



# IDAHO SOIL & WATER CONSERVATION COMMISSION

## REGULAR MEETING NOTICE & AGENDA

Idaho Soil & Water Conservation Commission

February 18, 2019, 1:00-4:00 p.m. MT

Location: Idaho Water Center, 322 E Front St, Suite 560, Conference Room, Boise

TELECONFERENCE # 1-877-820-7831 Passcode: 922837

Members of the public may address any item on the Agenda during consideration of that item. Those wishing to comment on any agenda item are requested to so indicate on the sign-in sheet in advance. Copies of agenda items, staff reports and/or written documentation relating to items of business on the agenda are on file in the office of the Idaho Soil & Water Conservation Commission in Boise. Upon request, copies can be emailed and will also be available for review at the meeting.

The Commission will occasionally convene in Executive Session, pursuant to Idaho Code § 74-206(1). Executive Session is closed to the public.

### AMERICANS WITH DISABILITIES ACT COMPLIANCE

The meeting will be held in facilities that meet the accessibility requirements of the Americans with Disabilities Act. If you require special accommodations to attend, participate in, or understand the meeting, please contact the Idaho Soil & Water Conservation Commission at (208) 332-1790 or [Info@swc.idaho.gov](mailto:Info@swc.idaho.gov) so advance arrangements can be made.

	1.	<b>WELCOME, SELF-INTRODUCTIONS, AND ROLL CALL</b>	Chairman Wright
	2.	<b>PARTNER REPORTS (for information only)</b>	
*	3.	<b>AGENDA REVIEW (potential action item)</b> The Agenda may be amended by formal Board action if necessary at the meeting. If so, a motion that states the reason for the amendment and the good faith reason the item was not included in the original agenda will be made and approved by the Board.	Chairman Wright
<b>ACTION ITEMS</b>			
	4.	<b>ADMINISTRATIVE</b>	
*	a.	<b>MINUTES</b> 1. January 14, 2018 Joint Board Meeting with IASCD 2. January 15, 2018 Regular Meeting <u>ACTION:</u> Approve	Chairman Wright
#	b.	<b>FINANCIAL REPORT</b> 1. FY 2019 Monthly Report, January 30, 2019 2. FY 2019 YTD Financial Summary through January 30, 2019 <u>ACTION:</u> Approve	Yadon

(\*) Action Item

(#) Attachment

ACTION: Staff recommended action for Commission consideration

Monday, Feb. 18, 2019 Meeting Agenda

Date of Notice: Feb 11, 2018

* #	c.	<b>ADMINISTRATOR'S REPORT</b> 1. Legislative Presentations 2. Administrator's Pending Leave, Designation of Delwyne Trefz, Acting Administrator from March 6, 2019 – April 15, 2019 3. 2019 Meeting Schedule 4. National Association of State Conservation Agencies (NASCA) Payment of 2019 Dues and Representation <u>ACTION</u> : Authorize ongoing participation on NASCA Board, out of state travel and payment of related expenses for annual NASCA Board retreat and conference, and approve payment of 2019 dues.	Murrison
* #	d.	<b>RESOURCE CONSERVATION AND RANGELAND DEVELOPMENT (RCRDP) RULEMAKING UPDATE</b> <u>ACTION</u> : For consideration and possible action	Hoebelheinrich
* #	e.	<b>RCRDP Request to Authorize Out of State Travel Corrine to Nortridge User's Meeting</b> <u>ACTION</u> : Authorize: 1. Corrine Dalzell, Loan Assistant to travel out of state to participate in Nortridge Loan System User's Group, and 2. Payment of related travel expenses.	Hoebelheinrich
<b>NON-ACTION ITEMS</b>			
	5.	<b>ADMINISTRATIVE</b>	
#	a.	<b>FY 2020-FY 2023 Strategic Plan</b> <u>ACTION</u> : None, for information only	Murrison
	6.	<b>PROGRAMS</b>	
	a.	<b>RESOURCE CONSERVATION AND RANGELAND DEVELOPMENT PROGRAM UPDATE</b> <u>ACTION</u> : None, for information only	Hoebelheinrich
#	7.	<b>OTHER REPORTS</b> <u>ACTION</u> : None, for information only	Commissioners, Staff
<b>POSSIBLE ACTION ITEMS</b>			
	8.	<b>EXECUTIVE SESSION</b> <i>Executive Session is closed to the public. Under the relevant Idaho Code Section(s) noted below, any Board action will be taken publicly in open session directly following Executive Session.</i>  <u>ACTION</u> : Move to enter Executive Session pursuant to Idaho Code § 74-206(1)(b) for the purpose of discussing pending litigation or controversies not yet being litigated but imminently likely to be litigated with legal counsel.  <u>Roll Call Vote</u>  <u>ACTION</u> : For information only.	Chairman Wright
<b>ADJOURN</b> <i>The next Regular Commission Meeting is scheduled for April 11, 2019, at 9:00 am MT in Boise, Idaho.</i>			Chairman Wright

(\* ) Action Item

(#) Attachment

ACTION: Staff recommended action for Commission consideration

Monday, Feb. 18, 2019 Meeting Agenda

Date of Notice: Feb 11, 2018



# Idaho Soil & Water Conservation Commission

322 E Front St, Suite 560 • Boise Idaho 83702  
Telephone: 208-332-1790 • Fax: 208-332-1799

## IDAHO SOIL & WATER CONSERVATION COMMISSION PUBLIC MEETING & TELECONFERENCE

**Date and Time:**

Monday, January 14, 2018  
12:12 pm – 2:58 PM MT

**Location:**

Safari Inn Downtown  
1070 Grove St., BLDG. C 2<sup>nd</sup> FLR. Conference Rm.  
Boise, Idaho 83702

**Draft** MINUTES

---

**COMMISSION MEMBERS PRESENT:**

Norman Wright (Chair)                      Cathy Roemer (Vice-Chair)  
Jerry Trebesch                                      Erik Olson

**COMMISSION STAFF PRESENT:**

Teri Murrison                                      Delwyne Trefz  
Crystal Rosen                                        Maria Minicucci

**PARTNERS AND GUESTS PRESENT:**

Benjamin Kelly, IASCD                         Tom Daniel, IASCD  
Mike Sommerville, IASCD                     Richard Kunau, IASCD  
Matt Woodard, IASCD                           Steve Becker, IASCD  
Kit Tillotson, IASCD                             Clinton Aston, Franklin SWCD  
Curtis Elke, NRCS                                Shantel Chapple Knowlton, Office of the Attorney General

---

**ITEM #1: WELCOME AND ROLL CALL**

Chairman Wright called the meeting to order at 12:12 PM.  
Roll call: Chairman Norman Wright, Commissioners Cathy Roemer, and Jerry Trebesch were present. Commissioners Radford and Olson were absent.

Action: Commissioner Roemer made a motion to *insert Tracker Implementation Update as Item #4a on the Agenda and change Agenda Item #4: Local Match Award Review and Appeal Process to Item #4b for the good faith reason that partners had requested*

*information on Tracker.* Commissioner Trebesch seconded the motion. Motion carried by unanimous vote.

**ITEM #2: 2019 JOINT BOARD MEETING SCHEDULE**

Action: None taken

**ITEM #3: PARTNERSHIP AGREEMENT**

Action: None taken

**ITEM #4a: Tracker Implementation Update**

Action: None taken

Commissioner Erik Olson joined the meeting at 1:09 PM.

**ITEM #4b: LOCAL MATCH AWARD REVIEW AND APPEAL PROCESS**

Action: None taken

**ITEM #5: REPORTS**

Action: None taken

**ITEM #6: ADJOURN**

The meeting was adjourned at 2:48 PM. The next Commission Meeting will be held in Boise on January 15, 2019 at 8:00 am.

Respectfully submitted,

Dave Radford, Secretary



# Idaho Soil & Water Conservation Commission

322 E Front St, Suite 560 • Boise Idaho 83702  
Telephone: 208-332-1790 • Fax: 208-332-1799

## IDAHO SOIL & WATER CONSERVATION COMMISSION PUBLIC MEETING & TELECONFERENCE

**Date and Time:**

Tuesday, January 15, 2019  
8:13 AM – 12:20 PM MT

**Location:**

322 E. Front St., Suite 560  
Boise, Idaho 83702

---

**Draft** MINUTES

---

**COMMISSION MEMBERS PRESENT:**

Norman Wright (Chair) Cathy Roemer (Vice-Chair)  
Dave Radford (Secretary) (teleconference) Jerry Trebesch  
Erik Olson

**COMMISSION STAFF PRESENT:**

Teri Murrison Crystal Rosen  
Corrine Dalzell Rhonda Yadon

**PARTNERS AND GUESTS PRESENT:**

Shantel Chapple Knowlton, Office of the Attorney General  
Clinton Aston, Franklin SWCD  
John Mussler, Franklin SWCD

---

**ITEM #1: WELCOME AND ROLL CALL**

Chairman Wright called the meeting to order at 8:13 AM.

Roll call: Chairman Norman Wright, Commissioners David Radford, Cathy Roemer, Jerry Trebesch, and Erik Olson were present.

**ITEM #2: PARTNER REPORTS**

Action: None taken

**ITEM #3a: AGENDA REVIEW**

Action: None taken

**ITEM #4a: MINUTES**

Action: Commissioner Roemer made a motion to *approve the November 13, 2018 Joint Board Meeting minutes as submitted*. Commissioner Olson seconded the motion. Motion carried by unanimous vote.

Action: Commissioner Olson made a motion to *approve the November 13, 2018 Listening Session minutes as submitted*. Commissioner Roemer seconded the motion. Motion carried by unanimous vote.

Action: Commissioner Roemer made a motion to *approve the December 13, 2018 minutes as submitted*. Commissioner Trebesch seconded the motion. Motion carried by unanimous vote.

Action: Commissioner Olson made a motion to *approve the December 27, 2018 minutes as submitted*. Commissioner Roemer seconded the motion. Motion carried by unanimous vote.

**ITEM #4b: FINANCIAL REPORTS**

Action: Commissioner Olson made a motion to *approve the Financial Report for the month ended on December 31, 2018*. Commissioner Trebesch seconded the motion. Motion carried by unanimous vote.

