



IDAHO SOIL & WATER CONSERVATION COMMISSION

REGULAR MEETING NOTICE & AGENDA

Idaho Soil & Water Conservation Commission
January 18, 2022, 9:00 a.m. to 12:00 p.m. MT

Location: Idaho Water Center, 322 E Front St, Suite 560, Conference Room, Boise
Overflow space available for guests in the Arrowrock Conference Room, Rm # 549

TELECONFERENCE # 1-877-820-7831 Passcode: 922837

[ZOOM Meeting Link](#)

Zoom Meeting ID: 843 8785 1192 Zoom Password: 057384

*In order to ensure compliance with social distancing requirements at the meeting, we ask that any person planning on attending the meeting in person provide forty-eight (48) hour notice to Crystal Rosen at (208) 332-1790. Pursuant to the city of Boise's Public Health Emergency Order 20-10, persons attending the meeting in person are required to wear face covering that completely cover their nose and mouth.

Members of the public may address any item on the Agenda during consideration of that item. Those wishing to comment on any agenda item are requested to so indicate on the sign-in sheet in advance. Copies of agenda items, staff reports and/or written documentation relating to items of business on the agenda are on file in the office of the Idaho Soil & Water Conservation Commission in Boise. Upon request, copies can be emailed and will also be available for review at the meeting.

The Commission will occasionally convene in Executive Session, pursuant to Idaho Code § 74-206(1). Executive Session is closed to the public.

AMERICANS WITH DISABILITIES ACT COMPLIANCE

The meeting will be held in facilities that meet the accessibility requirements of the Americans with Disabilities Act. If you require special accommodations to attend, participate in, or understand the meeting, please contact the Idaho Soil & Water Conservation Commission at (208) 332-1790 or Info@swc.idaho.gov so advance arrangements can be made.

1.	WELCOME, SELF-INTRODUCTIONS, AND ROLL CALL	Chairman Wright
2.	PARTNER REPORTS (information only)	
* 3.	AGENDA REVIEW (potential action item) The Agenda may be amended by formal Board action, if necessary, at the meeting. If so, a motion that states the reason for the amendment and the good faith reason the item was not included in the original agenda will be made and approved by the Board.	Chairman Wright
ACTION ITEMS		
*# 4.	WATER QUALITY PROGRAM FOR AGRICULTURE (WQPA) UPDATE <ul style="list-style-type: none">Update on efforts to secure state funding for WQPAModifications necessary to broaden scope of the program ACTION: Direct staff to work with IASCD and stakeholders to develop WQPA policy which will include improved water use efficiency as a criterion for WQPA funding.	Trefz, Steenson

(*) Action Item

(#) Attachment

ACTION: Staff recommended action for Commission consideration

Tuesday, Jan. 18, 2022 Meeting Agenda

Date of Notice: Jan. 12, 2022

*#	5.	MINUTES <ul style="list-style-type: none"> November 18, 2021 <u>ACTION:</u> Approve.	Chairman Wright
*#	6.	FINANCIAL REPORTS <ul style="list-style-type: none"> November 30, 2021 December 31, 2021 <u>ACTION:</u> <ol style="list-style-type: none"> Approve the Financial Reports for the month ended November 30, 2021 Approve the Financial Reports for the month ended December 31, 2021 Approve of sending to surplus two of the Commission's vehicles, and of using the funds received from the sale to purchase replacement laptop computers, granting authority to Administrator to determine the vehicles to be sold. 	Misnick
NON-ACTION ITEMS			
	7.	REPORTS <i>Commissioners and staff only, no discussion</i> <u>ACTION:</u> For information only.	Commissioners, Staff
#	8.	ADMINISTRATOR'S REPORT <ul style="list-style-type: none"> Governor's Budget IASCD Directors and Business Meeting Legislative Committees Schedule Idaho Ag Summit Partners Strategic Plan FY 2022 Commission Meeting Schedule <u>ACTION:</u> For information only.	Trefz
#	9.	DISTRICT SUPPORT SERVICES UPDATE <ul style="list-style-type: none"> FY 2022 Technical Assistance Update District Performance Measures Reports Update New Working Job Title for WQRC's Open Staff Positions Update <u>ACTION:</u> For information only.	Strickland
ADJOURN <i>The next Regular Commission Meeting will be on February 23, 2022, at 9:00 AM MT in Boise, Idaho.</i>			

(*) Action Item

(#) Attachment

ACTION: Staff recommended action for Commission consideration

Tuesday, Jan. 18, 2022 Meeting Agenda

Date of Notice: Jan. 12, 2022



**SOIL & WATER
CONSERVATION
COMMISSION**

H. Norman Wright
Chairman

Cathy Roemer
Vice Chairman

Erik Olson
Secretary

Wendy Pratt
Commissioner

Delwyne Trefz
Administrator

MEMO

TO: CHAIRMAN WRIGHT AND COMMISSIONERS ROEMER, OLSON, AND PRATT
FROM: DELWYNE TREFZ, ADMINISTRATOR
DATE: JANUARY 10, 2022
RE: WATER QUALITY PROGRAM FOR AGRICULTURE (WQPA) UPDATE

Staff are working with representatives of IASCD, NRCS, the Idaho Water Users Association, Treasure Valley Water Users Association, Lower Boise River Watershed Council, and others to secure state funding for the Water Quality Program for Agriculture (WQPA). For more than a decade WQPA enabled conservation districts to provide financial assistance to landowners for BMP implementation projects designed to address water quality concerns. The last year WQPA received an appropriation of state funds was 2011.

As you are aware, the Governor's FY 2023 budget does not include funding for WQPA. However, our partners and interested stakeholders intend to continue to work with legislators to secure an appropriation through the legislative process.

Our current WQPA Policy, last revised in 2009, is attached. Current policy lists the following as the criteria upon which funding decisions shall be based:

- Completed agricultural TMDL implementation plan
- Ground Water Quality Management Plan, or watershed plan developed through PL-566, Cooperative River Basin Survey, State Agricultural Water Quality Program, or equivalent process
- ESA status
- Ground water quality protection area
- Beneficial uses affected
- Relative ability of the proposed treatment to protect the resource
- Readiness of project sponsor to proceed
- Readiness of watershed participants to implement plan
- Availability of technical assistance
- Availability of supplementary funding sources

Over the last decade water concerns in Idaho have expanded to include more than pollution-related water quality issues. Today water use efficiency has become a significant focus of water users and water regulators. A host of factors contribute to the heightened emphasis on the efficient use of water, including changes to historical weather patterns which appear to be resulting in increased frequency and severity of drought conditions, and the need to increase productivity in order to feed a growing population. Considering these realities, staff recommend our WQPA policy be modified to add water use efficiency to the program's funding criteria.

As a member of the Lower Boise Watershed Council and an attorney with extensive experience in water rights, water quality, agricultural and environmental law, Dan Steenson is here to share his perspective on the modifications necessary to apply WQPA to water efficiency-related projects.

ATTACHMENTS:

- ISWCC WQPA Policy

RECOMMENDED ACTION:

Direct staff to work with IASCD and stakeholders to develop WQPA policy which will include improved water use efficiency as a criterion for WQPA funding.

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AGRICULTURAL WATER QUALITY COST-SHARE PROGRAM FOR IDAHO (WQPA)

Policy Guidelines

Current as of 7/1/09

It is the policy and intent of the Idaho Soil Conservation Commission to work through soil conservation districts in providing local WQPA program delivery.

Project Operations

- Sponsoring entities must complete financial reports to be approved at regularly scheduled meetings, regardless of the amount of project activity.
- Project sponsor may receive up to 10% of the total amount of the project grant for administrative costs over the life of the project.
- Administrative costs may be charged for actual time spent on contract administration and project activities.
- SCC must approve all lease agreements and purchase of equipment items greater than \$500.
- Per diem and mileage rates are to be consistent with those established by the Idaho State Board of Examiners.
- All District project banking must be done at insured institutions.
- Project sponsors will use SCC approved accounting software and follow SCC accounting policies and procedures.
- The project will be included in the annual SCD financial review or audit, which is based upon criteria described in the *Financial Accountability Policies, Guidelines and Procedures for Idaho's Conservation Districts*.
- No funds will be used to pay for any project or contractor costs initiated prior to grant signing.
- All project timelines will be based on the state fiscal year of July 1 through June 30.
- Project sponsors will assist the SCC at the beginning of each fiscal year in developing an estimate of project expenses for that year and the remaining life of the project. Funds to meet estimated administrative costs will be sent to each project sponsor semi-annually, beginning with each fiscal year, based on the amount projected.
- BMP cost-share funds will be provided by the SCC to the sponsor as available, for disbursement following SCC receipt of BMP payment applications and electronic invoices. Payment applications must be approved by the participant, technical entity, and the project sponsor prior to payment by SCC.

Project Applications

- Recommendations for project funding will be made by the SCC.
- Project applications shall be added to the project priority list if consistent with program criteria.

- Funding criteria shall be based upon the following:

Completed agricultural TMDL implementation plan, Ground Water Quality Management Plan, or watershed plan developed through PL-566, Cooperative River Basin Study, State Agricultural Water Quality Program, or equivalent process.

Additional Criteria

- a) ESA status
 - b) Ground water quality protection area
 - c) Beneficial uses affected
 - d) Relative ability of the proposed treatment to protect the resource
 - e) Readiness of project sponsor to proceed
 - f) Readiness of watershed participants to implement plan
 - g) Availability of technical assistance
 - h) Availability of supplementary funding sources
- Project applications will be reviewed by a regional team consisting of SCC field staff, with input and assistance from NRCS, DEQ, and appropriate SCD division representation. Regional recommendations on project priorities will be submitted to the SCC in Boise.
 - Regional project priorities will be reviewed and considered by SCC Boise staff, in collaboration with the regional team. Recommendations from this review will be submitted to the Soil Conservation Commission for decisions on project funding.
 - The Commission will have final approval on projects and funding.

Project Costs

- All cost lists used in paying a cost-share payment will be reviewed annually by the project sponsor.
- Average costs are to be developed for each practice or component of a practice identified in the work plan as eligible for financial assistance.
- Average costs are determined by the actual cost to land users for installing measures and practices.
- Actual cost includes labor, operating supplies and other direct costs required for physical installation of a measure or practice.
- The average cost list and BMP costs for the project must be approved by the SCC.
- Changes in average costs can be made if supported by justification and approved by the SCC.
- Loss of income will not be considered in determining average costs.

Project Cost Sharing

- Only BMP component practices included in the Idaho Agricultural Pollution Abatement Plan or those with accepted NRCS standards are eligible for cost-sharing. All cost-shared practices and rates must be approved by the SCC as part of the project plan of operations.

