



# Idaho Soil & Water Conservation Commission

650 W. State St., Room 145 • Boise Idaho 83720

Telephone: 208-332-1790 • Fax: 208-332-1799

[www.swc.idaho.gov](http://www.swc.idaho.gov)

## IDAHO SOIL & WATER CONSERVATION COMMISSION PUBLIC MEETING & TELECONFERENCE

**Date and Time:**

Wednesday May 2 , 2012

From 8 am to 5 pm MDT

**Location:**

Soil & Water Conservation Commission

State Capitol, Rm EW20, Boise Idaho

### APPROVED MINUTES

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**COMMISSION MEMBERS PRESENT:**

Dick Bronson

Dave Radford

Roger Stutzman

Norman Wright

Jerry Trebesch

**ADVISORS PRESENT VIA TELECONFERENCE:**

John Homan, AG

Steve Becker

Ken Stinson

**COMMISSION STAFF PRESENT:**

Teri Murrison

Kristin Magruder

Jan Webster

Terry Hoebelheinrich

Erin Seaman

Delwyne Trefz

**PARTNERS AND GUESTS PRESENT:**

Harriet Hensley, Deputy Attorney General

Bret Rumbeck, IASCD Executive Director

Karma Bragg, IDEA

Terry Halbert, North Side

Kari Schwendiman, Latah

Art Beal, Squaw Creek

Ray Houston LSO-BPA

Norm Semanko IWUA

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2  
3 **ITEM #1: WELCOME AND ROLL CALL**

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5 The meeting was called to order by Chairman Bronson at 8:05 a.m. Roll call: Dick Bronson, Dave  
6 Radford, Norman Wright, Roger Stutzman and Jerry Trebesch present. A quorum being reached, the  
7 meeting began.

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9 **ITEM #2: REVIEW AGENDA**

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11 Item 18 was moved to Item 8A. No items were added.

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13 **ITEM #3: PARTNER REPORTS**

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15 Reports were received from Karma Bragg, President, Idaho District Employees Association (IDEA), and  
16 Bret Rumbeck, Idaho Association of Soil Conservation Districts (IASCD). Discussion followed.  
17 Action: No action taken, for information only.

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19 **ITEM #4: MINUTES**

20 Action: Due to lack of second, approval of the April 4, 2012 minutes will be taken up at the next  
21 meeting. No action taken.

22  
23 **ITEM #5: Technical Assistance Working Group Update**

24 Action: No action taken, for information only.

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26 **ITEM #6: FY 2012 FINANCIAL REPORT**

27 Action: Commissioner Radford moved to accept the March 2012 financial report to include Items A-C.  
28 Commissioner Stutzman seconded. No further discussion. Motion carried unanimously.

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30 **ITEM #7: Budget Blueprint**

31 Action: Commissioner Radford moved to approve the FY 2013 blueprint report. Commissioner Wright  
32 seconded. No further discussion. Motion carried unanimously.

33  
34 **ITEM #8: LOAN COMMITTEE REPORT**

35 ACTIONS:

- 36 a. Draft Practices and Projects Matrix: Commissioner Wright moved to approve the RCRDP  
37 Conservation Plan Practices and Matrix. Commissioner Trebesch seconded. No further  
38 discussion. Motion carried.
- 39 b. Working Group to determine process and compensation for district services provided to loan  
40 program: Staff received direction to form a working group to propose incentives to promote the  
41 program. The Chair appointed Commissioners Radford and Trebesch to the working group,  
42 along with others to include Art Beal, Karma Bragg and Harriet Hensley.
- 43 c. Modify loan officer approval authority: Commissioner Wright moved to approve granting the  
44 RCRDP Loan Officer approval authority subject to amounts and conditions contained in the staff  
45 report presented by staff. Commissioner Trebesch seconded. No further discussion. Motion  
46 carried unanimously.
- 47  
48

49 **ITEM #8a (18): EXECUTIVE SESSION**

50

51 Action: Commissioner Wright moved to enter into executive session pursuant to Idaho Code § 67-  
52 2345(d) for the purpose of considering pending RCRDP loan business only. Commissioner Stutzman  
53 seconded. No discussion. Roll call vote was taken with all voting in the affirmative. Motion carried.

54

55 The Commission moved into executive session 10:15. Ms. Murrison, Mr. Hoebelheinrich, Ms. Magruder,  
56 Ms. Hensley, Ms. Seaman, and Ms. Webster were invited to stay.

57

58 Executive session ended at 11:06 am.

59

60 In open session, Commissioners discussed the disposition of pending RCRDP loan business.

61

62 a. Loan #18a. 667

63 Amount: \$20,000

64 Term: 7 years

65 Rate: 3%

66 Reported conservation benefit: Water efficiency increased from 10% to 15% annually; soil saving of  
67 14 tons per year. Directly addresses TMDL Watershed area not 303(d) listed. Rocky Mountain audit  
68 shows a 21.2% savings of energy with using a new motor pump.

69 Action: Vice Chairman Radford moved to approve Loan A-667 pursuant to the loan officer  
70 recommendation as the application meets criteria for conservation benefit and meets the loan  
71 criteria established in IDAPA 60.05.01 and loan policy. Commissioner Wright seconded. No further  
72 discussion. Motion carried unanimously.

