



IDAHO SOIL & WATER CONSERVATION COMMISSION

AMENDED REGULAR MEETING NOTICE & AGENDA

Idaho Soil & Water Conservation Commission

June 10, 2021, 10:00 a.m. to 1:30 p.m. MT

Location: Idaho Water Center, 322 E Front St, Rm. 549, Arrowrock Room, Boise

TELECONFERENCE # 1-877-820-7831 Passcode: 922837

[ZOOM Meeting Link](#)

Zoom Meeting ID: 976 8271 1723 Zoom Password: 583087

*In order to ensure compliance with social distancing requirements at the meeting, we ask that any person planning on attending the meeting in person provide forty-eight (48) hour notice to Crystal Rosen at (208) 332-1790. Pursuant to the city of Boise's Public Health Emergency Order 20-17, persons attending the meeting in person are requested to wear face covering that completely cover their nose and mouth if 6 feet of distance cannot be maintained.

Members of the public may address any item on the Agenda during consideration of that item. Those wishing to comment on any agenda item are requested to so indicate on the sign-in sheet in advance. Copies of agenda items, staff reports and/or written documentation relating to items of business on the agenda are on file in the office of the Idaho Soil & Water Conservation Commission in Boise. Upon request, copies can be emailed and will also be available for review at the meeting.

The Commission will occasionally convene in Executive Session, pursuant to Idaho Code § 74-206(1). Executive Session is closed to the public.

AMERICANS WITH DISABILITIES ACT COMPLIANCE

The meeting will be held in facilities that meet the accessibility requirements of the Americans with Disabilities Act. If you require special accommodations to attend, participate in, or understand the meeting, please contact the Idaho Soil & Water Conservation Commission at (208) 332-1790 or Info@swc.idaho.gov so advance arrangements can be made.

	1.	WELCOME, SELF-INTRODUCTIONS, AND ROLL CALL	Chairman
	2.	PARTNER REPORTS (information only) Idaho Power Water Quality, Quantity, and Power Conservation Initiatives.	Ralph Myers
*	3.	AGENDA REVIEW (potential action item) The Agenda may be amended by formal Board action, if necessary, at the meeting. If so, a motion that states the reason for the amendment and the good faith reason the item was not included in the original agenda will be made and approved by the Board.	Chairman Wright
NON-ACTION ITEMS			
	4.	DISTRICT SUPPORT SERVICES REPORT <u>ACTION:</u> For information only	Trefz
#	5.	DISTRICT SUPPORT SERVICES TECHNICAL ASSISTANCE ALLOCATION UPDATE <u>ACTION:</u> For information only	Trefz

(*) Action Item

(#) Attachment

ACTION: Staff recommended action for Commission consideration

Thursday, June 10, 2021 Meeting Agenda

Date of Notice: **June 7, 2021**

	6.	RESOURCE CONSERVATION AND RANGELAND DEVELOPMENT LOAN PROGRAM UPDATE <ul style="list-style-type: none"> Proposed Methodology for Setting RCRDP Interest Rates Marketing Plan for FY2022 <u>ACTION:</u> For information and possible action.	Hoebelheinrich
	7.	REPORTS <i>Commissioners and staff only, no discussion</i> <u>ACTION:</u> None, for information only.	Commissioners, Staff
ACTION ITEMS			
*#	8.	ADMINISTRATOR'S FINAL REPORT <ul style="list-style-type: none"> Going Forward Together Recruiting the Next Administrator, Consideration of Delegating two Commissioners to serve as point of contact with DHR, Governor's Office Governor's Return to Work Direction Ag Summit Awards Nominations Wood River Land Trust Letter of Support for Accreditation FY 2022 Commission Regular Meetings Schedule <u>ACTION:</u> <ol style="list-style-type: none"> Approve the attached Job Announcement for the Administrator with any desired modifications and direct DHR to post it for a 30-day period. Consider delegating authority to two commissioners to be your point of contact with DHR and the Governor's Office for the duration of the Administrator hiring process. 	Murrison
*#	9.	APPOINTMENT OF ACTING ADMINISTRATIVE OFFICER EFFECTIVE JUNE 12, 2021 THROUGH SUCH TIME AS A NEW ADMINISTRATOR IS APPOINTED, AND DELEGATION OF POWERS AND AUTHORITIES TO ACTING ADMINISTRATIVE OFFICER <u>ACTION:</u> <ol style="list-style-type: none"> Appoint Delwyne Trefz Acting Administrator effective June 12, 2021 until such time as a new Administrator begins work Delegate powers and authorities to Acting Administrative Officer 	Murrison
*#	10.	OMNIBUS RULEMAKING: FY 2022 RECISSION OF TEMPORARY RULE IDAPA #60.05.04 AND ADOPTION OF NEW TEMPORARY RULE IDAPA #60.05.01, EFFECTIVE JULY 1, 2021 <u>ACTION:</u> "Pursuant to Section 67-5226, Idaho Code, the Governor has found that temporary adoption of IDAPA 60.05.01 – Rules of the Idaho State Soil & Water Conservation Commission is appropriate to protect the public health, safety, and welfare of the citizens of Idaho and confer a benefit on its citizens. These rules implement the duly enacted laws of the state of Idaho, provide citizens with the detailed rules and standards for complying with those laws, and assist in the orderly execution and enforcement of those laws. The expiration of these rules without due consideration and processes would undermine the public health, safety, and welfare, of the citizens of Idaho and deprive them of the benefit intended by these rules. Therefore, I move we rescind our existing temporary rule with an effective date of July 1, 2021 and adopt this temporary rule to be effective upon July 1, 2021. Further, I move that we direct staff to initiate the rulemaking process for next legislative session and provide a Notice of Omnibus Rulemaking to the DFM Administrative Rules Office by June 12, 2021.	Murrison

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*#	11.	DISTRICT FY 2022 BUDGET HEARING <u>ACTION:</u> 1. Accept staff update on Unmet District Needs 2. Direct staff to: a. Distribute \$8,500/District base and \$6,000/District operations allocations to all Districts in July b. Distribute District match allocations in November per statute and rule	Trefz
*#	12.	MINUTES 1. May 20, 2021 <u>ACTION:</u> Approve.	Chairman Wright
*#	13.	FINANCIAL REPORTS 2. May 31, 2021 <u>ACTION:</u> Approve.	Misnick
ADJOURN <i>The next Regular Commission Meeting will be on August 19, 2021, at 10:00 AM MT in Boise, Idaho.</i>			

(*) Action Item

(#) Attachment

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**SOIL & WATER
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COMMISSION**

H. Norman Wright
Chairman

Cathy Roemer
Vice Chairman

Erik Olson
Secretary

Gerald Trebesch
Commissioner

Wendy Pratt
Commissioner

Teri Murrison
Administrator

MEMO

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS
ROEMER, OLSON, TREBESCH, AND PRATT**
FROM: DELWYNE TREFZ, DEPUTY ADMINISTRATOR
DATE: MAY 28, 2021
RE: DISTRICT SUPPORT SERVICES REPORT

OPEN POSITIONS UPDATE

Katie Yoder has joined staff as the Water Quality Resource Conservationist (WQRC) serving Boundary, Bonner, Kootenai-Shoshone and Benewah Conservation Districts. Bill Lillibridge did a great job orchestrating the hiring process. He pulled together an interview committee that included:

- a District supervisor
- a District administrator who is also an IDEA Director
- An NRCS staff person who is also the previous N Idaho SWCC WQRC
- A representative of the Coeur d'Alene Tribe
- Bill, our State Engineer

Katie will begin her career with us June 7th and will be in Boise for onboarding June 7th and 8th.

Our open Associate Engineer position remains unfilled. The announcement is open until June 9th after which the Division of Human Resources will provide us with the application materials provided by qualified applicants.

We are advertising for the new CREP Program Manager position and expect to have the position filled before the end of July.

RECOMMENDED ACTION: For information only.



IDAHO SOIL & WATER CONSERVATION COMMISSION

Item #5

TO: CHAIRMAN WRIGHT AND COMMISSIONERS ROEMER, OLSON, PRATT, AND TREBESCH
FROM: DELWYNE TREFZ, DEPUTY ADMINISTRATOR
DATE: JUNE 2, 2021
RE: DISTRICT SUPPORT SERVICES TECHNICAL ASSISTANCE ALLOCATION UPDATE

DISTRICT TECHNICAL ASSISTANCE AWARDS

In accordance with the Technical Assistance Allocation Process approved by the Commission, district requests for FY2022 SWCC assistance have been allocated to Districts within each Division using the Technical Assistance Allocation Process selected by each Division.

The following table shows that of the 9,663 hours of SWCC field staff time committed to assist Districts with their projects and programs during FY2022, 5,841 have been allocated to service specific District requests and 3,822 is available for field staff to use at their discretion to service emergency or unanticipated District needs that will arise throughout the year.

Summary of District Requests for SWCC Assistance, FY 2022	
Number of Districts requesting assistance	42
Number of Districts allocated hours to service their requests	42
SWCC staff hours requested	7,288
SWCC staff hours allocated to district requests	5,841
Additional hours required to provide all requested assistance	1,447
Available hours as a percentage of requested hrs	80%
Additional hours available to assist Districts on a discretionary basis	3,822
Total hours available to provide District assistance	9,663
Note: an additional 1,079 hours of SWCC field staff time is allocated to attend District and IASCD meetings.	

RECOMMENDED ACTION: For information only

ATTACHMENT:

- District Technical Assistance Hours Requested and Allocated for FY2022, by Division

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DIVISION 1 -- TECHNICAL ASSISTANCE REQUESTED & ALLOCATED FOR FY2022

DISTRICT	PROJECT	HOURS REQUESTED	HOURS ALLOCATED	
			WQRC	BILL
BENEWAH SWCD	St. Joe R. Streambank Stabilization/Vegetation Project completion	20	20.0	
	St. Joe R. Streambank Stabilization/Vegetation Project new 319 project application	96	96.0	
	District Mtng Attendance	15	15.0	
	Conifer seedlings sorting and delivery	10	10.0	
	BENEWAH TOTALS FOR WQRC	141	141	
	Engineering, Resource Inventory--Bill	80		80
	Engineering, St. Joe River Streambank Stabilization & Vegetation Project Implementation--Bill	80		80
	BENEWAH TOTALS FOR BILL	160		160
BONNER SWCD	District meeting attendance	20	20	
	Idaho State Forestry Contest	10	10	
	Water Festival	20	20	
	Natural Resource Inventory	40	40	
	Prospective 319 Project Development	40	40	
	New 319 Grant Application Writing	40	40	
	Seedling Program	10	10	
	BONNER TOTALS FOR WQRC	180	180	
	Prospective 319 Project Engineering	24		24
	Idaho State Forestry Contest	10		
	BONNER TOTALS FOR BILL	34		24
BOUNDARY SWCD	County Resource Inventory	30	30	
	TA for Tentative Future Grants (Fleming Cr., Kerr Lake Rd., Cow Cr.)	20	20	
	Help coordinate future activites and projects	25	25	
	BOUNDARY TOTALS FOR WQRC	75	75	
	Engineering support for tentative projects included in Co Resource Inventory	20		20

DIVISION 1 -- TECHNICAL ASSISTANCE REQUESTED & ALLOCATED FOR FY2022

DISTRICT	PROJECT	HOURS REQUESTED	HOURS ALLOCATED	
			WQRC	BILL
	Engineering support of tentative future grants	20		20
	BOUNDARY TOTALS FOR BILL	40		40
KOOTENAI-SHOSHONE SWCD	Mica Cr, work with property owners to develop projects funded by Mica Bay POA	20	20	
	Seedling Program Sorting and Delivery	16	16	
	N FK CdA 319 Project Scoping, Development and Grant Writing Assistance	25	25	
	District Operations--Planning Tasks, Mtngs & Tours	45	45	
	Wolf Lodge Creek Restoration Partnership	40	40	
	K-S TOTALS FOR WQRC	146	146	
	N Fk CdA 319 Project Design & Implementation	90		90
	District Operations--Planning Tasks, Mtngs & Tours (Bill)	10		10
	Wolf Lodge Cr Construction Oversight (Bill)	20		20
	K-S TOTALS FOR BILL	120		120
TOTAL WQRC'S HOURS		542	542	
TOTAL BILL'S HOURS		354		344
TOTAL HOURS		896	886	

DIVISION 2 -- TECHNICAL ASSISTANCE REQUESTED & ALLOCATED FOR FY2022

DISTRICT	PROJECT	HOURS REQUESTED	HRS ALLOCATED	
			EILEEN	BILL
CLEARWATER SWCD, IDAHO SWCD, LEWIS SCD JOINT REQUEST Eileen, Bill	Youth / Adult Education--Assist with workshops, field tours, info for newsletter articles & fair booth. Assist with 4 events at a minimum.	80	80	
	Landowner/Grant Implementation TA--Minimum of 25 field visits & 8 new grant applications	1,400	820	
	JOINT REQUEST TOTAL EILEEN'S HOURS	1480	900	
	Existing & Future Project Engineering--4 engineering packages & construction oversight of 2 culvert projects	600		600
	JOINT REQUEST TOTAL BILL'S HOURS	600		600
EILEEN'S TOTAL HOURS		1480	900	
BILL'S TOTAL HOURS		600		600
TOTAL HOURS		2080	1500	