**ITEM #4c: ADMINISTRATOR'S REPORT**

Action: None taken

Meeting recessed at 9:55 AM.

Meeting reconvened at 10:07 AM.

**ITEM #5a: LOCAL MATCH AWARD REVIEW AND APPEAL PROCESS**

Action: None taken

**ITEM #5: OTHER REPORTS**

Action: None taken

**ITEM #6: EXECUTIVE SESSION**

Action: Commissioner Wright made a *motion to enter Executive Session pursuant to Idaho Code § 74-206(1)(b) for employee review*. Commissioner Trebesch seconded the motion. Motion carried by unanimous roll call vote.

Action: None taken

**ITEM #7: ADJOURN**

The meeting was adjourned at 12:20 PM. The next Commission Meeting will be held in Boise on February 18, 2019 at 1:00 PM.

Respectfully submitted,

Dave Radford, Secretary

DRAFT



**IDAHO SOIL & WATER  
CONSERVATION COMMISSION**

ITEM #4b

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS RADFORD, ROEMER, OLSON, AND TREBESCH**  
**FROM: RHONDA YADON, FISCAL & HR MANAGER**  
**DATE: FEBRUARY 11, 2019**  
**RE: FINANCIAL REPORTS, FISCAL MATTERS**

**FINANCIAL REPORTS**

We are 58% through the year as of the end of January 2019. The Financial Detail Report and the Financial Summary Report for the year-to-date as of January 31, 2019, which includes expenditure projections, will be available at your meeting. For those of you that will be attending the meeting remotely, I will have the reports emailed to you by the end of the day Thursday, February 14. Overall, I believe that we are in good financial standing. I will address any questions you have at your meeting.

**STAFFING CHANGES**

Our NRCS Conservation Technical Assistant, Roni Pasi, out of Pocatello, will be leaving SWCC employment at of February 22, 2019. A notice to refill her position has been posted, and her replacement is expected to be hired by the end of March.

**COMMISSIONER HONORARIUMS**

A schedule of the honorarium balances as of January 31, 2019 will be provided at your meeting. Included in the schedule will be the days and amounts budgeted for each Commissioner for FY19 including operating costs.

RECOMMENDED ACTION: Approve financial reports

Attachments

- Attachments will provided at the meeting



**SOIL & WATER  
CONSERVATION  
COMMISSION**

H. Norman Wright  
Chairman

Cathy Roemer  
Vice Chairman

Dave Radford  
Secretary

Gerald Trebesch  
Commissioner

Erik Olson  
Commissioner

Teri Murrison  
Administrator

**MEMO**

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS ROEMER,  
RADFORD, TREBESCH, AND OLSON**  
**FROM: TERI MURRISON, ADMINISTRATOR**  
**DATE: SEPTEMBER 27, 2018**  
**RE: ADMINISTRATOR'S REPORT**

Legislative Presentations

By February 28<sup>th</sup>, all germane committee presentations will have been made and Commissioner Olson's confirmation hearing will have taken place. We are hopeful to have the Governor's new appointment to the Commission on board by mid-March and confirmed shortly thereafter. An update will be given under a different agenda item herein on the status of the RCRDP Loan proposed Rule changes.

Administrator's Pending Leave, Designation of Acting Administrator

Most of you are aware that I will be on leave from March 6, 2019 – April 15, 2019 for total knee replacement surgery. I have been told by my physician that I will need to be off work for six weeks to recuperate. After discussing this with the Chairman, I have designated Delwyne Trefz as Acting Administrator during that time period. I may be able to return to work part time from home before April 15<sup>th</sup>, but won't know that for some time. I have put together extensive "to-do" lists for Delwyne and will be available by phone should he or anyone else need assistance.

National Association of State Conservation Agencies (NASCA) 2019 Dues and Representation

As you know, NASCA represents us at the national level much the same as the National Association of Conservation Districts serves districts. NASCA is our voice in the national partnership with NRCS and has been helpful in assisting state agencies and those they serve.

With the retirement last summer of Oregon's representative Manette Simpson to NASCA and recently of Washington's representative Mark Clark, it has again fallen to Idaho to serve as Pacific Director of NASCA. As a Pacific Director, my responsibilities include keeping in touch with other state representatives in the region, and attending the annual Board retreat and the annual conference in September. NASCA Executive Director Mike Brown's letter and invoice requesting payment of Idaho's 2019 dues is attached.

Meeting Schedule

The following is the existing Meeting Schedule for the remainder of FY 2019. As always, we will make changes in the schedule as the Board directs. FY 2019 Commission Meeting Schedule

<b>Date &amp; Time</b>	<b>Meeting, Location</b>	<b>Meeting Type</b>
February 18, 2019, 1 pm – 5 pm MT, held in conjunction with Ag Summit	Regular meeting, 322 E. Front Street, Suite 560, Boise Tentative - Ag Summit Strolling Supper, February 19, Red Lion Hotel	In person or teleconference (TBD)
April 11, 2019, 9 am – 2 pm, MT	Regular meeting, 322 E. Front Street, Suite 560, Boise Tentative - Ag Summit Strolling Supper, February 19, Red Lion Hotel	In person or teleconference (TBD)
May 9, 2019	Regular meeting, 322 E. Front Street, Suite 560, Boise	Teleconference
June 7, 2019	Regular meeting, 322 E. Front Street, Suite 560, Boise	In person
June 8, 2019	Joint Board meeting tentatively scheduled in Burley. Details TBD. A quorum is not required for this meeting.	In person

REQUESTED ACTION: Authorize ongoing participation on NASCA Board, out of state travel and payment of related expenses for annual NASCA Board retreat and conference, and approve payment of 2019 dues.

Encl. Letter from Mike Brown, NASCA Executive Director, Invoice for 2019 Dues

RECEIVED

JAN 25 2019

IDAHO SOIL & WATER  
CONSERVATION COMMISSION

January 18, 2019

Teri Murrison  
State of Idaho  
Soil and Water Conservation Commission  
PO Box 83720  
Boise, ID 83702

Dear Teri Murrison,

NASCA members realize a tremendous value as a result of their participation with the organization. Through exposure to their counterparts from all over the country, the NASCA network facilitates information exchange between all of our members. Using membership dues, our association is able to provide tools and resources utilizing this network, enhancing every state's capacity to deliver conservation effectively and efficiently. This benefit alone is a valuable return on investment for member state agencies.

NASCA asks that you support the organization in two ways: the first is financially by paying 2019 NASCA dues; and secondly by actively participating in the organization. NASCA provides a number of services to its membership, and each of these is enhanced when more members get involved. A few examples are explained in detail at [nascanet.org/about-us/benefits-of-membership](http://nascanet.org/about-us/benefits-of-membership). Please feel free to contact me on my mobile (302)270-8624 or at [mike-brown@nascanet.org](mailto:mike-brown@nascanet.org) at any time to discuss current NASCA activities and what issues are most critical to your state. I believe NASCA best serves its members when we are engaged in those conservation issues of key concern to our membership, so your feedback is critical to our success.

Please don't forget to save the dates Sept 30 - Oct 2 for your 2019 Conservation Conference in Lexington Kentucky! More information available at [conservationconference.com](http://conservationconference.com)

Thank you again for supporting NASCA. I look forward to another prosperous year in 2019 and working closely with as many of our member states as possible!

Sincerely,



Mike Brown  
NASCA Executive Director



# INVOICE

Bill to:	Invoice #	Date
State of Idaho Soil and Water Conservation Commission PO Box 83720 Boise, ID 83702	2019-112	2019-01-18

Description	Amount
NASCA Annual Membership Services 2019	3,000

***Thank You!***

Partial Payments are welcome

NASCA's Tax ID#: 52-1316337

Checks Payable to NASCA

Please send member contact updates to the address below or email to Mike Brown  
[nascanet.org/nasca-contact-updates/](http://nascanet.org/nasca-contact-updates/)

Contact:

Mike Brown

[mike-brown@nascanet.org](mailto:mike-brown@nascanet.org)

(302) 270-8624

P.O. Box 211

Hartly, DE 19953





IDAHO SOIL & WATER  
CONSERVATION COMMISSION

ITEM #4d

**MEMO**

**TO: CHAIRMAN WRIGHT, COMMISSIONERS ROEMER, RADFORD, OLSON, AND TREBESCH**  
**FROM: TERRY HOEBELHEINRICH, LOAN OFFICER**  
**DATE: FEBRUARY 11, 2019**  
**RE: RCRDP ADMINISTRATIVE RULE UPDATE**

The proposed RCRDP Rule changes (Docket No. 60-0501-0801) were presented in both the House and Senate Agricultural Affairs Committees in January. The House Committee voted unanimously to approve the Docket as submitted.

The Senate Committee voted to hold the Docket and subsequently decided to strike portions of the proposed amendments to the Rule (see yellow highlighting on the attached Proposed Rule). They are Sections 103 (subtext only, not including subsections .01-.04) and Section 151.01 (Maximum Amount of Any One Loan).

The Committee would like the Commission to return the Rule next session with a modification of the cap for a single loan not to exceed 10% of the cash value of the loan fund (a \$500,000 limit was also mentioned), and with any modifications to the subtext on Section 103.

Meeting minutes for both committee meetings in January have been attached to this memo for your information. (The Senate Ag Committee February 7<sup>th</sup> meeting minutes are not yet available.)

