

Latah Soil and Water Conservation District

MATCH FUNDING WORKSHEET

Reporting Period: July 1 to June 30, Previous Fiscal Year

**** Report ONLY Local Funds & Services Which You Believe Are Eligible For State Match On This Worksheet!! ****

For help determining which local funds and services are eligible for State match refer to the Reference Manual for Districts available on the Commission website or contact the Commission's district support staff.

LOCAL FUNDS (CASH ONLY) - Add lines as needed

Local Government Entity or Organization	Description	Value
Latah County	cash contribution	\$20,000.00
City of Moscow	cash contribution	\$ 2,500.00
TOTAL FUNDS FROM LOCAL GOVERNMENTS & ORGANIZATIONS:		\$ 22,500.00

LOCAL SERVICES (IN-KIND ONLY) - Add lines as needed

Local Government Entity or Organization	Description	Value
Latah County	GIS Fee Waiver	\$ 250.00
TOTAL SERVICES FROM LOCAL GOVERNMENTS & ORGANIZATIONS:		\$ 250.00

TOTAL FUNDS AND SERVICES FROM LOCAL GOVERNMENTS & ORGANIZATIONS: \$ 22,750.00

Latah Soil and Water Conservation District

Utilization of State Base and Match Funds Report

In the space below or in an attached word document briefly describe how your district utilized the State base and match funds you received during the previous fiscal year.

The minimum level of detail required in this report is to break expenses into the following three categories and indicate how much of the district base and match funds were spent on: 1) Personnel; 2) Operating Costs, and; 3) District Conservation Projects.

Funding from the State of Idaho will be utilized for project coordination/implementation via the Latah SWCD's general operations budget.

George Hitz

From: Ken Stinson <kstinson@latahswcd.org>
Sent: Thursday, August 29, 2024 8:42 AM
To: George Hitz
Cc: Bill Lillibridge
Subject: FW: F&M Report

CAUTION: This email originated outside the State of Idaho network. Verify links and attachments BEFORE you click or open, even if you recognize and/or trust the sender. Contact your agency service desk with any concerns.

George – After reading your email, once again, if you need to categorize our state allocation to one of the three categories you identified, I guess I would allocate the FY23 funds to the personnel line since this is our largest line-item within our general operations budget.

Please let me know if you need any additional information.

Ken

From: Ken Stinson
Sent: Wednesday, August 28, 2024 4:04 PM
To: George Hitz <George.Hitz@swc.idaho.gov>
Cc: Bill Lillibridge <Bill.Lillibridge@swc.idaho.gov>
Subject: RE: F&M Report

Good Afternoon, George –

Funds that we budget, and eventually receive, from Latah County (\$25,000 excludes in-kind match), City of Moscow (\$2,500), State funds (budgeted \$39,500) and grant/contract indirects formally charge to our grants (budgeted \$165,000) are pooled into our General Operations budget. For FY23, our General Operations budget was \$232,000. This pool of funding supports Personnel @ \$155,000 with the balance associated with operating costs @ \$77,000. We do not separate expenditures in the General Operations budget by funding source.

We do, however, separate all funds that come to us through formal grants and contracts. Our total expenditures in FY23 from all funds was \$1,619,064 per our FY23 audit. Currently, we manage 35+ grants and contracts.

Please let me know if you have any additional questions. Feel free to give me a call if you think that may add in clarification.

I hope the new job is going well.

Ken

Kenneth Stinson | District Manager
Latah Soil & Water Conservation District
220 East 5th Street, Suite 208
Moscow, ID 83843
Cell – 509.338.2549
Office Msg – 208.301.5090

PLEASE NOTE!! This Letter of Support Must be Completed in Full by the Donating Entity!!

From: Latah Board of County Commissioners

Date: 6/5/2024

To Whom It May Concern:

Pursuant to section 22-2727, Idaho Code and IDAPA 60.05.04 we are providing this letter to formally document our donation of the following funds and services to the Latah Soil and Water Conservation District during the FY24 State fiscal year (July 1 - June 30). We understand that the Idaho Soil and Water Conservation Commission (SWCC) may allocate to the conservation district matching funds in a sum not to exceed twice the value of local funds and services received by the conservation district, provided that the legislature has appropriated adequate State funds to SWCC to meet requested match.

The funds and services itemized below were provided for the general purposes of the conservation district. None of the itemized funds and services were provided for special projects, for use as required match for specific grants or projects, or on a fee-for-service basis.


The stated value of donated services is based upon the open market value of those services.

In the space below, itemize funds and services donated to the District. For donated services, list each service provided and the value of that service as separate items. Attach additional pages if necessary.

