



Idaho Soil & Water Conservation Commission

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IDAHO SOIL & WATER CONSERVATION COMMISSION PUBLIC MEETING & TELECONFERENCE

Date and Time:

Thursday, August 8, 2013

From 8:00 am – 5:00 pm MST

Location:

Idaho State Capitol Building

700 W. Jefferson Street, East Wing 20

Boise, Idaho 83720

APPROVED MINUTES

COMMISSION MEMBERS PRESENT:

Norman Wright

Jerry Trebesch

Roger Stutzman

COMMISSION MEMBERS PRESENT via teleconference:

David Radford

COMMISSION STAFF PRESENT:

Teri Murrison

Cheryl Wilson

Pam Johansen

Terry Hoebelheinrich

Jan Webster

PARTNERS AND GUESTS PRESENT:

Harriet Hensley

Rich McAllister

Ray Houston

Dennis Tanikuni

Benjamin Kelly

Kit Tillotson

Rebecca Fry

Keith Reynolds

John Homan

Warren Lassen

Jeff Burwell

Keith Reynolds

John Davidson

PARTNERS AND GUESTS PRESENT via teleconference:

Robbie Taylor

Chuck Pentzer

Carolyn Firth

Terry Halbert

1 **ITEM #1: WELCOME AND ROLL CALL**

2 Chairman Wright called the meeting to order at 8:05 am. Roll call: Chairman Norman Wright,

3 Commissioners David Radford, Jerry Trebesch, and Roger Stutzman were present.

4

5

6 **ITEM #2: Review Agenda**

7 Action: Commissioner Radford moved to add an emergency item to the agenda under Item 4b
8 regarding interim funding. Commissioner Stutzman seconded the motion. Motion carried by
9 unanimous vote.

10

11 **ITEM #4a: MINUTES**

12 Action: Commissioner Trebesch moved to approve the June 13, 2013 minutes. Commissioner Stutzman
13 seconded the motion. Motion carried by unanimous vote.

14

15 **ITEM #4b: FINANCIAL REPORTS**

16 Action: Commissioner Radford moved to approve the June 30, 2013 Financial Report. Commissioner
17 Trebesch seconded the motion. Motion carried by unanimous vote.

18

19 **ITEM #4b1: EMERGENCY ITEM – INTERIM FUNDING**

20 Terry Halbert, administrative assistant with the North Side Soil and Water Conservation District,
21 requested an early partial disbursement (\$6,000) of North Side's FY 2014 Local Match Allocation due to
22 a cash flow issue. Discussion ensued. Staff advised that matching funds would be distributed in mid-
23 September if the District Allocation Work Group convenes in late August. Board direction to staff was to
24 distribute funds by mid-September, if feasible.

25

26 **ITEM #8: EXECUTIVE SESSION**

27 Action: Commissioner Stutzman moved to enter into executive session pursuant to Idaho Code §67-
28 2345(d) for the purpose of considering pending RCRDP loan business and pursuant to Idaho Code §67-
29 2345(d) for the purpose of discussing human resources issues. Commissioner Trebesch seconded the
30 motion. Motion carried by unanimous vote

31

32 Executive Session commenced at 11:50 am. Ms. Murrison, Mr. Hoebelheinrich, Ms. Wilson, Ms.
33 Johansen, Deputy AG Harriet Hensley and Deputy AG John Homan were invited to stay for RCRDP loan
34 business consideration.

35

36 Executive Session ended at 1:55 pm.

37

38 The Regular Meeting reconvened at 2:01 pm.

39

40 Action: Commissioner Trebesch moved that the loan officer be granted delegated authority to
41 negotiate with the landowners for a payoff amount for Loan A580. Commissioner Stutzman seconded
42 the motion. Motion carried by unanimous vote.

43

44 **ITEM #4e: PERFORMANCE MEASUREMENTS REPORT**

45 Action: Commissioner Trebesch moved that the report be approved incorporating necessary revisions
46 before submitting it to the Division of Financial Management (DFM) by September 3rd. Staff directed to
47 distribute final draft for information only to Commissioners prior to submission. Commissioner Stutzman
48 seconded the motion. Motion carried by unanimous vote.

49

50 **ITEM #4f: FY 2015 BUDGET REQUEST**

51 Action: Commissioner Stutzman moved to approve the 2015 budget request with delegated authority
52 to the Administrator to make minor adjustments if necessary and submit it to DFM by September 3rd.
53 Commissioner Trebesch seconded the motion. Motion carried by unanimous vote.

54

55 **ITEM #4g: ROBERTS KETTLE BUTTE DISTRICT**

56 Action: Commissioner Trebesch moved to direct staff to initiate the process for termination and
57 discontinuance of the Roberts Kettle Butte Watershed Improvement District upon receipt of a petition
58 conforming with the requirements in Watershed Improvement District Law, Idaho Code §§42-3701-
59 3717. A letter detailing the steps to do so under Idaho Code will be sent to Mr. Van Leuven, the
60 Bonneville County Commissioners, Bonneville County Clerk, Bonneville County Tax Assessor, Harriet
61 Hensley and Tim Hurst, Deputy Secretary of State. Commissioner Stutzman seconded the motion.
62 Motion carried by unanimous vote.

63

64 **ITEM #6b: RCRDP SET INTEREST RATES AND TERMS FOR FY 2014**

65 Action: Commissioner Trebesch moved that RCRDP interest rates and terms for fiscal year 2014 be
66 approved as presented by staff. Commissioner Stutzman seconded the motion. Motion carried by
67 unanimous vote.

68

69 **ITEM #9: ADJOURN:**

70 The meeting was adjourned at 3:07 pm. The next Commission meeting will be held on Thursday,
71 September 12, 2013 in Buhl.

72

73 Respectfully submitted,

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Jerry Trebesch, Secretary