**REQUESTED ACTION:** None. For information only.

**ATTACHMENTS:** Proposed Rule with Strikeouts Highlighted  
House Agricultural Affairs Committee Minutes for 1/14/2019  
Senate Agricultural Affairs Committee Minutes for 1/22/2019

**IDAPA 60  
TITLE 05  
CHAPTER 01**

**IDAPA 60 – IDAHO STATE SOIL AND WATER CONSERVATION COMMISSION**

**60.05.01 – RULES FOR ADMINISTRATION OF THE RESOURCE CONSERVATION AND RANGELAND DEVELOPMENT PROGRAM**

**000. LEGAL AUTHORITY.**

The Idaho State Soil and Water Conservation Commission, pursuant to the authority granted in Section 22-2718, Idaho Code, has been granted the authority to adopt the following rules for the administration of ~~the~~ Resource Conservation and Rangeland Development Program (RCRDP) ~~for in~~ Idaho. (3-29-10)( )

**001. TITLE AND SCOPE.**

**01. Title.** ~~The title of this chapter is IDAPA 60.05.01. "Rules for Administration of the Idaho Resource Conservation and Rangeland Development Program." These rules shall be known and cited as Rules of the Idaho State Soil and Water Conservation Commission, IDAPA 60.05.01, "Resource Conservation and Rangeland Development Program."~~

(4-1-94)( )

**02. Scope.** The provisions of these rules set forth procedures and requirements for establishing, implementing, and administering a state loan ~~from the RCRDP resource conservation and rangeland development fund as provided in Sections 22-2730 through 22-2732, Idaho Code.~~

(3-29-10)( )

**002. WRITTEN INTERPRETATIONS—AGENCY GUIDELINES.**

Written interpretations and agency guidance on these rules are available at the Idaho Soil and Water Conservation Commission, 322 E. Front St., Suite 560, Boise, ID 83702. ( )

**003. ADMINISTRATIVE APPEALS.**

Reconsideration of loan disapproval or any matter affecting the amount of loan funds ~~shall~~ must be done in accordance with ~~Paragraph RCRDP Rule Subsection 056.02.d. Persons may be entitled to appeal final agency actions authorized under this chapter pursuant to Title 67, Chapter 52, Idaho Code.~~

(4-1-94)( )

**004. INCORPORATION BY REFERENCE.**

There are no documents that have been incorporated by reference into this rule. ( )

**005. OFFICE—OFFICE HOURS—MAILING ADDRESS AND STREET ADDRESS.**

The office of the Idaho Soil and Water Conservation Commission is in Boise, Idaho. This office is open from 8:00 a.m. to 5:00 p.m. except Saturdays, Sundays and legal holidays. The Commission's mailing address is P.O. Box 83720 Boise, ID 83720-0083. The Commission's street address is 322 E. Front St., Suite 560, Boise, ID 83702. ( )

**006. PUBLIC RECORDS ACT COMPLIANCE**

All records relating to this chapter are public records except to the extent such records are exempt from disclosure by law. ( )

**007. -- 009. (RESERVED)**

**010. DEFINITIONS.**

For the purpose of these rules, unless the context indicates otherwise, the following terms and phrases are used as defined herein:~~For the purpose of these rules, unless the context indicates otherwise, the term: (9-9-86)( )~~

~~**01. Account.** The account established pursuant to Section 22-2730, Idaho Code, as amended, which contains the receipts allocated in Section 14-413(3)(a), Idaho Code, and all monies appropriated to it by the legislature or made available from federal, private, or other sources. (4-1-94)~~

~~**012. Applicant.** An eligible applicant as defined in Section 22-2717, Idaho Code. Any individual, partnership, association, trust, estate, private corporation, or any other private legal entity that is recognized by law as the subject of rights and duties who files an application with the appropriate local District for a loan under the provisions of the act. (3-29-10)( )~~

~~**023. Application.** The loan request document that sets forth the information required by Section 22-2732, Idaho Code and Subsection 57.03 of these rules including a conservation plan, submitted to a local District. (3-29-10) ( )~~

~~**034. Commission.** The Idaho State Soil and Water Conservation Commission as defined in Section 22-2718, Idaho Code. (9-9-86)~~

~~**04. Conservation Plan.** A conservation plan as defined in Sections 22-2717 and 22-2732, Idaho Code that sets forth the information required by Paragraph 57.03.i of these rules. ( )~~

~~**05. Contractee.** The applicant when the loan has been closed and recorded. (9-9-86)~~

~~**06. Coordinated Resource Planning Process.** A process that considers all the resources and resource users within a geographical area and encourages active involvement and input from all interested parties. (9-9-86)~~

~~**07. District.** A Conservation District, Soil Conservation District ~~(SCD)~~, or Soil and Water Conservation District as defined in Section 22-2717, Idaho Code. (9-9-86)( )~~

~~**08. Eligible Land.** Private, state, county, or federal lands within the state of Idaho. (9-9-86)( )~~

~~**09. Field Office.** ~~The principal headquarters of the District; it is usually co-located with~~ the local United States Department of Agriculture Natural Resource Conservation Service (NRCS) office usually located with the principal headquarters of the local District. (3-29-10)( )~~

~~**10. Field Office Technical Guide.** The primary scientific reference for NRCS that contains technical information about the conservation of soil, water, air, and related plant and animal resources. Technical guides used in each field office are localized so that they apply specifically to the geographic area for which they are prepared. Copies of the field office technical guides may be obtained from a local District or field office.  
~~The primary technical reference used by NRCS and the Districts.~~  
(3-29-10)( )~~

~~**11. Five (5) Year Plan.** The plan prepared by each district as defined in Section 025 of IDAPA 60.05.02, "Rules of the Antidegradation Plan for Agriculture for the Idaho Soil Conservation Commission and Soil Conservation Districts." ( )~~

~~**12101. Fund, Account.** The RCRDP fund ~~account~~ established pursuant to Section 22-2730, Idaho Code, ~~as amended, which contains the receipts allocated in Section 14-413(3)(a), Idaho Code, and all monies appropriated to it by the legislature or made available from federal, private, or other sources.~~ (4-1-94) ( )~~

~~**143. Other Funds.** Funds not from the RCRDP fund or provided by the applicant ~~Federal, state, or private funds~~ to be dedicated to conservation practice implementation costs. (3-29-10)( )~~

**124. Practice or Eligible Practice for Loans.** A practice listed in the field office technical guide or a special practice approved under Section 58 of these rules. (3-29-10)( )

**135. Practice Life.** The number of years, with proper maintenance and operation, that a practice is expected to last, as shown in the field office technical guide. (3-29-10)

**146. Program Year.** The state fiscal year as provided in Section 67-2201, Idaho Code. (9-9-86)( )

**157. Project.** One (1) or more practices to be installed with a RCRDP loan. (3-29-10)

**168. Rangeland.** Land used primarily for the grazing of domestic livestock and wildlife. (9-9-86)

~~17. RCRDP. The Idaho Resource Conservation and Rangeland Development Program. (9-9-86)( )~~

~~18. Resource Conservation Plan for Loans. A plan for loans, developed by the applicant and approved by the local District, that identifies the resource problems and needed conservation improvements, together with engineering and economic feasibility data and estimated costs. (3-29-10)~~

**19. Riparian Areas.** Riparian areas are sites directly influenced by free water. They have visible vegetation or physical characteristics that reflect free water influence. Lake shores and stream banks are typical riparian areas. Excluded are sites such as ephemeral streams or washes that do not exhibit the presence of vegetation dependent upon free water in the soil. (4-1-94)

**20. Security.** Collateral provided by an approved applicant to secure requested RCRDP funds. ~~This may include mortgage note, promissory note, security agreement, water rights, or other asset. (3-29-10)( )~~

**21. Special Practice.** A practice (not listed in the field office technical guide) that includes a proven, modern technique that is necessary to solve a resource problem and meet program objectives. ~~as determined by the local District. (3-29-10)~~

## **011. ABBREVIATIONS**

~~01. RCRDP. The Idaho Resource Conservation and Rangeland Development Program. ( )~~

~~02. NRCS. United States Department of Agriculture National Resource Conservation Service. ( )~~

## **0142. PROGRAM POLICY.**

**01. Administration.** It is the policy of the Idaho State Soil and Water Conservation Commission to administer the Resource Conservation and Rangeland Development Program to provide the greatest benefits to all concerned from the agricultural lands and rangelands within the state. (4-1-94)

**02. Equal Opportunity.** Each applicant regardless of handicap, race, age, sex, creed, color or national origin, ~~shall~~ must be given the opportunity to apply for a loan. (3-29-10)

**03. Filing Applications.** An application may be filed at anytime during the program year. (4-1-94)

~~04. Use of Loan Money in Conjunction with State or Federal Programs. Requests for state or federal cost-share assistance and for loan approval are handled by different governmental agencies and approval for one does not guarantee approval for the other. ( )~~

## **0123. PROGRAM OBJECTIVES.**

**01. Objectives.** The objectives of the Resource Conservation and Rangeland Development Program are

- to: (9-9-86)
- a. Conserve soil resources. (9-9-86)
  - b. Conserve water resources. (9-9-86)
  - c. Improve riparian areas for multiple use benefits. (9-9-86)
  - d. Protect or improve existing beneficial uses of the state's waters. (9-9-86)
  - e. Conserve and improve fish and wildlife habitat. (9-9-86)
  - f. Increase agricultural productivity of: (9-9-86)
    - i. Cropland. (9-9-86)
    - ii. Orchards. (9-9-86)
    - iii. Pasture and Hayland. (9-9-86)
    - iv. Rangeland. (9-9-86)
    - v. Woodland. (9-9-86)

**02. Achieving Program Objectives.** Decisions concerning the use of program funds ~~shall~~must be based on achievement of program objectives. The administration of the program ~~shall~~must emphasize coordinated resource management planning and decision-making to ensure maximum benefit of funds. Program objectives ~~shall~~must be achieved when the ~~resource~~ conservation plan ~~or rangeland and riparian area improvement plan~~ is implemented. (4-1-94)( )

**0143. -- 055. (RESERVED)**

**056. RESPONSIBILITIES.**

- 01. District.** The local District ~~shall~~must: (3-29-10)
  - a. Receive ~~the conservation plan applications~~ for program participation. (9-9-86)( )
  - b. Within sixty (60) days of receipt, review and evaluate the ~~conservation plan application for loans to~~ determine if the project is consistent with the District's program goals and objectives. (3-29-10)( )
  - c. Assign a priority of high, medium, or low to the ~~project applications~~. (4-1-94)( )
  - d. Forward ~~conservation plans applications~~ to the Commission with a recommendation for funding. (4-1-94) \_\_\_\_\_ ( )
  - e. Prepare and forward to the Commission special practice requests. (9-9-86)
  - f. The local District may assign a priority to practices in the field office technical guide and have that priority ranking apply to all future projects seeking to implement the pre-ranked practices. The local District Board must consider pre-ranking practices at a scheduled Board meeting. The Board's decision including the name and identification number of the practice(s), the assigned ranking and the recommendation for funding must be reflected in the meeting minutes and be forwarded to the Commission. \_\_\_\_\_ ( )
  - g. If the local District does not review and evaluate a conservation plan within sixty (60) days of receipt, the Commission may review and evaluate the conservation plan and assign a priority ranking for the project

based on the District's five (5) year plan. ( )