1/16/2024 Warrant # 2024-1890 in the amount of \$20,000

4/5/2024 GIS Fee Waiver valued at \$250.00

Total value of donated funds and services: \$ \$20,250.00


Signature - ***By signing this letter I affirm that I am an authorized representative of the local organization or government named above and that the information provided herein is true and accurate. I agree to provide the Idaho Soil and Water Conservation Commission with any information requested to confirm the accuracy of the information provided above.***

Christine Nauman
Printed Name

Finance Officer
Title

Pd Box 8068 Moscow, ID 83843
Mailing Address

209-883-2249 cnauman@latahcountyid.gov
Phone Number (required) Email Address (optional)

CLAIM

LATAH COUNTY WARRANT
P O BOX 8068
MOSCOW, ID 83843

PAYABLE THROUGH
BANNER BANK
MOSCOW, IDAHO 83843
98-7107/3233

CURRENT EXPENSE
2024-01890

DATE 1/16/2024

AMOUNT
\$20,000.00

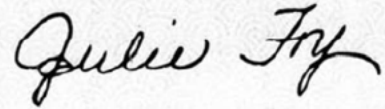
PAY TWENTY THOUSAND AND XX / 100 DOLLARS **

TO THE
ORDER OF

LATAH SOIL & WATER CONSERVATION

220 E 5TH #212C
MOSCOW, ID 83843

JULIE FRY, AUDITOR



FUND: 01 CURRENT EXPENSE

ACCOUNT NUMBER	DESCRIPTION
[REDACTED]	2024 ALLOCATION

CLAIM

2024-01890, 01/16/2024

REFERENCE NO.

AMOUNT

20,000.00

Thanks for banking with us!

Date: 01/22/24 Time: 09:02 AM
Associate: Kaycee Branch: 50277
Type: Ck Deposit Acct. X
Amount: \$20,000.00

Current balance:
Available balance

Deposits may not be available for immediate withdrawal. Transactions received on Saturday or Sunday will be posted to your account on our next business day. Please retain until verified on your next statement.

PLEASE NOTE!! This Letter of Support Must be Completed in Full by the Donating Entity!!

From: City of Moscow

Date: 06/03/2024

To Whom It May Concern:

Pursuant to section 22-2727, Idaho Code and IDAPA 60.05.04 we are providing this letter to formally document our donation of the following funds and services to the Latah Soil and Water Conservaiton District during the State fiscal year (July 1 - June 30). We understand that the Idaho Soil and Water Conservation Commission (SWCC) may allocate to the conservation district matching funds in a sum not to exceed twice the value of local funds and services received by the conservation district, provided that the legislature has appropriated adequate State funds to SWCC to meet requested match.

The funds and services itemized below were provided for the general purposes of the conservation district. None of the itemized funds and services were provided for special projects, for use as required match for specific grants or projects, or on a fee-for-service basis.

The stated value of donated services is based upon the open market value of those services.

In the space below, itemize funds and services donated to the District. For donated services, list each service provided and the value of that service as separate items. Attach additional pages if necessary.

Latah Soil and Water Conservation District Annual Support

Total value of donated funds and services: \$ 2,500



Signature - By signing this letter I affirm that I am an authorized representative of the local organization or government named above and that the information provided herein is true and accurate. I agree to provide the Idaho Soil and Water Conservation Commission with any information requested to confirm the accuracy of the information provided above.

Bil Belknap

Printed Name

City Supervisor

Title

PO Box 9203, Moscow ID 83843

Mailing Address

208-883-7011, bbelknap@ci.moscow.id.us

Phone Number (required) Email Address (optional)

CITY OF MOSCOW

Vendor: LATAH SOIL & WATE

Check Date: 11/02/2023

Vendor No: LATAHSOI

Check No: 107226

Check Amount: \$2,500.00

Invoice #	Invoice Date	Description	Invoice Amount
1367	10/31/23	FY2024 Contribution Latah Soil & Water	2,500.00

Check Amt Total: \$2,500.00

CITY OF MOSCOW

P.O. Box 9203, 206 East Third Street
MOSCOW, ID 83843
PH. (208) 883-7000

Wells Fargo Bank, N.A.
Moscow, ID 83843

92-379/1241

11/02/2023



Two Thousand Five Hundred and NO/100 Dollars**

\$2,500.00

LATAH SOIL & WATER
CONSERVATION DISTRICT
220 EAST 5TH ST. STE 208
MOSCOW, ID 83843



Arthur D. Bolly
Branch of Bank

AUTHORIZED SIGNATURE



Thanks for banking with us!

Date: 11/13/23 Time: 11:10 AM
Associate: Ferrnando Branch: 50277
Type Ck Deposit Acct: [Redacted]
Amount: \$2,500.00

Current balance: \$373,670.57
Available balance: \$373,670.57

Deposits may not be available for immediate withdrawal. Transactions received on Saturday or Sunday will be posted to your account on our next business day. Please retain until verified on your next statement.

**IDAHO SOIL & WATER
CONSERVATION COMMISSION**

**FINANCIAL & MATCH REPORT
CERTIFICATION**

DISTRICT: **Latah**

FOR FISCAL YEAR: **2024**

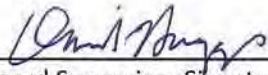
PERIOD:
JULY 1, 2023 TO JUNE 30, 2024

DUE :
August 16, 2024

CERTIFICATION

On behalf of my local Board of Supervisors, I hereby certify that the attached Financial & Match Report is true and accurate, and further submit said Report for the above named District and fiscal year.

A copy of this Financial & Match Report and supporting documents shall be kept at the District office and is available for public inspection.



Board Supervisor Signature

Dave Huggins

Printed Name

6/7/24

Date

208.301.5090

District Telephone

kstinson@latahswcd.org

District Email Address

FOR SWC USE ONLY:

DATE OF CONFIRMATION: