



# Idaho Soil & Water Conservation Commission

322 E Front St, Suite 560 • Boise Idaho 83702  
Telephone: 208-332-1790 • Fax: 208-332-1799

## IDAHO SOIL & WATER CONSERVATION COMMISSION PUBLIC MEETING & TELECONFERENCE

**Date and Time:**

Thursday, July 18, 2024  
10:08 am – 10:56 am MST

**Location:**

322 E. Front St., Suite 560  
Boise, Idaho 83702

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### MINUTES

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**COMMISSION MEMBERS PRESENT:**

Erik Olson (Chair) (Zoom)	Joan Cloonan
Wendy Pratt (Vice Chair) (Zoom)	Richard Savage (Zoom)
Karen Sharpnack (Secretary) (Zoom)	Mitch Silvers (Zoom)

**COMMISSION STAFF PRESENT:**

Delwyne Trefz	Brenda Charles
Melonie Ziegler (Zoom)	Meghan Brooksher (Zoom)
Corri Parsley	Bill Lillibridge (Zoom)
George Hitz (Zoom)	Rob Sharpnack (Zoom)
Jake Connelley (Zoom)	Loretta Strickland (Zoom)
Sarah Quidgeon	

**PARTNERS AND GUESTS PRESENT:**

Marshall Toryanski, OAG  
Karma Bragg, Custer County SWD

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**ITEM #1: WELCOME, SELF-INTRODUCTIONS AND ROLL CALL****PRESENTED BY: CHAIRMAN OLSON**

Chairman Olson called the meeting to order at 10:07 am.

Roll call: Chairman Erik Olson, Commissioners Joan Cloonan, Richard Savage, Wendy Pratt, Mitch Silvers, and Karen Sharpnack were present. Commissioner Blake Hollingsworth was absent.

**ITEM #2: AGENDA REVIEW****PRESENTED BY: CHAIRMAN OLSON**

Action: None taken

**ITEM #3: PARTNER REPORTS**

Action: None taken

**ITEM #4: REPORTS COMMISSIONERS & STAFF ONLY**

Action: None taken

**ITEM #5: DISTRICT BUDGET HEARING**

Delwyne Trefz presented on the requested for Conservation District Funding for FY2026.

Action: A: No motion needed since we already distributed \$8,500/District Base and \$6,000/District Operations allocation to all Districts on July 8<sup>th</sup>.

B: Motion to distribute District match allocation in November per statue and rule, 1<sup>st</sup> by Commissioner Cloonan and 2<sup>nd</sup> by Commissioner Savage, motion passes by all.

**ITEM #6: MINUTES**

Action: Motion to approve Meeting Minutes for June 2024 Commission Meeting, made 1<sup>st</sup> by Commissioner Cloonan and 2<sup>nd</sup> by Commissioner Sharpnack, motion passes by all.

**ITEM #7: STRATEGIC PLAN UPDATE**

Delwyne Trefz presented the FY 2025-2028 Strategic Plan update, this document serves as a guidance for our agency over the next four years.

Action: Motion to approve FY 2025-2028 draft strategic plan as presented or revised by board made 1<sup>st</sup> by Commissioner Pratt and 2<sup>nd</sup> by Commissioner Sharpnack, motion passes by all.

**ITEM #8: FISCAL REPORT**

Melonie Ziegler presented information on completing the FY 2024 Fiscal Year-End checklist, deadlines, and processes. Next on fiscal's focus is FY 2024 Closing Packages, FY 2025 Spending Plan Development, and FY 2026 Budget Request.

Action: None taken

**ITEM #9: ADMINISTRATOR'S REPORT**

Delwyne Trefz announced that George Hitz has been promoted to the position of Operations Manager/ Deputy Administrator. CREP is still working with partners at FSA to resolve the issue of us having received inadequate appropriations to cover our estimated FY 2025 financial commitment to our program participants. Loretta is working with all field staff and conservation districts to execute WQPA grant agreements and contracts that were approved in our June meeting. Finally, the schedule of our Commissioner Meetings through June 2025 along with the date for the IASCD Conference being held in Idaho Falls November 12<sup>th</sup> -14<sup>th</sup>.

Action: None taken

**ADJOURN:**

The meeting was moved to adjourn by 1<sup>st</sup> Commissioner Cloonan and 2<sup>nd</sup> by Commissioner Silvers, motion approved at 10:56 AM. The next Regular Commission Meeting will be on Thursday August 22nd, at 10:00 AM MT in Boise, Idaho.

Respectfully submitted,

Karen Sharpnack