DIVISION 3 -- TECHNICAL ASSISTANCE REQUESTED & ALLOCATED FOR FY2022

DISTRICT	PROJECT	HOURS REQUESTED	HOURS ALLOCATED		
			LORETTA	JOE	BILL
ADA SWCD Joe	Develop a comprehensive weed mgmt. plan for Avimor to include a plan for restoring native plant communities. Work with BLM, NRCS, ranchers and others. Coordinate with M Pellant, J Harrold and Avimor staff. Report monthly to Ada SWCD, search for potential grants, provide timelines and summary.	60		60	
	Create and maintain interactive map of no-till drill usage in Ada & Canyon counties. Provide monthly reports to Canyon SCD, Ada SWCD & 319 TAC. Coordinate with CDs to set goals and timelines.	145		145	
	ADA TA TOTAL	205		205	
ADAMS SWCD Loretta, Bill	Attend meetings, tours and advise re: additional funding sources and to ensure conservation practices comply with standards. Loretta	75	75		
	Provide consultation on landowner projects, review BMP designs. Bill	75			75
	ADAMS TA TOTAL	150	75		75
BRUNEAU RIVER SWCD Joe	Assist with implementation of BDA's and other streambank improvement projects on Cottonwood, Alder & Pole creeks/	100		100	
	Research grants to help offset the cost to landowners of flow meters in the area.	20		20	
	BRUNEAU RIVER TA TOTAL	120		120	
CANYON SCD Joe	Collaborative work with Farmers Co-Op on return flows and sediment/nutrient reduction. Educate/inform the public & install sediment basins	50		50	
	Provide district training on 5-Yr & Annual Plan development	20		20	

DIVISION 3 -- TECHNICAL ASSISTANCE REQUESTED & ALLOCATED FOR FY2022

DISTRICT	PROJECT	HOURS REQUESTED	HOURS ALLOCATED		
			LORETTA	JOE	BILL
	Create and maintain interactive map of no-till drill usage in Ada & Canyon counties. Provide monthly reports to Canyon SCD, Ada SWCD & 319 TAC. Coordinate with CDs to set goals and timelines.	145		145	
	CANYON TA TOTAL	215		215	
ELMORE SWCD Joe	District Board Meeting Attendance	36		36	
	Atlanta Fire Suppression Project--research potential grants and partnerships	15		15	
	Follow up with landowners interested in participating in NRCS cheat grass challenge program	5		5	
	Assist with set up and implmenetation of Sentinel Landscape program	5		5	
	ELMORE TA TOTAL	61		61	
GEM SWCD Loretta	Lower Payette River Phase 5 319 Proj Implementation--ID potential projects, landowner outreach, site visits, cons planning, BMP effectiveness monitoring. Assist with developing 319 grant applications.	30	30		
	Assist with outreach and possible workshop for District's Annual Tour of projects	10	10		
	GEM TA TOTAL	40	40		
OWYHEE CD Joe	Attend Monthly Board Meetings	40		40	
	Reserach partnerships, potential grants	75		75	
	Assist with Tire Recycling and soil health events, including school education and summer tours.	100		100	
	OWYHEE TA TOTAL	215		215	
PAYETTE SWCD Loretta	Identify potential funding sources for BMP implementation, assist with grant applications, site visits, BMP effectiveness montioring, sediment load reduction calculations.	100	100		

DIVISION 3 -- TECHNICAL ASSISTANCE REQUESTED & ALLOCATED FOR FY2022

DISTRICT	PROJECT	HOURS REQUESTED	HOURS ALLOCATED		
			LORETTA	JOE	BILL
SQUAW CREEK SCD Loretta	Payette River 319 Project implementation to achieve sediment load reduction, development of new grant proposals, assist with outreach related to Annual Workshop and attend District Board meetings.	60	60		
VALLEY SWCD Loretta, Bill	N Fork Payette River 319 implementation guidance and training District staff on grant administrations, reporting & applying for new grants (Loretta)	100	100		
	Engineering designs, permitting, construction inspections for N Fork Payette River 319 (Bill)	100			100
WEISER RIVER SCD Joe	Participate in Weiser River Watershed Advisory Group and Technical Advisory Group, seek projects to address ground water quality in the NPA, assist to complete of Monroe Creek Stabilization Project.	100		100	
TOTAL LORETTA'S HOURS		375	375		
TOTAL JOE'S HOURS		916		916	
TOTAL BILL'S HOURS		175			175
TOTAL SE IDAHO ENGINEER HOURS					
TOTAL HOURS		1466	1466		

DIVISION 4 -- TECHNICAL ASSISTANCE REQUESTED & ALLOCATED FOR FY2022

DISTRICT	PROJECT	HOURS REQUESTED	HOURS ALLOCATED		
			CAROLYN	CHUCK	ROB
BALANCED ROCK Chuck	Soil Health Sampling; collect & manage samples, track data, work w/cooperators	40		40	
BLAINE SCD Rob	Provide info & educate Board and Landowners about SWCC processes	30			30
CAMAS CD Rob	Potential grant writing assistance	15			15
	Meeting attendance, education, possibly assist with developing a solution for Corral Cr flooding issue	30			30
		45			45
EAST CASSIA Carolyn	Soil Health Testing Project--coordinate with other Districts, train & collaborate with sampling crew, schedule & collect soil samples.	50	50		
MINIDOKA SWCD Carolyn	Post-Harvest Deep Soil Sampling project--collect crop histories, identify landowners within delineated recharge areas, coordinate	40	40		
	Collect maps and info from local & state agencies to assist in identifying locations and current landowners of abandoned wells	40	40		
	Minidoka Total	80	80		
NORTH SIDE SWCD Chuck	Use North Side Canal Co mapping data & other GIS resources to identify potential water regulating reservoir locations and water quality ponds w/in NSCC's service area.	30		30	
SNAKE RIVER SWCD Chuck	Soil Health Testing Project--coordinate with other Districts, train & collaborate with sampling crew, schedule & collect soil samples.	40		40	
TWIN FALLS SWCD Chuck	Soil Health Testing Project--coordinate with other Districts, train & collaborate with sampling crew, schedule & collect soil samples.	40		40	
WEST CASSIA SWCD Carolyn	Soil Health Testing Project--coordinate with other Districts, train & collaborate with sampling crew, schedule & collect soil samples.	50	50		
	Post-Harvest Deep Soil Sampling project--collect crop histories, identify landowners within delineated recharge areas, coordinate data	60	60		
	West Cassia Total	110	110		
TOTAL CAROLYN'S HOURS		240	240		
TOTAL CHUCK'S HOURS		150		150	
TOTAL ROB'S HOURS		75			75
TOTAL HOURS		465	465		

DIVISION 5 -- TECHNICAL ASSISTANCE REQUESTED & ALLOCATED FOR FY2022

DISTRICT	PROJECT	HOURS REQUESTED		HOURS ALLOCATED	
		GEORGE	ENG.	GEORGE	ENG.
BEAR LAKE SWCD Engineer & George	#1: Bear Lake Diversions Project: St Charles Irrigation, diversion and IDFG fish screen, design new diversion. Bennington Irrigation, new diversion structure and pipeline install.	120	115	120	115
	#2: Lake Nutrient Reduction Project: Parker, Ditch to pipe conversion & mainline. Payne, Windbreak and stock water system. Harris, Ditch to pipe conversion.	95	145		
	#3: Bear Lake Water Improvement Project: Romrell, Stock water system. Beck, Irrigation mainline install. Hayes, AFO, riparian fencing. Wells, Stockwater, pasture	75	120		
	Bear Lake Totals	290	380	120	115
CARIBOU SCD Engineer & George	#1: Blackfoot River 319 project--writing cons plans & contracts (George); engineering designs & inspections to reduce livestock impacts on riparian areas, improve grazing management and improve water delivery systems for irrigation and livestock (Eng)	175	125	175	125
	#2: South Caribou 319--project outreach, conservation planning and contracting (George); Survey and engineerin designs for diversion structures, irrigation and off-stream stock water systems (Eng)	145	100		
	#3: Chesterfield Irrigation and Stock Watering 319--4 Pivots, Ditch to pipeline, 2 stock water systems, beaver panel liveling and irrig improvements. Cons planning	70	45		
	Caribou Totals	390	270	175	125
CENTRAL BINGHAM CD George	Assist in identifying, developing & submitting project proposals and grant applications. Assist with community education & landowner outreach activities.	70		70	
	Central Bingham Totals	70	0	70	0

DIVISION 5 -- TECHNICAL ASSISTANCE REQUESTED & ALLOCATED FOR FY2022

DISTRICT	PROJECT	HOURS REQUESTED		HOURS ALLOCATED	
		GEORGE	ENG.	GEORGE	ENG.
FRANKLIN SWCD George	#1 Engineer: BoR-Maple Cr Watershed proj-Earthen canal to pipeline project design, engineering & construction inspection. Const to begin Spring 2021.		180		180
	#1 WQRC: Maple Cr Watershed proj-Earthen canal to pipeline project site eval, survey, cultural resources, reporting. Const to begin Sept 2020.	91		91	
	#2 WQRC: Stream flow measurements.	37			
	Franklin Totals	128	180	91	180
NORTH BINGHAM CD George	Assist in identifying, developing & submitting project proposals and grant applications. Assist with community education & landowner outreach activities.	70		70	
	North Bingham Totals	70	0	70	0
ONEIDA SWCD George	#1: Cottonwood Cr Off-Stream Watering Project; assist with maps, contracting & conservation plan development (George); survey and engineering designs (Allan). Crouch, Installing water system, corral panel install, stock water system. Evans, Stock water system	120	95	120	95
	#2: Oneida No-Till: Assist with landowner meetings, contractig, demonstration projects, site visits, Board meetings & writing new grants	185	0		
	Oneida Totals	305	95	120	95
POWER SWCD George	#1: Power County Soil Health 319 project planning & development, outreach & education, conservation planning & implementation	150	0	150	
	#2: Youth education and public outreach (Ag Day, 4-H Fair, 5th grade field day, Safety Fun Day)	20	0		
	Power Totals	170	0	150	0

DIVISION 5 -- TECHNICAL ASSISTANCE REQUESTED & ALLOCATED FOR FY2022

DISTRICT	PROJECT	HOURS REQUESTED		HOURS ALLOCATED	
		GEORGE	ENG.	GEORGE	ENG.
TOTAL GEORGE'S HOURS		1423		796	
TOTAL ENGINEER'S HOURS			745		515
TOTAL HOURS		2168		1311	

DIVISION 6 -- TECHNICAL ASSISTANCE REQUESTED & ALLOCATED FOR FY2022

DISTRICT	PROJECT	HOURS REQUESTED			HOURS ALLOCATED		
		ROB	BRIAN	ENG.	ROB	BRIAN	ENG.
BUTTE SWCD (Rob)	Board Meeting Attendance (Rob)	48			48		
	Workshop Assistance (Rob)	10			10		
	Technical Assistance	3			3		
	Butte Total	61			61		
CLARK SCD (Brian)	Attend Brd Mtngs, Tours, Etc.		32			32	
EAST SIDE SWCD (Brian)	Attend District Brd Meetings		6			6	
JEFFERSON SWCD (Brian)	Attend District Brd Meetings		16			16	
LEMHI SWCD (Rob)	Assist with adding District projects into Tracker	30			30		
MADISON SWCD (Brian)	Attend Brd Mtngs, Tours, Etc.		27			27	
TETON SCD (Brian)	Attend Brd Mtngs, Workshops & Tours, consult on grant applications & review reports (Brian)		35			35	
WEST SIDE SWCD (Brian)	Attend District Brd Meetings		6			6	
TOTAL ROB'S HOURS		91			91		
TOTAL BRIAN'S HOURS			122			122	
TOTAL ENGINEER'S HOURS							0
TOTAL HOURS		213			213		

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MEMO

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS
ROEMER, OLSON, TREBESCH, AND PRATT**
FROM: TERRY HOEBELHEINRICH, LOAN OFFICER
DATE: June 3, 2021
**RE: RESOURCE CONSERVATION AND RANGELAND DEVELOPMENT
LOAN PROGRAM UPDATE**

PROPOSED METHODOLOGY FOR SETTING RCRDP INTEREST RATES

1. Select the past 30 days of treasury yield curve interest rates closest to the selected term (ie. 5 years, 7 years, 10 years, 20 years) and calculate the average rate.

2. Round to the nearest ¼ point.

	5 Year	7 Year	10 Year	20 Year
30-day average	0.8264	1.2859	1.6259	2.2136
rounded to nearest 0.25	0.75	1.25	1.75	

3. Average the 10 year and the 20-year treasury note rate to arrive at a 15-year rate.

1.6259

2.2136

3.8695 divide by 2 equals 1.91975

Rounded to 2

4. Suggested Rates

	7 Year	10 Year	15 Year
proposed rate	1.25	1.75	2
existing rate	2.5	2.75	3.25
change	-1.25	-1	-1.25

Recommending eliminating 12- year rate-year rate.

5. Promotional Rates

Rates can be set for specific project or regions.

