



IDAHO SOIL & WATER CONSERVATION COMMISSION

REGULAR MEETING NOTICE & AGENDA

Idaho Soil & Water Conservation Commission

April 15, 2021, 10:00 a.m. to 1:00 p.m. MT

Location: Idaho Water Center, 322 E Front St, Suite 560, Conference Room, Boise

TELECONFERENCE # 1-877-820-7831 Passcode: 922837

[ZOOM Meeting Link](#)

Zoom Meeting ID: 924 5716 7247 Zoom Password: 527904

*In order to ensure compliance with social distancing requirements at the meeting, we ask that any person planning on attending the meeting in person provide forty-eight (48) hour notice to Crystal Rosen at (208) 332-1790. Pursuant to the city of Boise's Public Health Emergency Order 20-10, persons attending the meeting in person are required to wear face covering that completely cover their nose and mouth.

Members of the public may address any item on the Agenda during consideration of that item. Those wishing to comment on any agenda item are requested to so indicate on the sign-in sheet in advance. Copies of agenda items, staff reports and/or written documentation relating to items of business on the agenda are on file in the office of the Idaho Soil & Water Conservation Commission in Boise. Upon request, copies can be emailed and will also be available for review at the meeting.

The Commission will occasionally convene in Executive Session, pursuant to Idaho Code § 74-206(1). Executive Session is closed to the public.

AMERICANS WITH DISABILITIES ACT COMPLIANCE

The meeting will be held in facilities that meet the accessibility requirements of the Americans with Disabilities Act. If you require special accommodations to attend, participate in, or understand the meeting, please contact the Idaho Soil & Water Conservation Commission at (208) 332-1790 or Info@swc.idaho.gov so advance arrangements can be made.

| | | | |
|-------------------------|----|--|-----------------|
| | 1. | WELCOME, SELF-INTRODUCTIONS, AND ROLL CALL | Chairman Wright |
| | 2. | PARTNER REPORTS (information only) | |
| * | 3. | AGENDA REVIEW (<u>potential action item</u>) The Agenda may be amended by formal Board action, if necessary, at the meeting. If so, a motion that states the reason for the amendment and the good faith reason the item was not included in the original agenda will be made and approved by the Board. | Chairman Wright |
| NON-ACTION ITEMS | | | |
| # | 4. | ADMINISTRATOR'S REPORT <ul style="list-style-type: none">ActivitiesLetter of Support for University of Idaho Rinker Rock Creek Ranch Funding RequestUpdated Meeting Schedule for FY 2021 ACTION: None, for information only. | Murrison |

(*) Action Item

(#) Attachment

ACTION: Staff recommended action for Commission consideration

Thursday, April 15, 2021 Meeting Agenda

Date of Notice: April 9, 2021

| | | | |
|---|-----|---|----------------------------|
| | 5. | CONSERVATION RESERVE ENHANCEMENT PROGRAM CONTRACT RENEGOTIATION UPDATE <u>ACTION:</u> None, for information only. | Chapple Knowlton, Trefz |
| | 6. | RESOURCE CONSERVATION AND RANGELAND DEVELOPMENT LOAN PROGRAM UPDATE <ul style="list-style-type: none"> • Loan Activity • Marketing Update • Loan Program Review Committee Progress <u>ACTION:</u> None, for information only. | Hoebelheinrich |
| | 7. | REPORTS <i>Commissioners and staff only, no discussion</i> <u>ACTION:</u> None, for information only. | Commissioners, Staff |
| ACTION ITEMS | | | |
| * | 8. | DISTRICT SUPPORT SERVICES UPDATE <ul style="list-style-type: none"> • District Trustee and Benefits Outreach Effort Update • Eastern Idaho Engineer Hiring Update • Distribution of Withheld Trustee and Benefit Funds <u>ACTION:</u> Authorize staff to begin drafting revisions to the District Allocations statute and rule that reflect changes desired by Districts with the stipulation that the draft will be subject to revision based on feedback received from Districts prior to May 15th. | Trefz |
| *# | 9. | MINUTES <ol style="list-style-type: none"> 1. March 18, 2021 <u>ACTION:</u> Approve. | Chairman Wright |
| *# | 10. | FINANCIAL REPORTS <ol style="list-style-type: none"> 2. March 31, 2021 <u>ACTION:</u> Approve. | Misnick |
| *# | 11. | FY 2022-2025 STRATEGIC PLAN <u>ACTION:</u> Approve the FY 2022-2025 DRAFT Strategic Plan as presented, authorizing staff to make minor adjustments if necessary. | Murrison |
| ADJOURN <i>The next Regular Commission Meeting will be on May 20, 2021, at 10:00 AM MT in Boise, Idaho.</i> | | | |