- Cost-sharing cannot be provided for any actions initiated prior to contract approval by the participant, technical entity, and sponsor, with concurrence provided by the SCC.
- Program cost-sharing, including funds from other state sources, will not exceed 90 percent of the practice cost.
- Total program cost-share funds from all sources (private, state, and federal) will not exceed 100 percent of the actual practice cost.
- Program cost-sharing is limited to a maximum of \$50,000 per participant contract, unless otherwise authorized by the SCC.
- The participant shall notify the project sponsor prior to beginning installation of each practice to ensure that funds are available for cost-share payment
- Cost-sharing is not authorized for irrigation system installation or improvements on lands which are in CRP cover or those lands where the CRP cover has been removed within the first growing season following contract expiration.
- Cost-sharing funds may be used to supplement and protect CRP where it has been determined that additional practices are necessary. Examples are water and sediment control basins to reduce gully erosion, trap sediment, and improve down stream water quality.

Matching Funds

- Matching funds must total at least twenty five percent of the total project costs listed in the project agreement.
- Matching funds include all project time and expenses not reimbursed by state funds. Examples are: non-state technical assistance time, vehicle use, land operator time, equipment use and material costs
- Documentation of project matching funds will be provided to the SCC by the project sponsor.
- For matching fund purposes, salaries of individuals may be used if known and appropriate.

Project Areas

- The program is applicable to agricultural and grazing land in an approved project area.
- Lands eligible for cost-share assistance in a project area are those designated by the local soil conservation district, with concurrence of the SCC, as critical areas or pollution sources.
- Project areas designated as critical and in need of treatment are recommended to the SCC by the local sponsoring entities, in consultation with technical agencies and the project sponsor. Critical areas or sources must have a technical basis for identification.
- Critical areas will be prioritized for BMP implementation based on a tiered approach to targeting treatment units as follows:

Tier 1 – Fields directly adjacent to either the tributary of concern or a drain to the tributary of concern, or fields having a direct and substantial influence on the tributary of concern

Tier 2 – Fields in the sub watershed with an indirect, yet substantial influence on the tributary of concern

Tier 3 – Fields upland in the sub watershed that indirectly influence the tributary of concern

- Critical areas will require site-specific evaluations to determine the nature of contribution and priority of each tier and overall strategies for achieving water quality objectives.
- Lands owned by federal, state or local governments, and lands owned by public utilities, irrigation districts, and canal companies are eligible for cost-sharing under this program.
- Only those Indian lands owned by individuals in fee simple are eligible under this program.

Project Sponsor

Project sponsor must develop a project plan of operations for approval by the SCC.

- The project plan of operations will be submitted as part of the project agreement. The plan will contain as a minimum:
 - a) 303(d), ESA, or groundwater status of the subject waterbody
 - b) Critical acres to be treated
 - c) Estimated benefits of the proposed treatment
 - d) Total BMP costs
 - e) BMPs to be installed and their quantity
 - f) BMP cost-sharing
 - g) Matching funds
 - h) Other sources of funding
 - i) Cost list.
 - j) Critical area description
 - k) Treatment area map

Project Participant

- The project participant must have a conservation plan which is signed by the participant and technical entity and approved by the local soil conservation district, unless otherwise authorized by the SCC.
- Cost-sharing payments will not be authorized for any measure initiated before the contract is approved by all parties.

Contract Modifications

- Contract modifications must be approved by the project participant, technical entity, and project sponsor.

- Modifications resulting in overall contract cost increases by 10 percent must be approved by the SCC.
- A copy of all modifications will be submitted to the SCC.
- **Potential Non-Compliance** - A participant shall be in non-compliance with his contract if he:
 - i. Knowingly or negligently destroys, abandons, or modifies a BMP implemented in accordance with the water quality plan without prior written approval from the sponsor and the commission
 - ii. Files a request for cost-share payment for BMPs not installed, or for BMPs implemented in a manner which does not meet specification
- Information must be documented on the annual status review and field notes.
- Findings reviewed with participant.
- Project sponsor shall be informed of potential non-compliance by the technical entity.

Notice of Non-Compliance

- Technical entity furnishes project sponsor a finding of fact indicating occurrence of a potential non-compliance.
- Sponsor ascertains if non-compliance has occurred and if so, determines if a forfeiture, refund, payment adjustment, or termination is warranted.
- Sponsor prepares a written finding of fact statement.
- Sponsor tries to obtain an agreement of non-compliance with participant using Agreement of Non-compliance form. Technical entity reviews and approves agreement prior to sponsor signature.

Agreement Obtained

- Non-compliance averted through use of contract modification or other means.

Agreement Not Obtained

- Project sponsor sends written notice, informing participant of the opportunity to appear at a compliance review. The notice shall include the time, date and place of the review by certified mail, return receipt requested.
- A copy of the notice is furnished to the SCC.
- Participant has 30 days to send written request to project sponsor for contract non-compliance review.

Notice of Review Determination

- Written notice of determination will be sent to participant by certified mail, return receipt requested.

Refund of Cost-Share Payments

- The project sponsor, in consultation with the SCC, shall determine the appropriate contract adjustments.

BMPs

- BMP effectiveness reviews on selected participant contracts will be conducted by the SCC, with assistance from the participant, project sponsor, and appropriate technical entities.
- Reports of BMP effectiveness reviews will be reported to the SCC on the tracking system prescribed by the SCC.
- Annual status reviews of participant water quality plans will be conducted by the technical entity in a form prescribed by the SCC and reviewed with the project sponsor.
- Inclusion of additional BMPs in the approved project plan requires written SCC approval.
- All agreed-to BMPs must be carried out even when no cost-share assistance is provided in the contract.
- Site-specific BMPs needed to treat critical areas or sources of pollutants are to be identified in the participant's water quality plan.

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Idaho Soil & Water Conservation Commission

322 E Front St, Suite 560 • Boise Idaho 83702
Telephone: 208-332-1790 • Fax: 208-332-1799

Item: 5

IDAHO SOIL & WATER CONSERVATION COMMISSION PUBLIC MEETING & TELECONFERENCE

Date and Time:

Thursday, November 18, 2021
10:05 AM – 12:49 PM MT

Location:

322 E. Front St., Suite 560
Boise, Idaho 83702

MINUTES

COMMISSION MEMBERS PRESENT:

Norman Wright (Chair) (Zoom)
Wendy Pratt (Zoom)

Erik Olson (Secretary) (Zoom)

COMMISSION STAFF PRESENT:

Delwyne Trefz
Rachel Misnick
Loretta Strickland
Terry Hoebelheinrich (teleconference)
Eileen Rowan (Zoom)

Crystal Rosen
Brenda Charles
Joe Peterson
Dustin Diaz (Zoom)
Katie Yoder (Zoom)

PARTNERS AND GUESTS PRESENT:

David Ascuena, Elmore SWCD	Joan Cloonan, Ada SWCD (Zoom)
Kylie Daman, Benewah SWCD (Zoom)	Cassie Olson, Boundary SCD (Zoom)
Benjamin Kelly, IASCD (Zoom)	Amie Miller, NRCS (Zoom)
Art Beal, Squaw Creek SCD (Zoom)	Bill Bitzenburg, Twin Falls SWCD (Zoom)
Julie Burkhardt, Adams SWCD (Zoom)	Stephanie Rael, Ada SWCD (Zoom)
Tim Roehr, Clearwater SWCD (Zoom)	Shane Bell, OAG (Zoom)
Karla Freeman, Kootenai-Shoshone (Zoom)	Doreen McMurray, East Cassia SWCD (Zoom)
Sarah Garcia, Bonner SWCD (Zoom)	Susan Thayer, Owyhee SCD, (Zoom)
Lewis SCD (Zoom)	Oneida SWCD (Zoom)

ITEM #1: WELCOME AND ROLL CALL

Chairman Wright called the meeting to order at 10:05 a.m.

Roll call: Chairman Norman Wright, Commissioners Erik Olson, and Wendy Pratt were present. Commissioner Roemer was Absent.

ITEM #2: PARTNER REPORTS

Action: None taken

ITEM #3: AGENDA REVIEW

Action: None taken.

ITEM #4: LISTENING SESSION

Action: None taken.

ITEM #5: COVID-19 GUIDANCE FOR FEDERAL CONTRACTORS AND SUBCONTRACTORS

Action: None taken.

ITEM #6: REPORTS

Action: None taken.

ITEM #7: ADMINISTRATOR'S REPORT

Action: Commissioner Olson made a motion *to direct staff to submit to LSO and DFM a revised FY 2023 budget request for 1.7 million dollars in ongoing federal fund spending authority over the next five years to address natural resources-related infrastructure, wildfire management, and ecosystem restoration*. Commissioner Pratt seconded the motion. Motion carried by unanimous vote.

ITEM #8: MINUTES

Action: Commissioner Pratt made a motion *to approve the September 16, 2021 Regular Meeting minutes as submitted*. Commissioner Olson seconded the motion. Motion carried by unanimous vote.

Action: Commissioner Olson made a motion *to approve the October 22, 2021 Special Meeting minutes as submitted*. Commissioner Pratt seconded the motion. Motion carried by unanimous vote.

ITEM #9: FINANCIAL REPORTS

Action: Commissioner Olson made a motion *to approve the Financial Reports for the month ended September 30, 2021*. Commissioner Pratt seconded the motion. Motion carried by unanimous vote.

Action: Commissioner Pratt made a motion *to approve the Financial Reports for the month ended October 31, 2021*. Commissioner Olson seconded the motion. Motion carried by unanimous vote.

ITEM #10: OMNIBUS RULE OF THE IDAHO STATE SOIL AND WATER CONSERVATION COMMISSION, DOCKET 60-0501-2100

Action: Commissioner Olson made a motion *adopt as pending IDAPA 60.05.01, Rules of the Idaho State Soil and Water Conservation Commission, as published in the October 20, 2021, Idaho Administrative Special Edition Bulletin, and direct staff to submit a*

Notice of Omnibus Rulemaking – Adoption of Pending Rule form to DFM no later than November 24th, 2021. Commissioner Pratt seconded the motion. Motion carried by unanimous vote.

ITEM #11: EXECUTIVE SESSION

Action: Commissioner Pratt made a motion to *enter Executive Session pursuant to Idaho Codes § 74-206(1)(d) for the purpose of discussing a loan application.* Commissioner Olson seconded the motion. Motion carried by unanimous roll call vote.

Executive Session commenced at 12:20 PM.

Executive Session concluded at 12:40 PM.

Open Session reconvened at 12:42 AM.

ITEM #11a: RESOURCE CONSERVATION & RANGELAND DEVELOPMENT PROGRAM

Action: Commissioner Olson made a motion to *approve loan application A-748 with conditions as recommended by staff.* Commissioner Pratt seconded the motion. Motion carried by unanimous vote.

ADJOURN

The meeting was adjourned at 12:49 PM. The next Commission Meeting is scheduled for December 16, 2021 in Boise.