No-till drills. One percent interest, 5-year term, 20% down payment

RCRDP MARKETING PLAN FOR FISCAL YEAR 2022

Outreach To Partners Districts and NRCS	<ul style="list-style-type: none">• \$2,600 Budget• District Meetings (zoom)• Division Meetings• IASCD Annual Conference• SCD newsletters• RCRDP display in NRCS offices
Print Media	<ul style="list-style-type: none">• \$12,000 budget• Distribute brochure (NRCS, Districts, Trade Shows, Commodity Groups)• Farm Bureau(monthly)• Intermountain Farm & Ranch (weekly)• Ag Proud (monthly)
Conferences & Trade Shows	<ul style="list-style-type: none">• \$6,500 Budget• 9 Shows including:<ul style="list-style-type: none">○ 3 Rivers Grazing Conference (Lewiston)○ Tri State Grain Growers Conference (Spokane)○ Treasure Valley Irrigation Conference (Nampa)○ Idaho Irrigation Equipment Show & Conference (Burley)○ Soil Health Symposium (Ontario)○ Soil Health Workshop (Burley, Idaho Falls, Ferdinand)○ Idaho Family Forest Landowners & Mgrs Conference (Moscow)○ UI Ag Extension (tbd)
Interest Rates	<ul style="list-style-type: none">• 2.5%; up to 7 Years (new or used equipment)• 2.75%; 8 to 10 Years (new equipment)• 3.0%; 11 To 12 Years (real estate)• 3.25%; 13 to 15 Years (real estate)• 5.0% 1st chattel lien and 2nd Mortgage• 6% 2nd Mortgage

ACTION: For information and possible action.

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MEMO

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS
ROEMER, OLSON, TREBESCH, AND PRATT**
FROM: TERI MURRISON, ADMINISTRATOR
DATE: JUNE 1, 2021
RE: ADMINISTRATOR'S FINAL REPORT

"It was the best of times, it was the worst of times, it was the age of wisdom, it was the age of foolishness, it was the epoch of belief, it was the epoch of incredulity, it was the season of light, it was the season of darkness, it was the spring of hope, it was the winter of despair."— Charles Dickens, A Tale of Two Cities

"And that's all I have to say about that." — Forrest Gump

My final Administrator's Report has as much to do with the major moral themes of A Tale of Two Cities (the possibility of redemption and the importance of compassion) as it does with the simple wisdom of Forrest's words AND with several actions I'm recommending to your Board in addition to the transition to a new Administrator.

Going Forward Together

When I joined the Commission ten years ago today, it had just been through a bruising, painful political process, the degree to which I was blissfully unaware when I accepted the job. Over time we gained ground until recently we went through another bruising experience made worse by the fact that most partners haven't gotten together for more than a year. Despite this, I believe that I am leaving at a good time for the Commission and Districts. Our potential to achieve more together has never been stronger and our reasons to do so, more compelling. We just must pull together.

The majority of District boards have spoken now – the Partnership should endure. Your Board and staff agree. Though our form and function may transform over the years ahead, it's not a bad idea to carefully consider now how to keep what works and change what doesn't. Our most pressing task now, besides getting a lot of Commission work done with too few employees, is to work as a team to come up with and agree to any proposed changes to statute before January, primarily, how to restructure the distribution of funding to Districts.

We reached out to IASCD to synchronize processes earlier this year and began going out directly to District boards to ask for official input on possible changes to Title 22, Chapter 27 that we could propose to the Governor's Office and then to the Legislature. The results were mixed, not definitive, and your Board rightly decided not to pursue any changes via the state agency legislation process. Our goal in reaching out was not to drive District actions to change anything (or keep anything from being changed), but to ensure that all District Boards were afforded every opportunity to present, consider, and weigh in on *all* the options. We've concluded that process now and are grateful to the great majority of District Boards that participated.

Since there was no strong consensus on desired changes among Boards, the conversation will now move over to the IASCD process with the Commission as a participant, answering questions and providing input. Districts must talk to each other. They must discuss options openly at Fall Division meetings and decide at the Annual IASCD conference what changes in statute, if any, they ask the Legislature to consider. Legislators are depending on us all to conduct a collaborative, thorough, fair, and inclusive process. Districts must retain ownership of their recommendations, instructing their IASCD representatives as a Board and individuals to move forward with a strictly membership-sanctioned legislative agenda. We all need to demonstrate a united front going forward.

I believe stormy seas are ahead for voluntary conservation in general, including the Idaho Legislature, for the Commission and Districts. We must return to our past practice of developing goals and strategy together and then doing the work, keeping our heads down, and being grateful for every dollar going toward voluntary conservation in Idaho.

While we're working together, we must work hard to repair the damage done to the Commission and Partnership over the last few legislative sessions. The time has come to deflect and stamp out any future efforts to remake the Partnership and go on about the work of taking care of the land that sustains us. With all the gigantic challenges ahead, none of us should chance being a source of irritation to the Executive or Legislative branches or, as legislators told me (and the Governor will likely agree), they'll "fix things and we won't like it". Over the next six months, we must come together with a plan that the Legislature can buy into next year or tell them together that things are fine as they are. If we all cooperate to do our part in this (and we avoid any external perception of being part of a controversial federal land grab), I believe that new opportunities will eventually emerge for the Partnership, but I fear it will take time. We can afford to let things ride for a while. Districts received an additional \$200,000 in ongoing Trustee and Benefit funding beginning next year and will keep their technical assistance provided by Commission staff.

Redemption is the act of correcting a past wrong. Let's do that. I hope that everyone will pledge like Forrest to zip their lips and move forward in good faith with our original shared vision. Though Districts didn't agree on how funding should be restructured when we asked this year, on this one thing a majority are united. The foundation, the local, state, and federal partnership established in 1939, is the right model still today. Together we are three co-equal legs of a stool supporting landowners and giving them tools to do the right thing for the people and the land we all love. No single partner leads us – not NRCS, not the Commission, not IASCD, and not Districts. We lead voluntary conservation together or we fail to lead. None of us is more important than the other. Our shared mission is what's important. Compassion (and respect) for each person that makes up a part of each leg of the Partnership stool has never been more sorely needed. How will we ever move on if we don't forgive and let sleeping dogs lie? Please extend compassion to each other. Stop backing up and start walking forward.

I've been honored to play a part in bringing us to this point. Your next Administrator should be chosen on his or her ability to build on that. More than you know I appreciate the partners, my staff, and this Board that supported and enabled me to focus on our work, fulfilling our duty to the Governor, and this great state. I will miss each of you and the work that's consumed us for the last ten years. Thank you all.

And that's all I have to say about that.

The Biden Administration recently released a report to the National Climate Task force called [Conserving and Protecting America the Beautiful](#). The proposal outlines the concept for a ten-year, "locally-led" campaign to conserve and restore the lands and waters upon which we all depend, and that bind us together as Americans." While that sounds good, it was originally called 30x30 with the goal of protecting 30% of all US lands (and some waters) through private and public lands acquisition by 2030. There has been talk, as well, about a follow up goal referred to as 50x50. As I understand it, 30x30 didn't include any stewardship proposals in early drafts. Push-back drove the name change and led to the inclusion of restoration activities, possibly as a way to secure necessary support to achieve the original goal. ([See attached Washington Post article](#)). Among many of those who oppose

the proposal, even NRCS programs like EQIP and ACEP (easements) are suspect, possibly foreshadowing problems for our agricultural stewardship efforts in any sharply divided Legislature of the future. I anticipate this taking center stage in Idaho in the next district, statewide, and even local elections.

Being on the wrong side of the *America the Beautiful* fence could have negative consequences for future funding and support of voluntary conservation at the state and local levels. I recommend that the Commission (and the Partnership) remains quietly and firmly on the side of “*Conservation the Idaho Way*”: voluntary agricultural stewardship done by Districts, the Commission, NRCS (*as it operates here and now*) and other partners. We reframed our Partnership in 2014 as one which is uniquely Idahoan – designed and implemented by Idahoans. We march to our own drum here and should continue to do so. But back to the moral themes in a Tale of Two Cities and Forrest Gump. These past ten years have been the best of times and the worst of times for all of us, a time of wisdom and for foolishness, and for belief and incredulity. It’s been a season of light and of darkness, and we’re certainly acquainted with the winter of despair. With diligent action I believe it will become a spring of hope. We can’t waste that opportunity.

Recruiting the Next Administrator, Consideration of Delegating Two Commissioners to serve as point of contact with DHR, Governor’s Office

Turning to other business at hand, attached is a copy of the announcement for the next Administrator for your review and approval. It will be open for a one-month period and the search will be facilitated by our DHR consultant Haley Westenskow. She and Nate Fisher of the Governor’s Office have been involved and will continue to advise the Board and their representative, the Acting Administrator, going forward. I have distributed proposed interview questions directly to Board members for individual review and comment directly to Haley (not to the Acting Administrator, each other, or any other persons). Counsel will be present at your meeting to discuss Open Meetings requirements should your full Board desire to participate in every aspect of the hiring process. Your Board may also want to consider formally delegating Norman Wright and Cathy Roemer to continue working with DHR and the Governor’s Office to finalize interview questions, provide input to DHR and the Governor’s Office, set interviews, etc.

Appointment of Acting Administrator

It will be necessary to appoint an Acting Administrator during the transition between my resignation on June 11, 2021, and such time as a new Administrator begins work. Delwyne Trefz is currently the Deputy Administrator and I have prepared him to serve in this capacity should your Board desire him to do so. I have developed an extensive To-Do List for every task and deadline required to keep things on track and he has been handling District support and staff supervision, outreach, CREP contract negotiations, and other important tasks for some time. In a separate agenda item, your Board may name Delwyne Trefz Acting Administrator and delegate the powers and authorities necessary for him to do that job.

Governor’s Return to Work Direction

The Governor has directed all state employees to begin working from their offices effective today. While the Boise office is once again fully staffed, field offices are still waiting for NRCS to permit them to return to their offices around the state. As you know, in the recent past I have not granted temporary (term-limited) approval for our staff to work remotely, however some have indicated a desire to do so. Your Board will be asked to provide input on this under a separate agenda item.

2021 Ag Summit Nominations

Also in your packet is a copy of the 2021 Ag Summit Nomination solicitation from Rick Waitley. Your Board has nominated candidates for the last several years. Should you desire to nominate any additional candidates, the deadline for so doing is July 1st. Since Delwyne is not on the Ag Summit Committee at this point, time permitting,

he should be able to assist your Board in asking the existing nominations be continued or helping put forth new ones.

Wood River Land Trust Accreditation Letter of Support

Attached is a copy of the letter submitted to the Land Trust Accreditation Commission on behalf of our Rinker Rock Creek Ranch partner, the Wood River Land Trust. Periodically the Commission requires that accredited Land Trusts reapply for accreditation and Wood River LT requested our support. They are a good organization, good partners, and we submitted a letter on their behalf.

FY 2022 Commission Regular Meetings Schedule

Below is the tentative Regular Meetings Schedule for the upcoming fiscal year. Meetings are shown in March and October for scheduling purposes if necessary. Typically, your Board cancels these meetings to attend Spring and Fall Division meetings in each region.

Date & Time	Location	Meeting Type*
Aug. 19, 2021, 10-3, MT	322 E. Front Street, Suite 560, Boise	Regular
Sep. 16, 2021, 10-3, MT	322 E. Front Street, Suite 560, Boise	Regular
Oct 21, 2021, 10-3, MT	Listening Session - 322 E. Front Street, Suite 560, Boise	Regular
Nov. 18, 2021, 10-3 MT	322 E. Front Street, Suite 560, Boise	Regular
Dec. 16, 2021, 10-3, MT	322 E. Front Street, Suite 560, Boise	Regular
Jan. 20, 2022, 10-3, MT	322 E. Front Street, Suite 560, Boise	Regular
Feb. 17, 2022, 10-3, MT	322 E. Front Street, Suite 560, Boise	Regular
Mar. 17, 2022, 10-3, MT	322 E. Front Street, Suite 560, Boise	Regular
Apr. 21, 2022, 10-3, MT	322 E. Front Street, Suite 560, Boise	Regular
May 19, 2022, 10-3, MT	322 E. Front Street, Suite 560, Boise	Regular
Jun. 9, 2022, 10-3, MT	322 E. Front Street, Suite 560, Boise	Regular

*All meetings listed are Regular Meetings and should be held in person and/or via video conference (Zoom) and teleconference. Post-pandemic, budget permitting the Board may hold one meeting annually in another region of the State. If necessary, additional Special Meetings can be added within the proper public meeting noticing requirements.

REQUESTED ACTIONS:

1. Approve the attached Job Announcement for the Administrator with any desired modifications and direct DHR to post it for a 30-day period.
2. Consider delegating authority to two commissioners to be your point of contact with DHR and the Governor's Office for the duration of the Administrator hiring process.

ATTACHEMENTS:

- [Conserving and Protecting America the Beautiful](#), Biden Administration Proposal (follow link)
- [A narrow path for Biden's ambitious land conservation plan](#), Washington Post clipping, May 6, 2021 (follow link)
- FINAL DRAFT Job Announcement for Administrator
- Ag Summit Solicitation of Nominations Letter
- Wood River Land Trust Accreditation Letter of Support

[Back to Agenda](#)



SOIL & WATER CONSERVATION COMMISSION

COMMISSION

H. Norman Wright
Chairman

Cathy Roemer
Vice Chairman

Erik Olson
Secretary

Gerald Trebesch
Commissioner

Wendy Pratt
Commissioner

Teri A. Murrison
Administrator

DRAFT Administrator

Soil & Water Conservation Commission

Non-Classified

Open for Recruitment: June 11 – July 9, 2021

Announcement # Salary Range: \$ 83,000 to \$ 92,000 Annually -Plus Competitive
Benefits

Location: Boise

Idaho Soil and Water Conservation Commission

The Idaho Soil and Water Conservation Commission provides support and services to Idaho Soil Conservation Districts in the wise use and enhancement of soil, water, and related resources by providing support to Idaho's 50 soil conservation districts, improving the environment, increasing public awareness of conservation issues and solutions, supplying citizens and public officials with technical information to improve the way they manage natural resources, and contributing technical assistance to landowners and land users in water use, conservation and rural development.