(*) Action Item

(#) Attachment

ACTION: Staff recommended action for Commission consideration

Thursday, April 15, 2021 Meeting Agenda

Date of Notice: April 9, 2021



**SOIL & WATER
CONSERVATION
COMMISSION**

H. Norman Wright
Chairman

Cathy Roemer
Vice Chairman

Erik Olson
Secretary

Gerald Trebesch
Commissioner

Wendy Pratt
Commissioner

Teri Murrison
Administrator

MEMO

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS
ROEMER, OLSON, TREBESCH, AND PRATT**
FROM: TERI MURRISON, ADMINISTRATOR
DATE: APRIL 7, 2021
RE: ADMINISTRATOR'S REPORT

ACTIVITIES

- Presented FY 2021 Annual Report to House Agricultural Affairs Committee (written report submitted by statutory deadline)
- Chaired Rinker Rock Creek Ranch Advisory Board Meeting and Rinker Rock Creek Ranch Advisory Strategic Committee meeting
- Idaho CREP Appropriation meeting with attorneys, staff, and Lynn Tominaga
- Attended Idaho Environmental Forum Virtual Forum and Board meeting
- Staff attended bi-weekly COVID-19 HR Leadership/Director's Call, ISWCC Leadership Team meetings

**LETTER OF SUPPORT FOR UNIVERSITY OF IDAHO'S RINKER ROCK CREEK RANCH
FUNDING REQUEST.**

Attached is a copy of a letter of support sent to US Representative Mike Simpson's office FY 2022 Labor, Health, and Human Services and Education Appropriations Community Project Fund for a funding request to benefit the development of Rinker Rock Creek Ranch infrastructure.

MEETING SCHEDULE FOR FY 2021

| Date & Time | Meeting, Teleconference to be held | Meeting Type* |
|---------------------------|--|--------------------------------------|
| May 20, 2021, 10-3, MT | Regular meeting, 322 E. Front Street, Suite 560, Boise | Video Conf. via Zoom, teleconference |
| Jun. 10, 2021, 10-3, MT** | Regular meeting, 322 E. Front Street, Suite 560, Boise | Video Conf. via Zoom, teleconference |

**While all meetings are scheduled tentatively for video and teleconference, should budgetary rescissions not materialize, regular meetings may again be held in person. In addition, should there be important loan or other Commission business to conduct, the Chairman may call a special meeting via video or teleconference.*

***By statute, the Board is required to meet on or before June 15th to hear District Budget Requests.*

RECOMMENDED ACTION: For information only

ENCLOSED:

- Letter of Support for University of Idaho Rinker Rock Creek Ranch Funding Request

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SOIL & WATER CONSERVATION COMMISSION

April 7, 2021

COMMISSION

To Whom it May Concern:

H. Norman Wright
Chairman

Cathy Roemer
Vice Chairman

Erik Olson
Secretary

Gerald Trebesch
Commissioner

Wendy Pratt
Commissioner

Teri Murrison
Administrator

I write to communicate strong support for the University of Idaho's Rinker Rock Creek Ranch (RRCR) and the Regents' funding request to the FY2022 Labor, Health and Human Services, and Education Appropriations Community Project Fund for the Improvement of Postsecondary Education (FIPSE). I encourage the maximum award possible as the benefits of the RRCR are broad and needs on the Ranch are many.

Our agency has donated our time in-kind as a member of the Advisory Board for several years and I currently serve as the Chair. We do this because the research and teaching and the work we are doing there as a collaborative group have significant potential to contribute to the body of knowledge on managed rangelands and the natural environment. The research underway and planned centers on practices accommodating multiple interests in shared landscapes. This is critical to the health of rangelands and the people using them. By investing in educating and training future land stewards, livestock producers, and rangeland ecologists at RRCR, we help create a workforce that is well-equipped to handle current and future natural resource challenges specific to western rangelands.

Beyond the present and future value of the research and training, RRCR also serves as a laboratory to mitigate conflicts between the interests of working landscapes, recreation, and conservation. As a member of the RRCR Advisory Board, our agency shares a stake in the success of this highly collaborative project. The Commission focuses on voluntary conservation activities that balance the needs of people and natural resources, as does RRCR.

While a wide variety of nongovernmental organizations, state, and federal agencies are enthusiastic participants in the Advisory Board, the Legislature has demonstrated support for RRCR as well, annually appropriating a modest amount of funds for operations. Due to the RRCR's undeveloped nature, it is both blank slate and lacking in vitally important infrastructure.

The proposed activities to be supported by the FIPSE address important needs and challenges across Idaho. An award of funding will improve access to and the quality of postsecondary education by establishing a research and training center focused on creating management solutions for multiple-use rangelands. Investments to support research and education infrastructure to facilitate demonstrations at RRCR across multiple jurisdictions will lead to the critical exchange of ideas and testing of innovative practices that integrate conservation and sustainable ranching, thereby providing healthy landscapes for future generations.

We appreciate FIPSE's intent to integrate collaborative research and management with postsecondary education and training. If funded, RRCR will greatly assist in informing decisions for management of sagebrush steppe.