73 b. Loan #18b: A-666

74 Amount: \$75,200

75 Term: 10 years

76 Rate: 3%

77 Reported conservation benefit: Water efficiency increased from 35% to 80% annually. Directly  
78 addresses TMDL 303(d) listed segment and ground water quality protection area and nitrate priority  
79 area. Pollutants addressed: sediment & nutrients.

80 Action: Commissioner Wright moved to approve Loan A-666 pursuant to the loan officer  
81 recommendation as the application meets criteria for conservation benefit and meets the loan  
82 criteria established in IDAPA 60.05.01 and loan policy. Commissioner Stutzman seconded. No further  
83 discussion. Motion carried unanimously.

84

85 c. Status Report

86 Action: Commissioner Wright moved to authorize staff to investigate initiating foreclosure  
87 proceedings on the one loan identified in closed session, report back to Commission, and directed  
88 loan officer to go visit potential foreclosure site. Vice Chairman Radford seconded. Motion carried  
89 unanimously.

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91 Executive session ended at 11:06 am.

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93 **ITEM #9: DISTRICTS 5 YEAR PLANS FOR FY 2012**

94 Action: Vice Chairman Radford moved to accept 49 FY 2012 District Plan submissions and authorized  
95 staff to accept the one Plan yet to be submitted by the Camas District. Commissioner Stutzman  
96 seconded. No further discussion. Motion carried unanimously.

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**ITEM #10: FY 2012 ANNUAL SURVEY TO DISTRICTS**

Action: Vice Chair Radford moved to approve survey as presented and Commission Wright moved to direct staff to expedite annual survey by 30 days next year. Commissioner Stutzman seconded. No further discussion. Motion carried unanimously.

**ITEM #11: REPORTS ON LAST YEARS CAPACITY BUILDING AWARDS TO DISTRICTS:**

Action: No action taken, for information only.

**ITEM #12: DISTRICT BUDGET HEARING**

Action: Pursuant to Idaho Code 22-2727, Chairman Bronson opened the 2012 District Budget Hearing. Part 1: Project/Program Priorities was considered. Part 2: Capacity Building Priorities was presented for approval as follows:

40 District requests identified in staff report	\$ 40,000
State Forestry Contest	\$ 500
Grazing Conference	\$ 1,000
Ag Symposium	\$ 1,000
Grant writing training	\$ 3,180
Online Software training	\$ 2,250
Bear Lake	\$ 600
<u>Gooding</u>	<u>\$ 240</u>
Total Remaining	\$ 1,230

Commissioner Wright moved to approve the above distribution and Vice Chair Radford seconded while directing staff to return with more information about the request for remaining funds from the Franklin District. No further discussion. Motion carried unanimously.

**ITEM #13: PROPOSED LEGISLATION**

Action: Vice Chair Radford moved to direct the Administrator to investigate the feasibility of such a program, reporting back on her decision. Commissioner Wright seconded. No further discussion. Motion carried.

At 1:28 pm, Chairman Bronson adjourned the meeting for lunch.

**ITEM #19: HUMAN RESOURCES: EMPLOYEE PERFORMANCE REVIEW**

Pursuant to Idaho Code § 67-2345(b), the Commission will convene in Executive Session for the purpose of considering the evaluation of a public employee only. Executive Session is closed to the public.

Action: A performance evaluation of the Administrator was conducted in closed session.

Executive session ended at 2:57 pm. Open Session reconvened at 3:01pm.

**ITEM #14: STRATEGIC PLAN UPDATE**

Action: None taken. Edits were directed by Commissioners. The Administrator will forward the draft to districts for input by May 25, 2012. A final draft will be considered by Commissioners at their June meeting.

**ITEM#15: ADMINISTRATORS REPORT**

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146 Action: Vice Chair Radford moved to approve a \$1,500 donation to IASCD for partial sponsorship of the  
147 statewide Envirothon event and donate staff time of Brian Reed and Allan Johnson. Commissioner  
148 Stutzman seconded. No further discussion. Motion carried unanimously.

149  
150 Vice Chair Radford moved to pay NASCA dues of 1500.00 and send a letter to NASCA requesting a report  
151 and justification of our dues. Commissioner Stutzman seconded.

152  
153 Vice Chair Radford moved to withdraw motion and Commissioner Stutzman seconded.

154  
155 The commission has asked Ms. Murrison to gather more information on NASCA before sending dues. No  
156 action taken.

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158 **ITEM #16: IDAHO STATE WATER PLAN**

159 Action: No action taken; for information only.

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161 **ITEM #17: OTHER BUSINESS**

162 No other business was discussed.

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164 **ITEM #20: ADJOURN**

165 At 4:24 pm, Vice Chairman Radford moved to adjourn the meeting. Commissioner Stutzman seconded.  
166 Meeting adjourned Next meeting set for June 5<sup>th</sup> at 8:00am.

167  
168 Respectfully submitted,

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170 Roger Stutzman  
171 Commissioner and Secretary,  
172 Idaho Soil & Water Conservation Commission