Applicants are encouraged to review the Soil Conservation District Law, Idaho Code Title 22, Chapter 27.

For more information about the Idaho Soil and Water Conservation Commission, visit us at: <http://www.swc.idaho.gov>

Example of Duties

The Idaho Soil and Water Conservation Commission (SWC) is seeking an Administrator to provide leadership and direction in carrying out the mission of the Commission. The Administrator will work closely with the 50 local conservation districts in Idaho, provide leadership to the Idaho Soil & Water Conservation Commission (SWC) staff; and administer multiple state and federal programs, in accordance with code, rule and cooperative agreements.

Key Responsibilities:

- Provide leadership in setting Soil & Water Conservation Commission goals and objectives in conjunction with Commission members, staff and customers to accomplish the Commission's statutory requirements and program objectives.
- Provide leadership in developing appropriate SWC policies and operating procedures and ensure implementation in accordance with statutory authorities and responsibilities.
- Ensure the Commission has a long-range strategic plan towards which it makes consistent and timely progress to achieve its mission.



- Represent SWC in meetings with various state, regional and national regulatory groups, agricultural commissions, marketing associations and commodity groups.
- Secure the assistance of state and federal agencies to carry out the conservation programs and operations of the Commission and Idaho's Soil Conservation Districts.
- Provide leadership in developing and executing Commission budgets, including representing the SWC in negotiating any necessary cooperative agreements or contracts.
- Act as liaison to the Legislative and Executive Branch and present proposed SWC budget; to germane legislative committees, and any on necessary rules or legislation.
- Manage a very diverse professional staff by directing organizational goals, providing coaching and development to employees, and evaluating performance of direct reports.

Minimum Qualifications:

Education:

Bachelor's Degree in an agriculture, natural resources, or similar discipline.

OR

Bachelor's Degree in business, public or business administration, finance, accounting, economics, or related field.

OR

The equivalent experience.

Knowledge:

- Good knowledge of management practices.
- Some knowledge of conservation district responsibilities and operations.
- Some knowledge of resource management systems that include soil conservation practices and water quality best management practices planning, implementation, and evaluation.

Experience:

- Working as a liaison to local, state, and federal agencies or interest groups.
- Developing and managing a large or complex budget.



- Independently reviewing laws, regulations, policies and/or procedures for opportunities and/or compliance.
- Developing and implementing strategic plans, policies, and procedures.
- Presenting complex information to the public or non-technical individuals verbally and in writing.

Ability:

- Manage multiple projects and programs with multiple stakeholders.
- Manage and provide direction to professional staff located in multiple locations.
- Build positive and effective working relationships with stakeholders including private landowners, local organizations, state and federal agencies, legislative and executive branches of government, as well as the general public.

To Apply:

Apply using the above “Apply” button. Submit a current resume and cover letter detailing how you meet the minimum qualifications listed above.

Hiring is done without regard to race, color, religion, national origin, sex, age or disability. In addition, preference may be given to veterans who qualify under state and federal laws and regulations. If you need special accommodations to satisfy testing requirements, please contact the Division of Human Resources.

Working for the state offers the ability to balance work and life commitments, including a flexible work schedule, PERSI retirement, medical/dental insurance, a wellness program, and state-facilitated training. Please visit <https://dhr.idaho.gov/information-for-state-employees/> to learn more.

This position is exempt from classified state service and the rules of the Division of Human Resources and the Idaho Personnel Commission.

Equal Opportunity Employer



55 SW 5th Avenue, Suite 100
 Meridian ID 83642
 208-888-0988
 208-888-4586 (fax)
www.idahoagsummit.org

RECEIVED

MAY 20 2021

IDAHO SOIL & WATER
 CONSERVATION COMMISSION

May 2021

TO: Agriculture Associations/Commodity Commissions, County Extension Offices, Northwest Farm Credit Services Offices, USDA FSA Offices, Idaho AgCredit Offices, Soil and Water Conservation Districts, and Cooper Norman Offices

FR: Rick Waitley, Executive Director

Governor's Awards for Excellence in Agriculture

July 1 is the deadline for nominations for the Governor's Awards for Excellence in Agriculture to be presented at the Larry Branen Idaho Ag Summit. Now is the time to get started collecting information for your nomination(s). The dates of the 2022 Summit have been set for Monday evening, February 21 and Tuesday, February 22, at the Boise Centre in Boise. The host hotel will be the Hilton Garden Inn located a few blocks away.

Enclosed is a copy of the *Governor's Awards Nominees-2021*, listing names currently in the pool for consideration. Names are held for three years from the initial date of submission.

Over the years, a number of outstanding Idaho residents have been recognized for their investment in Idaho agriculture. The *Idaho Governor's Awards for Excellence in Agriculture Recipients* list is enclosed for your review and indicates the quality of people recognized by the governor. I have enclosed the **yellow sheet** that lists the names in alphabetical order.

Also, enclosed is the *Idaho Governor's Award for Excellence in Agriculture* criteria information sheet with the *Nomination Form* on the back. The application and other award information are available on the Idaho Ag Summit website at www.idahoagsummit.org.

In submitting a nomination, please highlight activities and achievements of the nominee and support the nomination with letters of recommendation, background information, etc. Email recommendation letters to cindy@amgidaho.com.

If you have any questions about this process, the current pool of candidates, or the enclosed information, please feel free to contact me by calling 208-888-0988, or by email at rick@amgidaho.com. Please, spread the word regarding the Governor's Awards to anyone who might be interested. We are looking forward to your nomination!

Encl: *Governor's Awards Nominees in the pool for 2021 nominees*
Idaho Governor's Awards for Excellence in Agriculture Past Recipients (yellow – alpha order)
Idaho Governor's Award for Excellence in Agriculture criteria info sheet/Nomination Form

Ag Summit Governor's Award Nominees Currently in Pool

(Eligible for three (3) years from date of nomination)

YEAR OF NOMINATION	YEAR OF AWARD	NAME	NOMINATED BY	CATEGORY
2021	2022			
2020	2021	Lance Griff Susi Larrocea Phillips Darin Moon Scott Brown Jack Brown	Idaho Sugarbeet Growers Assn. Leah Morgan Clark U of I Agriculture & Life Sciences Laura Wilder Cory Kress	Environmental Stewardship & Technical Innovation Education and/or Advocacy Technical Innovation Ed/ Advocacy, Marketing Innovation, Lifetime Achievement Marketing & Technical Innovation, Lifetime Achievement
2019	2020	Martin Jaca Loren McIntyre Russell Schiermeier Doug & Steven Huettig Brian Bean Dr. Saad Hafez	Owyhee Conservation District Idaho Hay and Forage Assoc. Hooley Farms ISWCC ISWCC Idaho Mint Growers Association	Environmental Stewardship and Lifetime Ed/Adv., Marketing, Tech. Innovation and Lifetime Environmental Stewardship and Tech. Innovation Marketing Innovation Environmental Stewardship Lifetime Achievement

AgSum/GovAwards/Current Nominations 10/1/2020

AG Summit

Governor Award Winners - Alpha

(Current as of: 10/1/2020)

Last Name	First Name	Award	Year
A to Z Retained Ownership, Inc.		Marketing Innovation	1999
AgriSource, Inc. - Mendenhall	Bill*	Marketing/Technical Innovation	2006
Alder	Kathy	Education/Advocacy	2002
Anderson	Gayle	Education/Advocacy	2013
Anderson	Joe	Education/Advocacy	2011
Andrus	Ken	Lifetime Achievement	2016
Atchley	Clen & Emma	Lifetime Achievement	2012
Ball	Gary	Lifetime Achievement	1995
Ball	Don	Environmental Stewardship	1996
Ballard	Steve & Stacie	Marketing Innovation	2011
Batt	Governor Phil	Lifetime Achievement	2011
Beyeler	Merrill	Environmental Stewardship	2016
Biar	John	Education/Advocacy	2016
Bitner	Ron	Technical Innovation	2016
Blair	Robert	Technical Innovation	2013
Blattner	Jeanie	Education/Advocacy	2001
Bolz	Darrell	Education/Advocacy	1997
Boyer Farms		Technical Innovation	2020
Brackett	Jared	Technical Innovation	2015
Brockway	Dr. Chuck	Marketing/Technical Innovation	2003
Burkhardt	Julie	Environmental Stewardship	2011
Cellan	Sid	Environmental Stewardship	2017
Clark	Leah	Marketing Innovation	2012
Coiner	Charles	Environmental Stewardship	2004
Corbett	Craig	Marketing Innovation	2014
Crabtree	Carl	Education/Advocacy	2009
Cranney	Michael	Education/Advocacy	2007
Dean	Dr. Bill	Technical Innovation	2009
DeWit	Rudy	Technical Innovation	2018
Diehl	William (Ted)*	Lifetime Achievement	2002
Dillin	Tim	Marketing Innovation	2019
Dixon	Dan	Education/Advocacy	2019
Dixon	Don	Education/Advocacy	2003
Eggers	Drew	Lifetime Achievement	2018
Fallahi	Dr. Esmaeil	Technical Innovation	2008
Faulkner	John	Lifetime Achievement	2014
Fornshell	Gary	Technical Innovation	2021
Franklin	DeLance "Doc"*	Lifetime Achievement	1997
Gallup	Gordon	Environmental Stewardship	2006

*deceased

Ag Summit

Governor Award Winners - Alpha

Garber	Richard	Lifetime Achievement	2009
Geary	Tom	Lifetime Achievement	1998
Gehring	Tom	Technical Innovation	2019
Grant	Duane	Education/Advocacy	2015
Gray	Lawerance & Mary Lou*	Lifetime Achievement	2004
Grim	Lowell & Joanne	Environmental Stewardship	2007
Gross	Doug	Lifetime Achievement	2017
Guenthner	Dr. Joseph	Technical Innovation	2007
Guthrie	Jim & Carol	Environmental Stewardship	2008
Hafez	Dr. Saad	Education/Advocacy	1996
Hillco Technologies		Technical Innovation	2011
Hobbs	Carl J.	Marketing/Technical Innovation	2004
Hopkins	Ivan	Lifetime Achievement	2000
Hurst	Wayne	Education/Advocacy	2020
Idaho Irrigation Equipment Assoc.		Education/Advocacy	2012
Idaho OnePlan		Marketing/Technical Innovation	2005
Iverson	Tom	Marketing Innovation	2021
Jensen	Wayne & Jacie	Education/Advocacy	1999
Kauffman	Clark & Debbie	Marketing Innovation	2013
Ledbetter	Dr. Greg	Technical Innovation	1999
Ledbetter	Greg	Environmental Stewardship	2010
Lee	Arthur	Lifetime Achievement	2010
Little	David* & Geraldine*	Lifetime Achievement	2001
Little, Sr.	Dwight	Marketing Innovation	2020
Lufkin	Carl	Environmental Stewardship	2018
Mahler	Dr. Robert	Environmental Stewardship	1998
Mann	Kent	Environmental Stewardship	2015
May	Ralph	Technical Innovation	1999
McIntosh	Art and Doug	Marketing Innovation	2017
McKellip	Robert	Technical Innovation	2014
McKellip	Lewis*	Technical Innovation	2002
McNabb	John B.	Environmental Stewardship	2005
Meadows	William	Marketing Innovation	2009
Miller	Dr. John	Education/Advocacy	2010
Mosman	David*	Environmental Stewardship	2020
Moss	Kevin	Marketing Innovation	2018
Mulkey	Bruce	Environmental Stewardship	1999
Mundt	Dr. John	Education/Advocacy	2004

*deceased

Ag Summit

Governor Award Winners - Alpha

Naerebout	Bob	Lifetime Achievement	2021
Nelson	Dr. Greg*	Lifetime Achievement	2006
Nelson	Dave*	Environmental Stewardship	2001
Novinger	Bill	Environmental Stewardship	2019
Olson	Kelly	Marketing Innovation	2015
Pals	Dr. Douglas	Education/Advocacy	2000
Phillips	Clyde* & Jan	Environmental Stewardship	2009
Pline	Dale* & Ellen	Lifetime Achievement	1998
Pratt	Mak & Wendy	Education/Advocacy	2021
Priestley	Frank	Lifetime Achievement	2020
Purdy	Bud* & Ruth*	Lifetime Achievement	1996
Purdy	Nick	Environmental Stewardship	2013
Raybould	Dell	Marketing/Technical Innovation	1998
Rebholtz	Robert*	Lifetime Achievement	1997
Rimbey	Neil	Environmental Stewardship	2014
Ritchie	Janis	Education/Advocacy	2006
Roberts	Orville* & Louise	Lifetime Achievement	1999
Rush	Dick	Lifetime Achievement	2005
Sample	Dan	Education/Advocacy	2014
Sasser	Garth	Technical Innovation	2017
Savage	Richard	Education/Advocacy	2018
Seyedbagheri	Mir-M	Environmental Stewardship	2012
Seyedbagheri	Mir-M	Education/Advocacy	1995
Silver	Lary	Education/Advocacy	2005
Simplot	J.R.*	Lifetime Achievement	2003
Sommer	Tim	Marketing Innovation	2016
Soulen	Philip*	Lifetime Achievement	2019
Stevenson	John "Bert"	Lifetime Achievement	2015
Stewart	Jim & Marcella	Environmental Stewardship	2003
Stroschein	Tom	Lifetime Achievement	1996
Strouder	Dr. Bill*	Lifetime Achievement	2008
Thiessen	Wayne	Lifetime Achievement	2007
Thornton	Dr. Michael	Technical Innovation	2012
Tsakamoto	Masa*	Technical Innovation	2010
Wada	Albert	Marketing Innovation	2008
Waitley	Rick	Education/Advocacy	1998
Walker	Dr. John	Marketing/Technical Innovation	1997
Wilder	Steve	Education/Advocacy	2017
Willard	Miles	Marketing/Technical Innovation	1995

Ag Summit Governor Award Winners - Alpha

Wilson	Peter K.*	Lifetime Achievement	2000
Winterfeld	Delbert & June	Environmental Stewardship	1997
Wittman	Dick	Environmental Stewardship	2002
Wittman	Marvin*	Lifetime Achievement	2013
Wood	Mary Lee	Education/Advocacy	2008
Woodard	Maurice	Lifetime Achievement	1995
Wooten	Kip	Environmental Stewardship	2004
Wyatt	Grant	Marketing Innovation	2010
Zenner	Russ	Environmental Stewardship	2021

Ag Summit\Gov Awards\Governors Award Winners - Alpha.xlsx



GOVERNOR'S AWARD FOR EXCELLENCE IN AGRICULTURE

Criteria for Nominations

The **Larry Branen Idaho Ag Summit** committee is seeking nominations for the Governor's Awards for Excellence in Agriculture. As part of the annual Ag Summit, the Governor recognizes individuals and organizations that have made outstanding contributions to the Idaho agricultural industry.