Sincerely,

TERI A. MURRISON, Administrator

322 E. Front St., Suite 560 • P.O. Box 83720, Boise, ID 83720
P: 208.332.1790 • F: 208.332.1799 • www.swc.idaho.gov

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1939

Conservation the Idaho Way: sowing seeds of Stewardship



**SOIL & WATER
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MEMO

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS TREBESCH,
ROEMER, OLSON, AND PRATT**
FROM: TERRY HOEBELHEINRICH, LOAN OFFICER & PROGRAM MANAGER
DATE: APRIL 8, 2021
**RE: RESOURCE CONSERVATION AND RANGELAND DEVELOPMENT
PROGRAM UPDATE**

| | |
|--|---|
| Marketing | <ul style="list-style-type: none"> • Print advertising will be renewed in June (Ag Proud, Farm Bureau, Intermountain Farm & Ranch) • Winter trade shows and conferences were cancelled or held online. Normal marketing is expected to resume next winter. |
| FY 2021 to date | <ul style="list-style-type: none"> • 17 loan inquiries were received for FY 2021 to date • 9 loan applications were received for FY 2021 to date • 1 loan application is in process • 6 loans approved (\$343,568) approved for FY 2021 • 2 loans denied |
| Loan Portfolio | <ul style="list-style-type: none"> • 55 loans and \$1,974,536 portfolio balance • No delinquent loans |
| Administrative Rule | <ul style="list-style-type: none"> • Waiting for Legislature to approve Rule • Zero Based Regulatory Review scheduled for 2023 |
| Loan Program Review Committee Progress | <ul style="list-style-type: none"> • Loan history, legislation, rules and loan distributions have been provided to Commissioners Pratt & Olson • Additional information and analysis will be forthcoming • Discussion will proceed after this information • Potential solutions are planned to be presented to Commission at the May 2021 meeting |
| Interest Rates | <ul style="list-style-type: none"> • Interest rates were reduced by ¼ point in August |

ACTION: For information only

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MEMO

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS
ROEMER, OLSON, TREBESCH, AND PRATT**
FROM: DELWYNE TREFZ, DEPUTY ADMINISTRATOR
DATE: APRIL 8, 2021
RE: DISTRICT SUPPORT SERVICES UPDATE

District Trustee and Benefits Outreach Effort Update:

Since February, staff have been participating in District meetings to ask their boards for direction regarding which, if any, changes they would like to see made to the District allocations statute and rule. As of April 8th, staff have met with forty-seven Districts and twenty-nine have acted formally to recommend specific changes to the way funds are allocated to Districts. An additional thirteen Districts have indicated they intend to put the question to a vote during their April meetings. Results of the actions taken by Districts as of April 8th are shown in the following table.

| REVISING THE WAY TRUSTEE & BENEFIT FUNDS ARE ALLOCATED TO DISTRICTS | |
|---|-------------------------|
| DISTRICT SUGGESTIONS | VOTES IN SUPPORT |
| EQUAL DISTRIBUTION | 14 |
| REDUCE CAP ON MATCH | |
| Suggestions varied--\$15k (1 vote), \$25k (4 votes), \$30k (4 votes), unspecified (1 vote) | 10 |
| INCREASE BASE | |
| Suggestions varied--\$10,000 (1 vote) \$18-20k (1 vote), unspecified (3 votes) | 5 |
| STATUS QUO | 2 |
| COMPREHENSIVE RESTRUCTURE: | |
| \$2.5M split evenly between Districts, \$5M RCRDP funds transferred into an equal access District leverage fund for use for projects that require them to provide matching funds. | 1 |
| VOTED TO NOT PUT FORTH A PREFERENCE | 1 |
| BASE FUNDING ON PERFORMANCE (TIERED APPROACH) | 0 |
| TOTAL | 33 |
| As of April 8, 2021: | |
| -- 29 Districts have formally acted to recommend specific revisions | |
| -- 3 Districts voted to support 2 suggestions equally, resulting in 32 votes from 29 Districts. These Districts favored raising the base <i>and</i> reducing the cap on match. | |
| -- 1 District voted not to vote on the suggested revisions | |

"By April 16th, most Districts will have held their April meetings and had opportunity to vote on which changes they prefer. Staff will distribute District voting results as of that date to Districts and ask for them to provide feedback if they have any concerns about us recommending to our Board that they approve proposed legislation to make the change voted on as preferred by the greatest number of Districts. If this info is provided to Districts in mid-April, they will need a month to respond so all have opportunity to meet, which means we will receive comments until May 15th. The final vote tally and comments received will be presented to you during your May Board meeting."

For statutory changes initiated by us to be introduced during the 2022 legislative session we must provide some form of our proposed changes to the Governor's Office by early June. To meet this deadline, staff request that you authorize staff to begin work on these legislative changes immediately with the stipulation that any proposals we draft will be subject to revision based on feedback received from Districts prior to May 15th.

Eastern Idaho Engineer Hiring Update:

The job announcement for our open engineer position was posted on NeoGov February 24th. Prior to the original March 17th closing date, staff extended the announcement through April 16th to increase the chances of attracting the best applicants for this important position. Until the position is filled, Bill Lillibridge is providing the engineering assistance we have committed to provide Districts, statewide.