Respectfully submitted,

Erik Olson, Secretary

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IDAHO SOIL & WATER CONSERVATION COMMISSION

ITEM: 6

TO: CHAIRMAN WRIGHT AND COMMISSIONERS ROEMER, PRATT, OLSON
FROM: RACHEL MISNICK, SENIOR FINANCIAL SPECIALIST
DATE: JANUARY 12, 2021
RE: FINANCIAL REPORTS, FISCAL MATTERS

FINANCIAL REPORTS

The Financial Detail and Fund Summary year-to-date reports as of the months ended November 30, 2021, and December 31, 2021, are enclosed.

COMMISSIONER HONORARIUMS

Below is a schedule of the honorarium balances as of January 11, 2022. Included in the schedule are the amounts budgeted for each Commissioner for FY22. We are in good standing with the Commissioners' budget, with 52% of the honorarium allocations remaining.

Commissioner	Benefit Costs included in Honorariums	Honorariums Budgeted	Expended to Date	Projected Balance/ (Overage)
Wright	\$97	\$1,093	\$754	\$339
Roemer	\$65	\$729	\$377	\$352
Vacant	\$65	\$729	\$0	\$729
Pratt	\$65	\$729	\$431	\$298
Olson	\$65	\$729	\$377	\$352
Totals	\$357	\$4,009	\$1,939	\$2,070

FISCAL MATTERS

The Commission's staff laptop computers were mainly purchased in 2015, with one being purchased in 2016, and guidance from the Office of Information Technology Services (ITS) shows a recommended replacement cycle of four years. In lieu of requesting funding for new computers, new hard drives were purchased and installed in 2019. However, staff have been increasingly experiencing functional issues and failures requiring repair and replacement. As no replacement funding was appropriated in either FY2021 or FY2022, four laptops were purchased out of FY2022 operating funds, and all four have been placed in service.

The Commission has requested funding to replace six laptop computers in the FY2023 budget request. This leaves another eight in need of replacement. Due to a reduction in FTPs over the last few years, the Commission has excess vehicles, and proposes to surplus two trucks and use the funds to purchase the needed laptop computers. The Division of Financial Management (DFM) has provided instructions on how to use capital funds received from the sale of the trucks to purchase the computers.

RECOMMENDED ACTIONS:

1. Approve the Financial Reports for the month ended November 30, 2021
2. Approve the Financial Reports for the month ended December 31, 2021
3. Approve of sending to surplus two of the Commission's vehicles, and of using the funds received from the sale to purchase replacement laptop computers, granting authority to Administrator to determine the vehicles to be sold.

ENCLOSED:

- Financial Detail Report for November 30, 2021
- Fund Summary Report for November 30, 2021
- Financial Detail Report for December 31, 2021
- Fund Summary Report for December 31, 2021

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SWC Detail Financial Report as of November 30, 2021

Fiscal Year 2022

ITEM: 6-1

42% of the Fiscal Year Completed

GENERAL FUND & OTHER FUNDS	PERSONNEL			OPERATING			CAPITAL OUTLAY			TRUSTEE & BENEFITS			CASH			
INDEX	ACTUAL EXPENSE Thru End of Current Month			ACTUAL EXPENSE Thru End of Current Month			ACTUAL EXPENSE Thru End of Current Month			ACTUAL EXPENSE Thru End of Current Month			PLUS TOTAL			ACTUAL CASH BALANCE End of Current Month
	BUDGET	Month	BALANCE	BUDGET	Month	BALANCE	BUDGET	Month	BALANCE	BUDGET	Month	BALANCE	BEG CASH AT 7/1/21	REC TO DATE	LESS TOTAL EXP TO DATE	
7101 MANAGEMENT ADMIN	389,825	126,029	263,796	52,600	48,776	3,824							442,425		174,805	267,620
7111 MANAGEMENT BOARD	5,000	1,502	3,498	12,000	5,223	6,777							17,000		6,725	10,275
7201 FIELD STAFF	452,700	165,620	287,080	90,000	68,153	21,847							542,700		233,772	308,928
7301 PROGRAMS	251,500	89,079	162,421	46,400	25,484	20,916							297,900		114,562	183,338
7310 DISTRICT ALLOCATIONS										1,128,100	1,128,100	0	1,128,100		1,128,100	0
7320 DISTRICT CAPACITY BLDG										300,000	300,000	0	300,000		300,000	0
7350 CREP	203,475	65,110	138,365	35,600	26,976	8,624							239,075		92,086	146,989
TOTAL GENERAL FUND 0001	1,302,500	447,340	855,160	236,600	174,611	61,989	0	0	0	1,428,100	1,428,100	0	2,967,200	0	2,050,051	917,149
		34.34%			73.80%		N/A for FY 2021								69.09%	
7325 SWC PROFESSIONAL SERV				30,000	0	30,000							22,889	27	0	22,916
TOTAL DEDICATED FUND 0450	0	0	0	30,000	0	30,000	0	0	0	0	0	0	22,889	27	0	22,916
					0.00%										0.00%	
LOAN FUNDS	PERSONNEL			OPERATING			CAPITAL OUTLAY			CASH				BALANCE SHEET		
	ACTUAL EXPENSE thru End of Current Month			ACTUAL EXPENSE Thru End of Current Month			ACTUAL EXPENSE Thru End of Current Month			PLUS TOTAL			ACTUAL CASH BALANCE End of Current Month	LOANS PAID OUT, NOTES RECEIVABLE		
	BUDGET	Month	BALANCE	BUDGET	Month	BALANCE	BUDGET	Month	BALANCE	BEG CASH AT 7/1/21	REC TO DATE	LESS TOTAL EXP TO DATE		NOTES RECEIVABLE 7/1/21	COLLECTIONS /ADJUSTMENTS TO DATE	NOTES RECEIVABLE End of Cur period
7351 RCRDP LOAN ADMIN	179,100	72,120	106,980	163,500	31,797	131,703				7,283,497	166,022	134,907	7,314,612	2,205,237	10,914	2,074,411
TOTAL RCRDP ADMIN 0522-00,01	179,100	72,120	106,980	163,500	31,797	131,703	0	0	0	7,283,497	166,022		7,314,612		(141,740)	
		40.27%			19.45%		0					0.00%				
7361 REVOLVING LOAN - DEQ				30,000	0	30,000				27,557	32,154	20,000	39,711	138,523	0	110,629
TOTAL DEQ LOAN 0529-16	0	0	0	30,000	0	30,000	0	0	0	27,557	32,154	20,000	39,711		(27,894)	
												33.49%		ADV FROM PAYMENTS/ADJ TO DATE	ADV FROM 93,450	ADV FROM END OF CUR PERIOD 75,109

Soil and Water Conservation Commission
FY2022 YTD Financial Summary Through November 30, 2021

42% of the Fiscal Year Completed

Updated: [12/21/2021](#)

Appropriation																	
Fund Summaries																	
Fund Source		General Fund				Professional Services				RCRDP Loan Administration				Revolving Loan			
Personnel Funds																	
		Budget	Expenditures	Expenditures Projected	Remaining					Budget	Expenditures	Expenditures Projected	Remaining				
		\$1,302,500	\$ 447,340	\$ 775,788	\$ 79,372					\$ 179,100	\$ 72,120	\$ 105,462	\$ 1,518				
Operating Funds																	
		Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining
		\$ 236,600	\$ 174,611	\$ 59,623	\$ 2,366	\$ 30,000	\$ -	\$ 15,000	\$ 15,000	\$ 163,500	\$ 31,797	\$ 49,970	\$ 81,733	\$ 30,000	\$ -	\$ 15,000	\$ 15,000
Capital Funds																	
		Budget	Expenditures	Expenditures Projected	Remaining												
		\$ -	\$ -	\$ -	\$ -												
Trustee and Benefit																	
		Budget	Expenditures	Expenditures Projected	Remaining												
		\$1,428,100	\$ 1,428,100	\$ -	\$ -												

SWC Detail Financial Report as of December 31, 2021
Fiscal Year 2022

ITEM: 6-3

50% of the Fiscal Year Completed

GENERAL FUND & OTHER FUNDS	PERSONNEL			OPERATING			CAPITAL OUTLAY			TRUSTEE & BENEFITS			CASH			
INDEX	ACTUAL EXPENSE Thru End of Current			ACTUAL EXPENSE Thru End of			ACTUAL EXPENSE Thru End of			ACTUAL EXPENSE Thru End of Current			PLUS TOTAL			ACTUAL CASH BALANCE
	BUDGET	Month	BALANCE	BUDGET	Current	BALANCE	BUDGET	Current	BALANCE	BUDGET	Month	BALANCE	BEG CASH AT 7/1/21	REC TO DATE	LESS TOTAL EXP TO DATE	End of Current
7101 MANAGEMENT ADMIN	389,825	153,137	236,688	52,600	50,503	2,097							442,425		203,641	238,784
7111 MANAGEMENT BOARD	5,000	1,744	3,256	12,000	5,635	6,365							17,000		7,379	9,621
7201 FIELD STAFF	452,700	194,402	258,298	90,000	69,389	20,611							542,700		263,791	278,909
7301 PROGRAMS	251,500	104,216	147,284	46,400	25,897	20,503							297,900		130,113	167,787
7310 DISTRICT ALLOCATIONS										1,128,100	1,128,100	0	1,128,100		1,128,100	0
7320 DISTRICT CAPACITY BLDG										300,000	300,000	0	300,000		300,000	0
7350 CREP	203,475	84,542	118,933	35,600	28,446	7,154							239,075		112,989	126,086
TOTAL GENERAL FUND 0001	1,302,500	538,042	764,458	236,600	179,870	56,730	0	0	0	1,428,100	1,428,100	0	2,967,200	0	2,146,013	821,187
		41.31%			76.02%		N/A for FY 2021					100.00%			72.32%	
7325 SWC PROFESSIONAL SERV				30,000	0	30,000							22,889	33	0	22,922
TOTAL DEDICATED FUND 0450	0	0	0	30,000	0	30,000	0	0	0	0	0	0	22,889	33	0	22,922
					0.00%										0.00%	
LOAN FUNDS	PERSONNEL			OPERATING			CAPITAL OUTLAY			CASH				BALANCE SHEET		
	ACTUAL EXPENSE thru End of Current			ACTUAL EXPENSE Thru End of			ACTUAL EXPENSE Thru End of			PLUS TOTAL			ACTUAL CASH BALANCE	LOANS PAID OUT, NOTES		
	BUDGET	Month	BALANCE	BUDGET	Current	BALANCE	BUDGET	Current	BALANCE	BEG CASH AT 7/1/21	REC TO DATE	LESS TOTAL EXP TO DATE	End of Current	NOTES RECEIVABLE 7/1/21	COLLECTIONS /ADJUSTMENTS TO DATE	RECEIVABLE End of Cur period
7351 RCRDP LOAN ADMIN	179,100	85,778	93,322	163,500	32,837	130,663				7,283,497	239,888	149,669	7,373,717	2,205,237	29,437	2,026,963
TOTAL RCRDP ADMIN 0522-00,01	179,100	85,778	93,322	163,500	32,837	130,663	0	0	0	7,283,497	239,888		7,373,717		(207,711)	
		47.89%			20.08%		0					0.00%				
7361 REVOLVING LOAN - DEQ				30,000	0	30,000				27,557	72,064	20,000	79,621	138,523	0	71,450
TOTAL DEQ LOAN 0529-16	0	0	0	30,000	0	30,000	0	0	0	27,557	72,064	20,000	79,621		(67,073)	
					0.00%							20.08%		ADV FROM 93,450	PAYMENTS/ADJ TO DATE (18,341)	ADV FROM END OF CUR PERIOD 75,109