Recipients are chosen from nominations received from organizations or individuals. Nominations must be received at 55 SW 5th Ave, Suite 100, Meridian, ID 83642 or can be emailed to chyla@amgidaho.com by **July 1**.

The awards are not limited to agriculture producers. For example, a nominee for the Education and/or Advocacy category could be a local agriculture reporter or someone on a chamber of commerce agriculture committee. The purpose of each award is to recognize outstanding individuals who impact agriculture in a positive way.

This is a wonderful opportunity for honorees to be recognized by their peers and state leaders for their contributions to agriculture and Idaho. Please take the time to consider nominating someone you know that should be recognized for his or her important contribution to agriculture.

Category Descriptions

Education and/or Advocacy: A person in any profession who is committed to educating Idaho citizens about the importance of agriculture and the agricultural industry to their life, culture and economy. An advocate is one who is devoted to promoting agriculture to the public, government and other decision makers at the local, state and/or national level. Education and/or Advocacy may be presented as one or separate awards; however, only one award may be presented in this category each year.

Environmental Stewardship: An individual or agri-business that demonstrates a commitment to maintaining and improving the quality of the air, water or soil as a result of innovative practices, technologies and/or partnerships.

Marketing Innovation: A grower, shipper, processor or commodity group that demonstrates excellence and effectiveness of individual programs conducted in an effort to develop or increase sales of Idaho food or agriculture products, internationally or domestically. This may include development and use of new markets, new marketing methods or new uses for agriculture products and/or services.

Technical Innovation: An individual or agri-business that develops or implements new methods or mechanisms to advance agricultural production or processing.

Lifetime Achievement: An individual who has dedicated his or her life to the advancement of agriculture through production, innovation, improvement, leadership, service and/or advocacy and who embodies the high standards of Idaho agriculture and sets an example for others to follow.

**Larry Branen Idaho Ag Summit
Governor's Award for Excellence in Agriculture
Nomination Form – Due July 1**

Name of Nominee _____
Title and Business (if applicable) _____
Address _____
City/State/Zip _____
Work phone _____ Home phone _____
E-mail _____

Award Category nominated for:

(more than one category may be checked)

See award descriptions on other side

NOTE: No nominee who has received an award will be eligible for a second award until after 5 years have passed. The individual must then be nominated by a different organization and in a different category.

_____ Education and/or Advocacy
_____ Environmental Stewardship
_____ Marketing Innovation
_____ Technical Innovation
_____ Lifetime Achievement

Please respond to the following items on a separate sheet. Additional information pertinent to the Governor's Award for Excellence in Agriculture is welcome. Please include only information relevant to the award.

1. Provide a brief description of nominee (ag-related work/business history, education, family, etc.)
2. Describe specific achievements in the category for which the nomination is submitted and provide examples of the nominee's activities and accomplishments.
3. List nominee's involvement in agricultural organization and leadership roles related to agriculture.

Additional information, including letters of recommendation, that further illustrate the nominee's accomplishments are welcome. Nominations will be held in the candidate pool for three (3) years from the initial date of nomination.

Nominating information:

Name of person submitting nomination _____
Organization (You are affiliated with) _____
Address _____
City/State/Zip _____
Phone _____ E-mail _____

If the individual nominated is selected, the party nominating will be expected to assist in securing information and pictures to be used in producing the video that will be shown during the Ag Summit Awards Luncheon.

Send completed application to:

Idaho Ag Summit
Governor's Award Committee
55 SW 5th Ave, Suite 100 • Meridian, ID 83642
Fax: 208-888-4586 email: gloria@amgidaho.com

Nominations Due JULY 1



COMMISSION

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Wendy Pratt
Commissioner

Teri A. Murrison
Administrator

SOIL & WATER CONSERVATION COMMISSION

May 21, 2021

The Land Trust Accreditation Commission
Attn: Public Comments
36 Phila Street, Suite 2
Saratoga Springs, NY 12866

To Whom it May Concern:

I write to strongly support the Wood River Land Trust's (WRLT) application to renew its accreditation with the Commission. I have worked with WRLT over the past five or six years and have seen firsthand their commitment to ethical and technical methods to achieve their mission *to protect and sustain the treasured landscapes and life-giving waters of the Wood River Valley and inspire love [for it] for generations to come.*

In 2016, I began working with the WRLT and TNC's to transfer the Rinker Rock Creek Ranch to the University of Idaho in order to establish a world class rangeland research station "on the intersection of ranching, habitat protection and restoration, and recreation". The WRLT and its original partners established a broad management team comprised of representatives from state and federal agencies, environmental and agricultural interests, and many others to guide their efforts during the transition. After the ranch was transferred in 2019, they fully engaged as a member of the resulting Advisory Board (of which I am currently the Chair) and continue to integrate public and other stakeholders into their shared work on the Ranch.

Over the years I have worked closely with WRLT, I have observed their community's confidence and support for their efforts and their commitment to best management practices. Everything they do is with excellence and community service in mind. The benefits to the land and the people are considerable. I highly support their renewed accreditation.

Sincerely,

TERI A. MURRISON
Administrator

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SOIL & WATER CONSERVATION COMMISSION

APPOINTMENT OF ACTING ADMINISTRATIVE OFFICER EFFECTIVE JUNE 12, 2021 THROUGH SUCH TIME AS A NEW ADMINISTRATIVE OFFICER IS APPOINTED, AND

DELEGATION OF POWERS AND DUTIES TO ACTING ADMINISTRATIVE OFFICER

COMMISSION

H. Norman Wright
Chairman

Cathy Roemer
Vice Chairman

Erik Olson
Secretary

Gerald Trebesch
Commissioner

Wendy Pratt
Commissioner

Teri Murrison
Administrator

In accordance with Idaho Code § 22-2718(2), the Soil and Water Conservation Commission hereby appoints Delwyne Trefz as Acting Administrative Officer effective June 12, 2021 through such time as a new Administrative Officer is appointed, and delegates to the Acting Administrative Officer the following powers and duties.

- (1) The Acting Administrative Officer shall:
 - (a) Implement all policies and programs of the Commission;
 - (b) Develop legislative, budgetary, fiscal, and program proposals and plans for the consideration by the Commission;
 - (c) Represent the Commission in communications;
 - (d) Subject to Commission approval and applicable law, including Chapter 57, Title 67 of the Idaho Code and rules promulgated thereunder, enter into contracts for the procurement of goods or services necessary to carry out the purposes of Chapter 27, Title 22 of the Idaho Code, provided the Acting Administrative Officer may without Commission approval enter into contracts for the procurement of goods and services included in a budget approved by the Commission or with a value of \$10,000 or less;
 - (e) Subject to Commission approval and applicable law, including Chapter 52, Title 67 of the Idaho Code, propose to the Commission rules and regulations necessary to carry out the purposes of Chapter 27, Title 22 of the Idaho Code;
 - (f) Establish, consistent with applicable law, policies and guidance documents for the distribution and performance of Commission business, and the custody, use and preservation of records, documents, and property pertaining to the operation of the Commission;



SOIL & WATER CONSERVATION COMMISSION

ITEM #9

- (g) Subject to applicable federal and State law, including Title 67, Chapter 53 of the Idaho Code and rules promulgated thereunder, and as necessary to carry out the purposes of Chapter 27, Title 22 of the Idaho Code, establish policies for the conduct of Commission employees, establish and make appointments to subordinate positions, abolish positions, transfer employees between positions, remove employees from appointed positions, supervise all employees of the Commission, and change the duties, titles, and compensation of employees of the Commission;
- (h) Take action to protect the legal interests of the Commission, including calling upon the attorney general of the state for legal services and representation in legal matters. Approval by the Commission shall be required for a lawsuit to be initiated in the name of the Commission or for the Commission to enter into a settlement agreement; and
- (i) Take other action as may be necessary or appropriate to cooperate with public or private entities or individuals and otherwise to carry out the purposes of Chapter 27, Title 22 of the Idaho Code.

(2) The Acting Administrative Officer may delegate to any subordinate employee of the Commission such of his or her powers and duties as the Acting Administrative Officer finds necessary to carry out the purposes of Chapter 27, Title 22 of the Idaho Code, except the powers provided above in Paragraph 1(g).

The Commissioners unanimously confirmed the continued appointment of Delwyne Trefz as Acting Administrative Officer during the Commission's June 11, 2021 public meeting.

DATED

NORMAN WRIGHT, CHAIRMAN

established
1939

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SOIL & WATER CONSERVATION COMMISSION

COMMISSION

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Teri A. Murrison
Administrator

MEMO

TO: CHAIRMAN WRIGHT, COMMISSIONERS ROEMER, OLSON, TREBESCH, PRATT

FROM: TERI MURRISON

DATE: MAY 21, 2021

RE: OMNIBUS RULEMAKING: RECISSION OF TEMPORARY RULE #IDAPA 60.05.01 and ADOPTION OF NEW TEMPORARY RULE #IDAPA 60.05.01, EFFECTIVE JULY 1, 2021

We have been advised (see attached DFM Memo) to rescind our existing Omnibus Temporary Rule effective July 1, 2021 and adopt a new one to take effect July 1, 2021 because the Senate adjourned *sine die* on May 12th, while the House only recessed *subject to the call of the Speaker prior to December 31st*. So, our current rule expires on June 30th (due to legislative inaction) and the temporary rule previously adopted to become effective upon *sine die* can't take effect until both houses *sine die*. The Governor intends to take administrative action to address this and asks that your Board takes the following actions:

- a. Rescind existing IDAPA 60.05.01 – Rules of the Idaho State Soil & Water Conservation Commission, effective July 1, 2021
- b. Adopt as temporary our non-fee rule IDAPA 60.05.01 – *Rules of the Idaho State Soil & Water Conservation Commission*, effective July 1, 2021.
- c. Provide Notice to DFM Rules Office of Temporary Rulemaking action June 12, 2021
- d. Direct staff to initiate the rulemaking process for next legislative session.

REQUESTED ACTION: Staff recommends the following actions:

“Pursuant to Section 67-5226, Idaho Code, the Governor has found that temporary adoption of IDAPA 60.05.01 – Rules of the Idaho State Soil & Water Conservation Commission is appropriate to protect the public health, safety, and welfare of the citizens of Idaho and confer a benefit on its citizens.

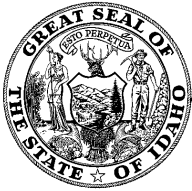
These rules implement the duly enacted laws of the state of Idaho, provide citizens with the detailed rules and standards for complying with those laws, and assist in the orderly execution and enforcement of those laws. The expiration of these rules without due consideration and processes would undermine the public health, safety, and welfare, of the citizens of Idaho and deprive them of the benefit intended by these rules.

Therefore, I move we rescind our existing temporary rule with an effective date of July 1, 2021 and adopt this temporary rule to be effective upon July 1, 2021. Further, I move that we direct staff to initiate the rulemaking process for next legislative session and provide a Notice of Omnibus Rulemaking to the DFM Administrative Rules Office by June 12, 2021.”

Encl.

- DFM Memo, May 20, 2021
- Proposed Temporary Rule IDAPA 60.05.01
- Notice of Omnibus Non-Fee Temporary Rule IDAPA 60.05.01

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State of Idaho
DIVISION OF FINANCIAL MANAGEMENT
Executive Office of the Governor

BRAD LITTLE
Governor

ALEX J. ADAMS
Administrator

ITEM #10-1

May 20, 2021

MEMORANDUM

TO: Executive Branch Agency/Department Heads
Rules Review Officers

FROM: Alex J. Adams 

SUBJECT: Current Status of Administrative Rules and What Agencies Need to Do

As you all know by now, the Senate adjourned *sine die* on May 12th and the House recessed subject to the call of the Speaker, no later than December 31st.