**02. Commission.** The Idaho State Soil and Water Conservation Commission ~~shall~~must: (9-9-86)

**a.** Review and evaluate applications. (4-1-94)

**b.** Approve loans, if: (9-9-86)

i. The applicant has adequate assets for security to protect the state from risk ~~of and~~ loss. ~~(9-9-86)~~ ( )

ii. There is reasonable assurance that the borrower can repay the loan. (9-9-86)

iii. Money is available in the RCRDP fund~~loan account~~. ~~(9-9-86)~~ ( )

**c.** Disapprove loans for reasons including but not limited to: (4-1-94)

i. The purpose of the loan is to pay for ~~resource~~ conservation plan practices that have been ~~applied~~ implemented prior to Commission approval. ~~(4-1-94)~~ ( )

ii. If all the requirements in ~~Paragraph~~Rule Subsection 056.02.b. of these rules are not met. ~~(4-1-94)~~ ( )

**d.** Reconsider loan disapproval if the applicant, within fifteen (15) business days after notice of disapproval, requests the ~~Soil Conservation~~ Commission, in writing, to reconsider its determination in any matter affecting the loan or the amount of loan funds. Reconsideration of the determination ~~shall~~must take place within ninety (90) business days from the date the written request is received. The time, place, and date ~~shall~~must be determined by the Commission. The applicant ~~shall~~must be notified of the time, place, and date and ~~shall~~must have the right to appear. ~~(3-29-10)~~ ( )

**e.** ~~Upon~~After loan approval, execute a promissory note and other security documents with the applicant for loan repayment. ~~(4-1-94)~~ ( )

**f.** Not less than once per year, determine the loan interest rate not to exceed six percent (6%) annually. (9-9-86)

**g.** Prepare an annual report showing RCRDP accomplishments and benefits resulting from use of loan and grant funds. (4-1-94)

**h.** Administer and monitor loan proceeds to assure that the intent of the law is met. (9-9-86)

**i.** Approve or disapprove special practice requests. (9-9-86)

## 057. APPLICATION FOR LOAN.

**01. How to Apply.** Any applicant desiring a loan from the RCRDP ~~fund~~account ~~must~~ apply through the local District. ~~(3-29-10)~~ ( )

**a.** Prepare and submit a conservation plan. The conservation plan must be presented by the applicant (or representative appointed by the applicant) to the local District Board at a scheduled meeting unless the project includes only practices that have been pre-ranked by the local District in accordance with Paragraph 56.01.f. of these rules. If the project includes only pre-ranked practices, the applicant must submit the conservation plan to the Commission. ( )

**b.** Prepare and submit a completed application. The application including all information required under Subsection 57.03 of these rules must be submitted to the Commission. ( )

**02. Two or More Applicants.** Two (2) or more applicants may install a practice(s) as a group providing the loan can be adequately collateralized and all parties agree to joint and several liability. (4-1-94)

**03. Application Form.** The application ~~shall~~must be on a form prescribed by the Commission and must include: (4-1-94)( )

a. Name of applicant, and the location, size, and type of agricultural enterprise. (9-9-86)

b. ~~Applicant's status (full time farmer/rancher, part time farmer/rancher or owner of agricultural lands leased to another operator).~~ (9-9-86)

c. Identification and extent of the resource problem (erosion, plant community deterioration, water loss, water quality, low production, etc.). (9-9-86)

d. Statement of applicant's objectives and expected benefits. (9-9-86)

~~e. Proposed practices, implementation schedule, and estimated costs. (9-9-86)~~

~~ef.~~ Estimate of costs of implementing the project and of total loan funds needed. (9-9-86)( )

i. Applicant ~~shall~~must be required to supply at least five percent (5%) of the total project costs through personal funds or in-kind services. (3-29-10)( )

ii. Total RCRDP loan funds combined with other funds cannot exceed ninety-five percent (95%) of total project costs. (3-29-10)

~~fg.~~ Applicant's statement of security offered. (4-1-94)

~~gh.~~ Applicant's statement of willingness to allow continued monitoring and evaluation of impacts resulting from applied land treatment and management practices. (9-9-86)

~~h. All documentation required under Subsection 101.03. of these rules and any other documentation requested by the Commission needed to determine whether there is reasonable assurance that the applicant can repay the loan. ( )~~

~~i. A copy of the applicant's resource conservation plan which becomes a part of the application for assistance. The resource conservation plan shall~~must include: (4-1-94)( )

i. A map showing project location and extent of the resource problem. (4-1-94)

ii. The eligible practices to be installed. (4-1-94)

iii. Estimated costs of applying the practices. (4-1-94)

iv. An implementation schedule. (4-1-94)

v. A statement whereby the applicant agrees to properly maintain and operate installed practices. (4-1-94)

vi. Needed clearances, easements and rights of way. (4-1-94)

vii. Any other appropriate documentation needed to complete the implementation of the ~~resource~~ conservation plan as requested by the local District or Commission. (3-29-10)( )

~~04. Presenting the Application. The completed application must be presented by the applicant (or~~

~~representative) to the local District Board at a scheduled meeting. (3-29-10)~~

**058. SPECIAL PRACTICE(S) APPROVAL FOR LOANS.**

**01. Special Practice Approval.** A special practice must be approved by the Commission before it becomes an eligible practice. ~~(9-9-86) ( )~~

**02. Special Practice Requests.** Special practice requests ~~may~~shall be prepared by the local District ~~or for~~ the Commission and ~~shall~~must include: ~~(3-29-10) ( )~~

a. A description of the proposed practice. (9-9-86)

b. A justification of need for the special practice. (9-9-86)

c. Standards and specifications for the proposed practice. (9-9-86)

d. A statement from the appropriate agency as to the technical adequacy of the special practice in solving the resource problem. (9-9-86)

**059. -- 080. (RESERVED)**

**081. ENCOURAGING PUBLIC BENEFITS WHEN INSTALLING PRACTICES.**

District Boards ~~shall~~must encourage persons responsible for any aspect of performing practices to promote public benefit by improving or preserving environmental quality and ecological balance when the practices are being installed. Multiple objective achievement and total resource evaluation and treatment ~~shall~~must receive high priority consideration for loan funds. When reviewing loan requests the following considerations ~~shall~~must be made: ~~(4-1-94) ( )~~

**01. Preventing Degradation.** Preventing or abating pollution and other environmental degradation. (9-9-86)

**02. Benefiting the Community.** Benefiting the community by means such as outdoor recreational opportunities or enhancing the appearance of the area. (9-9-86)

**03. Benefiting Habitat.** Benefiting fish and wildlife habitat. (9-9-86)

**082. -- 100. (RESERVED)**

**101. CREDIT GUIDELINES FOR LOANS.**

~~These credit guidelines are established to reduce the risk of the state. Even though these loans are made at a low interest rate for the purpose of encouraging conservation and resource development, they must be repaid. This rule sets forth the requirements for determining the eligibility of an operator for a loan. (4-1-94)~~

**01. Standards for Acceptable Loans.** There ~~shall~~must be adequate assets and collateral for security to protect the state from risk ~~of and~~ loss. ~~(9-9-86) ( )~~

**02. ~~Credit Information~~Required Documentation.** ~~The Commission must obtain and the applicant must provide d)Documentation shall be sufficient to determine the applicant's ability and willingness to repay the loan, and verified to support the loan offered. Such documentation~~It may~~must~~ include: financial and operating statements, balance sheets, profit and loss statements, driver's license, income tax returns, budgets, credit reports, estimates/quotes, deeds, leases and other supporting documents as deemed necessary relative to the size, complexity, and financial responsibility of the individual or entity being financed. ~~A credit report will be ordered from at least three (3) credit repositories for each applicant. (3-29-10) ( )~~

**03. Duty to Inform.** After submitting the application and before funds are dispersed, the applicant must inform and provide documentation to the Commission of any significant change of circumstance that may impact

their financial standing or ability to repay the loan. ( )

**03. Information Needed Prior to Loan Commitment.** Documents and forms required for all loans:

(9-9-86)

a. Loan application. (9-9-86)

b. Financial statements. (9-9-86)

i. A current balance sheet will be required from all parties who will be responsible for repayment of the loan and may be required from other relevant parties. (4-1-94)

ii. Applicant may be questioned about any major changes that may have occurred on the financial statements submitted. (9-9-86)

iii. Income and expense statements. The most recent three (3) year series of accountant prepared statements, if available, or federal tax returns are desired. (3-29-10)

c. Copy of drivers license or other photo identification. (3-29-10)

d. Documentation of water rights. (3-29-10)

e. Current tax assessments for all parcels referenced in the conservation plan. (3-29-10)

f. Copy of land lease agreement, if the applicant is not the owner of the parcel(s) referenced in the conservation plan. (3-29-10)

**04. Field Inspections.** The Commission may require a ~~field~~ inspection in order to: ~~s may be used~~ (4-1-94) ( )

a. Determine loan and security positions, provide repayment estimates and verify ~~agricultural~~ assets. (4-1-94)( )

b. Indicate the applicant's management ability. (4-1-94)

c. Secure a complete and accurate description of collateral for the security agreement. (4-1-94)

**05. ~~Other Information Needed Prior to Loan Commitment.~~ Additional Information Required for Loans Secured with Real Estate secured loans.** Where real estate is offered as collateral the following information must be provided: (9-9-86)( )

a. A legal description of the offered collateral. (4-1-94)

b. Real estate appraisal, ~~if necessary, should~~ consisting of at least one (1) of the following: (9-9-86)( )

i. Copy of appraisal made by a licensed professional appraiser ~~deemed acceptable to the state~~ approved by the Commission. (9-9-86)( )

ii. Copy of the most recent property tax assessment. ( )

iii. Evaluation made by Commission or the local District ~~Board~~ according to its/their knowledge of the estimated average value of the property in the area in which the project is to be implemented. (3-29-10)( )

e. ~~Other Collateral. Any item having tangible value may be accepted as security for these loans.~~