Distribution of Withheld Trustee and Benefit Funds:

We have not yet heard from the Governor that we may distribute to Districts the \$116,317.40 of Trustee and Benefit funds withheld last year in preparation for potential rescissions. When we have been cleared to distribute these funds staff will move to get them to Districts as quickly as possible.

RECOMMENDED ACTION:

Authorize staff to begin drafting revisions to the District Allocations statute and rule that reflect changes desired by Districts with the stipulation that the draft will be subject to revision based on feedback received from Districts prior to May 15th.

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Idaho Soil & Water Conservation Commission

322 E Front St, Suite 560 • Boise Idaho 83702
Telephone: 208-332-1790 • Fax: 208-332-1799

ITEM #9

IDAHO SOIL & WATER CONSERVATION COMMISSION PUBLIC MEETING & TELECONFERENCE

Date and Time:

Thursday, March 18, 2021
10:02 AM – 11:17 AM MT

Location:

322 E. Front St., Suite 560
Boise, Idaho 83702

MINUTES

COMMISSION MEMBERS PRESENT:

Norman Wright (Chair) (Zoom)
Erik Olson (Secretary) (Zoom)

Cathy Roemer (Vice-Chair) (teleconference)
Wendy Pratt (Zoom)

COMMISSION STAFF PRESENT:

Teri Murrison
Rachel Misnick
Joe Peterson (Zoom)
Terry Hoebelheinrich (teleconference)

Crystal Rosen
Delwyne Trefz
Brenda Charles (Zoom)

PARTNERS AND GUESTS PRESENT:

LeAnn Daman, Benewah SWCD (Zoom)
Mike Sommerville, IASCD (Zoom)
Shantel Chapple Knowlton, OAG (Zoom)

Karma Bragg, Custer SWCD (Zoom)
Benjamin Kelly, IASCD (Zoom)
Clinton Aston, Franklin SWCD (teleconference)

ITEM #1: WELCOME AND ROLL CALL

Chairman Wright called the meeting to order at 10:02 a.m.

Roll call: Chairman Norman Wright, Commissioners Cathy Roemer, Erik Olson, and Wendy Pratt were present. Commissioner Trebesch was absent.

ITEM #2: PARTNER REPORTS

Action: None taken

ITEM #3: AGENDA REVIEW

Action: None taken.

ITEM #4: DISTRICT OUTREACH UPDATE ON TRUSTEE AND BENEFITS FUNDING ALLOCATION, TECHNICAL ASSISTANCE

Action: None taken.

ITEM #5: REPORTS

Action: None taken.

ITEM #6: MINUTES

Action: Commissioner Roemer made a motion to *approve the February 18, 2021 Regular Meeting minutes as submitted*. Commissioner Olson seconded the motion. Motion carried by unanimous vote.

ITEM #7: FINANCIAL REPORTS

Action: Commissioner Pratt made a motion to *approve the Financial Reports for the month ended February 28, 2021*. Commissioner Olson seconded the motion. Motion carried by unanimous vote.

ITEM #8: ADMINISTRATOR'S REPORT

Action: None taken.

ITEM #9: DISTRICT SUPPORT SERVICES UPDATE

Action: Commissioner Olson made a motion to *rescind the June 11, 2020 Board action to designate \$50,000 of FY 2021 Trustee and Benefits funding as Capacity Building for equal distribution in spring 2021 and designate the remaining \$50,000 of FY 2021 Trustee and Benefits funding to be distributed as State Matching funds in spring 2021*. Commissioner Roemer seconded the motion. Motion carried by unanimous vote.

ITEM #7: ADJOURN

The meeting was adjourned at 11:17 AM. The next Commission Meeting will be held on April 15, 2021 in Boise.

Respectfully submitted,

Erik Olson, Secretary

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IDAHO SOIL & WATER CONSERVATION COMMISSION

ITEM #10

TO: CHAIRMAN WRIGHT AND COMMISSIONERS ROEMER, TREBESCH, PRATT, OLSON
FROM: RACHEL MISNICK, SENIOR FINANCIAL SPECIALIST
DATE: APRIL 8, 2021
RE: FINANCIAL REPORTS, FISCAL MATTERS

FINANCIAL REPORTS

The Financial Detail and Fund Summary year-to-date reports for the month ended March 31, 2021 are enclosed.

BUDGET BLUEPRINT

The Commission's Fiscal Year 2022 appropriations bill was signed into law by Governor Little on March 19th. The additional \$200,000 in Trustee & Benefit funds was included in the bill, as well as funding to convert the Commission's Technical Records Specialist 2 position into a Conservation Enhancement Reserve Program (CREP) Manager position, maintaining the Commission's 17.75 FTP count. The FY22 Budget Blueprint will be presented at the May 20, 2021 meeting.

CHANGE IN EMPLOYEE COMPENSATION

On March 30, 2021, guidance was issued for implementation of both the FY 2021 and FY 2022 CEC distributions. Funding was appropriated in both FY 2021 and FY 2022 for 2% changes in employee compensation. The FY 2021 CEC was not implemented due to budget concerns, but both the FY 2021 and FY 2022 CEC will be implemented together.

TEMPORARY PART-TIME OFFICE CLERK HIRE

As of the time this Memorandum was written, the position of Temporary Office Clerk has been filled. The new temporary hire is scheduled to start work on Monday, April 12th, and she will be working 19 hours per week through June 11, 2021. Her duties are to assist our Administrative Assistant 2 (Crystal) and the Commission in our continued compliance with the State's Records Retention Policy, as well as digitizing and properly disposing of records.

COMMISSIONER HONORARIUMS

Below is a schedule of the honorarium balances as of April 7, 2021. Included in the schedule are the amounts budgeted for each Commissioner for FY21. We are in good standing with the Commissioners' budget as we have spent 57% of the honorarium allocation.

| Commissioner | Benefit Costs included in Honorariums | Honorariums Budgeted | Expended to Date | Projected Balance/ (Overage) |
|--------------|---------------------------------------|----------------------|------------------|------------------------------|
| Wright | \$132 | \$1,632 | \$731 | \$901 |
| Roemer | \$88 | \$1,088 | \$642 | \$446 |
| Trebesch | \$44 | \$544 | \$431 | \$113 |
| Pratt | \$88 | \$1,088 | \$592 | \$496 |
| Olson | \$88 | \$1,088 | \$700 | \$388 |
| Totals | \$440 | \$5,440 | \$3,096 | \$2,344 |

RECOMMENDED ACTION:

- Approve the Financial Reports for the month ended March 31, 2021

ENCLOSED:

- Financial Detail Report for March 31, 2021
- Fund Summary Report for March 31, 2021

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SWC DETAIL FINANCIAL REPORT AS OF MARCH 31, 2021

75% of the Fiscal Year Completed

| GENERAL FUND & OTHER FUNDS | | PERSONNEL | | | OPERATING | | | CAPITAL OUTLAY | | | TRUSTEE & BENEFITS | | | CASH | | | |
|-----------------------------|---|-----------|---------|-------------------------------------|-----------|---------|-------------------------------------|----------------|---------|---|--------------------|------------------------------|--|-------------------------------|--|--|-----------|
| FY20 INDEX | ACTUAL EXPENSE Thru End of Current | | | ACTUAL EXPENSE Thru End of | | | ACTUAL EXPENSE Thru End of | | | ACTUAL EXPENSE Thru End of Current | | | PLUS TOTAL | | | ACTUAL CASH BALANCE End of Current | |
| | BUDGET | Month | BALANCE | BUDGET | Current | BALANCE | BUDGET | Current | BALANCE | BUDGET | Month | BALANCE | BEG CASH AT 7/1/20 | REC TO DATE | LESS TOTAL EXP TO DATE | | |
| | 7101 MANAGEMENT ADMIN | 376,200 | 247,360 | 128,840 | 41,397 | 37,790 | 3,608 | | | | | | | 417,597 | 718 | 285,150 | 133,165 |
| | 7111 MANAGEMENT BOARD | 5,000 | 2,427 | 2,573 | 8,927 | 2,763 | 6,164 | | | | | | | 13,927 | | 5,190 | 8,737 |
| | 7201 FIELD STAFF | 444,000 | 291,511 | 152,489 | 87,979 | 53,675 | 34,304 | | | | | | | 531,979 | 91 | 345,186 | 186,883 |
| | 7301 PROGRAMS | 202,800 | 147,706 | 55,094 | 44,718 | 23,007 | 21,711 | | | | | | | 247,518 | 29 | 170,713 | 76,834 |
| | 7310 DISTRICT ALLOCATIONS | | | | | | | | | | 1,016,700 | 950,378 | 66,322 | 1,016,700 | | 950,378 | 66,322 |
| | 7320 DISTRICT CAPACITY BLDG | | | | | | | | | | 150,000 | 100,000 | 50,000 | 150,000 | | 100,000 | 50,000 |
| | 7350 CREP | 154,600 | 99,200 | 55,400 | 28,680 | 16,662 | 12,018 | | | | | | | 183,280 | 24 | 115,862 | 67,442 |
| | TOTAL GENERAL FUND 0001 | 1,182,600 | 788,205 | 394,395 | 211,700 | 133,896 | 77,804 | 0 | 0 | 0 | 1,166,700 | 1,050,378 | 116,322 | 2,561,000 | 861 | 1,972,478 | 589,383 |
| | | 66.65% | | | 63.25% | | N/A for FY 2021 | | | | | 90.03% | | | 76.99% | | |
| 7316 FEDERAL GRANT-NRCS CTA | 0 | | 0 | | | 0 | | | | | | | 1,602 | 0 | 1,602 | 0 | |
| 7317 NFWF GRANT | 0 | | 0 | | | | | | | | | | (12,131) | 0 | 0 | (12,131) | |
| TOTAL FEDERAL FUND 0348 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (10,529) | 0 | 1,602 | (12,131) | |
| | | | | | | | | | | | | | | | -15.21% | (12,131) | |
| 7325 SWC PROFESSIONAL SERV | | | | 30,000 | 2,270 | 27,730 | | | | | | | 26,121 | 98 | (2,199) | 24,020 | |
| TOTAL DEDICATED FUND 0450 | 0 | 0 | 0 | 30,000 | 2,270 | 27,730 | 0 | 0 | 0 | 0 | 0 | 0 | 26,121 | 98 | (2,199) | 24,020 | |
| | | | | | 7.57% | | | | | | | | | | -8.39% | | |
| LOAN FUNDS | | PERSONNEL | | | OPERATING | | | CAPITAL OUTLAY | | | CASH | | | | BALANCE SHEET | | |
| FY20 | ACTUAL EXPENSE thru End of Current | | | ACTUAL EXPENSE Thru End of | | | ACTUAL EXPENSE Thru End of | | | PLUS TOTAL | | | ACTUAL CASH BALANCE End of Current | LOANS PAID OUT, NOTES | | | |
| | BUDGET | Month | BALANCE | BUDGET | Current | BALANCE | BUDGET | Current | BALANCE | BEG CASH AT 7/1/20 | REC TO DATE | LESS TOTAL EXP TO DATE | | NOTES RECEIVABLE 7/1/20 | COLLECTIONS /ADJUSTMENTS TO DATE | RECEIVABLE End of Cur period | |
| | 7351 RCRDP LOAN ADMIN | 175,400 | 117,417 | 57,983 | 153,100 | 61,471 | 91,629 | | | | 7,127,177 | 626,151 | 322,131 | 7,431,197 | 2,496,840 | 16,721 | 1,974,167 |
| | TOTAL RCRDP ADMIN 0522-00,01 | 175,400 | 117,417 | 57,983 | 153,100 | 61,471 | 91,629 | 0 | 0 | 0 | 7,127,177 | 626,151 | | 7,431,197 | | (539,394) | |
| | | 66.94% | | | 40.15% | | 0 | | | | | 0.00% | | | | | |
| 7361 REVOLVING LOAN - DEQ | | | | 30,000 | 869 | 29,131 | | | | 28,296 | 78,384 | 79,147 | 27,533 | 209,978 | 0 | 138,523 | |
| TOTAL DEQ LOAN 0529-16 | 0 | 0 | 0 | 30,000 | 869 | 29,131 | 0 | 0 | 0 | 28,296 | 78,384 | 79,147 | 27,533 | | (71,455) | | |
| | | | | | | | | | | | | | | | | ADV FROM | |
| | | | | | 2.90% | | | | | | | 74.19% | | ADV FROM | TO DATE | END OF CUR PERIOD | |
| | | | | | | | | | | | | | | 168,563 | (75,112) | 93,450 | |

