Warrant Requests. The Commission staff must prepare warrant request(s). The warrant(s) are paid to the order of the contractee(s) and the vendor, and are mailed to the contractee. (3-28-19)

04. Drawing Loan Funds. The applicant/contractee must implement the practices as scheduled and the contractee may draw loan funds in multiple disbursements during installation of the project. (3-28-19)

(BREAK IN CONTINUITY OF SECTIONS)

151. LOAN POLICIES.

~~01. Maximum Amount of Any One Loan.~~ The maximum amount of any one (1) loan ~~shall be two~~ is six hundred thousand dollars (\$~~26~~00,000). ~~(3-29-10)~~ ()

[Back to Memo](#)

**IDAPA 60 – IDAHO SOIL AND WATER CONSERVATION COMMISSION
60.05.01 RULES FOR ADMINISTRATION OF THE IDAHO RESOURCE CONSERVATION
AND RANGELAND DEVELOPMENT PROGRAM
DOCKET NO. 60-0501-1901**

NOTICE OF RULEMAKING – ADOPTION OF PENDING RULE

EFFECTIVE DATE: This rule has been adopted by the agency and is now pending review by the 2020 Idaho State Legislature for final approval. The pending rule becomes final and effective at the conclusion of the legislative session, unless the rule is approved, rejected, amended or modified by concurrent resolution in accordance with Sections 67-5224 and 67-5291, Idaho Code. If the pending rule is approved, amended or modified by concurrent resolution, the rule becomes final and effective upon adoption of the concurrent resolution or upon the date specified in the concurrent resolution.

AUTHORITY: In compliance with Section 67-5221, Idaho Code, and IDAPA 04.11.01, the Idaho Rules of Administrative Procedure of the Attorney General, Section 830, notice is hereby given that this agency has initiated proposed rulemaking procedures. This action is authorized by Sections 22-2718 and 22-2731, Idaho Code.

DESCRIPTIVE SUMMARY: The following is a concise explanatory statement of the reasons for adopting the pending rule and a statement of any change between the text of the proposed rule and the text of the pending rule with an explanation of the reasons for the change.

ISWCC initiated this rulemaking to modify Section 103 to expedite the loan process by allowing applicants to begin construction before liens are filed and modifying Section 151 to allow a higher maximum loan limit for applicants.

This rulemaking was initiated prior to the rules reauthorization wherein the Commission's rules were adopted as temporary rules and are currently being promulgated as proposed rules. Through the reauthorization process, the two rule chapters of the Commission (60.05.01 and 60.05.04) will be consolidated into a single rule chapter under IDAPA 60.05.01 and retitled as the "Rules of the Idaho State Soil and Water Conservation Commission" as part of Docket No. 60-0000-1900F.

The amendments made in this rulemaking will be incorporated into the newly consolidated chapter once both rulemakings become final.

There are no changes to the pending rule and it is being adopted as originally proposed. The complete text of the proposed rule was published in the October 2, 2019 Idaho Administrative Bulletin, Vol. 19-10, pages 359-361.

FISCAL IMPACT: The following is a specific description, if applicable, of any negative fiscal impact on the state general fund greater than ten thousand dollars (\$10,000) during the fiscal year resulting from this rulemaking: There is no effect to the state general fund.

ASSISTANCE ON TECHNICAL QUESTIONS AND SUBMISSION OF WRITTEN COMMENTS: For assistance on questions concerning the pending rule, contact Corrine Dalzell at corrine.dalzell@swc.idaho.gov, (208) 332-1792.

Dated this _____

Corrine Dalzell, Rules Review Officer
Idaho Soil and Water Conservation Commission
corrine.dalzell@swc.idaho.gov
P.O. Box 83720
Boise, ID 83720-0083
Telephone: (208)332-1792
Fax: (208)332-1799



IDAHO SOIL & WATER CONSERVATION COMMISSION

ITEM #5b

TO: CHAIRMAN WRIGHT AND COMMISSIONERS ROEMER, TREBESCH, AND OLSON
FROM: DELWYNE TREFZ, DEPUTY ADMINISTRATOR
DATE: NOVEMBER 5, 2019
RE: DISTRICT MATCH ALLOCATIONS REPORT

The FY 2020 District Match Allocations Report is attached to this memorandum. The match allocations spreadsheet presents District match allocations calculated with, and without, the 1% rescission to state FY 2020 General Fund agency budgets called for by Governor Little. The green-colored column in the spreadsheet shows how much less each District's match allocation is after deducting 1% of the total T/B appropriation compared to the match they would receive without the 1% rescission. Districts will receive from \$613 to \$113 less match with the rescission than they would receive without it. The average reduction in match per District is \$240.64.

Match allocations are scheduled to be distributed to districts by late November.