~~Condition of the collateral shall be updated periodically and additions to the security agreement may be required over time. (4-1-94) ( )~~

~~c. A map designating the location of the real estate. ( )~~

~~d. If the state is not a primary lien holder, a request for notice of default shall be recorded and a letter written to primary lien holders notifying them of the security interests of the state. (9-9-86)~~

~~e. Must include a map designating location of the real estate subject property. (9-9-86)~~

~~06. **Other Collateral.** Any item having tangible value may be accepted as security for these loans. Condition of the collateral shall must be updated periodically and additions to the security agreement may be required over time. (4-1-94) ( )~~

## 102. LOAN CLOSURE AND ADMINISTRATION.

**01. Servicing and Documentation.** All loans shall must be assigned to a loan officer (Commission employee) who shall must be responsible for servicing the loan. (4-1-94)

**02. Loan Securing Documents.** Following approval of the application, the Commission, shall must prepare all necessary loan securing documents. (4-1-94)

**03. Loan Note and Security Agreement.** The loan shall must be secured by utilizing a promissory loan note and security document listing the parties and the collateral, as well as terms and conditions of the loan. A mortgage or deed of trust shall must be executed and recorded with the county recorder where the collateral is located if the collateral is real property. A security agreement and any other necessary documents shall must be executed if the collateral is not real property. Appropriate financing statements shall must be executed and filed with the Secretary of State on all collateral consisting of personal property. (4-1-94) ( )

**04. Fund Obligation.** Funds shall must be obligated when all loan conditions established by the Commission have been met and when all necessary loan securing documents are in order and appropriately signed by the applicant. Funds will then be obligated. Upon notification of fund obligation, the applicant who is now the contractee, may proceed complete with the implementation of the project resource conservation plan. (4-1-94) ( )

**05. Cost Incurred.** The applicant is required to cover all costs incurred for loan closure, title insurance, and recording fees. (9-9-86)

## 103. IMPLEMENTATION OF AGREED TO PRACTICES.

~~The applicant/cContractee may, at their own risk, begin installing practices but must not complete the project until the loan has been approved. The applicant/contractee must install practices as identified and scheduled in the conservation plan. Once the loan has been approved and the conditions of approval have been met, the contractee may install practices as identified and scheduled in the resource conservation plan. The applicant/contractee has the responsibility to obtain the appropriate technical assistance. Technical personnel shall must assist the applicant/contractee in implementation activities to ensure that practices are properly designed, constructed, and managed. The applicant/contractee may install practices or subcontract work out to a subcontractor. Whatever method is used, the applicant/contractee shall must be responsible to ensure that the quality of materials and workmanship in the installation of practices meets the approved standards and specifications for each practice. (4-1-94) ( )~~

**01. Practice Completion.** Upon completion of the scheduled practice the applicant/contractee shall must notify the local District and the provider of technical assistance. And the provider of technical assistance shall must inspect and document the amount and extent of the installed practice and certify its completion if it meets the quality standards and construction specifications of the practice and notify the local District and applicant/contractee. If the practice does not meet practice standards and specifications the applicant/contractee and

~~the local District shall~~ must be notified by the provider of technical assistance, in writing, of the deficiencies and what needs to be done so the practice ~~shall~~ must meet standards and specifications. (3-29-10)( )

**02. Submitting Vouchers and Bills.** (3-29-10)

~~a. The provider of technical assistance must provide a written certification of completion of the project to the Commission. When practices are certified complete by the provider of technical assistance, the applicant/contractee must submit to the Commission signed invoices, vouchers and bills for the project to the Commission along with the certification of completion report.~~ (3-29-10)( )

b. Up to ninety-five percent (95%) of loan funds can be disbursed toward submitted bills during the loan installment period. The remaining loan funds will be disbursed upon receipt of written certification of project completion from the provider of technical assistance. (3-29-10)

**03. Warrant Requests.** The Commission staff ~~shall~~ must prepare warrant request(s) made out to the contractee(s) and the vendor and mail ~~the warrant request(s) to~~ the contractee. (4-1-94)( )

**04. Drawing Loan Funds.** The applicant/contractee ~~shall~~ must implement the practices as scheduled and ~~upon certification~~ may draw on the loan funds in multiple disbursements during installation of the project throughout the installment term of the loan contract. (3-29-10)( )

**104. -- 125. (RESERVED)**

**126. REPAYMENT OF LOAN.**

**01. Repayment of the Loan.** Repayment of the loan, together with interest, ~~shall~~ must commence no later than two (2) full years from the date the note is signed. (4-1-94)( )

**02. Repayment Schedule.** The repayment schedule ~~shall~~ must be identified in the loan documents with a fifteen (15) year maximum loan period. One (1) month before payment is due, the commission will mail the contractee a notice of payment due. (4-1-94)( )

**03. First Payment.** The first payment ~~shall~~ must be due as required on the signed loan documents as prepared by the ~~Commission~~ ISCC. Any additional interest incurred during the installment period of the loan will be added to the first payment notice. (3-29-10)( )

**127. FORECLOSURE.**

In the event of a contractee not adhering to the payment terms and conditions of the mortgage, promissory note, or security agreement, the Commission may seek foreclosure ~~procedures~~ according to the laws of the state of Idaho. (3-29-10)( )

**128. -- 150999. (RESERVED)**

~~**151. LOAN POLICIES.**~~

~~**01. Maximum Amount of Any One Loan.** The maximum amount of any one (1) loan shall be two hundred thousand dollars (\$200,000). (3-29-10)~~

~~**02. Total Maximum Program Obligation.** The total maximum program liability of any individual borrower is three hundred thousand dollars (\$300,000). (3-29-10)~~

~~**03. Use of Loan Money in Conjunction with State or Federal Programs.** Requests for state or federal cost share assistance and for loan approval are handled by different governmental agencies and approval for one does not guarantee approval for the other. (4-1-94)~~

~~**152. -- 999. (RESERVED)**~~

MINUTES  
**HOUSE AGRICULTURAL AFFAIRS COMMITTEE**

**DATE:** Monday, January 14, 2019

**TIME:** 1:30 P.M.

**PLACE:** Room EW42

**MEMBERS:** Chairman Boyle, Vice Chairman Troy, Representatives Dayley, Kerby, Stevenson, Zito, Andrus, Giddings, Goesling, Marshall, Nichols, Raymond, Erpelding, Toone, Abernathy

**ABSENT/  
EXCUSED:** None

**GUESTS:** Brent Olmstead, CALS; Stacey Satterlee, IGPA; Jeanne Valk, IGPA; Corrine Salzell, ISWCC; Chelsea Wilson, PPA; Brad Hunt, OARC

**Chairman Boyle** called the meeting to order at 1:30 p.m.

**MOTION:** **Rep. Goesling** made a motion to approve the minutes of Tuesday, January 8, 2019. **Motion carried by voice vote.**

**DOCKET NO.  
60-0501-1801:** **Terry Hoebelheinrich**, Program Loan Manager, explained the proposed rule changes would resolve inconsistencies between statute and the current rule by clarifying the definition of eligible applicants among other definitions. He said the changes would streamline the application process by allowing districts to pre-rank recurring practices, establish an alternative ranking procedure and update rules to reflect current practices. Mr. Hoebelheinrich stated the changes would clarify the updated credit guidelines and the maximum loan limit amount.

In response to a committee question, **Mr. Hoebelheinrich** explained all loans are secured and it is possible for the loan to transfer to a new owner if the new owner qualifies.

**MOTION:** **Rep. Troy** made a motion to approve **Docket No. 60-0501-1801.**

In response to a committee question **Mr. Hoebelheinrich** explained the original source of the RCRDP (Resource Conservation and Rangeland Development Program) dedicated fund was from estate and transfer taxes. He said the RCRDF receives interest income from loan payments and the State Treasurer's office (IDLE) pool interest. He indicated the commission has safe guards in place to pull money availability back if needed.

In response to a committee question. **Mr. Hoebelheinrich** stated in order to qualify for a loan, there must be a conservation plan in place.

**VOTE ON  
MOTION:** **Chairman Boyle** called for a vote on the motion to approve **Docket No. 60-0501-1801. Motion carried by voice vote.**

**ADJOURN:** There being no further business to come before the committee, the meeting was adjourned at 2:12 p.m.

---

Representative Boyle  
Chair

---

Joan Majors  
Secretary

MINUTES  
**SENATE AGRICULTURAL AFFAIRS COMMITTEE**

**DATE:** Tuesday, January 22, 2019

**TIME:** 8:00 A.M.

**PLACE:** Room WW53

**MEMBERS PRESENT:** Chairman Guthrie, Vice Chairman Den Hartog, Senators Patrick, Harris, Mortimer, Lent, Bayer, Jordan, and Nelson

**ABSENT/ EXCUSED:** None

**NOTE:** The sign-in sheet, testimonies and other related materials will be retained with the minutes in the committee's office until the end of the session and will then be located on file with the minutes in the Legislative Services Library.

**CONVENED:** **Chairman Guthrie** called the meeting of the Agricultural Affairs Committee (Committee) to order at 8:00 a.m.

**MINUTES APPROVAL:** **Vice Chairman Den Hartog** moved to approve the minutes of January 10, 2019. **Senator Mortimer** seconded the motion. The motion carried by **voice vote**.

**RS 26438** **Relating to Burning Crop Residue.** **Tiffany Floyd**, Air Quality Division Administrator, Idaho Department of Environmental Quality (DEQ) explained that this is a proposed amendment to the language in Idaho Code § 39-114. It relates to when the burn fee and the crop residue burning program is paid. In 2008 the Idaho Legislature enacted Idaho Code § 39-114, which requires DEQ to manage the burning of crop residue. It specifically states that anyone planning to burn crop residue must pay a fee in the amount of \$2 per acre to the DEQ prior to burning. This citation requires growers to estimate acreage they expect to burn and pay the fee without knowing air quality or weather conditions that could affect their burning. This has resulted in growers overpaying for actual hours burned and has also caused difficulties for the DEQ in managing payments or credits to the grower fee accounts. The DEQ determined that a payment based on actual hours burned would eliminate these situations, so they are proposing to change the timing of when fees are paid to an annual invoice for the actual acres burned. This legislation will have no fiscal impact to the State of Idaho.