Soil and Water Conservation Commission
FY2021 YTD Financial Summary Through March 31, 2021
75% of the Fiscal Year Completed

Updated: [4/8/2021](#)

Fund Summaries

Appropriation

| Fund Source | General Fund | | | | Federal Grants | | | | Professional Services | | | | RCRDP Loan Administration | | | | Revolving Loan | | | |
|---------------------|--------------|--------------|------------------------|-----------|----------------|--------------|------------------------|-----------|-----------------------|--------------|------------------------|-----------|---------------------------|--------------|------------------------|-----------|----------------|--------------|------------------------|-----------|
| Personnel Funds | Budget | Expenditures | Expenditures Projected | Remaining | Budget | Expenditures | Expenditures Projected | Remaining | | | | | Budget | Expenditures | Expenditures Projected | Remaining | | | | |
| | \$1,182,600 | \$ 788,205 | \$ 326,206 | \$ 68,189 | \$ - | \$ - | \$ - | \$ - | | | | | \$ 175,400 | \$ 117,417 | \$ 47,991 | \$ 9,992 | | | | |
| Operating Funds | Budget | Expenditures | Expenditures Projected | Remaining | Budget | Expenditures | Expenditures Projected | Remaining | Budget | Expenditures | Expenditures Projected | Remaining | Budget | Expenditures | Expenditures Projected | Remaining | Budget | Expenditures | Expenditures Projected | Remaining |
| | \$ 211,700 | \$ 133,896 | \$ 56,634 | \$ 21,170 | \$ - | \$ - | \$ - | \$ - | \$ 30,000 | \$ 2,270 | \$ 12,730 | \$ 15,000 | \$ 153,100 | \$ 61,471 | \$ 27,901 | \$ 63,728 | \$ 30,000 | \$ 869 | \$ 14,131 | \$ 15,000 |
| Capital Funds | Budget | Expenditures | Expenditures Projected | Remaining | | | | | | | | | | | | | | | | |
| | \$ - | \$ - | \$ - | \$ - | | | | | | | | | | | | | | | | |
| Trustee and Benefit | Budget | Expenditures | Expenditures Projected | Remaining | | | | | | | | | | | | | | | | |
| | \$1,166,700 | \$ 1,050,378 | \$ 116,322 | \$ - | | | | | | | | | | | | | | | | |