The Attorney General's office noted that this scenario is unique and without precedent in Idaho. This action places the state's administrative rules in a precarious state.

Naturally, many of you have reached out with questions about the current status of administrative rules, and this memo intends to summarize the FAQs and the action agencies need to take.

1. Have the rule changes we presented to the Legislature taken effect?

No, the rule changes presented to the 2021 legislature have not taken effect. Rule changes would traditionally take effect upon *sine die* (if properly acted on by the legislature), which could be as late as December 31st.

2. Are our administrative rules still in effect?

Yes, all *existing* state administrative rules remain in full force and effect as of today.

- Existing non-fee rules will expire on June 30th due to legislative inaction.
- All current temporary rules (which includes all existing fee rules) will expire upon *sine die*, which could be as late as December 31st.

Thus, while all administrative rules continue in full force and effect today, this starts to change on June 30th, first for the non-fee rules. As a result, executive administrative action is needed to ensure existing rules remain in effect.

Rest assured, Governor Little is committed to ensuring continuity of the services citizens expect. To minimize confusion and guard against the uncertainty of a future *sine die* date that could provide some major practical impediments to re-promulgation of rules at the end of the year, here's the plan:

- Agencies will rescind all current temporary state administrative rules, including fee chapters presented to the 2021 legislature, effective July 1, 2021.
- We will then republish all necessary rules with an effective date of July 1, 2021 with the changes presented to the 2021 legislature. This will make all changes in effect as of July 1 and ensure the continuity of all state administrative rules through the end of the 2022 legislature.

- A special bulletin will publish on July 21, 2021, that will include each of these temporary rules with an effective date of July 1st.

3. What action does our agency need to take to ensure the continuity of our rules?

Luckily, agencies have already taken action to prepare for this event (see DFM memos from February 4 and April 27). Here's the next steps:

- You will receive a proof of your administrative rules on or around **June 10th**. The proof will be based on the feedback you submitted to DFM pursuant to the prior memos. The proof will be structured to carry out the aforementioned plan of rescinding current rules and replacing with the new temporary rules.
- You will need to review the proof and apprise DFM of any necessary changes. Please work closely with your legal counsel if your agency/board/commission needs to take formal action on the proof. In discussing this with your counsel, please note if your previous motion was for the temporary rule to take effect on *sine die* or July 1. If the former, additional action may be necessary. A sample motion you may make is attached as **Appendix A**.
- All proofs must be returned to DFM no later than COB on **June 22nd**. If your legal counsel determines that board/commission approval is necessary, please proactively schedule your public meeting for the week of June 14th. Given the volume of rules DFM is dealing with, no exceptions will be made to the June 22nd deadline. Any response not received by this date will be presumed to mean the agency is letting the rule expire as of June 30th.

Appendix A. Sample Motion.

“Pursuant to Section 67-5226, Idaho Code, the Governor has found that temporary adoption of this rule is appropriate to protect the public health, safety, and welfare of the citizens of Idaho and confer a benefit on its citizens.

These rules implement the duly enacted laws of the state of Idaho, provide citizens with the detailed rules and standards for complying with those laws, and assist in the orderly execution and enforcement of those laws.

The expiration of these rules without due consideration and processes would undermine the public health, safety, and welfare, of the citizens of Idaho and deprive them of the benefit intended by these rules.

Therefore, we are adopting this temporary rule to be effective upon July 1, 2021. We are also rescinding our existing temporary rule with an effective date of July 1, 2021.”

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IDAPA 60 – IDAHO STATE SOIL AND WATER CONSERVATION COMMISSION**60.05.01 – RULES OF THE IDAHO STATE SOIL AND WATER CONSERVATION COMMISSION****0. LEGAL AUTHORITY.**

This chapter is adopted by the Idaho State Soil and Water Conservation Commission, under the legal authority of Sections 22-2718, 22-2727, and 22-2730, Idaho Code. (3-20-20)T

1. TITLE AND SCOPE.

1. Title. The title of this chapter is IDAPA 60.05.01, “Rules of the Idaho State Soil and Water Conservation Commission.” (3-20-20)T

2. Scope. The provisions of these rules set forth procedures and requirements for establishing, implementing, and administering a state loan from the RCRDP fund as provided in Sections 22-2730, through 22-2732, Idaho Code, and provide for the allocation of state funds appropriated for distribution to conservation districts pursuant to Section 22-2727, Idaho Code. (3-20-20)T

2. -- 009. (RESERVED)**10. DEFINITIONS.**

For the purpose of these rules, unless the context indicates otherwise, the terms and phrases are used as defined herein: (3-20-20)T

1. Applicant. An eligible applicant as defined in Section 22-2717, Idaho Code. (3-20-20)T

2. Application. The loan request document that sets forth the information required by Section 22-2732, Idaho Code and Subsection 057.03 of these rules, including a conservation plan. (3-20-20)T

3. Base Funding. Funds appropriated to the Commission to be allocated equally to the various soil conservation districts in a sum not to exceed eight thousand five hundred dollars (\$8,500) per district per year. (3-20-20)T

4. Board of Supervisors. Governing body of a district as provided in Section 22-2717(25), Idaho Code. (3-20-20)T

5. Certify. To confirm formally as true, accurate, or genuine. (3-20-20)T

6. Commission. The Idaho State Soil and Water Conservation Commission as defined in Section 22-2718, Idaho Code. (3-20-20)T

7. Conservation District or District. A soil (and water) conservation district as defined in Section 22-2717, Idaho Code. (3-20-20)T

8. Conservation Plan. A conservation plan as defined in Sections 22-2717 and 22-2732, Idaho Code that sets forth the information required by Subchapter A. of these rules. (3-20-20)T

9. Contractee. The applicant when the loan has been closed and recorded. (3-20-20)T

10. Coordinated Resource Planning Process. A process that considers all the resources and resource users within a geographical area and encourages active involvement and input from all interested parties. (3-20-20)T

11. District. A Conservation District, Soil Conservation District, or Soil and Water Conservation District as defined in Section 22-2717, Idaho Code. (3-20-20)T

12. Eligible Land. Private, state, county, or federal lands within the state of Idaho. (3-20-20)T

13. Field Office. The local United States Department of Agriculture Natural Resources Conservation Service (NRCS) office usually located with the principal headquarters of the local District. (3-20-20)T

14. Field Office Technical Guide. The primary scientific reference for NRCS that contains technical

information about the conservation of soil, water, air, and related plant and animal resources. Technical guides used in each field office are localized so that they apply specifically to the geographic area for which they are prepared. Copies of the field office technical guides may be obtained from a local District or field office. (3-20-20)T

- 15. Financial and Match Report.** Documentation certified by the Board of Supervisors that: (3-20-20)T

 - a.** Itemizes local funds and services received by a district during the previous fiscal year; and (3-20-20)T
 - b.** Describes how state base and match funds were utilized during the previous fiscal year. (3-20-20)T
- 16. Fiscal Year.** As set forth in Section 67-2201, Idaho Code, the fiscal year will begin on July 1 and close on June 30 of the following year. (3-20-20)T
- 17. Five (5) Year Plan.** The plan reviewed and updated annually by each district pursuant to the Final Agreement to implement an Antidegradation Policy for the State of Idaho (August 18, 1988). The plan will contain the following components, as further specified by Commission policy: physical characteristics, economic condition and outlook, assessment of the District's resource conditions and conservation needs, prioritized objectives, water quality component, and an annual work plan. (3-20-20)T
- 18. Fund.** The RCRDP fund established pursuant to Section 22-2730, Idaho Code. (3-20-20)T
- 19. Funding Criteria.** Criteria considered by the Commission to determine the amount of base and match funding to be allocated to the conservation districts. Criteria may include district budgets, district budget requests, district programs and work plans, and district work load analysis. The following documents may be required on an annual basis in order to consistently apply the criteria to all districts: (3-20-20)T

 - a.** Five (5) year plans; (3-20-20)T
 - b.** Financial and match reports; and (3-20-20)T
 - c.** Performance reports. (3-20-20)T
- 20. Local Funds.** Monies received in the previous fiscal year from local units of government and organizations for the general purposes of a conservation district. Funds received for special projects, used as required match for specific grants or projects, or on a fee-for-service basis will not be used to calculate match funding. (3-20-20)T
- 21. Local Services.** Non-cash contributions received in the previous fiscal year from local units of government and organizations for the general purposes of a conservation district. Services received for special projects, used as required match for specific grants or projects, or on a fee-for-service basis will not be used to calculate match funding. (3-20-20)T
- 22. Local Units of Government.** Any general or special purpose political subdivision of the state which has the power to levy taxes and/or appropriate and spend funds. (3-20-20)T
- 23. Match Funding.** Funds appropriated to the Commission for distribution to conservation districts in excess of base funding not to exceed twice the amount of local funds and services received by each district in the previous fiscal year. (3-20-20)T
- 24. Maximum Allocation.** The total of base funding and match funding allocated to any one (1) conservation district shall not exceed fifty-eight thousand and five hundred dollars (\$58,500) in a fiscal year. (3-20-20)T
- 25. Organizations.** A group of two (2) or more persons structured and managed to pursue a collective goal on a continuing basis. (3-20-20)T

26. Other Funds. Funds to be dedicated to conservation practice implementation costs which are not from the RCRDP fund or provided by the applicant. (3-20-20)T

27. Performance Report. Documentation summarizing conservation activities, projects, and programs implemented by a conservation district during the previous fiscal year. (3-20-20)T

28. Practice or Eligible Practice for Loans. A practice listed in the field office technical guide or a special practice approved under Section 058 of these rules. (3-20-20)T

29. Practice Life. The number of years, with proper maintenance and operation, that a practice is expected to last, as shown in the field office technical guide. (3-20-20)T

30. Program Year. The state fiscal year as provided in Section 67-2201, Idaho Code. (3-20-20)T

31. Project. One (1) or more practices to be installed with a RCRDP loan. (3-20-20)T

32. Rangeland. Land used primarily for the grazing of domestic livestock and wildlife. (3-20-20)T

33. Riparian Areas. Riparian areas are sites directly influenced by free water. They have visible vegetation or physical characteristics that reflect free water influence. Lake shores and stream banks are typical riparian areas. Excluded are sites such as ephemeral streams or washes that do not exhibit the presence of vegetation dependent upon free water in the soil. (3-20-20)T

34. Security. Collateral provided by an approved applicant to secure requested RCRDP funds. (3-20-20)T

35. Special Practice. A practice (not listed in the field office technical guide) that includes a proven, modern technique that is necessary to solve a resource problem and meet program objectives. (3-20-20)T

11. ABBREVIATIONS.

1. RCRDP. The Idaho Resource Conservation and Rangeland Development Program. (3-20-20)T

2. NRCS. United States Department of Agriculture Natural Resources Conservation Service. (3-20-20)T

SUBCHAPTER A – RULES FOR ADMINISTRATION OF THE IDAHO RESOURCE CONSERVATION AND RANGELAND DEVELOPMENT PROGRAM

12. PROGRAM POLICY.

1. Administration. It is the policy of the Commission to administer the Resource Conservation and Rangeland Development Program to provide the greatest benefits to all concerned from the agricultural lands and rangelands within the state. (3-20-20)T

2. Equal Opportunity. Each applicant regardless of handicap, race, age, sex, creed, color or national origin, must be given the opportunity to apply for a loan. (3-20-20)T

3. Filing Applications. An application may be filed at anytime during the program year. (3-20-20)T

4. Use of Loan Money in Conjunction with State or Federal Programs. Requests for state or federal cost-share assistance and for loan approval are handled by different governmental agencies and approval for one does not guarantee approval for the other. (3-20-20)T

13. PROGRAM OBJECTIVES.

- 1. Objectives.** The objectives of the RCRDP are to: (3-20-20)T
 - a.** Conserve soil resources. (3-20-20)T
 - b.** Conserve water resources. (3-20-20)T
 - c.** Improve riparian areas for multiple use benefits. (3-20-20)T
 - d.** Protect or improve existing beneficial uses of the state’s waters. (3-20-20)T
 - e.** Conserve and improve fish and wildlife habitat. (3-20-20)T
 - f.** Increase agricultural productivity of cropland, orchards, pasture and hayland, rangeland, and woodland. (3-20-20)T
- 2. Achieving Program Objectives.** Decisions concerning the use of program funds must be based on achievement of program objectives. The administration of the program must emphasize coordinated resource management planning and decision-making to ensure maximum benefit of funds. (3-20-20)T

14. -- 055. (RESERVED)

56. RESPONSIBILITIES.

- 1. District.** The local District must: (3-20-20)T
 - a.** Receive the conservation plan for program participation. (3-20-20)T
 - b.** Within sixty (60) days of receipt, review and evaluate the conservation plan to determine if the project is consistent with the District’s program goals and objectives. (3-20-20)T
 - c.** Assign a priority of high, medium, or low to the project. (3-20-20)T
 - d.** Forward conservation plans to the Commission with a recommendation for funding. (3-20-20)T
 - e.** Prepare and forward to the Commission special practice requests. (3-20-20)T
 - f.** The local District may assign a priority to practices in the field office technical guide and have that priority ranking apply to all future projects seeking to implement the pre-ranked practices. The local District Board must consider pre-ranking practices at a scheduled Board meeting. The Board’s decision including the name and identification number of the practice(s), the assigned ranking and the recommendation for funding must be reflected in the meeting minutes and be forwarded to the Commission. (3-20-20)T
 - g.** If the local District does not review and evaluate a conservation plan within sixty (60) days of receipt, the Commission may review and evaluate the conservation plan and assign a priority ranking for the project based on the District’s five (5) year plan. (3-20-20)T
- 02. Commission.** The Commission must: (3-20-20)T
 - a.** Review and evaluate applications. (3-20-20)T
 - b.** Approve loans, if: (3-20-20)T
 - i.** The applicant has adequate assets for security to protect the state from risk of loss. (3-20-20)T
 - ii.** There is reasonable assurance that the borrower can repay the loan. (3-20-20)T
 - iii.** Money is available in the RCRDP fund. (3-20-20)T