Soil and Water Conservation Commission
FY2022 YTD Financial Summary Through December 31, 2021
50% of the Fiscal Year Completed

Updated: [1/12/2022](#)

Appropriation																
Fund Summaries																
Fund Source	General Fund				Professional Services				RCRDP Loan Administration				Revolving Loan			
Personnel Funds																
	Budget	Expenditures	Expenditures Projected	Remaining					Budget	Expenditures	Expenditures Projected	Remaining				
	\$1,302,500	\$ 538,042	\$ 681,822	\$ 82,636					\$ 179,100	\$ 85,778	\$ 91,804	\$ 1,518				
Operating Funds																
	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining	Budget	Expenditures	Expenditures Projected	Remaining
	\$ 236,600	\$ 179,870	\$ 54,364	\$ 2,366	\$ 30,000	\$ -	\$ 15,000	\$ 15,000	\$ 163,500	\$ 32,837	\$ 48,930	\$ 81,733	\$ 30,000	\$ -	\$ 15,000	\$ 15,000
Capital Funds																
	Budget	Expenditures	Expenditures Projected	Remaining												
	\$ -	\$ -	\$ -	\$ -												
Trustee and Benefit																
	Budget	Expenditures	Expenditures Projected	Remaining												
	\$1,428,100	\$ 1,428,100	\$ -	\$ -												

[Back to Agenda](#)
[Back to Memo](#)



**SOIL & WATER
CONSERVATION
COMMISSION**

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Vice Chairman

Erik Olson
Secretary

Wendy Pratt
Commissioner

Delwyne Trefz
Administrator

MEMO

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS
ROEMER, OLSON, AND PRATT**
FROM: DELWYNE TREFZ, ADMINISTRATOR
DATE: JANUARY 11, 2022
RE: ADMINISTRATOR'S REPORT

Governor's FY 2023 ISWCC Budget

Our FY 2023 ISWCC Budget as presented to the Legislature in the Legislative Budget Book is attached. The Governor accepted our budget request in its entirety with the following minor changes:

1. Increased funding for Personnel Benefit Costs based on most recent cost projections.
2. Allocated the funds requested for laptop replacement to Federal ARPA rather than State general funds.
3. Increased personnel funding based on the Governor's recommended 5% total CEC for employees.

Rachel has reported on additional budget developments in her financial report.

IASCD Directors and Business Meetings

The IASCD Directors meet Sunday, January 16th. At President Becker's invitation I will attend that meeting and provide a brief report during your January 18th meeting.

I expect some of you will have attended the IASCD Business meeting and Legislative Social held in Boise, January 17th. If you would like to report on anything that transpired during those events, please do so now.

Legislative Committees Schedule

The Joint Finance and Appropriations Committee (JFAC) has scheduled our budget hearing for February 3, 2022, from 9:00 – 9:30 a.m. This year JFAC is asking agencies to play a more active role in the budget hearings than we have in recent years. This year our LSO analyst will speak to the structure of our appropriation bill, funding sources, and compare actual to budgeted expenses. We will then present our FY 2022 and FY 2023 budget. Working with DFM and LSO, we are now in the process of developing our presentation.

I have reached out to the Committee Secretaries of both the House and Senate Agricultural Affairs Committees regarding scheduling our presentations before their committees. Both Secretaries have committed to letting me know when we are to testify as soon as their schedules are drawn up.

2022 Larry Branen Idaho Ag Summit

Attached is information from the Larry Branen Idaho Ag Summit announcing this year's event. The theme of the 2022 Summit is "Meeting the Challenges" and is scheduled for February 21-22 in Boise. The annual Legislative Strolling Supper will be held Monday night, February 21st, followed by the Governor's Awards Luncheon on Tuesday, February 22nd.

Particularly relevant and exciting to your Board is that the Governor's Education/Advocacy Award will be presented to Commissioner Pratt and her husband Mark!

Note also that your February Board meeting is scheduled for 9 a.m. Wednesday, February 23rd to coincide with the Ag Summit.

Partnership Strategic Plan Update

After considerable thought and discussion on the part of NRCS, IASCD, IDEA and Commission staff related to the development of a shared, Partnership Strategic Plan, we are moving towards agreement that the best way forward may be to reinvigorate The Idaho Conservation Partnership Statement of Cooperation, last updated in 2011 (copy attached). We intend to complete a review of the Partnership Statement over the next year and have an update version ready for ratification and signing during the 2023 Annual Conference.

Upcoming Commission Meeting Schedule

FY 2022 SWCC Meeting Schedule

Date & Time	Location	Meeting Type*
Feb. 23, 2022, 9-12, MT	322 E. Front Street, Suite 560, Boise	Regular
Mar. 17, 2022, 10-3, MT	322 E. Front Street, Suite 560, Boise	Regular
Apr. 21, 2022, 10-3, MT	322 E. Front Street, Suite 560, Boise	Regular
May 19, 2022, 10-3, MT	322 E. Front Street, Suite 560, Boise	Regular
Jun. 9, 2022, 10-3, MT	322 E. Front Street, Suite 560, Boise	Regular

*All meetings listed as Regular Meetings should be held in person and/or via video conference (Zoom) and teleconference. If necessary, additional Special Meetings can be added within the proper public meeting noticing requirements.

ATTACHMENTS:

- Governor's FY 2023 ISWCC Budget
- Larry Branen Ag Summit Information
- The Idaho Conservation Partnership Statement (2011)

RECOMMENDED ACTION:

For information only.

[Back to Agenda](#)

Soil and Water Conservation Commission

Historical Summary

OPERATING BUDGET	FY 2021 Total App	FY 2021 Actual	FY 2022 Approp	FY 2023 Request	FY 2023 Gov Rec
BY FUND CATEGORY					
General	2,561,000	2,431,100	2,967,200	3,028,900	3,078,700
Dedicated	388,500	244,700	402,600	403,000	410,800
Federal	0	0	0	1,700,000	1,700,300
Total:	2,949,500	2,675,800	3,369,800	5,131,900	5,189,800
Percent Change:	0.0%	(9.3%)	25.9%	52.3%	54.0%
BY OBJECT OF EXPENDITURE					
Personnel Costs	1,358,000	1,255,800	1,481,600	1,552,300	1,610,200
Operating Expenditures	424,800	253,300	460,100	426,600	426,600
Capital Outlay	0	0	0	9,600	9,600
Trustee/Benefit	1,166,700	1,166,700	1,428,100	3,143,400	3,143,400
Total:	2,949,500	2,675,800	3,369,800	5,131,900	5,189,800
Full-Time Positions (FTP)	17.75	17.75	17.75	18.75	18.75

Division Description

The Legislature transferred the Soil and Water Conservation Commission from the Department of Lands to the Department of Agriculture effective July 1, 1997. The commission's five members are appointed to staggered five-year terms by the Governor to assist the 50 Soil and Water Conservation Districts (SWCDs) in accordance with Section 22-2718, Idaho Code. The commission's mission is to facilitate coordinated non-regulatory, voluntary, and locally-led conservation by federal, state, and local governments including Idaho's conservation districts and other partners, in order to conserve, sustain, improve, and enhance soil, water, air, plant and animal resources.

The responsibilities of the commission are to:

1. Provide technical assistance to owners and operators of private lands for the planning, implementation, and evaluation of agricultural Best Management Practices (BMPs).
2. Support local districts in the wise use and enhancement of soil, water, and related resources; assist districts in the coordination of public outreach activities; and offer technical and financial resources.
3. Offer assistance to districts in carrying out their powers and programs, and allocate state funds to districts to assist with conservation projects.
4. Inform district supervisors of actions and priorities of other districts to facilitate sharing of information and promote cooperation.
5. Develop the agricultural component of Total Maximum Daily Load (TMDL) water quality watershed implementation plans in consultation with districts and watershed advisory groups.
6. Provide technical and administrative assistance to districts and watershed advisory groups for TMDL planning and implementation.
7. Coordinate the periodic review and update of the Idaho Agricultural Pollution Plan (Ag Plan) in consultation with the Ag Plan advisory committee. Implement the Ag Plan for private and state agricultural lands.
8. Administer the Resource Conservation and Rangeland Development Program providing low interest conservation loans.
9. Administer, jointly with the Idaho State Department of Agriculture (ISDA), the Agricultural Water Quality Cost-Share Program for Idaho, and secure the cooperation and assistance of federal and state agencies.
10. Lead state efforts on the Conservation Reserve Enhancement Program (CREP), which offers federal financial incentives to landowners to reduce ground water consumption by taking farm ground out of production.
11. Assist the Idaho Department of Environmental Quality in administering a nonpoint source water quality loan under the State Revolving Fund Program.
12. Promote implementation of water quality projects across the state to maintain and enhance groundwater quality.
13. Promote the Idaho OnePlan effort as the primary computer-based conservation planning process for all natural resource concerns.

Soil and Water Conservation Commission

Analyst: Sepich

Comparative Summary

Decision Unit	Agency Request			Governor's Rec		
	FTP	General	Total	FTP	General	Total
FY 2022 Original Appropriation	17.75	2,967,200	3,369,800	17.75	2,967,200	3,369,800
Base Adjustments	0.00	0	0	0.00	0	0
FY 2023 Base	17.75	2,967,200	3,369,800	17.75	2,967,200	3,369,800
Personnel Benefit Costs	0.00	(5,800)	(6,600)	0.00	7,400	8,500
Inflationary Adjustments	0.00	300	600	0.00	300	600
Replacement Items	0.00	6,400	9,600	0.00	0	9,600
Statewide Cost Allocation	0.00	(30,300)	(34,100)	0.00	(30,300)	(34,100)
Change in Employee Compensation	0.00	10,800	12,300	0.00	53,800	61,200
FY 2023 Program Maintenance	17.75	2,948,600	3,351,600	17.75	2,998,400	3,415,600
1. District Passthrough Increase	0.00	80,300	80,300	0.00	80,300	80,300
47. NCRS Pass-through Funds	1.00	0	1,700,000	1.00	0	1,693,900
FY 2023 Total	18.75	3,028,900	5,131,900	18.75	3,078,700	5,189,800
Change from Original Appropriation	1.00	61,700	1,762,100	1.00	111,500	1,820,000
% Change from Original Appropriation		2.1%	52.3%		3.8%	54.0%

Soil and Water Conservation Commission

Analyst: Sepich

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
FY 2022 Original Appropriation					
The Legislature funded two line items for FY 2022 which included \$40,000 to convert a technical records specialist to a Conservation Enhancement Reserve Program manager, and \$200,000 for distributions to each of the 50 local soil and water conservation districts.					
	17.75	2,967,200	402,600	0	3,369,800

Base Adjustments

The agency requests a net-zero shift of 0.12 FTP from the General Fund to the to Resource Conservation and Rangeland Development Fund to account for the actual distribution of FTP by fund across the agency.