**SOIL & WATER
CONSERVATION
COMMISSION**

H. Norman Wright
Chairman

Cathy Roemer
Vice Chairman

Gerald Trebesch
Commissioner

Erik Olson
Commissioner

Wendy Pratt
Commissioner

Teri Murrison
Administrator

ITEM #11

MEMO

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS ROEMER, PRATT,
TREBESCH, AND OLSON**
FROM: TERI MURRISON, ADMINISTRATOR
DATE: APRIL 7, 2021
RE: FY 2022-2025 STRATEGIC PLAN UPDATE

The Commission is required by statute to submit an updated and adopted Strategic Plan annually to serve as a guidance document for the agency over next four years. Staff worked with our DFM analyst to revise the FY 2020 Performance Measure Benchmarks last summer and these adjustments are now reflected in the Strategic Plan attached.

Our typical annual review process is that the Draft Strategic Plan is distributed to a Partner Review Committee before taking District comments. However since the proposed changes are minor and we are currently involved in another major outreach to Districts/partners, staff recommends your Board reviews the document and takes action to approve the attached draft, authorizing minor adjustments if necessary. An example of such a “minor” adjustment would be if the Governor’s Office requests language replacing or adding to “4. Other Strategic Plan Requirements”, as sometimes is the case.

The Board is required to adopt the Strategic Plan by your June meeting in order to meet the statutory July 1, 2019 deadline.

REQUESTED ACTION: Approve the FY 2022-2025 DRAFT Strategic Plan as presented, authorizing staff to make minor adjustments if necessary.

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DRAFT FY 2022-2025 Strategic Plan

Conservation the Idaho Way: sowing seeds of stewardship



IDAHO SOIL & WATER CONSERVATION COMMISSION

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Private forest, range, and croplands account for 71% of all land in the lower 48 states, including 82% of wetlands and 80% of endangered species habitat. They support urban areas and agricultural production, provide energy and transportation corridors, and habitat for fish and wildlife. Conservation the Idaho Way is voluntary, locally led stewardship of private lands. It includes projects that improve water quality and restore forests, range, and cropland health. It balances our economic health with that of our natural resources and helps satisfy environmental laws and regulations.

Conservation the Idaho Way: Sowing the Seeds of Stewardship



IDAHO
SOIL & WATER
CONSERVATION COMMISSION

MISSION

To facilitate coordinated non-regulatory, voluntary, and locally led conservation by federal, state, and local governments and other partners to conserve, sustain, improve, and enhance soil, water, air, plant, and animal resources.

SLOGAN

Conservation the Idaho Way: sowing seeds of stewardship

VISION

Conservation in Idaho reflects locally led natural resource conservation leadership and priorities, is voluntary and incentive-based, non-regulatory, and demonstrates scientifically sound stewardship. The Conservation Commission and local Conservation Districts are the primary entities to lead coordinated conservation efforts with partners to provide landowners and land-users with assistance and solutions for natural resource concerns and issue

GUIDING PRINCIPLES

- Address legislative intent and statute
- Benefit the environment and Idaho's agricultural-based economy
- Benefit conservation Districts' locally led, voluntary, non-regulatory priorities and projects
- Benefit the Commission's ability to serve and meet statutory authorities
- Promote fiscal responsibility
- Strengthen existing and build new conservation partnerships
- Incorporate valid scientific data and practices
- Benefit conservation work on natural resource priority issue areas
- Promote established and innovative conservation measures

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CORE FUNCTIONS

The Conservation Commission focuses on core functions and responds to Executive Orders outlining other Strategic Plan Requirements:

1. Providing support to Idaho's 50 locally led Conservation Districts
2. Providing incentive-based and general voluntary conservation programs and services
3. Conducting outreach and communications to educate and inform the public, decision makers, partners, and other stakeholders



KEY EXTERNAL FACTORS

There are key external factors that could affect the agency's ability to meet the goals and objectives contained in this Strategic Plan.

They include:

- Availability of funding
- Changing demographics and land use designations
- State and federal regulatory pressure and mandates that could shift priorities and resources away from current activities
- Changing economics and pressures of agricultural and natural resource dependent industries which could result in significant increases or decreases in conservation program participation
- Changing economics of local, state, and federal budgets, which could result in reductions in agency personnel, services and/or fewer conservation dollars.