**MOTION:** **Senator Mortimer** moved to print **RS 26438**. **Senator Patrick** seconded the motion. The motion carried by **voice vote**.

**PASSED THE GAVEL:** Chairman Guthrie passed the gavel to Vice Chairman Den Hartog.

**DOCKET NO. 60-0501-1801** **Resource Conservation and Rangeland Development Program (RCRDP).** **Terry Hoebelheinrich**, Loan Officer, Idaho Soil and Water Conservation Commission, explained that the RCRDP is a low interest loan program that is for farmers and ranchers. They finance conservation projects that concern soil, water quality, and improvement of wildlife habitat. Their wish is to expand the program into more organizations. The five basic changes the RCRDP wants to implement with this new rule are to 1.) resolve inconsistencies between the statute in the current rule; 2.) streamline the application process; 3.) update the credit guidelines with the rule; 4.) remove maximum loan limits; 5.) and make other technical changes that will help facilitate the loan process.

**DISCUSSION:** **Senator Mortimer** raised a concern that the RCRDP will allow something to happen before the loan is in process, which could break a lien priority. **Mr. Hoebelheinrich** answered that he would go back to their legal counsel to discuss the issue with them.

**Senator Patrick** commented that he would assume that there wouldn't be any issues regarding liens if they made sure that the lien holders were paid off prior to issuing money to the borrower. **Mr. Hoebelheinrich** answered that they do require that the applicants obtain, review, and submit an invoice to the RCRDP in order to pay off the vendors who are owed money.

**Senator Mortimer** asked Mr. Hoebelheinrich how many loans they have given out and how they are able to pay those loans. **Mr. Hoebelheinrich** answered that there are 70 loans worth about \$2.9 million and \$6 million in cash in their portfolio.

**Senator Mortimer** raised a concern that eliminating all loan limits wouldn't protect any diversification on their portfolio. **Mr. Hoebelheinrich** answered that they have raised this concern; however, they are confident that they will not issue loans big enough to put them at financial risk.

**Senator Bayer** asked where their funds come from. **Mr. Hoebelheinrich** answered that their funds come from a dedicated fund from estate taxes which were partly allocated towards their program.

**Chairman Guthrie** asked if they have had any bad loans in the history of the program. **Mr. Hoebelheinrich** answered that during his tenure as a loan officer he has not been aware of loans that were written off.

**MOTION:** **Senator Mortimer** moved to hold **Docket No. 60-0501-1801** to the call of the Chair. **Senator Jordan** seconded the motion. The motion carried by **voice vote**.

**DOCKET NO. 08-0501-1801** **Rules Governing Seed and Plant Certification.** **Traci Bent**, Chief Planning and Policy Officer, State Board of Education, explained that the rule updates the Idaho Potato Certification Standards that are incorporated by reference. It changes the terminology from generation to filled years. This was done to be consistent with the national terminology so that they would no longer have to provide a crosswalk between generation and filled year.

**MOTION:** **Senator Patrick** moved to recommend approval of **Docket No. 08-0501-1801** to the Senate Education Committee. **Senator Harris** seconded the motion. The motion carried by **voice vote**.

**PASSED THE GAVEL:** Vice Chairman Den Hartog passed the gavel back to Chairman Guthrie.

**ADJOURNED:** **Chairman Guthrie** adjourned the meeting at 9:02 a.m.

---

Senator Guthrie  
Chair

---

Jacob Garner  
Secretary



**SOIL & WATER  
CONSERVATION  
COMMISSION**

H. Norman  
Wright  
Chairman

Cathy Roemer  
Vice Chairman

Dave Radford  
Secretary

Gerald Trebesch  
Commissioner

Erik Olson  
Commissioner

Teri Murrison  
Administrator

**MEMO**

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS ROEMER,  
RADFORD, TREBESCH, AND OLSON**  
**FROM: TERRY HOEBELHEINRICH, LOAN OFFICER**  
**DATE: FEBRUARY 8, 2019**  
**RE: NORTRIDGE LOAN SYSTEM (NLS) TRAINING**

**2019 NORTRIDGE (NLS) USER MEETING**

On March 11-13, 2019, Nortridge (NLS), the company that makes the software used by the RCRDP Loan Program for loan accounting, will be holding its 2019 User Meeting in Irvine, California. The RCRDP Loan Assistant regularly uses the NLS system and will benefit, as will the Program, from attending.

The registration fee for one attendee from our agency is waived. All meals are included. ISWCC will need to cover costs for travel (airfare and rental car) and hotel costs (estimated costs = \$758).

**REQUESTED ACTION:** Approve out-of-state travel and related travel expenses for NLS training for Loan Assistant

**ATTACHMENT:** 2019 NLS User Meeting Agenda

# 2019 Nortridge User Meeting

March 11 - 13

Hotel Irvine

[Register](#)

Thank you to our sponsors



## Agenda

Monday, March 11 7:30 p.m. - 9 p.m.

# Welcome Cocktail Party

If you're staying at the hotel or are nearby, stop by for a drink and networking with other NLS users and Nortridge staff.

Tuesday, March 12 8 a.m. - 9 a.m.

# Check-In and Buffet Breakfast

Tuesday, March 12 9 a.m. - 9:50 a.m.

## Opening Session

Hear from Greg Hindson, Nortridge president and CEO, as he shares highlights from the past year and details about the roadmap for NLS.

Break-Out Session - Choose One

Tuesday, March 12 10 a.m. - 11 a.m.

## NLS 101 and Resources to Know

Do you want to know how to make the most of NLS? Our team will review all the resources available to you - from the online community to training to support. We'll also ensure you know all about basic functionality such as API documentation, GL interfaces and NLS services.

Designed for: New Users

Tuesday, March 12 10 a.m. - 11 a.m.

## Web Services - RESTful API

Nortridge has developed a new RESTful web services platform to empower integrations to the Nortridge Loan Servicing back-end services. The new platform will ease system integrations and building custom front-ends (web or mobile). This session will provide overview of the new RESTful platform. Live examples of web services calls will be presented against our live demo server. Finally, we will present a new installer that automates setup and configuration of a new RESTful web services server.

Designed for: Technical users

Tuesday, March 12 10 a.m. - 11 a.m.

## New NLS Features

What has the development team been working on the last year? Robert Buskirk, Nortridge training manager, will review new features and enhancements to NLS and how these features benefit you.

Designed for: All users

Break-Out Session Two - Choose One

Tuesday, March 12 11:15 a.m. - 12:15 p.m.

# What is Setup All About?

A solid setup is the foundation and key to success in maximizing the benefits and realizing the efficiencies you can achieve with NLS. We will examine: the various setup components; what are the common denominators; why are loan templates important; what are all the “default” settings about; and important tips and tricks to avoid pitfalls. The next steps after the initial setup will also be presented.

Designed for: New Users

Tuesday, March 12 11:15 a.m. - 12:15 p.m.

# The Power of Analytics

Learn what types of analytics you can pull from NLS with a third party application, and see examples of how the data can impact your business decision making.

Designed for: Technical users and Executives

Tuesday, March 12 11:15 a.m. - 12:15 p.m.

# Accounting Review

Aaron Abrams, Nortridge’s director of implementations, will review the basic accounting data flow in NLS, advanced accounting controls including charge-off and non-accrual, and segmented GL configuration.

Designed for: All users

Tuesday, March 12 12:15 p.m. - 1:15 p.m.

# Buffet Lunch

General Session

Tuesday, March 12 1:15 p.m. - 2:45 p.m.

# Payment Processing Industry

Hear from industry experts how the payment processing industry is evolving. How will new programs such as debt repayment and instant funding change the marketplace. What do consumers want? How do millennials view payments differently?

# Success Stories & Best Practices

This moderated Q&A session will explore how some of NLS’s most successful users have leveraged the software to add efficiency to their operations and improve their businesses.

Break-Out Session Three

Tuesday, March 12 3 p.m. - 4 p.m.

# Industry Discussions

Join others from your same lending industry to learn from each other how you use NLS and how you've overcome specific challenges. Groups will be set up based on actual registrations. At minimum, we'll have breakout space for auto lending, general consumer lending, and CDFI.

Tuesday, March 12 4:15 p.m. - 4:45 p.m.

## General Session - Feedback Session and Q&A

The NLS team will be up front ready for your feedback and questions.

Tuesday, March 12 4:45 p.m. - 6 p.m.

## Quality Time with NLS Staff

Immediately following the general session, NLS staff will breakout into smaller rooms for small group and one-on-one discussions.

Tuesday, March 12 6:30 p.m. - 9 p.m.

## Cocktails and Dinner

Wednesday, March 13 8:30 a.m. - 9:30 a.m.

## Roundtable Breakfast

Break-Out Session Four - Choose One

Wednesday, March 13 9:45 a.m. - 10:45 a.m.

## Templates, Templates, Templates

Templates are used for setting up text messages, emails and documents. Robert Buskirk, Nortridge training manager, will demonstrate how all these work and tricks and tips for setting them up.

Designed for: All Users

Wednesday, March 13 9:45 a.m. - 10:45 a.m.

## Scripting

VB scripting is used to extend and enhance functionality in NLS. In this workshop, we will use the example of how a risk rating can be modified based upon a loans delinquency status.

Designed for: All Users

Wednesday, March 13 9:45 a.m. - 10:45 a.m.

# Open Workshop with Consulting and Support - Part 1

Do you have a challenge you've been trying to figure out? Is there an area of NLS you'd like to learn more about? Do you have an idea you're wondering if it can work in NLS? Do you have follow-up questions to the web services/RESTful API session? Stop by this open session and the NLS team will help.

Designed for: Technical Users

Break-Out Session Five - Choose One

Wednesday, March 13 11 a.m. - 12:00 p.m.

# Participations and Related Reporting

For those NLS users offering participated loans, this session is geared specifically for you. We'll look at best practices in setting up, changing and accounting for participations. We'll also discuss reports.