Agency Request	0.00	0	0	0	0
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Recommended by the Governor.

Governor's Recommendation	0.00	0	0	0	0
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FY 2023 Base					
Agency Request	17.75	2,967,200	402,600	0	3,369,800
Governor's Recommendation	17.75	2,967,200	402,600	0	3,369,800

Personnel Benefit Costs

Employer-paid benefit changes include a one year holiday of unemployment insurance and adjustments to workers' compensation that vary by agency. There is no increase for health insurance which will be budgeted at \$11,650 per eligible FTP, which is the same as the current year.

Agency Request	0.00	(5,800)	(800)	0	(6,600)
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The Governor recommends an increase of \$850 for full-time employees and an increase of \$780 for part-time employees moving the employer share of health benefit costs to \$12,500 and \$10,000 by employment status, respectively. These increases are based on the most recent actuarial projection of costs.

Governor's Recommendation	0.00	7,400	1,100	0	8,500
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Inflationary Adjustments

The agency requests \$600 in ongoing operating expenditures, split half from the General Fund and half from the Resource Conservation and Rangeland Development Fund for increased rent at the Water Center in Boise. Annual contractual costs are increasing from \$44,800 to \$45,400.

Agency Request	0.00	300	300	0	600
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Governor's Recommendation	0.00	300	300	0	600
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Replacement Items

The agency requests \$9,600 to purchase six laptops - split \$6,400 from the General Fund and \$3,200 from the Resource Conservation and Rangeland Development Fund.

Agency Request	0.00	6,400	3,200	0	9,600
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Recommended by the Governor including funds from the American Rescue Plan Act for applicable information technology items.

Governor's Recommendation	0.00	0	3,200	6,400	9,600
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Statewide Cost Allocation

This request includes adjustments to recover the cost of services provided by other agencies in accordance with federal and state guidelines on cost allocation. Attorney General fees will decrease by \$15,000, risk management costs will decrease by \$17,100, and State Controller fees will decrease by \$2,000, for a net decrease of \$34,100.

Agency Request	0.00	(30,300)	(3,800)	0	(34,100)
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Governor's Recommendation	0.00	(30,300)	(3,800)	0	(34,100)
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Soil and Water Conservation Commission

Analyst: Sepich

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
Change in Employee Compensation					
For calculation purposes, agencies were directed to include the cost of a 1% salary increase for permanent and temporary employees.					
Agency Request	0.00	10,800	1,500	0	12,300
<i>The Governor recommends a 5% increase in employee compensation with 2% distributed to all permanent employees, including an adjustment to the salary structure for classified positions, and the remaining 3% distributed on merit. The Governor does not recommend a compensation increase for group and temporary positions.</i>					
Governor's Recommendation	0.00	53,800	7,400	0	61,200
FY 2023 Program Maintenance					
Agency Request	17.75	2,948,600	403,000	0	3,351,600
Governor's Recommendation	17.75	2,998,400	410,800	6,400	3,415,600
1. District Passthrough Increase					
The Soil and Water Conservation Commission (SWCC) requests \$80,300 from the General Fund to increase the annual trustee and benefit payments made to the 50 local Soil and Water Conservation Districts (SWCDs). Section 22-2727, Idaho Code, authorizes a base allocation to each district of no more than \$8,500, and limits state distributions to local districts not to exceed the lesser of either \$50,000 to any one district in a given fiscal year or a 2:1 ratio of state match funding to funding allotted by county commissioners or other local units of government in a given district. This request would bring the match dollars available to all districts to \$783,400, with a match ratio of 1.40:1 to further leverage local funding. These distributions allow the SWCDs to leverage federal grants and other funding to carry out conservation projects throughout the state. SWCC also directs \$50,000 in discretionary capacity building grants for regional projects with the first \$10,000 split between one district in each of the six regional divisions and the remaining \$40,000 split evenly between all 50 districts. For example, in FY 2022 the total trustee and benefit payment appropriation available for distribution to local conservation districts was \$1,428,100 from the General Fund, comprised of the base allocation (\$425,000 for all 50 districts), operations allocations (\$300,000 or \$6,000 per district), capacity building allocation (\$50,000), and funds distributed to match federal and local project dollars (\$653,100). Local districts raised \$561,100 from local sources in FY 2021, meaning that the \$653,100 used to match local dollars and \$50,000 in capacity building have a match ratio of 1.25:1.					
Agency Request	0.00	80,300	0	0	80,300
Governor's Recommendation	0.00	80,300	0	0	80,300
47. NCRS Pass-through Funds					
The agency requests 1.00 FTP and \$1,700,000 ongoing from federal funds for grants to local soil conservation districts. These funds were made available to Idaho as a result of the Infrastructure Investment and Jobs Act (IIJA) signed into law on November 15, 2021. Of this amount, \$65,000 is in personnel costs for a limited-service position to administer these grants, and \$1,635,000 is in trustee and benefit payments for grants that would be available to the 50 local soil conservation districts for projects improving water and soil quality. These grants are expected to last for the next five fiscal years.					
Agency Request	1.00	0	0	1,700,000	1,700,000
<i>Recommended by the Governor with \$58,900 in personnel costs for the limited service position.</i>					
Governor's Recommendation	1.00	0	0	1,693,900	1,693,900
FY 2023 Total					
Agency Request	18.75	3,028,900	403,000	1,700,000	5,131,900
Governor's Recommendation	18.75	3,078,700	410,800	1,700,300	5,189,800
Agency Request					
Change from Original App	1.00	61,700	400	1,700,000	1,762,100
% Change from Original App	5.6%	2.1%	0.1%		52.3%
Governor's Recommendation					
Change from Original App	1.00	111,500	8,200	1,700,300	1,820,000
% Change from Original App	5.6%	3.8%	2.0%		54.0%



55 SW 5th Avenue, Suite 100
Meridian ID 83642
208-888-0988
208-888-4586 (fax)
www.idahoagsummit.org

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DEC 21 2021

December 2021

TO: Leaders in Idaho Agriculture

IDAHO SOIL & WATER
CONSERVATION COMMISSION

FR: Rick Waitley, Executive Director

The 2022 Larry Branen Idaho Ag Summit is scheduled for **February 21-22 at the Boise Centre in downtown Boise**. The theme of this year's Summit is **"Meeting the Challenges."** The Summit is being presented by the Leadership Idaho Agriculture Foundation.

The planning committee has selected very timely subjects and speakers. The goal of the Larry Branen Idaho Ag Summit is to bring together the leaders in Idaho agriculture, education, and agencies to discuss and interact about specific subjects important to the Gem State. To hold down Summit costs, the planning committee is looking for investments from organizations, companies, and individuals to underwrite some of the expenses. **Enclosed is a sponsorship form for the 2022 Ag Summit.** Also enclosed is a list of past Summit sponsors and the years that various groups have provided financial support. ***Thanks to those who have made the Ag Summit such a success!***

Our keynote presenter for the Summit is Jenny Mesirow, from the Farm Credit Council. Farm Credit is a nationwide network of customer-owned financial institutions that provide loans and related financial services to U.S. farmers and ranchers. Jenny has worked on Capitol Hill and with USDA. She brings a wealth of system and Washington experience and will be addressing national farm policies at the Summit.

Highlights of the 2022 Summit will be the annual **Legislative Strolling Supper** on Monday night, February 21, followed by the **Governor's Awards Luncheon** on Tuesday, February 22. All Summit events will be at the Boise Centre. Both events are important to those in Idaho agriculture as we interact with Idaho lawmakers and recognize outstanding Idaho leaders for their *Excellence in Agriculture*. We will present the Governor's Awards to the following:

Education/Advocacy
Environmental Stewardship
Marketing Innovation
Technical Innovation
Lifetime Achievement

Mark and Wendy Pratt, Blackfoot
Russ Zenner, Genesee
Tom Iverson, Bonners Ferry
Gary Fornshell, Twin Falls
Bob Naerebout, Twin Falls

We look forward to adding your name as a grassroots supporter of the 2022 Larry Branen Idaho Ag Summit. Some receiving this letter have been involved in the Summit for a number of years and you know the value of this opportunity. Others might be new, and we would welcome your participation, investment, and support in making the Larry Branen Idaho Ag Summit a success in 2022.

If you have specific questions, or if you need us to invoice you for a sponsorship, please feel free to contact me by calling 208-888-0988 or by email at rick@amgidaho.com.

encl: Sponsorship Form/Sponsorship Report

AgSumSpon ltr 1



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DEC 30 2021

IDAHO SOIL & WATER
CONSERVATION COMMISSION

January 2022

TO: Idaho Ag Summit Former Participants
Idaho Agriculture Organizations and Commodity Commissions

FR: Rick Waitley, Executive Director
Jason Downs, Co-chairman
Patxi Larrocea-Phillips, Co-chairman

2022 Idaho Ag Summit Meeting the Challenges

Enclosed you will find a brochure for the 2022 Larry Branen Idaho Ag Summit presented by Leadership Idaho Agriculture. We hope you will take a moment to look at the brochure and learn more about this year's event. The planning committee has selected a very timely subject based upon the unbelievable growth throughout Idaho. The program has several wonderful speakers and topics:

- *What is Happening Inside the Beltway & What is Ahead for Congress in 2022?*
 - *Supply Chain and Workforce Challenges*
 - *Idaho's Water Resources – Building a Sustainable Water Supply*
 - *Update on U of I CALS Initiatives*

We hope you will help us spread the word to your boards, councils, and commissions about this event.

Special activities taking place during the Summit:

- ♦ **Monday evening, February 21: (Boise Centre West)**
 - **Strolling Dinner** with Idaho Legislators
- ♦ **Tuesday, February 22: (Boise Centre West)**
 - The **Pat Takasugi Leadership Award** presented to an individual selected by Idaho's Honey Industry.
 - Governor Brad Little has been invited to join us for the annual **Governor's Award Luncheon** and the presentation of the awards for Excellence in Agriculture with a reception honoring the winners to follow. Winners listed in the brochure.