FY 2021-2024 STRATEGIC PLAN

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CORE FUNCTIONS & KEY PERFORMANCE MEASURES

| FY <u>2022</u> GOALS | FY <u>2022</u> OBJECTIVES | FY <u>2022</u> KEY PERFORMANCE MEASURES | FY <u>2022</u> PERFORMANCE TARGETS/BENCHMARKS |
|---|--|--|---|
| 1. Support Districts' Voluntary Conservation Efforts | Build Support in State & Local Partnerships Work to develop strong partnerships with Conservation Districts and facilitate implementation of conservation projects throughout the state; provide Conservation Districts technical guidance and capacity building assistance | Percentage of Conservation Districts satisfied with services & programs provided ¹ | Satisfy 85 <u>90</u> % of Conservation Districts with Commission services and programs |
| | | Percentage of Conservation Districts satisfied with the effectiveness of the communications received from the Commission ² | Satisfy 85 <u>90</u> % of Conservation Districts with communication effectiveness |
| | | Percentage of requests submitted by Conservation Districts through the Technical Assistance Allocation Process (TAAP) that receive the requested assistance ³ | Provide 90% of Conservation District requests for technical assistance in whole or in part |
| Provide Conservation Programs & Services | Conservation Reserve Enhancement Program (CREP) Provide technical leadership and guidance to private landowners in coordination with Federal, State and other partners to reduce ground water consumption on cropland within the Eastern Snake Plain Aquifer | Number of CREP-enrolled acres over which technical leadership and guidance is provided ⁴ | Provide technical leadership and guidance for <u>20,000</u> acres enrolled in CREP |

¹ Developed in collaboration with key legislators, partners in 2012

² Targeted to determine achievement of IC 2217(4)(b)

³ Established by Board to track delivery of Technical Assistance hours to Districts

⁴ Developed to determine progress toward meeting state goals per Memorandum of Agreement between ISWCC and the Idaho Ground Water Appropriators, October 23, 2006 and subsequent agreements

Conservation the Idaho Way: Sowing the Seeds of Stewardship



DRAFT FY 2022-2025 STRATEGIC PLAN

| FY <u>2022</u> GOALS | FY <u>2022</u> OBJECTIVES | FY <u>2022</u> KEY PERFORMANCE MEASURES | FY <u>2022</u> PERFORMANCE TARGETS/BENCHMARKS |
|---|--|---|--|
| 2. Provide Conservation Programs & Services (continued) | Resource Conservation & Rangeland Development Program (RCRDP) Encourage farmers and ranchers to improve water quality and conserve natural resources by providing low-interest conservation loans | Acres improved with implementation of Best Management Practices (BMPs) and facilitated by RCRDP funding ⁵ | Implement BMPs on 800 <u>600</u> acres facilitated by RCRDP funding |
| | Ground Water Quality/Nitrate Priority Areas Provide technical assistance in developing Ground Water Quality Improvement Plans within Nitrate Priority Areas; Maintain and improve ground water quality by promoting and supporting conservation projects through implementation of Best Management Practices (BMPs) | Number of acres with BMPs implemented to maintain and improve ground water quality ⁵ | Facilitate BMP implementation on 48,500 <u>54,000</u> acres of cropland |
| | Total Maximum Daily Load (TMDL) Implementation Planning Program Write plans to provide a framework for Conservation Districts, landowners and other partners to use to reach Idaho's non-point source water quality goals | Percentage of TMDL implementation plans completed within 18 months of the TMDL having been approved by the Environmental Protection Agency (EPA) ⁶ | Complete 90 <u>100</u> % of TMDL implementation within 18 months of EPA approval and DEQ assignment to the Commission |

⁵ As defined in Idaho Agricultural Best Management Practices Field Guide for Evaluating BMP Effectiveness (rev. April 2013)

⁶ Established in Idaho Nonpoint Source Management Plan 1999

DRAFT FY 2022-2025 STRATEGIC PLAN

| FY 2021 GOALS | FY 2021 OBJECTIVES | FY 2021 KEY PERFORMANCE MEASURES | FY 2021 PERFORMANCE TARGETS/BENCHMARKS |
|--|---|--|---|
| 3. Conduct Outreach & Communication | Conduct Outreach & Communication Keep the public, decision makers, Conservation Districts and others informed of the activities and experiences of partners participating in Conservation the Idaho Way | Increase the number of newsletter subscribers ⁷ | Increase subscriptions by 20 annually |
| | | Increase annual percentage of social media reach, likes, and follows ⁷ | Increase social media reach, likes and follows by 10% annually |
| | | Increase number of additional partner projects to Tracker ⁸ | Train and enable partners to add 6 additional partner projects to Tracker |
| 4. Other Strategic Plan Requirements | Executive Order 2017-02 , adopt the NIST Cybersecurity Framework and implement CIS Critical Security Controls 1-5 (updated 05/26/2020) | As a technology customer of the Office of Information Technology Services (ITS) in the Governor's Office, we are using the cybersecurity systems and technical expertise in ITS to fulfill requirements related to Executive Order 2017-02. Staff from ITS were briefed on the NIST Core Framework, CIS Controls 1-5, and their plan for adoption of the NIST Cybersecurity Framework. We participate in DHR and ITS administered cybersecurity training, as awareness is a critical component of an effective cybersecurity program. As briefed by ITS staff, implementation of the CIS Controls 1-5 will be their responsibility for the systems they operate and, as technological tools applied to the computer systems, largely invisible to us as a customer. ITS, working through the multi-agency Incident Response Task Force, has developed an Incident Response Program in support of our agency. | |

⁷ Established by ISWCC Board

⁸ Established to drive expansion of reporting on nonpoint source voluntary conservation projects in Idaho

Idaho Soil & Water Conservation Commission

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