Designed for: CDFIs and others that offer participated loans

Wednesday, March 13 11 a.m. - 12:00 p.m.

# General Reporting

This session will cover configuring, scheduling and updating reports for your specific requirements.

Designed for: All Users

Wednesday, March 13 11 a.m. - 12:00 p.m.

# Open Workshop with Consulting and Support - Part 2

Time with the consulting team and other NLS staff continues...

Designed for: Technical Users

Wednesday, March 13 Noon - 1:00 p.m.

# Final Networking and Buffet Lunch

## About

[Our Story](#)

[Leadership](#)

[Partners](#)

[PR & News](#)

[Careers](#)

[User Meeting 2019](#)

## Loan Software

[Loan Servicing](#)

[Reports & Data Output](#)

[Automation & Workflows](#)

[Origination](#)

[Collections](#)

[Industries Served](#)

## Training & Support

[Support Information](#)

[Norridge Community](#)

[Webinar Wednesdays](#)

[Training Video Library](#)

[SaaS Status](#)

## Additional Resources

[Blog](#)

[Case Studies & Reviews](#)

## Contact

Norridge Software

27422 Portola Parkway

Suite 360

Foothill Ranch, CA 92610

(800) 993-6227

(714) 573-7988





**SOIL & WATER  
CONSERVATION  
COMMISSION**

H. Norman Wright  
Chairman

Cathy Roemer  
Vice Chairman

Dave Radford  
Secretary

Gerald Trebesch  
Commissioner

Erik Olson  
Commissioner

Teri Murrison  
Administrator

**MEMO**

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS ROEMER,  
RADFORD, TREBESCH, AND OLSON**  
**FROM: TERI MURRISON, ADMINISTRATOR**  
**DATE: February 11, 2018**  
**RE: FY 2020-2023 STRATEGIC PLAN UPDATE**

The Commission is required by statute to submit an updated and adopted Strategic Plan annually to serve as a guidance document for the agency over next four years. This year's draft has been modified as identified by Track Changes in the attached draft Plan. The Leadership Team reviewed and made some adjustments to the benchmarks in the FY 2018 Performance Measures Report that are now reflected in the Strategic Plan.

After your review, a copy of the attached Draft Strategic Plan can be further amended before being distributed to the Strategic Plan District & Partner Review Committee (Steve Becker, Art Beal, Benjamin Kelly, and Chris Simons) in March. Once they have suggested changes and commented, staff will return the draft to your Board for further direction at the May meeting.

Districts will receive a final draft of the revised Strategic Plan after your meeting in May and will be asked to comment and make suggestions. Final adoption of the Plan will take place at your June meeting. The Board is required to adopt the Strategic Plan at your June meeting to meet the July 1, 2019 deadline.

REQUESTED ACTION: For information only

Attachments:

- FINAL Draft FY 2020-2023 ISWCC Strategic Plan

# FY 2020-2023 Strategic Plan

*Conservation the Idaho Way: sowing seeds of stewardship*



IDAHO

SOIL & WATER

CONSERVATION  
COMMISSION

322 E. Front Street, Suite 560  
Boise, Idaho 83702, 208.322.1790  
info@swc.idaho.gov

*Conservation the Idaho Way: Sowing the Seeds of Stewardship*



SOIL & WATER  
CONSERVATION COMMISSION

# FY ~~2019~~2020-2022-2023 STRATEGIC PLAN

## CONSERVATION THE IDAHO WAY

Private lands – forest, range, and croplands - care for 71% of the lower 48 states, 82% of wetlands, and 80% of endangered species. They support urban areas, agriculture, provide energy and transportation corridors, habitat for fish and wildlife, and contribute to water quality goals. In Idaho, just under 30% of all lands are privately-owned. They're in large part responsible for the health of the economy and steward much of our natural resources.

Conservation the Idaho Way is locally led agricultural stewardship on private lands. It depends on voluntary actions – projects that improve water quality, restore streams, rivers, forests, range, and croplands, and contribute to healthy soils. It balances our economic health with that of our natural resources, and helps satisfy environmental laws and regulations.

## MISSION

We facilitate coordinated non-regulatory, voluntary, and locally-led conservation by federal, state, and local governments and other partners to conserve, sustain, improve, and enhance soil, water, air, plant, and animal resources. (IC 27:22)

## SLOGAN

*Conservation the Idaho Way: sowing seeds of stewardship*

## VISION

Conservation in Idaho reflects locally-led natural resource conservation leadership and priorities, is voluntary and incentive-based, non-regulatory, and demonstrates scientifically sound stewardship. The Conservation Commission and local conservation districts are the primary entities to lead coordinated conservation efforts with partners to provide landowners and land-users with assistance and solutions for natural resource concerns and issues.

## GUIDING PRINCIPLES

- Address legislative intent and statute
- Benefit the environment and Idaho's agricultural-based economy
- Benefit conservation districts' locally led, voluntary, non-regulatory priorities and projects
- Benefit the Commission's ability to serve and meet statutory authorities
- Promote fiscal responsibility
- Strengthen existing and build new conservation partnerships
- Incorporate valid scientific data and practices
- Benefit conservation work on natural resource priority issue areas

*Conservation the Idaho Way: Sowing the Seeds of Stewardship*



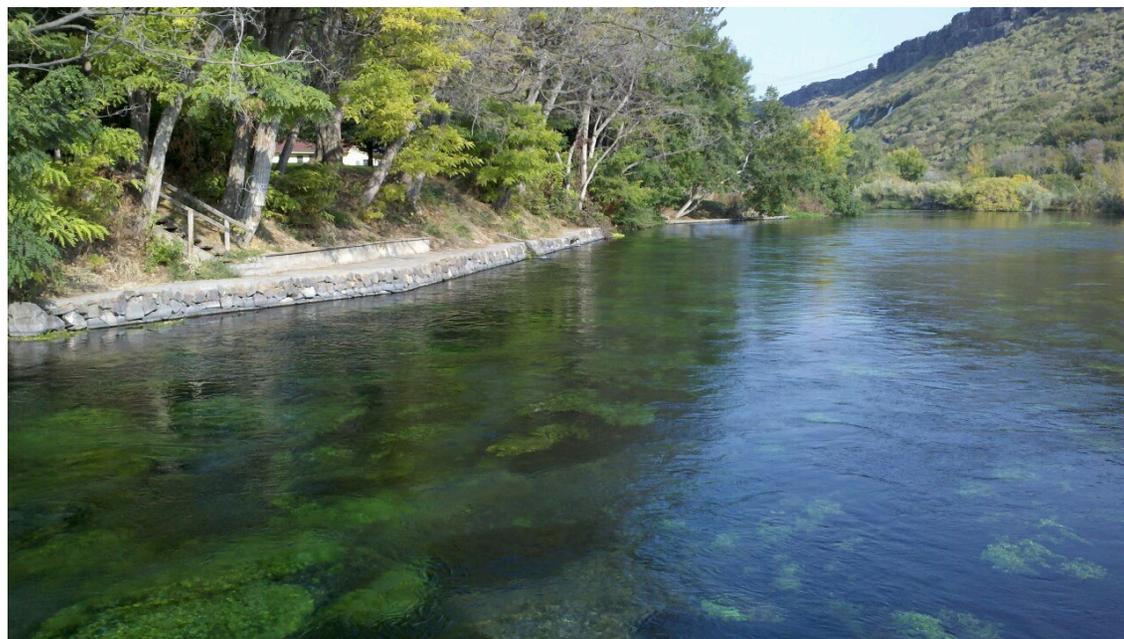
## FY ~~2019~~2020-2022-2023 Strategic Plan

- Promote established and innovative conservation measures

### CORE FUNCTIONS

The Conservation Commission focuses on three core functions under Idaho Code Title 22, Ch. 2700 et seq:

1. Providing support to Idaho's 50 locally-led conservation districts.
2. Providing incentive-based and general voluntary conservation programs and services.
3. Conducting outreach and communications to educate and inform the public, decision makers, partners, and other stakeholders.



### KEY EXTERNAL FACTORS

There are key external factors that could affect the agency's ability to meet the goals and objectives contained in this Strategic Plan. They include:

- Availability of funding.
- Changing demographics and land use designations.
- State and federal regulatory pressure and mandates that could shift priorities and resources away from current activities.
- Changing economics and pressures of agricultural and natural resource dependent industries which could result in significant increases or decreases in conservation program participation.
- Changing economics of local, state, and federal budgets, which could result in reductions in agency personnel/services and/or fewer conservation dollars.

*Conservation the Idaho Way: Sowing the Seeds of Stewardship*



# FY ~~2019~~2020-2022-2023 Strategic Plan

**CORE FUNCTIONS & KEY PERFORMANCE MEASURES** *Performance Measures were developed based on internal targets established to improve customer service. They were initially developed with key legislators and partners in conjunction with Commissioners and staff. Benchmarks/quantifiable targets were further refined in this Plan after review of past years' performance and the potential occurrence of key external factors. They are measured annually at the completion of each fiscal year.*