The presenters at the Ag Summit will help to enlighten Summit participants on leading Idaho agriculture into the future and on how the industry can prepare to address challenging situations. We hope you will plan to join us for the 2022 event. If you need additional brochures, contact our office at 888-0988 or office@amgidaho.com.

Encls: Ag Summit Brochure/Registration Form
Sponsor Form

Ag Summit\Masters\pastpart_ltr



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| <input type="checkbox"/> PREMIER | \$5,000 |
| <input type="checkbox"/> PLATINUM | \$2,000 |
| <input type="checkbox"/> GOLD | \$1,000 |

One (1) complimentary registration will be granted with each \$1,000 sponsorship or in-kind donation. Please identify the complimentary registrant(s) at the time of completing this form or notify us when that decision is made.

- | | |
|---|-------|
| <input type="checkbox"/> SILVER | \$500 |
| <input type="checkbox"/> BRONZE | \$250 |
| <input type="checkbox"/> 8' DISPLAY TABLE | \$150 |

- ☐ **In-Kind Contributions** will be accepted. The contributing party must provide, on official stationary, the item(s) or service(s) donated and the value to Leadership Idaho Agriculture.

SPONSOR INFORMATION

Sponsoring Organization _____

Contact Name _____

Address _____

City/State/Zip _____

Email _____

Phone _____ Fax _____

COMPLETE ONLINE or return this completed form with payment (checks made payable to Leadership Idaho Agriculture) **by 2/4/22.**

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Date _____

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Presented by Leadership Idaho Agriculture

REGISTRATION

FEB. 21-22, 2022 • BOISE CENTRE WEST • 850 W. FRONT ST. - BOISE, ID

EASIER FOR YOU & US! COMPLETE ONLINE AT WWW.LEADERSHIPIDAHOAG.ORG/AGSUMMIT

REGISTRANT INFORMATION

First Name _____ Last Name _____

Affiliation (Agency/Company/Firm) _____

Mailing Address _____

City/State/Zip _____

Phone _____ Email _____

SELECTIONS & FEES *(PLEASE MARK EVENTS YOU WILL BE ATTENDING)*

- ☐ **Full Ag Summit Registration (2/21-22)** **\$100** (\$135 after 2/11/22)
(Includes Strolling Supper & Awards Luncheon)
☐ Yes, I will attend the All Idaho Strolling Supper (Boise Centre West - 2/21 - 5:30pm)
☐ Yes, I will attend the Governor's Awards Luncheon (Boise Centre West - 2/22 - NOON)
- ☐ **Young Farmer/Rancher (UNDER 40) Full Summit Registration (2/21-22)** **\$70** (\$95 after 2/11/22)
(Includes Strolling Supper & Awards Luncheon)
☐ Yes, I will attend the All Idaho Strolling Supper (Boise Centre West - 2/21 - 5:30pm)
☐ Yes, I will attend the Governor's Awards Luncheon (Boise Centre West - 2/22 - NOON)
- ☐ **ONLY Tuesday Ag Summit Registration - NO LUNCHEON INCLUDED** **\$40** x _____ = \$ _____
(Boise Centre West - 2/21)
- ☐ **GUEST: ONLY All Idaho Strolling Supper** (Boise Centre West - 2/21 - 5:30pm) **\$50** x _____ = \$ _____
First Name _____ Last Name _____
- ☐ **GUEST: ONLY Governor's Awards Luncheon** (Boise Centre West - 2/22 - NOON) **\$40** x _____ = \$ _____
First Name _____ Last Name _____

PAYMENT INFORMATION

- ☐ Check (payable to Leadership Idaho Agriculture) ☐ Credit Card (VISA, MC, Discover, AmEx) **Total Amount \$** _____
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GOVERNOR'S EXCELLENCE IN AGRICULTURE AWARDS CONGRATULATIONS TO THE 2021 RECIPIENTS

Education/Advocacy:

Mark & Wendy Pratt | BLACKFOOT

Environmental Stewardship:

Russ Zenner | GENESEE

Marketing Innovation:

Tom Iverson | BONNERS FERRY

Technical Innovation:

Gary Fornshell | TWIN FALLS

Lifetime Achievement:

Bob Naerebout | TWIN FALLS

\$70 SPECIAL *for* YOUNG FARMERS/RANCHERS

Once again, the Ag Summit Planning Committee is making a special appeal to all Idaho farmers and ranchers under the age of 40. Registration will be \$70 (\$95 after 2/11). We recognize that the future of agriculture relies on the next generation of farmers/ranchers.

We would like each agriculture organization, commodity group, and agency to identify at least one young farmer or rancher (under age 40) and invite them to be your guest(s) at Idaho Ag Summit.

Information received and connections made will be well worth the investment of \$70 for a young farmer or rancher.



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Nyssa Nampa Sugarbeet Growers

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patty@amgidaho.com
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2022 SCHEDULE “Meeting the Challenges”

(AS OF 12/17/21)

MONDAY, FEBRUARY 21 (Boise Centre West)

5:30 PM All Idaho Strolling Supper with Idaho Legislators

TUESDAY, FEBRUARY 22 (Boise Centre West)

- | | |
|--|---|
| <p>7:15 AM Registration</p> <p>7:30 AM Opening Session
Welcome by Jason Downs, Co-Chairman
Summit Challenge by Dr. Larry Branen</p> <p>8:15 AM What's Happening & What's Ahead for Congress in 2022?
Jenny Mesirow, Farm Credit Council</p> <p>2022 Pat Takasugi Leadership Award: Idaho Honey Industry</p> <p>9:30 AM Break</p> <p>9:45 AM Update on U of I CALS Initiatives
Dr. Michael Parrella, Dean of U of I CALS</p> <p>10:30 AM Supply Chain & Workforce Challenges
Doug Robison, Northwest Farm Credit Services
Pam Eaton, Idaho Retailers Assn.
Suzi Budge, Idaho Petroleum Marketers & Conv. Store Assn.
Chris Burk, Burks Tractor (invited)
Richard Lloyd, Valley Wide Cooperative (invited)</p> | <p>12:00 PM Seating for Governor's Awards Luncheon</p> <p>12:15 PM Governor's Awards Idaho Luncheon
"Excellence in Agriculture"
Governor Brad Little</p> <p>1:45 PM Reception for Governor's Awards Winners & Guests</p> <p>2:30 PM Panel: Idaho's Most Precious Commodity – Water
Moderator: Paul Arrington
Idaho Water Users Association - Review of 2021
American Farm Bureau - Impacts of Drought
NRCS - Water Supply Outlook for 2022
Idaho Water Resource Board - Sustainability Efforts</p> <p>4:30 PM Adjournment</p> |
|--|---|



JENNY MESIROW | KEYNOTE SPEAKER

Jenny Mesirow joined the Farm Credit Council in 2011. As Vice President of Government Affairs, she primarily works with Members of Congress and their staffs to advocate for issues important to Farm Credit. Prior to working for the Council, she served as Legislative Director to Congressman Travis Childers and managed his responsibilities on the House Agriculture Committee. Mesirow started in politics through the campaign and Congressional office of Congressman Tim Mahoney. Mesirow grew up in Florida and earned a master's and bachelor's degree in political science from University of Florida.

REGISTRATION AVAILABLE ONLINE AT WWW.LEADERSHIPIDAHOAG.ORG/AGSUMMIT



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The Idaho Conservation Partnership Statement

ITEM: 8-3

We believe in strong, independently led conservation districts fully exercising their role to lead non-regulatory conservation efforts throughout the State of Idaho.

We seek to strengthen the delivery of non-regulatory natural resource conservation programs throughout the State of Idaho through an active partnership with Idaho's conservation districts.

Through our independent responsibilities, and working together, we will provide leadership to the State of Idaho on natural resource conservation issues and successfully deliver services and programs.

We share a common set of guiding principles to achieve our common goals. These are:

- Building alliances with Idaho's agriculture and natural resource conservation partners to expand the partnership, therefore strengthening the importance of non-regulatory, voluntary conservation efforts to enhance agriculture production and the protection of natural resources in Idaho.
- Working together to provide support to Idaho's fifty individual conservation districts, and supporting their non-regulatory efforts of natural resource conservation and protection.
- Promoting economically viable environmental practices to enhance, maintain and conserve Idaho's natural resources.
- Ensuring local control and decisions regarding natural resource conservation.
- Involving each partner in the decision making process when and where appropriate.
- Sharing the leadership, ownership, the credit and responsibility for natural resource protection and preservation in Idaho.
- Communicating, collaborating, coordinating and cooperating.

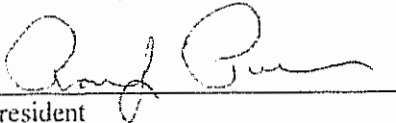
Functions of the Partners

Idaho Association of Soil Conservation Districts (IASCD) will represent Idaho's conservation districts as the primary entities to coordinate voluntary, locally led efforts to sustain and enhance Idaho's natural resources, and strengthen Idaho's conservation districts and thereby the non-regulatory approach to conservation. IASCD will be the unifying voice of member districts to state and federal officials, and assist districts in sharing their work and the need of protecting natural resources with other land owners and the public at large.

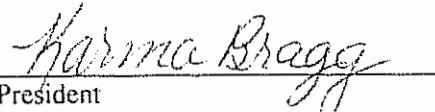
Idaho District Employees Association (IDEA) will increase the effectiveness of conservation districts by increasing the effectiveness of conservation district employees. IDEA recognizes conservation districts as the primary local entities to lead non-regulatory conservation efforts. IDEA supports conservation districts and conservation district employees by promoting professional development, communication, partnerships, and educational outreach.

Idaho Soil and Water Conservation Commission (SWC), serving with the soil and water conservation districts as Idaho's primary entities to lead coordinated conservation efforts, will facilitate coordinated non-regulatory, voluntary, and locally-led conservation by federal, state, and local governments including Idaho's conservation districts and other partners to conserve, sustain, improve, and enhance soil, water, air, plant, and animal resources.

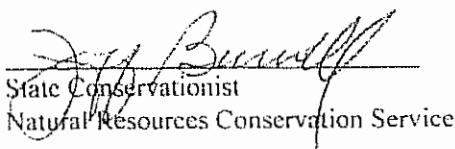
Natural Resources Conservation Service (NRCS) will use 75 years of experience to work in assisting owners of Idaho's private land with conserving their soil, water and other natural resources. NRCS's expertise is available to the partners to educate local, state and federal agencies and policymakers. Their technical assistance will be based on sound science and suited to a customer's specific needs.



