



Idaho Soil & Water Conservation Commission

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IDAHO SOIL & WATER CONSERVATION COMMISSION PUBLIC MEETING & TELECONFERENCE

Date and Time:

Thursday, September 12, 2013
From 8:00 am – 12:00 pm MST

Location:

Pasta Palace Restaurant
1014 Main Street
Buhl, Idaho

APPROVED MINUTES

COMMISSION MEMBERS PRESENT:

Norman Wright
David Radford

Roger Stutzman
Dick Bronson

COMMISSION MEMBERS PRESENT via teleconference:

Jerry Trebesch

COMMISSION STAFF PRESENT:

Teri Murrison
Cheryl Wilson
Pam Johansen
Terry Hoebelheinrich
Chuck Pentzer

Delwyne Trefz
Jan Webster
Carolyn Firth
Rob Sharpnack

PARTNERS AND GUESTS PRESENT:

Harriet Hensley
Steve Schuyler

Chris Simons

COMMISSION STAFF & PUBLIC PRESENT via teleconference:

Bill Lillibridge

1 **ITEM #1: WELCOME AND ROLL CALL**

2 Chairman Wright called the meeting to order at 8:07 am. Roll call: Chairman Norman Wright,
3 Commissioners David Radford, Jerry Trebesch, Dick Bronson and Roger Stutzman were present.

4

5 **EXECUTIVE SESSION**

6 Commissioner Stutzman moved to enter into executive session pursuant to Idaho Code §67-2345(d) for
7 the purpose of reviewing loan applications and pursuant to Idaho Code §67-2345(d) for the purpose of

8 discussing human resources issues. Commissioner Radford seconded the motion. Motion carried by
9 unanimous vote. Executive Session commenced at 8:08 am.

10 **ITEM 8a: RCRDP LOAN APPLICATIONS REVIEW**

11 Ms. Murrison, Mr. Hoebelheinrich, Ms. Wilson, Ms. Webster, Ms. Johansen and Deputy AG Harriet
12 Hensley were present for RCRDP loan business consideration. Commissioner Stutzman recused himself
13 from that portion of the Executive Session conducted pursuant to Idaho Code §67-2345(d).

14
15 **ITEM 8b: HUMAN RESOURCES: EMPLOYEE PERFORMANCE REVIEW**

16
17 Executive Session ended at 10:00 am. Open Session was reconvened at 10:03 am.

18 Item #8a Action: Commissioner Bronson moved to approve Loans A-678, A-679 and A-680 pursuant to
19 the loan officer recommendation as the applications meet criteria for conservation benefit and loan
20 consideration established in IDAPA 60.05.01 and loan policy. Commissioner Radford seconded the
21 motion. The motion carried with four Commissioners approving and Commissioner Stutzman
22 abstaining.

23
24 Item #8b: Action: Commissioner Radford moved that the Administrator's salary be increased by \$2,000
25 per year. Commissioner Stutzman seconded the motion. Motion carried by unanimous vote.

26
27 PRESENTATION: The Chairman presented a plaque to Commissioner Dick Bronson in recognition of his
28 leadership from July 1, 2011 through June 30, 2013 as Chairman of the Idaho Soil and Water
29 Conservation Commission.

30
31 **ITEM #3 PARTNER REPORTS**

32 None were made.

33 **ITEM #4a: MINUTES**

34 Action: Commissioner Radford moved to approve the August 8, 2013 minutes. Commissioner Stutzman
35 seconded the motion. Motion carried by unanimous vote.

36
37 **ITEM #4b: FINANCIAL REPORTS**

38 Action: Commissioner Radford moved to approve the Revised FY 2014 July Monthly Financial Summary
39 and the FY 2014 August Monthly Financial Summary Reports. Commissioner Stutzman seconded the
40 motion. Motion carried by unanimous vote.

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42 **ITEM #4c: ADMINISTRATOR'S REPORT - FALL IASCD DIVISION MEETING SCHEDULE**

43 Action: None taken. The Chairman assigned the following Commissioners to attend Division Meetings:
44 Division 1 – October 10th in Hayden, Idaho – Chairman Wright
45 Division 2 – October 11th in Orofino, Idaho – Chairman Wright
46 Division 3 – October 8th in Caldwell, Idaho – Commissioner Bronson
47 Division 4 – October 30th in Richfield, Idaho – Commissioner Stutzman
48 Division 5 – October 23rd in Montpelier, Idaho – Chairman Wright
49 Division 6 – October 24th in Driggs, Idaho – Commissioner Radford

50
51

52 **ITEM #5a: FY 2014 DISTRICT MATCH ALLOCATIONS**

53 Action: Commissioner Radford moved to accept the Local Funds Match Report and recommendation for
54 FY 2014 allocations from the District Allocation Work Group (DAWG). Commissioner Bronson seconded
55 the motion. Motion carried by unanimous vote.

56

57 **ITEM 5b: DISTRICT TECHNICAL ASSISTANCE ALLOCATION PROCESS OPPORTUNITY TO COMMENT**

58 No comments were received.

59 **Action: ITEM 6a: RCRDP UPDATE**

60 Action: no action taken

61 **ITEM 6b: LOAN COMMITTEE REVIEW OF LOAN FORMS**

62 Action: no action taken

63 **ITEM #7: OTHER BUSINESS, REPORTS**

64 **ITEM #9: ADJOURNMENT:**

65 The meeting was adjourned at 12:05 pm. The next Commission meeting will be held on Tuesday,
66 November 19, 2013, at 11:00 am in Boise during the IASCD Annual Conference.

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68 Respectfully submitted,

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Gerald Trebesch, Secretary