FY 2019 GOALS	FY 2019 OBJECTIVES	FY 2019 KEY PERFORMANCE MEASURES	FY 2019 PERFORMANCE TARGETS/BENCHMARKS
1. Support Districts' voluntary conservation efforts	Provide and implement districts with financial, technical, and capacity building assistance	<ul style="list-style-type: none"> <li>Conduct annual survey to identify satisfaction with services &amp; programs</li> </ul>	<ul style="list-style-type: none"> <li>% of districts satisfied with services &amp; programs                             <ul style="list-style-type: none"> <li><del>50</del><u>47.5</u>% strongly agree</li> <li><del>46</del><u>47.5</u>% somewhat agree</li> <li><del>20</del>% neutral</li> <li><del>2.5</del>% somewhat disagree</li> <li><del>02.5</del>% disagree</li> <li>0% N/A</li> </ul> </li> </ul>
		<ul style="list-style-type: none"> <li>Assist in updating 5-Year Plans</li> </ul>	<ul style="list-style-type: none"> <li>50 of 50 district 5-Year Plans updated</li> </ul>
		<ul style="list-style-type: none"> <li>Conduct annual technical &amp; comprehensive assistance request process, assign field staff, include reasonable/flexible amount of discretionary time</li> </ul>	<ul style="list-style-type: none"> <li>Quantify and track assistance provided                             <ul style="list-style-type: none"> <li>Serve <del>50-40</del> districts with financial assistance</li> <li>7,400/6,100 technical assistance hours requested/awarded</li> <li>serve 40 districts technical assistance</li> <li>initiate <del>50-25</del> new projects</li> <li>work on 100 ongoing projects</li> <li><del>300-350</del> landowners served</li> </ul> </li> </ul>
2. Provide Conservation Programs & Services	Provide and implement Incentive-Based Programs	<b>Resource Conservation &amp; Rangeland Development Program (RCRDP)</b> Make low interest conservation loans	<ul style="list-style-type: none"> <li>Quantify and track:                             <ul style="list-style-type: none"> <li>65 loan inquiries/landowners served</li> <li>15 new loans</li> <li><del>\$850,000</del><u>1,000,000</u> in new loans</li> <li><del>28-25</del> applications submitted</li> <li><del>+</del></li> <li><del>Revise-If Legislature approves, reintroduce revised Rules to streamline application process, make program more flexible</del>address Senate Agricultural Committee's concerns about liens and loan limits</li> </ul> </li> </ul>



## FY ~~2019~~2020-2022-2023 Strategic Plan

FY 2019 GOALS	FY 2019 OBJECTIVES	FY 2019 KEY PERFORMANCE MEASURES	FY 2019 PERFORMANCE TARGETS/BENCHMARKS
		<b>Conservation Reserve Enhancement Program (CREP)</b> Provide technical leadership and oversight to reduce ground water use, improve water quantity and quality, enhance wildlife habitat, and decrease the risk of agriculture-related chemical and sediment runoff in Eastern Snake Plain Aquifer.	<ul style="list-style-type: none"> <li>▪ Quantify &amp; track:               <ul style="list-style-type: none"> <li>▪ <del>181</del><u>201</u> active contracts</li> <li>▪ <del>18,332</del><u>20,000</u> total acres under contract</li> <li>▪ <del>135</del><u>8 new</u> contracts certified (<del>achieving program goals</del>)</li> <li>▪ <del>11,495</del><u>500</u> total certified acres</li> <li>▪ <del>36,660</del><u>40,000</u> total acre ft. water conserved</li> </ul> </li> </ul>
	<b>Provide and implement General Conservation Programs &amp; Services</b>	<b>Total Maximum Daily Load (TMDL) Implementation Planning Program</b> – subject to DEQ priorities, write plans/ designated lead for voluntary ag/grazing projects on listed/impaired waterways	<ul style="list-style-type: none"> <li>▪ Quantify &amp; track:               <ul style="list-style-type: none"> <li>▪ 5 new plans assigned by DEQ</li> <li>▪ 5 plans completed</li> <li>▪ 12 in progress</li> <li>▪ <del>19</del><u>10</u> pending</li> </ul> </li> </ul>
		<b>Ground Water Quality/Nitrate Priority Areas</b> - Facilitate cooperative ground water protection, promote and support implementation of water quality projects to maintain and enhance ground water quality	<ul style="list-style-type: none"> <li>▪ Quantify &amp; track:               <ul style="list-style-type: none"> <li>▪ <del>37,700</del><u>43,000</u> acres treated</li> <li>▪ <del>132,100</del><u>147,000</u> pounds nitrates reduced</li> <li>▪ <del>26,500</del><u>29,500</u> pounds phosphorus reduced</li> <li>▪ <del>142,600</del><u>150,500</u> tons sediment reduced (tons)</li> </ul> </li> </ul>

## FY ~~2019~~2020-2022-2023 Strategic Plan

FY 2019 GOALS	FY 2019 OBJECTIVES	FY 2019 KEY PERFORMANCE MEASURES	FY 2019 PERFORMANCE TARGETS/BENCHMARKS
3. <b>Build Support for Voluntary Conservation</b>	Provide and implement outreach and communication educate/inform public, decision makers, partners, and other stakeholders	Maintain Facebook & Twitter content about voluntary conservation activities of Commission and districts	<ul style="list-style-type: none"> <li>▪ Quantify:                             <ul style="list-style-type: none"> <li>▪ <del>1,100,000</del><u>74,000</u> annual website total hits</li> <li>▪ <del>275-50,000</del> Facebook post <u>reachs</u></li> <li>▪ <del>100-75</del> new page likes</li> <li>▪ <del>75-45</del> tweets on Twitter</li> <li>▪ <del>200-50</del> new followers</li> </ul> </li> </ul> <p><u>Embedded map on website reporting conservation data statistics from updated Tracker system, ongoing maintenance</u></p> <ul style="list-style-type: none"> <li>▪ <u>Add FY 2013-16 technical assistance projects to Tracker</u></li> <li>▪ <u>Train and enable 40 of 50 districts to actively utilize Tracker for annual Technical Assistance Requests</u></li> <li>▪ <u>Utilize to automate staff planning and evaluations</u></li> </ul>
		<u>Update Maintain and enhance content in</u> Tracker statistical database, <u>create-increase participation in</u> online, map-based reporting site,	<ul style="list-style-type: none"> <li>▪ <u>Develop plan and timeline for eventual migration of website to WordPress</u></li> </ul>
		<u>Update website to WordPress system per Governor’s Office direction</u>	<ul style="list-style-type: none"> <li>▪ <del>675-#700</del> newsletter subscriptions</li> </ul>
		Publish monthly newsletter about voluntary conservation activities of Commission and districts	<ul style="list-style-type: none"> <li>• 1 7-9 minute video about Commission and district accomplishments, funding permitting</li> <li>• Present to 5 germane legislative committees</li> </ul>

### ADOPTION OF CYBERSECURITY FRAMEWORK AND IMPLEMENTATION OF CONTROLS

Addendum to Agency Strategic Plans: Adoption of the NIST Cybersecurity Framework and Implementation of CIS Critical Security Controls 1 – 5.

As a technology customer of the Office of Information Technology Services (ITS) in the Governor’s Office, we are using the cybersecurity systems and technical expertise in ITS to fulfill requirements related to Executive Order 2017-02. Staff from ITS briefed the NIST Core Framework, CIS Controls 1-5, and their plan for adoption of the NIST Cybersecurity Framework. We participate in DHR and ITS administered cybersecurity training, as awareness is a critical component of an



## FY ~~2019~~2020-~~2022~~2023 Strategic Plan

effective cybersecurity program. As briefed by ITS staff, implementation of the CIS Controls 1-5 will be their responsibility for the systems they operate and, as technological tools applied to the computer systems, largely invisible to us as a customer. ITS is refining the cybersecurity incident response plan in support of our agency.

*Conservation the Idaho Way: Sowing the Seeds of Stewardship*



SOIL & WATER  
CONSERVATION COMMISSION

# FY ~~2019~~2020-2022-2023 Strategic Plan

## Idaho Soil & Water Conservation Commission

~~C.L. "Butch" Otter~~Brad Little, Governor

### Board

H. Norman Wright, Chairman

Cathy Roemer, Vice Chair

Dave Radford, Secretary

Gerald Trebesch, Member

~~Vacant~~Erik Olson, Member

Teri Murrison, Administrator

322 E. Front Street, Suite 560

Boise, ID 83702

208-332-1790

[www.swc.idaho.gov](http://www.swc.idaho.gov)

*Conservation the Idaho Way: Sowing the Seeds of Stewardship*



SOIL & WATER  
CONSERVATION COMMISSION



**IDAHO SOIL & WATER  
CONSERVATION COMMISSION**

ITEM #6a

**MEMO**

**TO: CHAIRMAN WRIGHT, COMMISSIONERS ROEMER, RADFORD, OLSON, AND TREBESCH**  
**FROM: TERRY HOEBELHEINRICH, LOAN OFFICER**  
**DATE: February 11, 2019**  
**RE: RESOURCE CONSERVATION AND RANGELAND DEVELOPMENT PROGRAM UPDATE**

Since December 5, the following activities have been conducted by staff:

<b>Marketing (completed)</b>	<ul style="list-style-type: none"> <li>• 3 Rivers Grazing Conference in Lewiston</li> <li>• Idaho Irrigation &amp; Equipment Show, Nampa</li> <li>• Idaho Soil Health Workshop, Ferdinand</li> <li>• Minicassia Soil Health Workshop, Burley</li> </ul>
<b>Marketing (planned)</b>	<ul style="list-style-type: none"> <li>• Soil Health Symposium, Ontario</li> <li>• Idaho Hay &amp; Forage Association, Burley</li> <li>• Soil Health Workshop, Idaho Falls</li> <li>• Idaho Family Forest Landowners Conference, Moscow</li> </ul>
<b>Education</b>	<ul style="list-style-type: none"> <li>• Attended UI Ag Extension, Idaho Ag Outlook</li> <li>• Crucial Conversations Workshop</li> <li>• How Not To Sabotage Career Presentation</li> <li>• Clifton Strength Test Assessment</li> </ul>
<b>Loan Inquiries &amp; Applications</b>	<ul style="list-style-type: none"> <li>• 7 loan inquiries have been received since the last update dated December 5 (30 for FY19)</li> <li>• 3 new loan application received (13 for FY19)</li> </ul>
<b>Loans Approved</b>	<ul style="list-style-type: none"> <li>• 6 loans approved for FY 2019 (\$331,356)</li> <li>• \$269,763 yet to be disbursed</li> <li>• 1 loan denied</li> <li>• 3 Loan Applications Pending</li> </ul>
<b>Loan Portfolio</b>	<ul style="list-style-type: none"> <li>• 69 loans, \$2,920,796 (end of January)</li> <li>• No Delinquencies</li> </ul>
<b>Administrative Rule</b>	<ul style="list-style-type: none"> <li>• Pending Rule Was Published December 5</li> <li>• Attended Rule Presenter Workshop on December 11</li> <li>• Staff Presented Pending Rules to House Ag. Affairs Committee and Senate Ag. Affairs Committees</li> <li>• Pending Rule Becomes Final &amp; Effective If Approved By Legislature at 2019 sine die</li> </ul>

**ACTION:** For information only