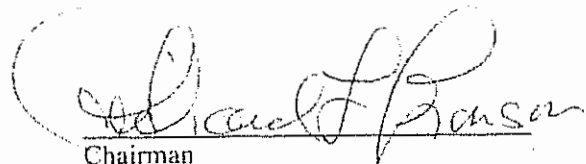
President
Idaho Association of Soil Conservation Districts



President
Idaho District Employees Association



State Conservationist
Natural Resources Conservation Service



Chairman
Idaho Soil and Water Conservation Commission



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MEMO

TO: CHAIRMAN WRIGHT AND COMMISSIONERS ROEMER, PRATT, AND OLSON
FROM: LORETTA STRICKLAND, DEPUTY ADMINISTRATOR
DATE: JANUARY 11, 2022
RE: DISTRICT SUPPORT SERVICES UPDATE

FY 2022 Technical Assistance Update

Despite another year of COVID-19 restrictions and challenges, ISWCC staff and Districts have done a remarkable job of implementing conservation and getting business done the best way we can. The attached FY22 Technical Assistance Hours Requested/Allocated/Provided spreadsheet shows our progress towards meeting our TA requests for the first half of FY 2022.

Another challenge to note this year is the open engineering position that primarily serves Divisions 5 and 6. Bill Lillibridge, our lead engineer (and only engineer currently), is doing his best to work with the Districts from that area to help fulfill those engineering requests. As Bill is getting spread thin providing engineering support across the entire state, we have been fortunate to have been able use some of the salary savings from that position to contract engineering support for that area to help meet the requests. Since this isn't financially sustainable, it is in our best interest to work to fill the vacant engineering position which I will discuss later in this memo.

District Performance Reports

All 50 District Performance Reports have been submitted, reviewed, and reside on our shared drive and will be uploaded to our website soon.

New Working Job Title for WQRC's

Traditionally our field staff have been hired as Water Quality Resource Conservationists or WQRC's for short. It was recently brought to our attention that our job title may be confusing to some and limit the perception of our qualifications and expertise. After some research and feedback from the Department of Human Resources, we found out that the task of officially creating a new class title would be cumbersome, but that we could, however, use whatever "working title" we deemed fit. The Leadership Team discussed the possibility of a change and agreed that now would be a good time to update the title to reflect all our qualifications and areas of expertise more broadly. The official class title will

remain Water Quality Resource Conservationist, however the new working title going forward will be Natural Resource Conservationist.

Open Staff Positions Update

Natural Resource Conservationist - Emmett

The vacant Division 3 Natural Resource Conservationist position announcement will be posted in January. This position is located in Emmett. This position was vacated by me and was previously a ¾ time position. It will be filled as a 40-hour position and will cover Valley, Squaw Creek, Gem, Payette, Weiser River and Adams SWCDs.

CREP Manager

Rob Sharpknack has accepted the CREP Manager position vacated by Chuck Pentzer last November. Rob has been with the Commission for nine years as a WQRC in the Shoshone area working with seven Districts, and he has also been providing technical assistance to the CREP contracts. Although Chuck left big shoes to fill and is missed, Rob will do an amazing job in that position.

This promotion opens a Natural Resource Conservationist position. The Leadership Team is currently strategizing whether there is a better location for this position that will provide a greater number of Districts with more effective service and that makes more sense geographically. This position covers a very large geographic area with some of the more remote areas of the state. Our idea is to shift some of those seven districts to nearby Natural Resource Cons where it makes sense and blends well with their current Districts. This will leave 4-5 Districts with common land uses and resource needs for the new Natural Resource Conservationist, which will be a ¾ time position.

Staff Engineer - Eastern Idaho

As you all know, we have been unsuccessful in our attempts to fill the vacant engineering position in Eastern Idaho. This hiring problem is not just isolated to the ISWCC but is a problem for other state agencies who are looking to fill engineering positions as well. We know that one of the factors contributing to this is our inability to match private sector salaries. Rachel has recently learned that we are able to offer signing bonuses. She is working out those logistics and can provide you with more information on that, but we are hoping that this extra incentive will increase our hiring chances. We are planning to re-post this position announcement in January as well.

RECOMMENDED ACTION: For information only

ATTACHMENTS:

- FY22 TA Hours Provided to date

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DIVISION 1 -- TECHNICAL ASSISTANCE REQUESTED/ALLOCATED/PROVIDED - FIRST 1/2 FY2022

DISTRICT	PROJECT	HOURS REQUESTED	HOURS ALLOCATED		HOURS PROVIDED	
			KATIE	BILL	KATIE	BILL
BENEWAH SWCD	St. Joe R. Streambank Stabilization/Vegetation Project completion	20	20.0			
	St. Joe R. Streambank Stabilization/Vegetation Project new 319 project application	96	96.0		96.5	
	District Mtng Attendance	15	15.0		2.5	
	Conifer seedlings sorting and delivery	10	10.0			
	BENEWAH TOTALS FOR WQRC	141	141		99	
	Engineering, Resource Inventory--Bill	80		80		
	Engineering, St. Joe River Streambank Stabilization & Vegetation Project Implementation--Bill	80		80		137
	BENEWAH TOTALS FOR BILL	160		160		137
BONNER SWCD	District meeting attendance	20	20		14.5	
	Idaho State Forestry Contest	10	10			
	Water Festival	20	20			
	Natural Resource Inventory	40	40			
	Prospective 319 Project Development	40	40		3	
	New 319 Grant Application Writing	40	40		2	
	Seedling Program	10	10			
	BONNER TOTALS FOR WQRC	180	180		19.5	
	Prospective 319 Project Engineering	24		24		8
	Idaho State Forestry Contest	10				
	BONNER TOTALS FOR BILL	34		24		8
BOUNDARY SWCD	County Resource Inventory	30	30		5	
	TA for Tentative Future Grants (Fleming Cr., Kerr Lake Rd., Cow Cr.)	20	20			
	Help coordinate future activities and projects	25	25		30.5	
	BOUNDARY TOTALS FOR WQRC	75	75		35.5	
	Engineering support for tentative projects included in Co Resource Inventory	20		20		
	Engineering support of tentative future grants	20		20		0
	BOUNDARY TOTALS FOR BILL	40		40		0

DIVISION 1 -- TECHNICAL ASSISTANCE REQUESTED/ALLOCATED/PROVIDED - FIRST 1/2 FY2022

DISTRICT	PROJECT	HOURS REQUESTED	HOURS ALLOCATED		HOURS PROVIDED	
			KATIE	BILL	KATIE	BILL
KOOTENAI-SHOSHONE SWCD	Mica Cr, work with property owners to develop projects funded by Mica Bay POA	20	20		5.5	
	Seedling Program Sorting and Delivery	16	16			
	N FK CdA 319 Project Scoping, Development and Grant Writing Assistance	25	25		3	
	District Operations--Planning Tasks, Mtngs & Tours	45	45		68.5	
	Wolf Lodge Creek Restoration Partnership	40	40		8	
	K-S TOTALS FOR WQRC	146	146		85	
	N Fk CdA 319 Project Design & Implementation	90		90		107
	District Operations--Planning Tasks, Mtngs & Tours (Bill)	10		10		4
	Wolf Lodge Cr Construction Oversight (Bill)	20		20		0
	Unallocated projects					41
	K-S TOTALS FOR BILL	120		120		152
TOTAL KATIE'S HOURS		542	542			
TOTAL BILL'S HOURS		354		344	239	297
TOTAL HOURS		896	886		536	

DIVISION 2 -- TECHNICAL ASSISTANCE REQUESTED/ALLOCATED/PROVIDED - FIRST 1/2 FY2022

DISTRICT	PROJECT	HOURS REQUESTED	HRS ALLOCATED		HRS PROVIDED	
			EILEEN	BILL	EILEEN	BILL
CLEARWATER SWCD, IDAHO SWCD, LEWIS SCD JOINT REQUEST Eileen, Bill	Youth / Adult Education--Assist with workshops, field tours, info for newsletter articles & fair booth. Assist with 4 events at a minimum.	80	80		10	
	Landowner/Grant Implementation TA--Minimum of 25 field visits & 8 new grant applications	1,400	820		644	
	JOINT REQUEST TOTAL EILEEN'S HOURS	1480	900		654	
	Existing & Future Project Engineering--4 engineering packages & construction oversight of 2 culvert projects	600		600		136
	JOINT REQUEST TOTAL BILL'S HOURS	600		600		136
EILEEN'S TOTAL HOURS		1480	900		654	
BILL'S TOTAL HOURS		600		600		136
TOTAL HOURS		2080	1500		790	

Eileen Landowners served:

38

DIVISION 3 -- TECHNICAL ASSISTANCE REQUESTED/ALLOCATED/PROVIDED - FIRST 1/2 FY2022

DISTRICT	PROJECT	HOURS REQUESTED	HOURS ALLOCATED			HOURS PROVIDED		
			LORETTA	JOE	BILL	LORETTA	JOE	BILL
ADA SWCD Joe	Develop a comprehensive weed mgmt. plan for Avimor to include a plan for restoring native plant communities. Work with BLM, NRCS, ranchers and others. Coordinate with M Pellant, J Harrold and Avimor staff. Report monthly to Ada SWCD, search for potential grants, provide timelines and summary.	60		60			25	
	Create and maintain interactive map of no-till drill usage in Ada & Canyon counties. Provide monthly reports to Canyon SCD, Ada SWCD & 319 TAC. Coordinate with CDs to set goals and timelines.	145		145			60	
	ADA TA TOTAL	205		205			85	
ADAMS SWCD Joe, Bill	Attend meetings, tours and advise re: additional funding sources and to ensure conservation practices comply with standards. Joe	75		75			30	
	Provide consultation on landowner projects, review BMP designs. Bill	75			75			44
	ADAMS TA TOTAL	150	0		75	0		44
BRUNEAU RIVER SWCD Joe	Assist with implementation of BDA's and other streambank improvement projects on Cottonwood, Alder & Pole creels/	100		100			15	
	Research grants to help offset the cost to landowners of flow meters in the area.	20		20			10	
	BRUNEAU RIVER TA TOTAL	120		120			25	
CANYON SCD Joe	Collaborative work with Farmers Co-Op on return flows and sediment/nutrient reduction. Educate/inform the public & install sediment basins	50		50			0	
	Provide district training on 5-Yr & Annual Plan development	20		20			0	
	Create and maintain interactive map of no-till drill usage in Ada & Canyon counties. Provide monthly reports to Canyon SCD, Ada SWCD & 319 TAC. Coordinate with CDs to set goals and timelines.	145		145			60	
	CANYON TA TOTAL	215		215			60	
ELMORE SWCD Joe	District Board Meeting Attendance	36		36			15	

