



Idaho Soil & Water Conservation Commission

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IDAHO SOIL & WATER CONSERVATION COMMISSION PUBLIC MEETING & TELECONFERENCE

Date and Time:

Thursday, August 19, 2021
10:00 AM – 2:23 PM MT

Location:

322 E. Front St., Suite 560
Boise, Idaho 83702

MINUTES

COMMISSION MEMBERS PRESENT:

Norman Wright (Chair)	Cathy Roemer (Vice-Chair)
Erik Olson (Secretary) (Zoom)	Wendy Pratt

COMMISSION STAFF PRESENT:

Delwyne Trefz	Crystal Rosen
Rachel Misnick	Loretta Strickland
Chuck Pentzer (Zoom)	Joe Peterson
Terry Hoebelheinrich	Brenda Charles
Katie Yoder (Zoom)	

PARTNERS AND GUESTS PRESENT:

Mike Sommerville, IASCD (Zoom)	Shantel Chapple Knowlton, OAG
Curtis Elke, NRCS (Zoom)	Karla Freeman, Kootenai–Shoshone SWCD (Zoom)
Rob Sepich, LSO (Zoom)	Haley Westenskow, DHR (Zoom)
Charity Staggs, Portneuf SWCD (Zoom)	Jacob Smith

ITEM #1: WELCOME AND ROLL CALL

Chairman Wright called the meeting to order at 10:00 AM.
Roll call: Chairman Norman Wright, Commissioners Cathy Roemer, Erik Olson, and Wendy Pratt were present.

ITEM #2: PARTNER REPORTS

Action: None taken

ITEM #3: AGENDA REVIEW

Action: None taken.

ITEM #4: DISTRICT SUPPORT SERVICES UPDATE

Action: None taken.

ITEM #5: TOTAL MAXIMUM DAILY LOAD (TMDL) ANNUAL REPORT

Action: None taken.

ITEM #6: OTHER REPORTS

Action: None taken.

ITEM #7: ADMINISTRATOR'S REPORT

Action: Commissioner Roemer made a motion *to give authority for the administrator to sign the MOAs between NRCS, Conservation Districts, and the Idaho Soil and Water Conservation Commissions*. Commissioner Olson seconded the motion. Motion carried by unanimous vote.

ITEM #8: MINUTES

Action: Commissioner Roemer made a motion *to approve the June 10, 2021 Regular Meeting minutes as submitted*. Commissioner Pratt seconded the motion. Motion carried by unanimous vote.

Action: Commissioner Pratt made a motion *to approve the June 21, 2021 Special Meeting minutes as submitted*. Commissioner Olson seconded the motion. Motion carried by unanimous vote.

Action: Commissioner Olson made a motion *to approve the August 10, 2021 Special Meeting minutes as submitted*. Commissioner Roemer seconded the motion. Motion carried by unanimous vote.

ITEM #9: FINANCIAL REPORTS

Action: Commissioner Roemer made a motion *to approve the Financial Reports for the month ended June 30, 2021*. Commissioner Pratt seconded the motion. Motion carried by unanimous vote.

Action: Commissioner Olson made a motion *to approve the Financial Reports for the month ended July 31, 2021*. Commissioner Roemer seconded the motion. Motion carried by unanimous vote.

ITEM #10: FY 2023 BUDGET REQUEST

Action: Commissioner Pratt made a motion *Approve FY 2023 Budget Request, granting authority to Administrator to make minor adjustments to request amounts, if necessary*. Commissioner Olson seconded the motion. Motion carried by unanimous vote.

Meeting recessed at 11:58 AM.

Meeting reconvened at 12:18 PM

**ITEM #11: RESOURCE CONSERVATION & RANGELAND DEVELOPMENT PROGRAM (RCRDP):
UPDATE AND ANNUAL SETTING OF INTEREST RATES**

Action: Commissioner Olson made a motion to *Approve interest rates and loan terms for FY 2022 at 1% for up to 7 years, 1.25% for up to 10 years, and 1.5% for up to 15 years.* Commissioner Pratt seconded the motion. Motion carried by unanimous vote.

ITEM #12: FY 2021 PERFORMANCE REPORT

Action: Commissioner Roemer made a motion to *Approve FY 2021 Performance Report as submitted (authorizing the Administrator to make minor changes as discussed prior to submission).* Commissioner Pratt seconded the motion. Motion carried by unanimous vote.

ITEM #13: DELEGATION OF POWERS AND DUTIES TO ADMINISTRATOR

Action: Commissioner Olson made a motion to *Approve the updated Delegation of Powers and Duties to Administrator and delegate powers and authorities to Acting Administrator until new Administrative Officer is selected and assumes the position at which time powers and authorities will transfer.* Commissioner Roemer seconded the motion. Motion carried by unanimous vote.

ITEM #14: EXECUTIVE SESSION

Action: Commissioner Pratt made a motion to *enter Executive Session pursuant to Idaho Code 74-206(1)(a) to consider hiring a public officer.* Commissioner Roemer seconded the motion. Motion carried by unanimous roll call vote.

Executive Session commenced at 1:37 PM.

Executive Session concluded at 2:16 PM.

Open Session reconvened at 2:18 PM.

ITEM #14a: DISCUSSION OF APPLICANTS FOR POSITION OF ADMINISTRATOR

Action: Commissioner Olson made a motion to *appoint Delwyne Trefz as Administrator effective once a signed offer letter has been received.* Commissioner Pratt seconded the motion. Motion carried by unanimous vote.

ITEM #7: ADJOURN

The meeting was adjourned at 2:23 PM. The next Commission Meeting will be held on September 16, 2021 in Boise.

Respectfully submitted,


Erik Olson (Nov 12, 2021 16:22 PST)

Erik Olson, Secretary