- c. Disapprove loans for reasons including but not limited to: (3-20-20)T

 - i. The purpose of the loan is to pay for conservation plan practices that have been implemented prior to Commission approval. (3-20-20)T
 - ii. If all the requirements in Paragraph 056.02.b. of these rules are not met. (3-20-20)T
- d. Reconsider loan disapproval if the applicant, within fifteen (15) business days after notice of disapproval, requests the Commission, in writing, to reconsider its determination in any matter affecting the loan or the amount of loan funds. Reconsideration of the determination must take place within ninety (90) business days from the date the written request is received at the time, place, and date determined by the Commission. The applicant must be notified of the time, place, and date and must have the right to appear. (3-20-20)T
- e. After loan approval, execute a promissory note and other security documents with the applicant for loan repayment. (3-20-20)T
- f. Not less than once per year, determine the loan interest rate not to exceed six percent (6%) annually. (3-20-20)T
- g. Prepare an annual report showing RCRDP accomplishments and benefits resulting from use of loan and grant funds. (3-20-20)T
- h. Administer and monitor loan proceeds to assure that the intent of the law is met. (3-20-20)T
- i. Approve or disapprove special practice requests. (3-20-20)T

57. APPLICATION FOR LOAN.

- 1. **How to Apply.** Any applicant desiring a loan from the RCRDP fund must: (3-20-20)T

 - a. Prepare and submit a conservation plan. The conservation plan must be presented by the applicant (or representative appointed by the applicant) to the local District Board at a scheduled meeting unless the project includes only practices that have been pre-ranked by the local District in accordance with Paragraph 56.01.f. of these rules. If the project includes only pre-ranked practices, the applicant must submit the conservation plan to the Commission. (3-20-20)T
 - b. Prepare and submit a completed application. The application including all information required under Subsection 57.03 of these rules must be submitted to the Commission. (3-20-20)T
- 2. **Two or More Applicants.** Two (2) or more applicants may install a practice(s) as a group providing the loan can be adequately collateralized and all parties agree to joint and several liability. (3-20-20)T
- 3. **Application Form.** The application must be on a form prescribed by the Commission and include: (3-20-20)T

 - a. Name of applicant, and the location, size, and type of agricultural enterprise. (3-20-20)T
 - b. Identification and extent of the resource problem (erosion, plant community deterioration, water loss, water quality, low production, etc.). (3-20-20)T
 - c. Statement of applicant's objectives and expected benefits. (3-20-20)T
 - d. Estimate of costs of implementing the project and of total loan funds needed. (3-20-20)T
 - i. Applicant must be required to supply at least five percent (5%) of the total project costs through personal funds or in-kind services. (3-20-20)T

- ii. Total RCRDP loan funds combined with other funds cannot exceed ninety-five percent (95%) of total project costs. (3-20-20)T
- e. Applicant's statement of security offered. (3-20-20)T
- f. Applicant's statement of willingness to allow continued monitoring and evaluation of impacts resulting from applied land treatment and management practices. (3-20-20)T
- g. All documentation required under Subsection 101.03 of these rules and any other documentation requested by the Commission needed to determine whether there is reasonable assurance that the applicant can repay the loan. (3-20-20)T
- h. A copy of the applicant's conservation plan which becomes a part of the application for assistance. The conservation plan must include: (3-20-20)T
 - i. A map showing project location and extent of the resource problem. (3-20-20)T
 - ii. The eligible practices to be installed. (3-20-20)T
 - iii. Estimated costs of applying the practices. (3-20-20)T
 - iv. An implementation schedule. (3-20-20)T
 - v. A statement whereby the applicant agrees to properly maintain and operate installed practices. (3-20-20)T
 - vi. Needed clearances, easements and rights of way. (3-20-20)T
 - vii. Any other appropriate documentation needed to complete the implementation of the conservation plan as requested by the local District or Commission. (3-20-20)T

58. SPECIAL PRACTICE(S) APPROVAL FOR LOANS.

- 1. **Special Practice Approval.** A special practice must be approved by the Commission before it becomes an eligible practice. (3-20-20)T
- 2. **Special Practice Requests.** Special practice requests may be prepared by the local District or the Commission and must include: (3-20-20)T
 - a. A description of the proposed practice. (3-20-20)T
 - b. A justification of need for the special practice. (3-20-20)T
 - c. Standards and specifications for the proposed practice. (3-20-20)T
 - d. A statement from the appropriate agency as to the technical adequacy of the special practice in solving the resource problem. (3-20-20)T

59. -- 080. (RESERVED)

81. ENCOURAGING PUBLIC BENEFITS WHEN INSTALLING PRACTICES.

District Boards must encourage persons responsible for any aspect of performing practices to promote public benefit by improving or preserving environmental quality and ecological balance when the practices are being installed. Multiple objective achievement and total resource evaluation and treatment must receive high priority consideration for loan funds. When reviewing loan requests the following considerations must be made: (3-20-20)T

1. **Preventing Degradation.** Preventing or abating pollution and other environmental degradation. (3-20-20)T
 2. **Benefiting the Community.** Benefiting the community by means such as outdoor recreational opportunities or enhancing the appearance of the area. (3-20-20)T
 3. **Benefiting Habitat.** Benefiting fish and wildlife habitat. (3-20-20)T
82. -- 100. (RESERVED)
101. **CREDIT GUIDELINES.**
1. **Standards for Acceptable Loans.** There must be adequate assets and collateral for security to protect the state from risk of loss. (3-20-20)T
 2. **Required Documentation.** The applicant must provide documentation to the Commission sufficient to determine the applicant's ability and willingness to repay the loan. Such documentation may include: financial statements; balance sheets; profit and loss statements; driver's license; income tax returns; budgets; credit reports; estimates/quotes; deeds; leases; and other supporting documents as deemed necessary relative to the size, complexity, and financial responsibility of the individual or entity being financed. (3-20-20)T
 3. **Duty to Inform.** After submitting the application and before funds are dispersed, the applicant must inform and provide documentation to the Commission of any significant change of circumstance that may impact their financial standing or ability to repay the loan. (3-20-20)T
 4. **Field Inspections.** The Commission may require a field inspection in order to: (3-20-20)T
 - a. Determine loan and security positions, provide repayment estimates and verify assets. (3-20-20)T
 - b. Indicate the applicant's management ability. (3-20-20)T
 - c. Secure a complete and accurate description of collateral for the security agreement. (3-20-20)T
 5. **Additional Information Required for Loans Secured with Real Estate.** Where real estate is offered as collateral the following information must be provided: (3-20-20)T
 - a. A legal description of the offered collateral. (3-20-20)T
 - b. Real estate appraisal, consisting of at least one (1) of the following: (3-20-20)T
 - i. Copy of appraisal made by a licensed professional appraiser approved by the Commission. (3-20-20)T
 - ii. Copy of the most recent property tax assessment. (3-20-20)T
 - iii. Evaluation made by Commission or the local District according to its knowledge of the estimated average value of the property in the area in which the project is to be implemented. (3-20-20)T
 - c. A map designating the location of the real estate. (3-20-20)T
 6. **Other Collateral.** Any item having tangible value may be accepted as security for these loans. Condition of the collateral must be updated periodically and additions to the security agreement may be required over time. (3-20-20)T
102. **LOAN CLOSURE AND ADMINISTRATION.**
1. **Servicing and Documentation.** All loans must be assigned to a loan officer (Commission

employee) who must be responsible for servicing the loan. (3-20-20)T

2. Loan Securing Documents. Following approval of the application, the Commission, must prepare all necessary loan securing documents. (3-20-20)T

3. Loan Note and Security Agreement. The loan must be secured by utilizing a promissory note and security document listing the parties and the collateral, as well as terms and conditions of the loan. A mortgage or deed of trust must be executed and recorded with the county recorder where the collateral is located if the collateral is real property. A security agreement and any other necessary documents must be executed if the collateral is not real property. Appropriate financing statements must be executed and filed with the Secretary of State on all collateral consisting of personal property. (3-20-20)T

4. Fund Obligation. Funds must be obligated when all loan conditions established by the Commission have been met and when all necessary loan securing documents are in order and appropriately signed by the applicant. Funds will then be obligated. Upon notification of fund obligation, the applicant who is now the contractee, may complete implementation of the project. (3-20-20)T

5. Cost Incurred. The applicant is required to cover all costs incurred for loan closure, title insurance, and recording fees. (3-20-20)T

103. IMPLEMENTATION OF AGREED TO PRACTICES.

The applicant may, at their own risk, begin installing practices as identified and scheduled in the conservation plan provided the project is not completed before the loan is approved and the conditions of approval are met. Should the applicant choose to begin installing practices prior to the conditions of approval being met, the Commission may require additional title insurance to protect against intervening materialman's liens. The applicant/contractee has the responsibility to obtain appropriate technical assistance to ensure practices are properly designed, constructed, and managed. The applicant/contractee may install practices themselves or contract work out. Whatever method is used, the applicant/contractee is responsible to ensure the quality of materials and workmanship meets the approved standards and specifications for each practice. (3-20-20)T

1. Practice Completion. Upon completion of the scheduled practice the applicant/contractee must notify the provider of technical assistance. The provider of technical assistance must inspect and document the amount and extent of the installed practice and certify its completion if it meets the quality standards and construction specifications of the practice and notify the applicant/contractee. If the practice does not meet practice standards and specifications the applicant/contractee must be notified by the provider of technical assistance, in writing, of the deficiencies and what needs to be done so the practice meets standards and specifications. (3-20-20)T

2. Submitting Vouchers and Bills. (3-20-20)T

a. The provider of technical assistance must provide a written certification of completion of the project to the Commission. The applicant/contractee must submit invoices, vouchers and bills for the project to the Commission. (3-20-20)T

b. Up to ninety-five percent (95%) of loan funds can be disbursed toward submitted bills during the loan installment period. The remaining loan funds will be disbursed upon receipt of written certification of project completion from the provider of technical assistance. (3-20-20)T

3. Warrant Requests. The Commission staff must prepare warrant request(s). The warrant(s) are paid to the order of the contractee(s) and the vendor, and are mailed to the contractee. (3-20-20)T

4. Drawing Loan Funds. The applicant/contractee must implement the practices as scheduled and the contractee may draw loan funds in multiple disbursements during installation of the project. (3-20-20)T

104. -- 125. (RESERVED)

126. REPAYMENT OF LOAN.

1. Repayment of the Loan. Repayment of the loan, together with interest, must commence no later than two (2) full years from the date the note is signed. (3-20-20)T

2. Repayment Schedule. The repayment schedule must be identified in the loan documents with a fifteen (15) year maximum loan period. One (1) month before payment is due, the commission will mail the contractee a notice of payment due. (3-20-20)T

3. First Payment. The first payment is due as required on the signed loan documents as prepared by the Commission. Any additional interest incurred during the installment period of the loan will be added to the first payment notice. (3-20-20)T

127. FORECLOSURE.

In the event of a contractee not adhering to the payment terms and conditions of the mortgage, promissory note, or security agreement, the Commission may seek foreclosure according to the laws of the state of Idaho. (3-20-20)T

128. -- 150. (RESERVED)

151. LOAN POLICIES.

The maximum amount of any one (1) loan is six hundred thousand dollars (\$600,000). (3-20-20)T

152. -- 199. (RESERVED)

SUBCHAPTER B – RULES FOR ALLOCATION OF FUNDS TO CONSERVATION DISTRICTS

200. ALLOCATION OF FUNDS TO DISTRICTS.

1. Base Funding. The Commission shall determine the dollar amount to allocate equally to conservation districts on an annual basis. As soon as practicable after the start of the fiscal year, the Commission shall immediately distribute base funding to the districts that submitted the required documents during the previous fiscal year. (3-20-20)T

2. Match Funding. Following determination of base funding, the Commission shall review and approve the additional amount of state appropriations available for proportional allocation to each district in match funding. The amount of match funding allocated will be based upon local funds and services received in the previous fiscal year by each conservation district for the general purposes of the district. Funds received for special projects, used as required match for specific grants or projects, or on a fee-for-service basis will not be used to calculate match funding. Once the required documents for match funding are submitted and determined to be complete, the Commission shall distribute match funding to each district as soon as practicable. (3-20-20)T

3. Required Documents. The Commission may require submission of certain documents prior to allocation of base and match funding to districts. These documents may include five (5) year plans, financial and match reports, and performance reports. (3-20-20)T

a. The Board of Supervisors shall certify in writing that the district has examined all documentation submitted and that the statements and representations in the documents are true and accurate. (3-20-20)T

b. The district shall submit any required documents by a date established by the Commission. (3-20-20)T

4. State Budget Requests. The Commission shall conduct a public hearing to consider the needs of the conservation districts on or before June 15th of each year, giving twenty (20) days' written notice of the hearing to each conservation district and to all other persons requesting notice of the hearing. The Commission shall hear and consider testimony at the hearing and all information submitted by the districts prior to submission of the annual budget request to the legislature and governor based upon the criteria of Subsection 010.19 of this rule. (3-20-20)T

201. -- 999. (RESERVED)

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IDAPA 60 – IDAHO SOIL AND WATER CONSERVATION COMMISSION

DOCKET NO. 60-0501-2100

NOTICE OF OMNIBUS RULEMAKING - ADOPTION OF TEMPORARY RULE

EFFECTIVE DATE: The effective date of the temporary rule(s) being adopted through this omnibus rulemaking is July 1, 2021.