DIVISION 3 -- TECHNICAL ASSISTANCE REQUESTED/ALLOCATED/PROVIDED - FIRST 1/2 FY2022

DISTRICT	PROJECT	HOURS REQUESTED	HOURS ALLOCATED			HOURS PROVIDED		
			LORETTA	JOE	BILL	LORETTA	JOE	BILL
	Atlanta Fire Suppression Project--research potential grants and partnerships	15		15			15	
	Follow up with landowners interested in participating in NRCS cheat grass challenge program	5		5			0	
	Assist with set up and implmenetation of Sentinel Landscape program	5		5			0	
	ELMORE TA TOTAL	61		61			30	
GEM SWCD Loretta	Lower Payette River Phase 5 319 Proj Implementation--ID potential projects, landowner outreach, site visits, cons planning, BMP effectiveness monitoring. Assist with developing 319 grant applications.	30	30			16		
	Assist with outreach and possible workshop for District's Annual Tour of projects	10	10			8		
	GEM TA TOTAL	40	40			24		
OWYHEE CD Joe	Attend Monthly Board Meetings	40		40			16	
	Reserach partnerships, potential grants	75		75			35	
	Assist with Tire Recycling and soil health events, including school education and summer tours.	100		100			10	
	OWYHEE TA TOTAL	215		215			61	
PAYETTE SWCD Loretta	Identify potential funding sources for BMP implementation, assist with grant applications, site visits, BMP effectiveness montioring, sediment load reduction calculations.	100	100			100		
SQUAW CREEK SCD Loretta	Payette River 319 Project implementation to achieve sediment load reduction, development of new grant proposals, assist with outreach related to Annual Workshop and attend District Board meetings.	60	60			32		
VALLEY SWCD Loretta, Bill	N Fork Payette River 319 implementation guidance and training District staff on grant administrations, reporting & applying for new grants (Loretta)	100	100					
	Engineering designs, permitting, construction inspections for N Fork Payette River 319 (Bill)	100			100			62

DIVISION 3 -- TECHNICAL ASSISTANCE REQUESTED/ALLOCATED/PROVIDED - FIRST 1/2 FY2022

DISTRICT	PROJECT	HOURS REQUESTED	HOURS ALLOCATED			HOURS PROVIDED		
			LORETTA	JOE	BILL	LORETTA	JOE	BILL
WEISER RIVER SCD Joe	Participate in Weiser River Watershed Advisory Group and Technical Advisory Group, seek projects to address ground water quality in the NPA, assist to complete of Monroe Creek Stabilization Project.	100		100	100		16	32
TOTAL LORETTA'S HOURS		375	300			156		
TOTAL JOE'S HOURS		916		916			277	
TOTAL BILL'S HOURS		175			275			138
TOTAL SE IDAHO ENGINEER HOURS								
TOTAL HOURS		1466	1491			571		

DIVISION 4 -- TECHNICAL ASSISTANCE REQUESTED/ALLOCATED/PROVIDED - FIRST 1/2 FY2022

DISTRICT	PROJECT	HOURS REQUESTED	HOURS ALLOCATED			HOURS PROVIDED		
			CAROLYN	CHUCK	ROB	CAROLYN	CHUCK/DUSTIN	ROB/DUSTIN
BALANCED ROCK Chuck	Soil Health Sampling; collect & manage samples, track data, work w/cooperators	40		40				
BLAINE SCD Rob	Provide info & educate Board and Landowners about SWCC processes	30			30			11
CAMAS CD Rob	Potential grant writing assistance	15			15			1
	Meeting attendance, education, possibly assist with developing a solution for Corral Cr flooding issue	30			30			4
		45			45			
EAST CASSIA Carolyn	Soil Health Testing Project--coordinate with other Districts, train & collaborate with sampling crew, schedule & collect soil samples.	50	50			15		
MINIDOKA SWCD Carolyn	Post-Harvest Deep Soil Sampling project--collect crop histories, identify landowners within delineated recharge areas, coordinate	40	40			30		
	Collect maps and info from local & state agencies to assist in identifying locations and current landowners of abandoned wells	40	40			16		
	Soil Health Sampling; collect & manage samples, track data, work w/cooperators	40	40			15		
	Minidoka Total	120	120			61		
NORTH SIDE SWCD Chuck	Use North Side Canal Co mapping data & other GIS resources to identify potential water regulating reservoir locations and water quality ponds w/in NSCC's service area.	30		30				
SNAKE RIVER SWCD Chuck	Soil Health Testing Project--coordinate with other Districts, train & collaborate with sampling crew, schedule & collect soil samples.	40		40				
TWIN FALLS SWCD Chuck	Soil Health Testing Project--coordinate with other Districts, train & collaborate with sampling crew, schedule & collect soil samples.	40		40				
WEST CASSIA SWCD Carolyn	Soil Health Testing Project--coordinate with other Districts, train & collaborate with sampling crew, schedule & collect soil samples.	50	50			15		
	Post-Harvest Deep Soil Sampling project--collect crop histories, identify landowners within delineated recharge areas, coordinate data	60	60			31		
	West Cassia Total	110	110			46		
TOTAL CAROLYN'S HOURS		280	280			122		
TOTAL CHUCK'S HOURS		150		150			0	
TOTAL ROB'S HOURS		75			75			11
TOTAL HOURS		505	505			133		

DIVISION 5 -- TECHNICAL ASSISTANCE REQUESTED/ALLOCATED/PROVIDED - FIRST 1/2 FY2022

DISTRICT	PROJECT	HOURS REQUESTED		HOURS ALLOCATED		HOURS PROVIDED	
		GEORGE	ENG.	GEORGE	ENG.	GEORGE	ENG.
BEAR LAKE SWCD Engineer & George	#1: Bear Lake Diversions Project: St Charles Irrigation, diversion and IDFG fish screen, design new diversion. Bennington Irrigation, new diversion structure and pipeline install.	120	115	120	115	42	
	#2: Lake Nutrient Reduction Project: Parker, Ditch to pipe conversion & mainline. Payne, Windbreak and stock water system. Harris, Ditch to pipe conversion.	95	145			14	
	#3: Bear Lake Water Improvement Project: Romrell, Stock water system. Beck, Irrigation mainline install. Hayes, AFO, riparian fencing. Wells, Stockwater, pasture irrig.	75	120			2	
	Bear Lake Totals	290	380	120	115	57.5	0
CARIBOU SCD Engineer & George	#1: Blackfoot River 319 project--writing cons plans & contracts (George); engineering designs & inspections to reduce livestock impacts on riparian areas, improve grazing management and improve water delivery systems for irrigation and livestock (Eng)	175	125	175	125	21	32
	#2: South Caribou 319--project outreach, conservation planning and contracting (George); Survey and engineerin designs for diversion structures, irrigation and off-stream stock water systems (Eng)	145	100				
	#3: Chesterfield Irrigation and Stock Watering 319--4 Pivots, Ditch to pipeline, 2 stock water systems, beaver panel liveling and irrig improvements. Cons planning	70	45				
	Caribou Totals	390	270	175	125	21	32
CENTRAL BINGHAM CD George	Assist in identifying, developing & submitting project proposals and grant applications. Assist with community education & landowner outreach activities.	70		70		8	
	Central Bingham Totals	70	0	70	0	8	0
FRANKLIN SWCD George	#1 Engineer: BoR-Maple Cr Watershed proj-Earthen canal to pipeline project design, engineering & construction inspection. Const to begin Spring 2021.		180		180	16	18

DIVISION 5 -- TECHNICAL ASSISTANCE REQUESTED/ALLOCATED/PROVIDED - FIRST 1/2 FY2022

DISTRICT	PROJECT	HOURS REQUESTED		HOURS ALLOCATED		HOURS PROVIDED	
		GEORGE	ENG.	GEORGE	ENG.	GEORGE	ENG.
	#1 WQRC: Maple Cr Watershed proj-Earthen canal to pipeline project site eval, survey, cultural resources, reporting. Const to begin Sept 2020.	91		91		2	
	#2 WQRC: Stream flow measurements.	37					
	Franklin Totals	128	180	91	180	18	18
NORTH BINGHAM CD George	Assist in identifying, developing & submitting project proposals and grant applications. Assist with community education & landowner outreach activities.	70		70		9	
	North Bingham Totals	70	0	70	0	9	0
ONEIDA SWCD George	#1: Cottonwood Cr Off-Stream Watering Project; assist with maps, contracting & conservation plan development (George); survey and engineering designs (Allan). Crouch, Installing water system, corral panel install, stock water system. Evans, Stock water system	120	95	120	95	43	21
	#2: Oneida No-Till: Assist with landowner meetings, contractig, demonstration projects, site visits, Board meetings & writing new grants	185	0			5	
	Oneida Totals	305	95	120	95	48	21
POWER SWCD George	#1: Power County Soil Health 319 project planning & development, outreach & education, conservation planning & implementation	150	0	150		40	
	#2: Youth education and public outreach (Ag Day, 4-H Fair, 5th grade field day, Safety Fun Day)	20	0				
	Power Totals	170	0	150	0	40	0

DIVISION 5 -- TECHNICAL ASSISTANCE REQUESTED/ALLOCATED/PROVIDED - FIRST 1/2 FY2022

DISTRICT	PROJECT	HOURS REQUESTED		HOURS ALLOCATED		HOURS PROVIDED	
		GEORGE	ENG.	GEORGE	ENG.	GEORGE	ENG.
TOTAL GEORGE'S HOURS		1423		796		202	
TOTAL ENGINEER'S HOURS			745		515		71
TOTAL HOURS		2168		1311		273	

Portneuf SWCD - George 9-mile Fuels reduction project

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DIVISION 6 -- TECHNICAL ASSISTANCE REQUESTED/ALLOCATED/PROVIDED - FIRST 1/2 FY2022

DISTRICT	PROJECT	HOURS REQUESTED			HOURS ALLOCATED			HOURS PROVIDED		
		ROB	BRIAN	ENG.	ROB	BRIAN	ENG.	ROB	BRIAN	ENG.
BUTTE SWCD (Rob)	Board Meeting Attendance (Rob)	48			48			9		
	Workshop Assistance (Rob)	10			10			0		
	Technical Assistance	3			3			1		
	Butte Total	61			61					
CLARK SCD (Brian)	Attend Brd Mtngs, Tours, Etc.		32			32			17	
EAST SIDE SWCD (Brian)	Attend District Brd Meetings		6			6			4	
JEFFERSON SWCD (Brian)	Attend District Brd Meetings		16			16			11	
LEMHI SWCD (Rob)	Assist with adding District projects into Tracker	30			30			4		
MADISON SWCD (Brian)	Attend Brd Mtngs, Tours, Etc.		27			27			16	
TETON SCD (Brian)	Attend Brd Mtngs, Workshops & Tours, consult on grant applications & review reports (Brian)		35			35			16	4
WEST SIDE SWCD (Brian)	Attend District Brd Meetings		6			6			7	
TOTAL ROB'S HOURS		91			91					
TOTAL BRIAN'S HOURS			122			122			71	
TOTAL ENGINEER'S HOURS							0			
TOTAL HOURS		213			213			71		

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