RECOMMENDED ACTION:

Approve FY 2020 District Allocation Matching Funds as shown in Attachment 5b-1, either with or without 1% deducted, for immediate disbursement.

Attachments:

FY 20 Match Allocations

[Back to Agenda](#)

FY 2020 District Allocations (State T/B Appropriation of \$ 1,253,200.00, Match Calculated With & Without 1% Rescission)

District	Base Allocation	Operations Allocation	Capacity Building Allocation	Match-Eligible Local Funds & Services	Match Allocation With No Rescission	Match Allocation (Includes 1% Rescission)	Difference Between Match With & W/O Rescission	Total FY 2020 State General Fund Allocations (Includes 1% Rescission)
Ada	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 45,000.00	\$ 50,000.00	\$ 49,387.00	\$ 613.00	\$ 60,687.00
Adams	\$ 8,500.00	\$ 2,000.00	\$ 2,466.66	\$ 6,900.00	\$ 8,789.06	\$ 8,571.51	\$ 217.56	\$ 21,538.17
Balanced Rock	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 9,000.00	\$ 11,464.00	\$ 11,236.36	\$ 227.64	\$ 22,536.36
Bear Lake	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 12,107.00	\$ 15,421.62	\$ 15,154.41	\$ 267.22	\$ 26,454.41
Benewah	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 5,000.00	\$ 6,368.89	\$ 6,192.20	\$ 176.69	\$ 17,492.20
Blaine	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 18,000.00	\$ 22,927.99	\$ 22,585.71	\$ 342.28	\$ 33,885.71
Bonner	\$ 8,500.00	\$ 2,000.00	\$ 2,466.67	\$ 12,500.00	\$ 15,922.22	\$ 15,633.33	\$ 288.89	\$ 28,600.00
Boundary	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 9,700.00	\$ 12,355.64	\$ 12,119.08	\$ 236.56	\$ 23,419.08
Bruneau River	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ -	\$ -	\$ (113.00)	\$ 113.00	\$ 11,187.00
Butte	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 11,061.00	\$ 14,089.25	\$ 13,835.36	\$ 253.89	\$ 25,135.36
Camas	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 5,200.00	\$ 6,623.64	\$ 6,444.41	\$ 179.24	\$ 17,744.41
Canyon	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 15,000.00	\$ 19,106.66	\$ 18,802.60	\$ 304.07	\$ 30,102.60
Caribou	\$ 8,500.00	\$ 2,000.00	\$ 2,466.67	\$ 11,240.45	\$ 14,317.83	\$ 14,044.99	\$ 272.85	\$ 27,011.66
Central Bingham	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 3,000.00	\$ 3,821.33	\$ 3,670.12	\$ 151.21	\$ 14,970.12
Clark	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 7,500.00	\$ 9,553.33	\$ 9,344.80	\$ 208.53	\$ 20,644.80
Clearwater	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 10,000.00	\$ 12,737.77	\$ 12,497.40	\$ 240.38	\$ 23,797.40
Custer	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 6,000.00	\$ 7,642.66	\$ 7,453.24	\$ 189.43	\$ 18,753.24
East Cassia	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 5,000.00	\$ 6,368.89	\$ 6,192.20	\$ 176.69	\$ 17,492.20
East Side	\$ 8,500.00	\$ 2,000.00	\$ 2,466.67	\$ 12,760.00	\$ 16,253.40	\$ 15,961.20	\$ 292.20	\$ 28,927.87
Elmore	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 8,500.00	\$ 10,827.11	\$ 10,605.84	\$ 221.27	\$ 21,905.84
Franklin	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 14,800.00	\$ 18,851.91	\$ 18,550.39	\$ 301.52	\$ 29,850.39
Gem	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 6,250.00	\$ 7,961.11	\$ 7,768.50	\$ 192.61	\$ 19,068.50
Gooding	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 7,200.00	\$ 9,171.20	\$ 8,966.49	\$ 204.71	\$ 20,266.49
Idaho	\$ 8,500.00	\$ 2,000.00	\$ 2,466.66	\$ 10,000.00	\$ 12,737.77	\$ 12,480.73	\$ 257.04	\$ 25,447.39
Jefferson	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 9,500.00	\$ 12,100.89	\$ 11,866.88	\$ 234.01	\$ 23,166.88
Kootenai - Shoshone	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 6,000.00	\$ 7,642.66	\$ 7,453.24	\$ 189.43	\$ 18,753.24
Latah	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 21,000.00	\$ 26,749.33	\$ 26,368.83	\$ 380.49	\$ 37,668.83
Lemhi	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 7,500.00	\$ 9,553.33	\$ 9,344.80	\$ 208.53	\$ 20,644.80
Lewis	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 8,000.00	\$ 10,190.22	\$ 9,975.32	\$ 214.90	\$ 21,275.32
Madison	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 6,000.00	\$ 7,642.66	\$ 7,453.24	\$ 189.43	\$ 18,753.24
Minidoka	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 7,500.00	\$ 9,553.33	\$ 9,344.80	\$ 208.53	\$ 20,644.80
Nez Perce	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 50,976.56	\$ 50,000.00	\$ 49,387.00	\$ 613.00	\$ 60,687.00
North Bingham	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 2,200.00	\$ 2,802.31	\$ 2,661.29	\$ 141.02	\$ 13,961.29
North Side	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 12,000.00	\$ 15,285.33	\$ 15,019.48	\$ 265.85	\$ 26,319.48
Oneida	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 16,500.00	\$ 21,017.33	\$ 20,694.15	\$ 323.17	\$ 31,994.15
Owyhee	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 3,500.00	\$ 4,458.22	\$ 4,300.64	\$ 157.58	\$ 15,600.64
Payette	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 9,000.00	\$ 11,464.00	\$ 11,236.36	\$ 227.64	\$ 22,536.36