AUTHORITY: In compliance with Sections 67-5226, Idaho Code, notice is hereby given this agency has adopted a temporary rule. The action is authorized pursuant to Sections 22-2718, 22-2727 and 22-2730, Idaho Code.

DESCRIPTIVE SUMMARY: The following is the required finding and concise statement of its supporting reasons for adopting a temporary rule:

This temporary rule adopts the following chapter(s) under IDAPA 60:

- *60.05.01, *Rules of the Idaho State Soil and Water Conservation Commission (*New Chapter)*

TEMPORARY RULE JUSTIFICATION: Pursuant to Section(s) 67-5226(1), Idaho Code, the Governor has found that temporary adoption of the rule is appropriate for the following reasons:

“Pursuant to Section 67-5226, Idaho Code, the Governor has found that temporary adoption of IDAPA 60.05.01 – Rules of the Idaho State Soil & Water Conservation Commission is appropriate to protect the public health, safety, and welfare of the citizens of Idaho and confer a benefit on its citizens.

These rules implement the duly enacted laws of the state of Idaho, provide citizens with the detailed rules and standards for complying with those laws, and assist in the orderly execution and enforcement of those laws. The expiration of these rules without due consideration and processes would undermine the public health, safety, and welfare, of the citizens of Idaho and deprive them of the benefit intended by these rules.

Therefore, we rescind our existing temporary rule with an effective date of July 1, 2021, and adopt this temporary rule to be effective upon July 1, 2021.”

FEE SUMMARY: This rulemaking does not impose a fee or charge.

ASSISTANCE ON TECHNICAL QUESTIONS: For assistance on technical questions concerning the temporary rule, contact Delwyne Trez, Rules Review Officer, (208)332-1790.

DATED this 12th day of June, 2021.

Delwyne Trefz
Rules Review Officer
Idaho Soil & Water Conservation Commission
322 E. Front St., Suite 560
P.O. Box 83720
Boise, ID 83720-0083
Phone: (208) 332-1792
Fax: (208) 332-1799



**SOIL & WATER
CONSERVATION
COMMISSION**

H. Norman Wright
Chairman

Cathy Roemer
Vice Chairman

Erik Olson
Secretary

Gerald Trebesch
Commissioner

Wendy Pratt
Commissioner

Teri Murrison
Administrator

MEMO

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS
ROEMER, TREBESCH, OLSON, AND PRATT**
FROM: DELWYNE TREFZ, DEPUTY ADMINISTRATOR
DATE: MAY 28, 2021
RE: DISTRICT BUDGET HEARING

FY 2022 CONSERVATION DISTRICT FUNDING REQUESTS

You are required by Idaho Code, §22-2727, to hold an annual conservation district budget hearing. At the hearing you are to consider the financial needs of the Districts and use this information as the basis for your request for state funds for distribution to conservation Districts. Traditionally, the Board reviews unmet district funding needs for projects to inform our budget requests. In accordance with statute, Districts have been invited to provide input on their funding needs.

As of May 28th, no Districts have submitted written budget requests for your consideration. However, this should not be taken as a sign that Districts do not have financial needs. In fact, as they work to overcome the challenges of the increasing costs associated with just keeping their doors open Districts all around the State would be able to put additional funds to good use. Districts' ability to implement conservation projects continues to be limited by the loss of funding sources such as our Water Quality Program for Agriculture and by reductions to the funds available through other traditional sources. In addition, our field staff find themselves stretched thin providing the technical and engineering services that are key to the success of many District projects.

All Districts received notice of this hearing and have been invited to speak about their financial needs. Staff recommend that time be provided for any District who would like to provide their budgetary needs, comments or concerns to do so.

RECOMMENDED ACTIONS:

1. Accept Staff update on Unmet District Needs
2. Accept District testimony regarding their financial needs (if any such testimony is provided)
3. Direct staff to:
 - a. Distribute \$8,500/District base and \$6,000/District operations allocations to all Districts in July.
 - b. Distribute District match allocations in November per statute and rule.

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Idaho Soil & Water Conservation Commission

322 E Front St, Suite 560 • Boise Idaho 83702
Telephone: 208-332-1790 • Fax: 208-332-1799

ITEM #12

IDAHO SOIL & WATER CONSERVATION COMMISSION PUBLIC MEETING & TELECONFERENCE

Date and Time:

Thursday, May 20, 2021
10:01 AM – 12:19 PM MT

Location:

322 E. Front St., Suite 560
Boise, Idaho 83702

MINUTES

COMMISSION MEMBERS PRESENT:

Norman Wright (Chair) (Zoom)
Erik Olson (Secretary) (Zoom)
Wendy Pratt (Zoom)

Cathy Roemer (Vice-Chair) (Zoom)
Jerry Trebesch (teleconference)

COMMISSION STAFF PRESENT:

Teri Murrison
Delwyne Trefz
Brenda Charles
Bill Lillibridge (Zoom)
Terry Hoebelheinrich (Zoom)

Crystal Rosen
Joe Peterson
Rachel Misnick (Zoom)
Loretta Strickland (Zoom)

PARTNERS AND GUESTS PRESENT:

Maureen Pepper, NRCS (Zoom)
Curtis Elke, NRCS (Zoom)
Corrie Ivey, IDL (Zoom)

Shantel Chapple Knowlton, OAG (Zoom)
Rob Sepich, LSO (Zoom)
Bob Flagor, Kootenai-Shoshone SWCD (Zoom)

ITEM #1: WELCOME AND ROLL CALL

Chairman Wright called the meeting to order at 10:01 AM.

Roll call: Chairman Norman Wright, Commissioners Cathy Roemer, Jerry Trebesch, Erik Olson, and Wendy Pratt were present.

ITEM #2: PARTNER REPORTS

Action: None taken

ITEM #3: AGENDA REVIEW

Action: None taken.

ITEM #4: ADMINISTRATOR'S REPORT

Action: None taken.

ITEM #5: RESOURCE CONSERVATION AND RANGELAND DEVELOPMENT PROGRAM STUDY

Action: None taken.

Commissioner Olson left the meeting at 11:38 AM.

ITEM #6: REPORTS

Action: None taken.

ITEM #7: DISTRICT SUPPORT SERVICES UPDATE

Action: None taken.

ITEM #8: MINUTES

Action: Commissioner Pratt made a motion to *approve the April 15, 2021 Regular Meeting minutes as submitted*. Commissioner Trebesch seconded the motion. Motion carried by unanimous vote.

ITEM #9: FINANCIAL REPORTS

Action: Commissioner Roemer made a motion to *approve the Financial Reports for the month ended April 30, 2021*. Commissioner Pratt seconded the motion. Motion carried by unanimous vote.

ITEM #10: PROPOSED FY 2022 BUDGET BLUEPRINT

Action: Commissioner Roemer made a motion to *approve the FY 2022 Budget Blueprint as presented*. Commissioner Pratt seconded the motion. Motion carried by unanimous vote.

ADJOURN

The meeting was adjourned at 12:19 PM. The next Commission Meeting will be held on June 10, 2021 in Boise.

Respectfully submitted,

Erik Olson, Secretary



IDAHO SOIL & WATER CONSERVATION COMMISSION

ITEM # 13

TO: CHAIRMAN WRIGHT AND COMMISSIONERS ROEMER, TREBESCH, PRATT, OLSON
FROM: RACHEL MISNICK, SENIOR FINANCIAL SPECIALIST
DATE: JUNE 2, 2021
RE: FINANCIAL REPORTS, FISCAL MATTERS

FINANCIAL REPORTS

The Financial Detail and Fund Summary year-to-date reports for the month ended May 31, 2021 will be sent under separate cover and will be available at the meeting.

COMMISSIONER HONORARIUMS

Below is a schedule of the honorarium balances as of June 2, 2021. Included in the schedule are the amounts budgeted for each Commissioner for FY21. We are in good standing with the Commissioners' budget as we have spent 63% of the honorarium allocation.

Commissioner	Benefit Costs included in Honorariums	Honorariums Budgeted	Expended to Date	Projected Balance/ (Overage)
Wright	\$132	\$1,632	\$839	\$793
Roemer	\$88	\$1,088	\$750	\$338
Trebesch	\$44	\$544	\$431	\$113
Pratt	\$88	\$1,088	\$646	\$442
Olson	\$88	\$1,088	\$754	\$334
Totals	\$440	\$5,440	\$3,420	\$2,020

RECOMMENDED ACTION:

- Approve the Financial Reports for the month ended May 31, 2021

TO BE SENT UNDER SEPARATE COVER:

- Financial Detail Report for May 31, 2021
- Fund Summary Report for May 31, 2021

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SWC Detail Financial Report as of May 31, 2021

92% of the Fiscal Year Completed

GENERAL FUND & OTHER FUNDS		PERSONNEL			OPERATING			CAPITAL OUTLAY			TRUSTEE & BENEFITS			CASH			
FY20 INDEX	ACTUAL EXPENSE Thru End of Current			ACTUAL EXPENSE Thru End of			ACTUAL EXPENSE Thru End of			ACTUAL EXPENSE Thru End of Current			PLUS TOTAL			ACTUAL CASH BALANCE End of Current	
	BUDGET	Month	BALANCE	BUDGET	Current	BALANCE	BUDGET	Current	BALANCE	BUDGET	Month	BALANCE	BEG CASH AT 7/1/20	REC TO DATE	LESS TOTAL EXP TO DATE		
7101 MANAGEMENT ADMIN	376,200	312,651	63,549	41,397	38,909	2,489							417,597	1,743	351,559	67,781	
7111 MANAGEMENT BOARD	5,000	3,009	1,991	8,927	2,861	6,065							13,927		5,870	8,057	
7201 FIELD STAFF	444,000	362,684	81,316	87,979	57,245	30,734							531,979	91	419,929	112,140	
7301 PROGRAMS	202,800	186,766	16,034	44,718	23,668	21,049							247,518	29	210,435	37,112	
7310 DISTRICT ALLOCATIONS										1,166,700	1,166,700	0	1,166,700		1,166,700	0	
7350 CREP	154,600	125,577	29,023	28,680	16,929	11,751							183,280	24	142,505	40,798	
TOTAL GENERAL FUND 0001	1,182,600	990,686	191,914	211,700	139,612	72,088	0	0	0	1,166,700	1,166,700	0	2,561,000	1,887	2,296,998	265,888	
		83.77%			65.95%		N/A for FY 2021					100.00%			89.63%		
7316 FEDERAL GRANT-NRCS CTA	0		0			0							1,602	0	1,602	0	
7317 NFWF GRANT	0		0										(12,131)	0	0	(12,131)	
TOTAL FEDERAL FUND 0348	0	0	0	0	0	0	0	0	0	0	0	0	(10,529)	0	1,602	(12,131)	
															-15.21%	(12,131)	
7325 SWC PROFESSIONAL SERV				30,000	3,421	26,579							26,121	113	(3,421)	22,813	
TOTAL DEDICATED FUND 0450	0	0	0	30,000	3,421	26,579	0	0	0	0	0	0	26,121	113	(3,421)	22,813	
					11.40%										-13.04%		
LOAN FUNDS		PERSONNEL			OPERATING			CAPITAL OUTLAY			CASH				BALANCE SHEET		
FY20	ACTUAL EXPENSE thru End of Current			ACTUAL EXPENSE Thru End of			ACTUAL EXPENSE Thru End of			PLUS TOTAL			ACTUAL CASH BALANCE End of Current	LOANS PAID OUT, NOTES			
	BUDGET	Month	BALANCE	BUDGET	Current	BALANCE	BUDGET	Current	BALANCE	BEG CASH AT 7/1/20	REC TO DATE	LESS TOTAL EXP TO DATE		NOTES RECEIVABLE 7/1/20	COLLECTIONS /ADJUSTMENTS TO DATE	NOTES RECEIVABLE End of Cur period	
7351 RCRDP LOAN ADMIN	175,400	149,332	26,068	153,100	62,640	90,460				7,127,177	703,631	388,972	7,441,836	2,496,840	16,721	1,921,699	
TOTAL RCRDP ADMIN 0522-00,01	175,400	149,332	26,068	153,100	62,640	90,460	0	0	0	7,127,177	703,631		7,441,836		(591,862)		
		85.14%			40.91%		0					0.00%					
7361 REVOLVING LOAN - DEQ				30,000	869	29,131				28,296	78,401	79,147	27,551	209,978	0	138,523	
TOTAL DEQ LOAN 0529-16	0	0	0	30,000	869	29,131	0	0	0	28,296	78,401	79,147	27,551		(71,455)		
															ADV FROM PAYMENTS/ADJ END OF CUR		
					2.90%							74.18%		ADV FROM 168,563	TO DATE (75,112)	PERIOD 93,450	

92% of the Fiscal Year Completed

6/7/2021

Appropriation