FY 2020 District Allocations (State T/B Appropriation of \$ 1,253,200.00, Match Calculated With & Without 1% Rescission)

District	Base Allocation	Operations Allocation	Capacity Building Allocation	Match-Eligible Local Funds & Services	Match Allocation With No Rescission	Match Allocation (Includes 1% Rescission)	Difference Between Match With & W/O Rescission	Total FY 2020 State General Fund Allocations (Includes 1% Rescission)
Portneuf	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 25,125.00	\$ 32,003.66	\$ 31,570.62	\$ 433.04	\$ 42,870.62
Power	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 17,500.00	\$ 22,291.11	\$ 21,955.19	\$ 335.91	\$ 33,255.19
Snake River	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 8,500.00	\$ 10,827.11	\$ 10,605.84	\$ 221.27	\$ 21,905.84
South Bingham	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 2,000.00	\$ 2,547.55	\$ 2,409.08	\$ 138.48	\$ 13,709.08
Squaw Creek	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 7,950.00	\$ 10,126.53	\$ 9,912.27	\$ 214.27	\$ 21,212.27
Teton	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 6,901.00	\$ 8,790.34	\$ 8,589.43	\$ 200.90	\$ 19,889.43
Twin Falls	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 8,500.00	\$ 10,827.11	\$ 10,605.84	\$ 221.27	\$ 21,905.84
Valley	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 14,231.00	\$ 18,127.13	\$ 17,832.86	\$ 294.27	\$ 29,132.86
Weiser River	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 12,000.00	\$ 15,285.33	\$ 15,019.48	\$ 265.85	\$ 26,319.48
West Cassia	\$ 8,500.00	\$ 2,000.00	\$ 2,466.67	\$ 5,000.00	\$ 6,368.89	\$ 6,175.53	\$ 193.36	\$ 19,142.20
West Side	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 17,400.00	\$ 22,163.73	\$ 21,829.09	\$ 334.64	\$ 33,129.09
Wood River	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 8,400.00	\$ 10,699.73	\$ 10,479.73	\$ 220.00	\$ 21,779.73
Yellowstone	\$ 8,500.00	\$ 2,000.00	\$ 800.00	\$ 5,000.00	\$ 6,368.89	\$ 6,192.20	\$ 176.69	\$ 17,492.20
Total	\$ 425,000.00	\$ 100,000.00	\$ 50,000.00	\$ 539,902.01	\$ 678,200.00	\$ 665,668.00	Avg: = \$250.64	\$ 1,240,668.00

[Back to Memo](#)



SOIL & WATER
CONSERVATION
COMMISSION

MEMO

TO: CHAIRMAN WRIGHT AND COMMISSIONERS TREBESCH,
ROEMER AND OLSON
FROM: TERRY HOEBELHEINRICH, LOAN OFFICER & PROGRAM MANAGER
DATE: October 28, 2019
RE: RESOURCE CONSERVATION AND RANGELAND DEVELOPMENT
PROGRAM UPDATE

Since July 17 the following activities have been conducted by staff:

Marketing (planned)	<ul style="list-style-type: none"> Treasure Valley Irrigation Conference
Education	<ul style="list-style-type: none"> Idaho Ag Outlook
Loan Inquiries & Applications	<ul style="list-style-type: none"> 7 loan inquiries have been received since the last update dated July 17 (7 for FY20) 6 new loan application received (6 for FY20)
Loans Approved	<ul style="list-style-type: none"> 4 loans approved for FY 2020 (\$321,993) \$321,993 to be disbursed 2 loans denied for FY20 0 Loan Applications Pending
Loan Portfolio	<ul style="list-style-type: none"> 70 loans, \$2,818,572 (9-30-19) No Delinquencies
Administrative Rule	<ul style="list-style-type: none"> To be discussed by the Rule Review Officer

ACTION: For information only

[Back to Agenda](#)